

Utah System of Higher Education



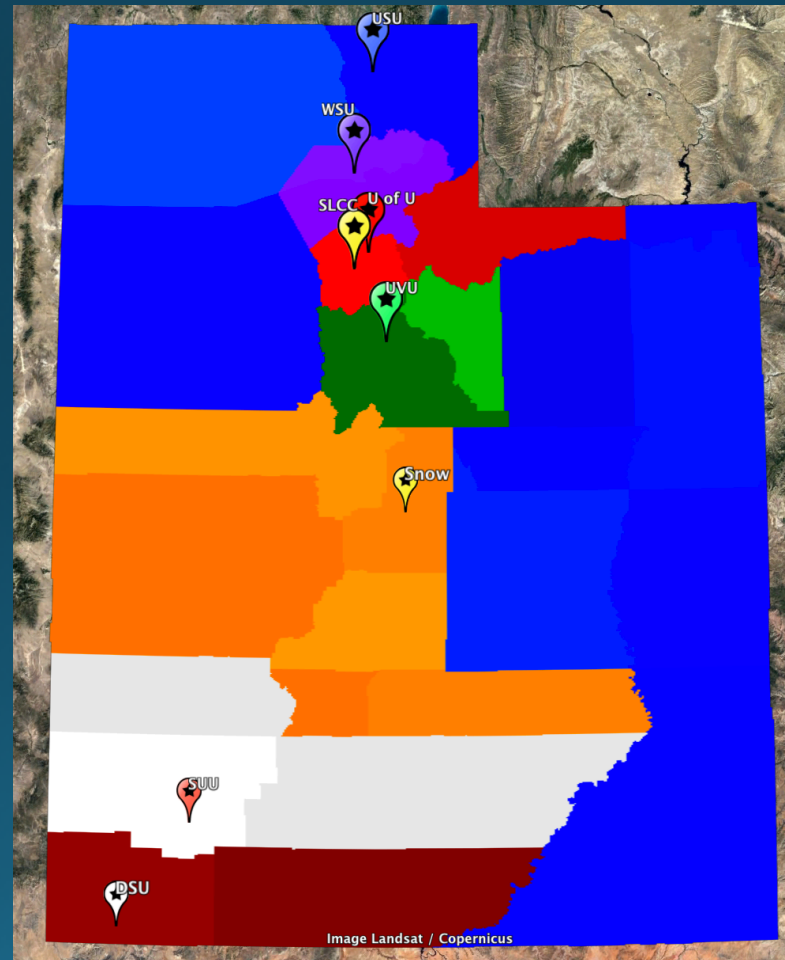
Tab L - Adoption of Policy R751, *Institutional Facilities Space Utilization*

Utah State Board of Regents
March 2018

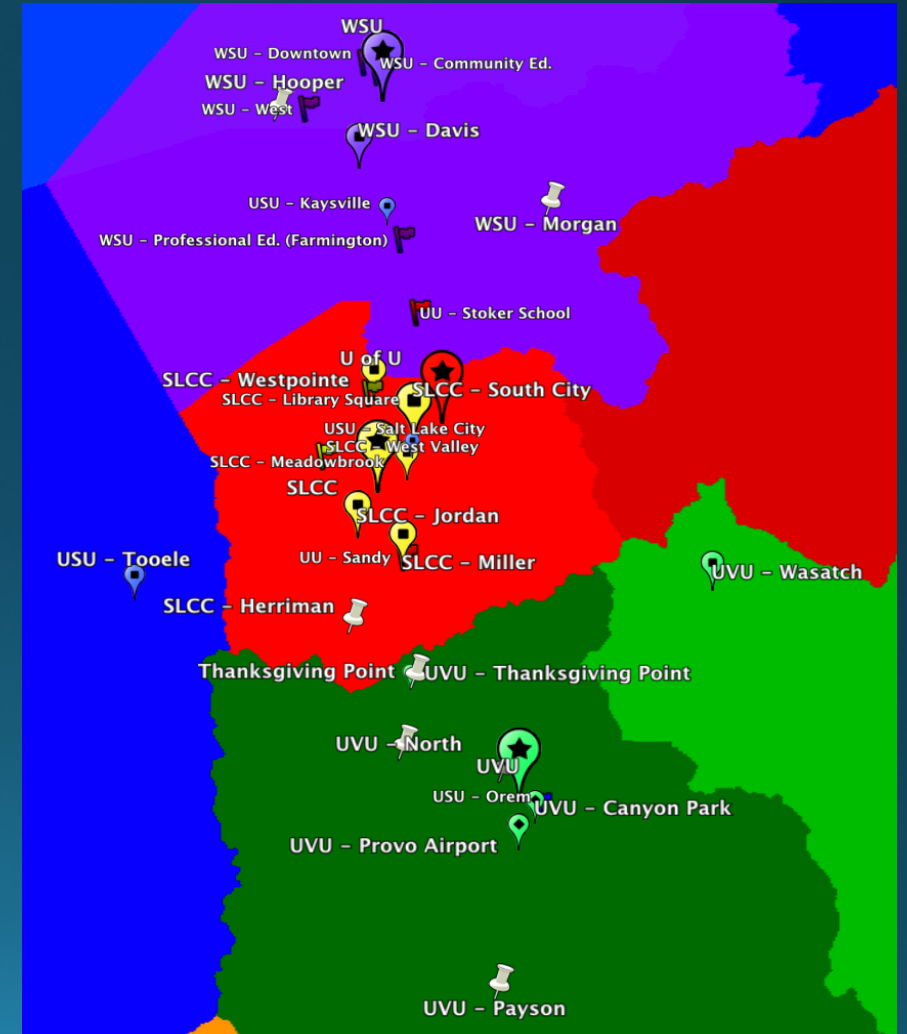
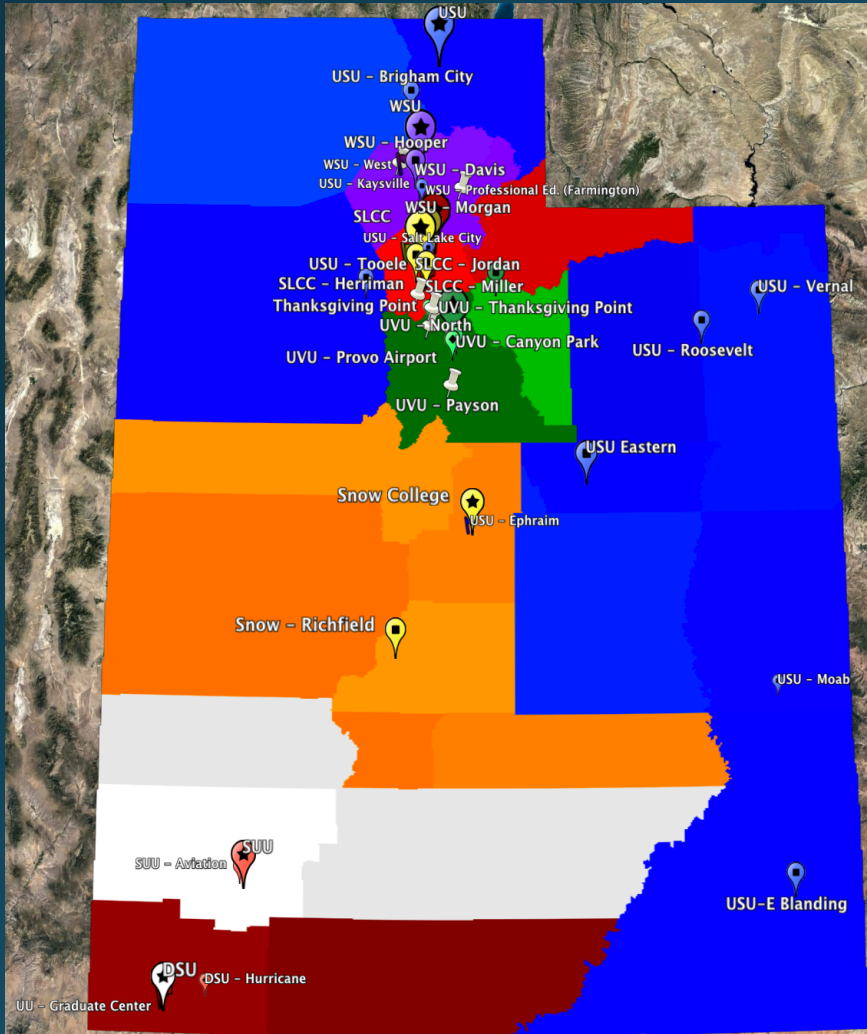
Kimberly Henrie
Rich Amon



USHE Location and Service Region



Size and Type of Facilities based on Location



USHE Space Inventory*

2017-18 Space Inventory Institution	Classroom 100	Lab 200	Research 250	Office 300	Study 400	Special Use 500	General Use 600	Support 700	Net Assignable Subtotal
University of Utah	9%	11%	18%	34%	9%	4%	5%	7%	100%
Utah State University	13%	17%	14%	26%	8%	5%	4%	11%	100%
Weber State University	16%	24%	2%	26%	11%	6%	9%	6%	100%
Southern Utah University	14%	28%	0%	26%	12%	5%	5%	9%	100%
Snow College	13%	30%	0%	16%	6%	20%	12%	4%	100%
Dixie State University	18%	16%	0%	25%	11%	9%	15%	5%	100%
Utah Valley State College	14%	26%	0%	26%	7%	7%	2%	16%	100%
Salt Lake Community College	17%	31%	0%	21%	4%	10%	6%	10%	100%
All USE Institutions	13%	19%	9%	28%	8%	6%	6%	9%	100%

* Needs Analysis Space (excludes auxiliary, hospital, and institutional-unique space)



Utilization Metrics

- **Room Utilization Rate (RUR)** – how many hours a room is scheduled for use
- **Station Occupancy Rate (SOR)** – the percent of stations/seats that are occupied when compared to the total capacity



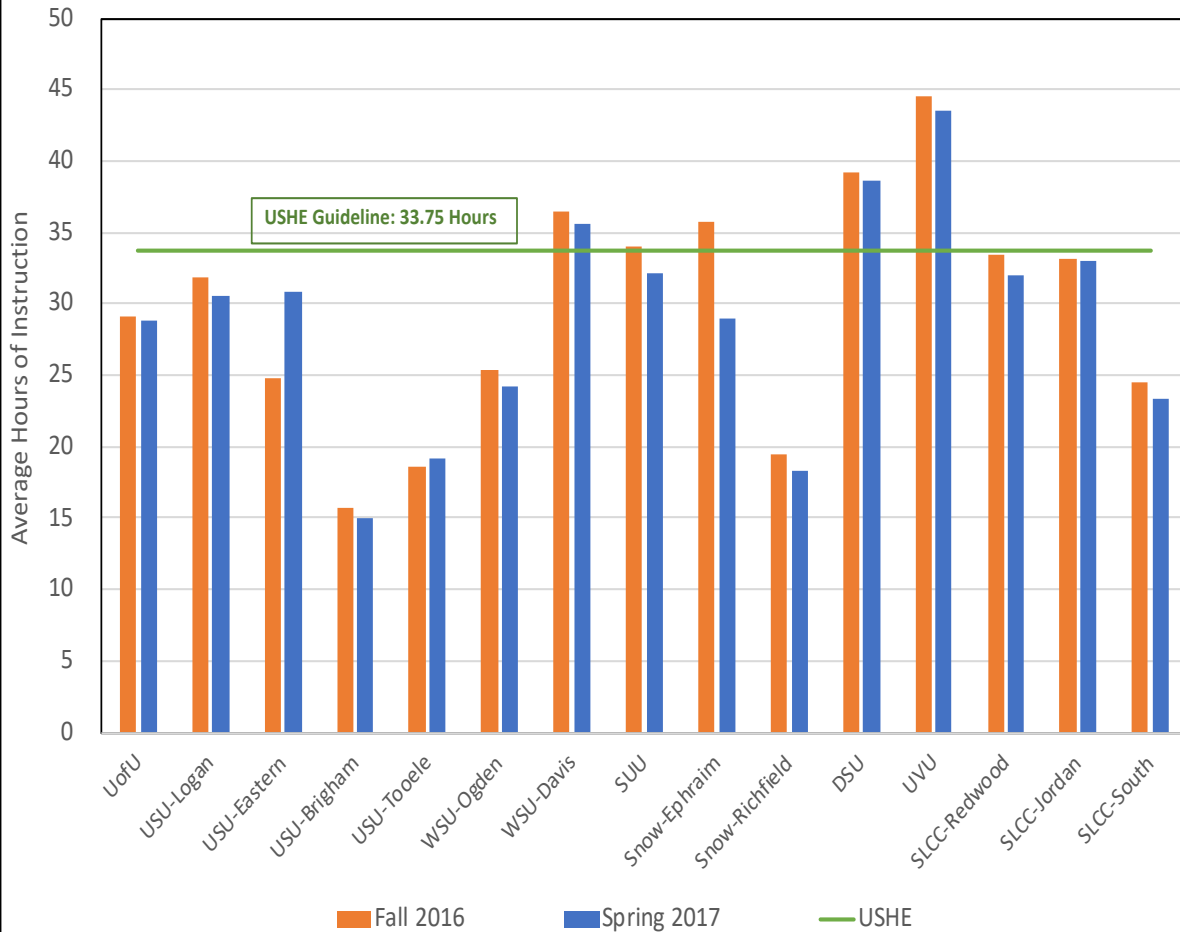
Comparison of Utilization Standards

System/Institution	Year	Institutional Standards			
		Classroom Utilization	Classroom Occupancy	Laboratory Utilization	Laboratory Occupancy
Utah System Higher Education CDP Guideline	2010	33.75	66.7%	22.5	80%
Cal State System (California Legislature)	2015	52.5	66%	27.5	85%
Colorado Higher Education	2015	30	67%	30	80%
Florida Department Education	2014	40	60%	30	80%
Kentucky Council Post-Secondary Ed.	2016	36	67%	23	80%
North Carolina Higher Education	2000	35	65%	20	75%
South Carolina Commission Higher Ed.	2011	30	60%		
HEWV Architects Profess. Expectation	2015	35	70%	24	80%
HEWV Architects Profess. Expectation	2016	33	67%	22	75%
Rice University	2015-16	31.5	60%		
UNC - Chapel Hill	2004	35	65%		

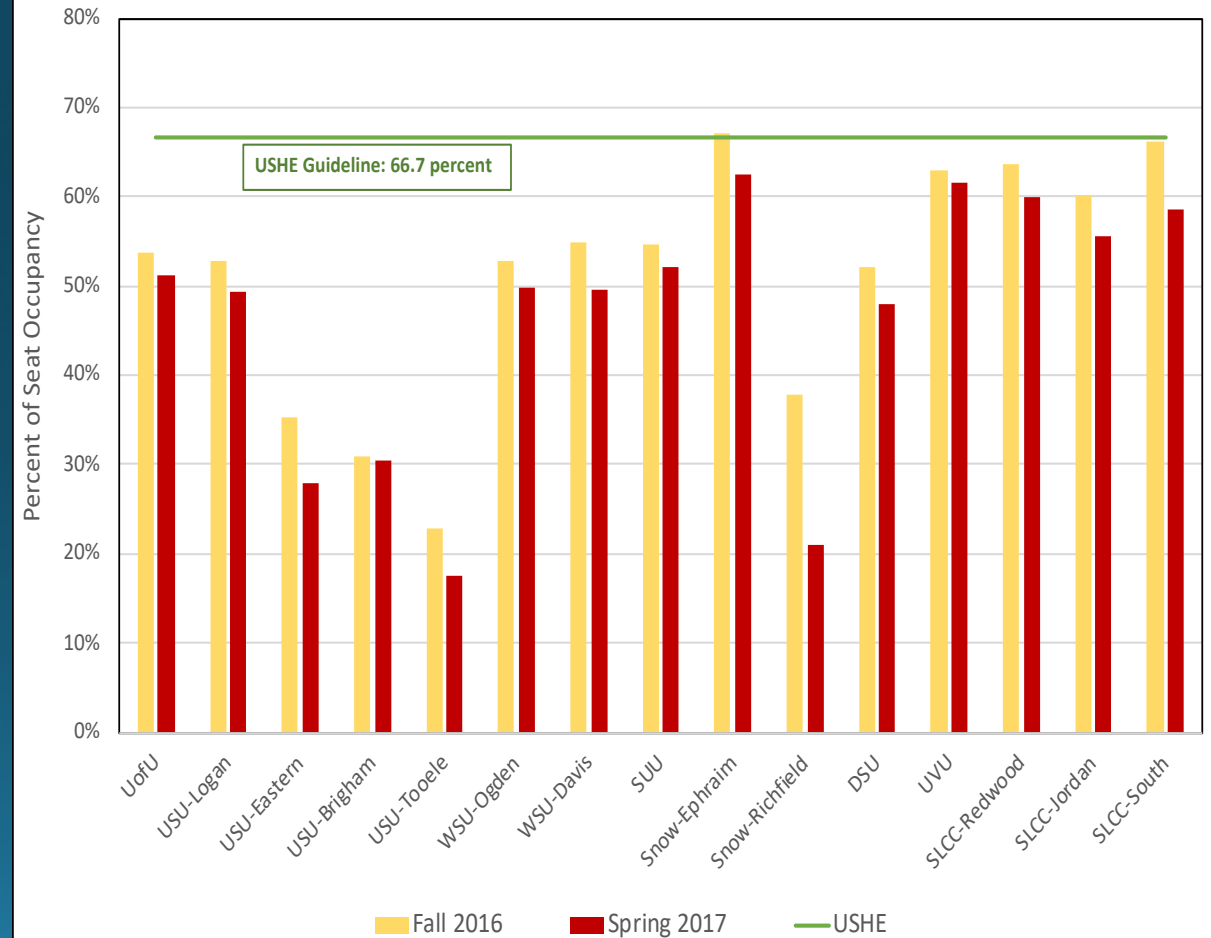


USHE 2016-17 Classroom Utilization

USHE Classroom Utilization Rates - 2016-17



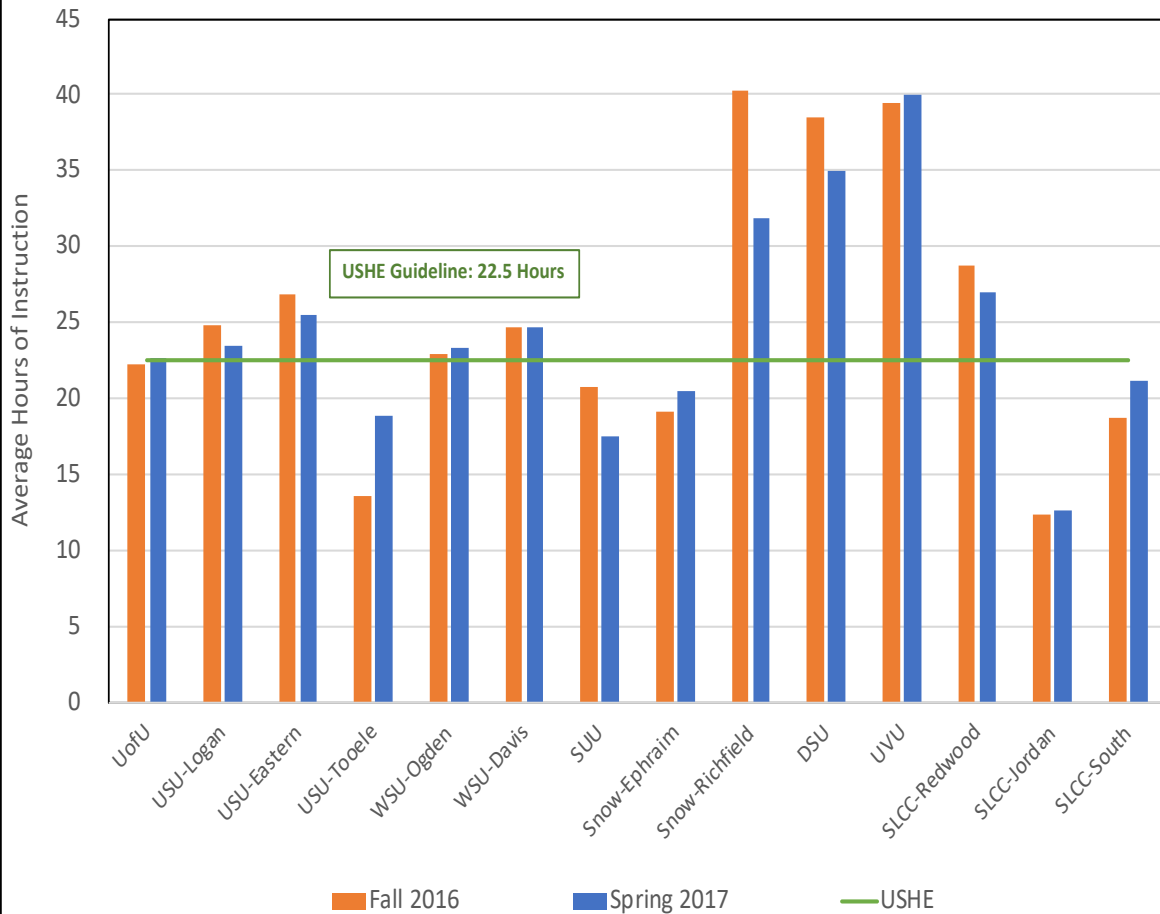
USHE Classroom Seat Occupancy - 2016-17



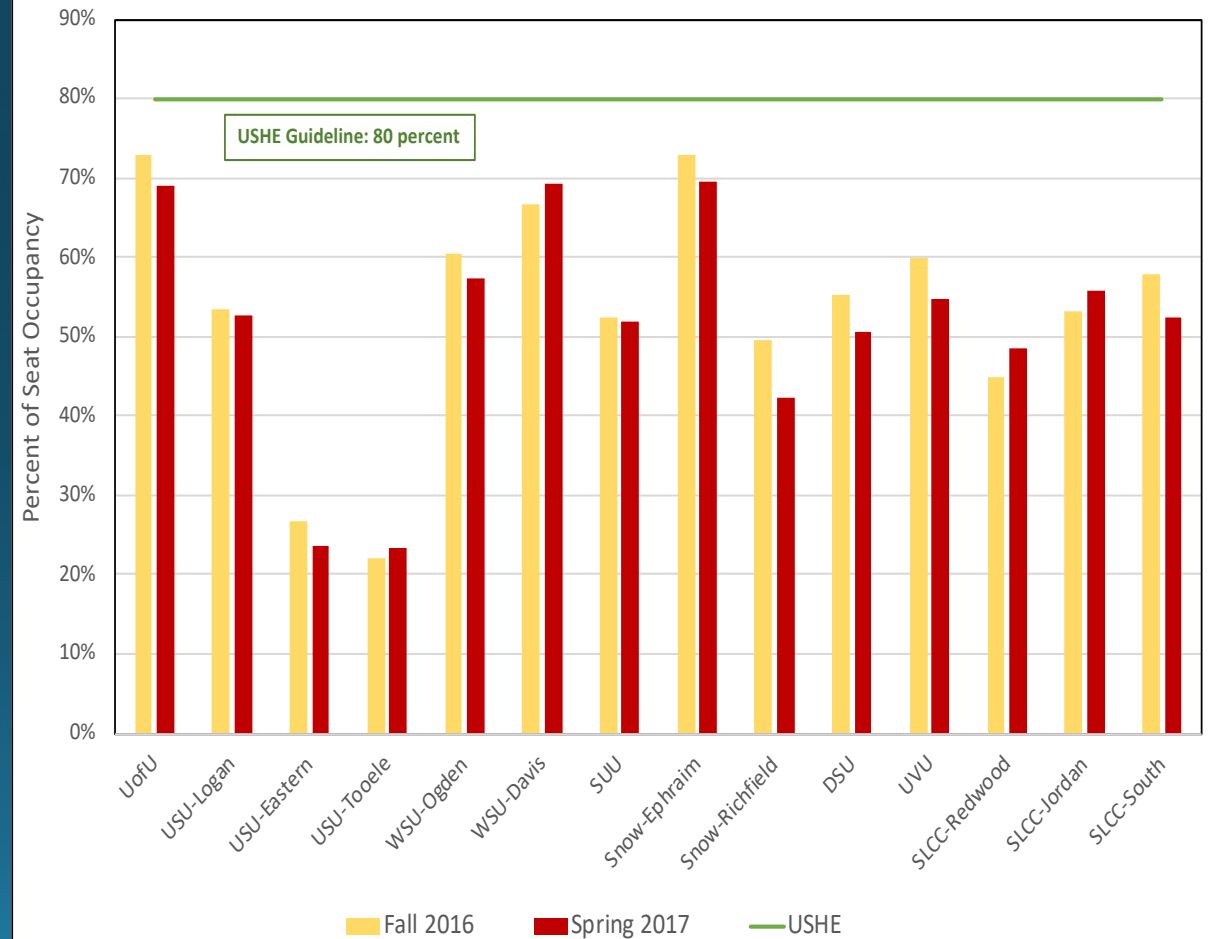


USHE 2016-17 Laboratory Utilization

USHE Class Laboratory Utilization Rates - 2016-17



USHE Class Laboratory Seat Occupancy - 2016-17





Recommendations

1. Establish a utilization policy and annual reporting
2. Adopt utilization metrics and benchmarks
3. Require central control and scheduling of classrooms and teaching laboratories



Policy R751

- Affirms and adopts:
 - System goal to efficiently utilize space
 - Classroom and lab utilization standards
- Requires:
 - Central scheduling of classrooms and labs
 - Annual system-wide utilization report and data submission
 - Annual institutional utilization reports
 - Institutional utilization policies



Policy R751: Annual Reporting

- Classroom and Lab Utilization
 - By term (summer, spring, and fall terms)
 - By campus (main and branch)
 - By building
- Allow for institutional year over year comparisons



Policy R751: Proposed Utilization Standards

- Classroom Room Utilization (RUR): 33.75 hours per week
- **Laboratory Room Utilization (RUR): 24.75 hours per week**
- Classroom Station Occupancy (SOR): 66.7% seat occupancy
- Laboratory Station Occupancy (SOR): 80% station occupancy



Questions?