

### Basic Rules

If a recipient has deferred the use of the scholarship and is scheduled to return to college Fall semester 2013 they must renew their eligibility by submitting proof of enrollment in 15 credit hours by **SEPTEMBER 30, 2013**.

Students who have earned the Exemplary Academic Achievement (EAA) award must renew the scholarship each semester. The EAA may be utilized for the shortest of the following: four semesters, 65 credits, or completion of a Bachelor's degree, and will expire five years from the date of high school graduation. Recipients must follow the renewal procedure as outlined below and will not receive a follow-up reminder of the deadlines. Recipients can only receive two award payments per academic year. Recipients are responsible for meeting the renewal requirements each semester, and failure to meet renewal requirements will result in forfeiture of the scholarship.

Beginning Fall semester 2013, to maintain eligibility for the scholarship, recipients are required to enroll in and successfully completed 15 credit hours earning a 3.3 GPA or higher. Recipients who do not provide evidence of meeting these requirements by September 30, 2013, will forfeit the scholarship.

### Renewal Documentation For Fall Semester 2013

In order to renew the scholarship for Fall semester 2013, recipients must submit the following (postmarked) by **SEPTEMBER 30, 2013**:

- Proof of enrollment in **15 CREDIT HOURS** for Fall semester. This documentation must include the following: the recipient's name, the semester the recipient will attend (for example "Fall 2013"), the name of the college/university and the total number of credit hours enrolled. Note: In most cases this information is contained on the "student schedule" that can be printed from your college/university student account.
- Proof of successfully completing at least 12 or more credits during Spring semester 2013 (or the last semester for which the scholarship was received) earning a 3.0 GPA or higher. Proof of completion must include the following: the recipient's name, the semester attended (for example "Spring 2013"), the name of the college/university attended, the total number of credit hours completed, and the semester GPA earned. Note that Summer semester 2013 is the final semester for which a student could enroll in and successfully complete a minimum of 12 credits earning a 3.0 GPA. The requirements have changed starting for Fall semester 2013. Please see below for details.

**NOTE:** In compliance with SB 100, the renewal rules for Spring semester 2014, will include proof of successful completion of 15 credits for Fall semester 2013 having earned a 3.3 GPA in addition to proof of enrollment in 15 credit hours for Spring semester 2014.

Recipients are strongly encouraged to submit the required renewal documentation as soon as possible. Payment processing takes 4-6 weeks after all required documents have been received. In some cases recipients may not receive the award payment until after school has started, in such cases it is the recipient's responsibility to comply with and meet any tuition payment deadlines.

### Taking A Leave of Absence

If a recipient does not continuously enroll, they must apply for and be granted an approved leave of absence through the Regents' Scholarship Program. Recipients are encouraged to submit a Leave of Absence application as early as possible if they do not intend to enroll in Fall semester 2013 but no later than **August 1, 2013**. The application for a leave of absence can be found on our website, [www.higheredutah.org](http://www.higheredutah.org), under the "Forms" section of the Regents' Scholarship webpage.

### Contact Information

Should you have any questions regarding the renewal process contact our office for assistance by calling 801-321-7159 or email [regentsscholarship@utahsbr.edu](mailto:regentsscholarship@utahsbr.edu).