

May 6, 2015

MEMORANDUM

TO: State Board of Regents

FROM: David L. Buhler

SUBJECT: Capital Development Prioritization (CDP) Cycle – Adoption of Priority Guidelines

Issue

Regent policy R741, *Capital Development Prioritization – CDP*, requires the Regents to establish priority guidelines to be used in each Capital Facilities Evaluation Cycle. The materials that follow are prepared for that purpose.

Background

The attached guidelines are unchanged from those used last year that contributed to successful funding consideration by the Legislature. They provide for assignment of “Regents’ Priority Points” in a consistent manner that enables USHE institutions to pursue strategic and long-term capital development planning, while also providing the means to respond to external time-sensitive factors such as: the existing funding climate; environmental, political, demographic, and economic development considerations; technological needs; et al.

The points are divided into two categories. The first category, consisting of up to 10 “Guideline Points,” is designed to provide guidance to institutions for their submission of projects based on predetermined goals and objectives. They are to be assigned based on the manner in which the proposed projects meet these predetermined critical programmatic and infrastructure needs and how they address other high priority issues. The remaining category consists of 15 “Discretionary Points.” The use of these points is purposefully intended to provide flexibility in responding to the most pressing and critical USHE needs after careful evaluation and conscientious consideration of each project by the Regents.

The practice of the Regents’ Capital Facilities Committee’s visits to each institution continues to be an important element in the process of evaluating the circumstances of each project requested to enable the Regents to become more familiar with the pressing needs and become focused on those that are the most critical. After this careful evaluation, the Committee will make a recommendation to the full board for application of the Regents’ Priority Points.

Commissioner's Recommendation

The Commissioner recommends approval of the proposed guidelines for use by the Regents and institutions during the upcoming CDP cycle.

David L. Buhler
Commissioner of Higher Education

DLB/GLS/WRH
Attachment

USHE CDP PROJECT EVALUATION GUIDELINES FOR FY 2017 FUNDING CONSIDERATION
Application of Regents Priority Points

Step 3 - Analysis and Scoring of Needs - The “Analysis and Scoring of Needs” component of the CDP process using space standards and driven primarily by growth in enrollment and staffing remains in force as do consideration for serious facility condition and functional obsolescence needs, donated and/or other non-state provided funds, and/or critical infrastructure defects.

Step 4 – Prioritization of Projects for Funding Consideration - After these issues have been dealt with in the scoring process, the Regents have a category of **Regents Priority Points** that they may use on a discretionary basis to address what are determined to be the most pressing and critical USHE needs. The proposed guidelines for prioritization of projects for FY 2017 funding consideration are as follows:

Guideline Based Points **0-10 Points**

Critical Programmatic and Infrastructure Needs	10 Points
<ul style="list-style-type: none"> • Imminent threats to daily operations and program delivery • Extraordinary economic development/competitive opportunities • Enhancement of critical programs (science, engineering, technology, etc.) • Facilities needs to achieve 2020 Plan goals 	
High Priority Issues	
<ul style="list-style-type: none"> • Strategic planning & emerging time-sensitive opportunities Branch and satellite campus development Significant changes in role and mission Mergers and partnerships • Operational and programmatic efficiency Sustainability (energy conservation and efficiency) Operational efficiency (optimization of O&M costs) Innovative and cost effective delivery of academic programs Improved space utilization Eliminate functional obsolescence of equipment and space 	} 5-8 Points
Fulfills a Non-Critical Need	3 Points
<ul style="list-style-type: none"> Core programmatic enhancement Strengthen program deficiencies 	
Project Does Not Qualify for Regents’ Priority Points	0 Points

Discretionary Points **0-15 Points**

These points are designed to position institutions to further develop and enhance their assigned missions and roles (see R741.3.4.1). It also is the intent of the Regents to give appropriate consideration to projects that respond straightforwardly in helping to achieve the goals and recommendations of the *HigherEdUtah 2020 Plan*. Consideration will also be given, where deemed to be appropriate, to projects with prior approved Legislative planning funding.

Total Regents Discretionary Points **25 Points**