

Public Safety Officer Career Advancement Reimbursement (PSOCAR) Program Application - 2018



PSOCAR is a state funded program for reimbursement of up to half of tuition and fees (maximum of \$5,000 per year, subject to funding) for students enrolled in criminal justice related programs at a credit granting state system of higher education institution, available for up to eight academic years. If qualified total applicant awards exceed available funding in any given year, awards will be reduced evenly across all qualified applicants, provided that the minimum designated amounts for particular rural counties are first met. If an award is reduced, applicants may reapply for the remaining portion of their qualified reimbursement for up to two additional years. Reimbursement for those remainders will be awarded after fully funding new awards first. Detailed rules for this program are outlined in Utah Board of Regents Policy [R613](#).

The 2018 application will allow for reimbursement of up to half the cost of tuition and fees to students who were enrolled during the 2016-2017 academic year (as defined by the institution), during the period July 1, 2016 to June 30, 2017, who meet program requirements.

- Qualified applicants may submit applications beginning July 1, 2018, after the post-enrollment work component is completed.
- **The deadline for 2018 applications is September 1, 2017 to be considered for reimbursement.**
- **Applications must be postmarked and addressed to, or received by the criminal justice or related department at the USHE institution by the application deadline in order to be considered. Contact information for each institution can be found at www.HigherEdUtah.org/PSOCAR.**

Qualified applicants must:

- be a certified peace officer, currently employed by a law enforcement agency in Utah;
- be seeking a post-secondary degree in the area of criminal justice from a credit-granting USHE Institution;
- have earned credit for all classes for which the applicant is seeking reimbursement;
- be employed by a law enforcement agency in Utah as a certified peace officer for three consecutive years prior to the *completion* of the academic year for which he or she is seeking reimbursement; and
- be employed by a law enforcement agency in Utah as a certified peace officer for one additional year after the completion of that academic year.

For the 2018 award year, applicants must show proof of continuous employment by a law enforcement agency in Utah as a certified peace officer for the period of July 1, 2014 to June 30, 2018. Applicable employer(s) must certify continuous employment as a peace officer in the Employment History section provided below.

Qualified applications must include:

- A completed application with all sections filled out
- Employer certification from an authorized representative of each employer for the four-year period
- A copy of the tuition payment receipt(s) and transcript(s) with final grades (unofficial transcripts are acceptable) for the enrollment period

Applications may be submitted by email, post mail, or hand delivery to the designated contact at your USHE institution. For contact information visit www.HigherEdUtah.org/PSOCAR.

DEMOGRAPHICS			
Name		Student ID Number	
Address (Street, City, State, Zip) <i>WHERE YOU WANT YOUR REIMBURSEMENT SENT</i>			
Phone Number		Email	

ENROLLMENT (for enrollment during the <u>2016-17 ACADEMIC YEAR</u> , as defined by your institution)					
Institution		Program of Study			
Degree Expected		Date of Degree Expected			
Semester <i>(Fall, Spring, Summer & Year)</i>	Credits Attempted <i>(# Credits Attempted)</i>	Credits Earned <i>(# Credits Earned)</i>	% Credits Earned <i>(Credits earned/ Credits attempted)</i>	Total Tuition & Fees Paid <i>Not including late fees</i>	Eligible Tuition & Fees <i>% credits earned * Tuition & fees paid</i>
<p>You must include a copy of your tuition payment receipt(s) and a transcript(s) with final grades (unofficial transcripts ok) for the enrollment period with your application in order to be considered for reimbursement. Only enrollment periods during the 2016-17 academic year as defined by the institution will be reimbursed.</p>					

EMPLOYMENT HISTORY			
<p>Include all applicable employment history for the period of July 1, 2014 – June 30, 2018. Continuous employment as a certified peace officer by a law enforcement agency in Utah for this entire period is required for eligibility. As needed, attach additional employment history information for the period on an additional sheet of paper.</p>			
Current Employer		Employer Phone	
Employer Address (Street, City, State, Zip)			
Employer Jurisdiction (county or counties)			
Length of Employment:	From (mo/yr)	To (mo/yr)	
THIS SECTION TO BE COMPLETED BY AN AUTHORIZED REPRESENTATIVE OF THE EMPLOYER			
Printed Name		Title	
Signature			
<p>I hereby certify I am an authorized representative of the above named employer, which is a law enforcement agency within the state of Utah, and the named applicant was <i>continuously employed as a certified peace officer</i> for the period provided.</p>			

Previous Employer 1		Employer Phone	
Employer Address (Street, City, State, Zip)			
Employer Jurisdiction (county or counties)			
Length of Employment:	From (mo/yr)	To (mo/yr)	
THIS SECTION TO BE COMPLETED BY AN AUTHORIZED REPRESENTATIVE OF THE EMPLOYER			
Printed Name		Title	
Signature			
I hereby certify I am an authorized representative of the above named employer, which is a law enforcement agency within the state of Utah, and the named applicant was <i>continuously employed as a certified peace officer</i> for the period provided.			

Previous Employer 2		Employer Phone	
Employer Address (Street, City, State, Zip)			
Employer Jurisdiction (county or counties)			
Length of Employment:	From (mo/yr)	To (mo/yr)	
THIS SECTION TO BE COMPLETED BY AN AUTHORIZED REPRESENTATIVE OF THE EMPLOYER			
Printed Name		Title	
Signature			
I hereby certify I am an authorized representative of the above named employer, which is a law enforcement agency within the state of Utah, and the named applicant was <i>continuously employed as a certified peace officer</i> for the period provided.			

Applicant Signature

Date

By signing this application, I hereby certify under the penalty of perjury that I have read and understand the program rules and that all information provided is true and correct to the best of my knowledge.

THIS SECTION TO BE COMPLETED BY THE CRIMINAL JUSTICE OR RELATED DEPARTMENT AT THE INSTITUTION			
Student Eligibility for Funding: Eligible <input type="checkbox"/> Ineligible <input type="checkbox"/>			
Eligible Tuition/Fees <small>(For credit earned in 2016-17 academic yr, tuition w/ mandatory & course fees only)</small>		Eligible Reimbursement <small>(½ eligible tuition & fees, max \$5,000)</small>	
Printed Name		Title	
Signature			
I hereby certify this application has been reviewed and the student determined to be eligible or ineligible for funding in accordance with the executed program participation agreement.			