

# Utah System of Higher Education



## Tab I - USHE Space Utilization Report 2017-2018

Utah State Board of Regents  
January 2019



# Policy R751 Adopted in March 2018

- Affirms and adopts:
  - System goal to efficiently utilize space
  - Classroom and lab utilization standards
- Requires:
  - Central scheduling of classrooms and labs
  - Annual system-wide utilization report and data submission
  - Annual institutional utilization reports
  - Institutional utilization policies



## R751, Institutional Facilities Space Utilization<sup>1</sup>

**R751-1. Purpose:** To provide a system-wide policy and standard for the utilization of classrooms and teaching laboratories as well as an annual reporting requirement that together will encourage the optimization of institutional space and the more efficient allocation of institutional resources in the assignment and utilization of available space.

### R751-2. References

- 2.1. Utah Code §53B-1-103 (Establishment of State Board of Regents – Powers, duties, and authority)
- 2.2. Utah Code §53B-6-102 (Standardized Systems Prescribed by the Board)
- 2.2. Policies and Procedures R701, Capital Facilities
- 2.3. Policies and Procedures R706, Capital Facilities Master Planning

### R751-3. Policy

- 3.1. **Efficient and Effective Use of Space:** Institutions in the Utah System of Higher Education shall ensure that all capital assets are used effectively and efficiently. Institutions shall take steps to maximize the use of space in existing buildings through long-term strategic planning and routine use of utilization information.
- 3.2. **Central Scheduling:** Classrooms and teaching laboratories should be centrally scheduled by the institution. Departments and colleges should not have proprietary use or control of classrooms and teaching laboratories but may be accorded priority scheduling by the central scheduling office if warranted. Deviations from this rule should be rare and documented by the Chief Academic Officer.
- 3.3. **Annual Classroom and Laboratory Utilization Report to the Board of Regents:** The Commissioner shall report annually to the Board of Regents the utilization of classrooms and laboratories owned and operated by the institutions in the Utah System of Higher Education.
  - 3.3.1 **Institutional Utilization Information:** In accordance with procedures and forms developed by the Commissioner's Office, institutions shall annually submit utilization information for institutionally owned classroom and teaching laboratory space by December 1 of each year. That information shall include:
    - Utilization by term including summer, spring, and fall terms
    - Utilization by campus including branch campuses and main campuses
    - Utilization by building and room
  - 3.3.2 **Institutional Reporting:** Institutions shall ensure that information provided to the Commissioner's Office is accurate and conforms to prescribed standards. Institutions may adopt guidelines or policy to ensure the effective reporting of classroom and teaching laboratory utilization.

<sup>1</sup> Adopted March 30, 2018.





# Regent Utilization Standards (Policy R751)

**Room Utilization Rate (RUR)** – how many hours a room is scheduled for use

**Station Occupancy Rate (SOR)** – the percent of stations/seats that are occupied when compared to the total capacity

	Room Utilization (RUR)	Seat Occupancy (SOR)
Classroom	33.75* hours per week	66.7% seat occupancy
Teaching Lab	24.75** hours per week	80% station occupancy

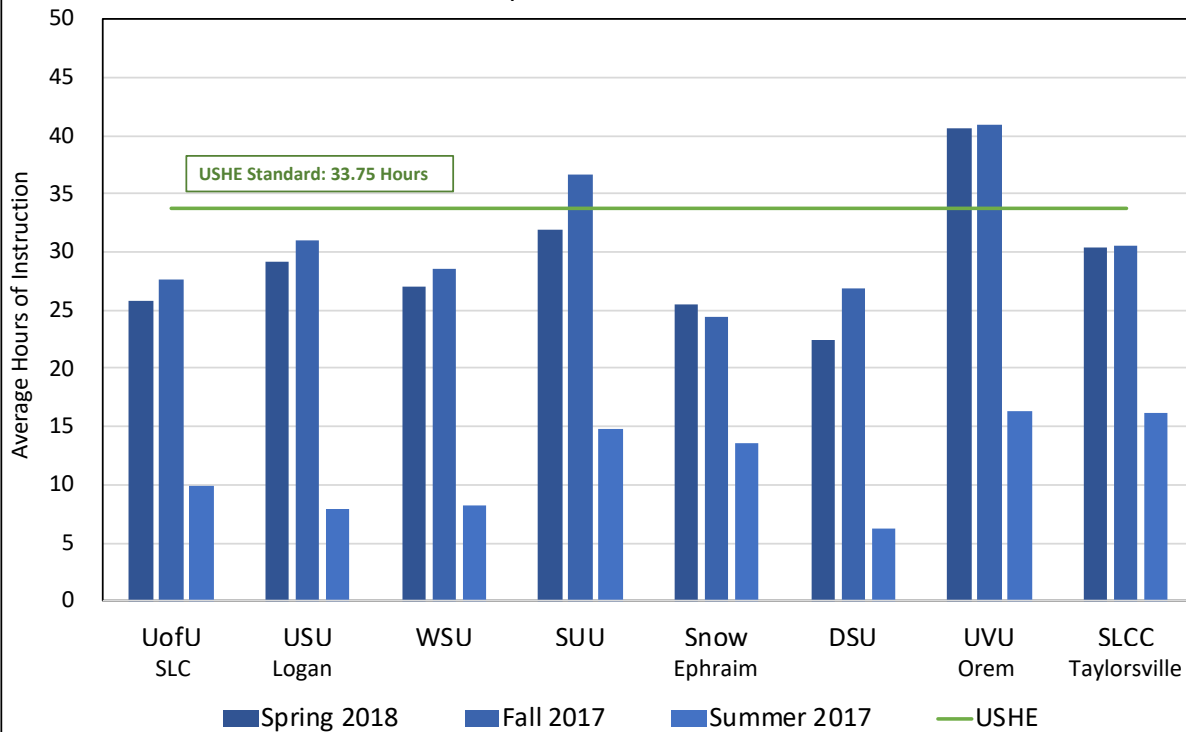
\*75% scheduling of classrooms during a 45-hour week

\*\* 50% scheduling of labs during a 45-hour week

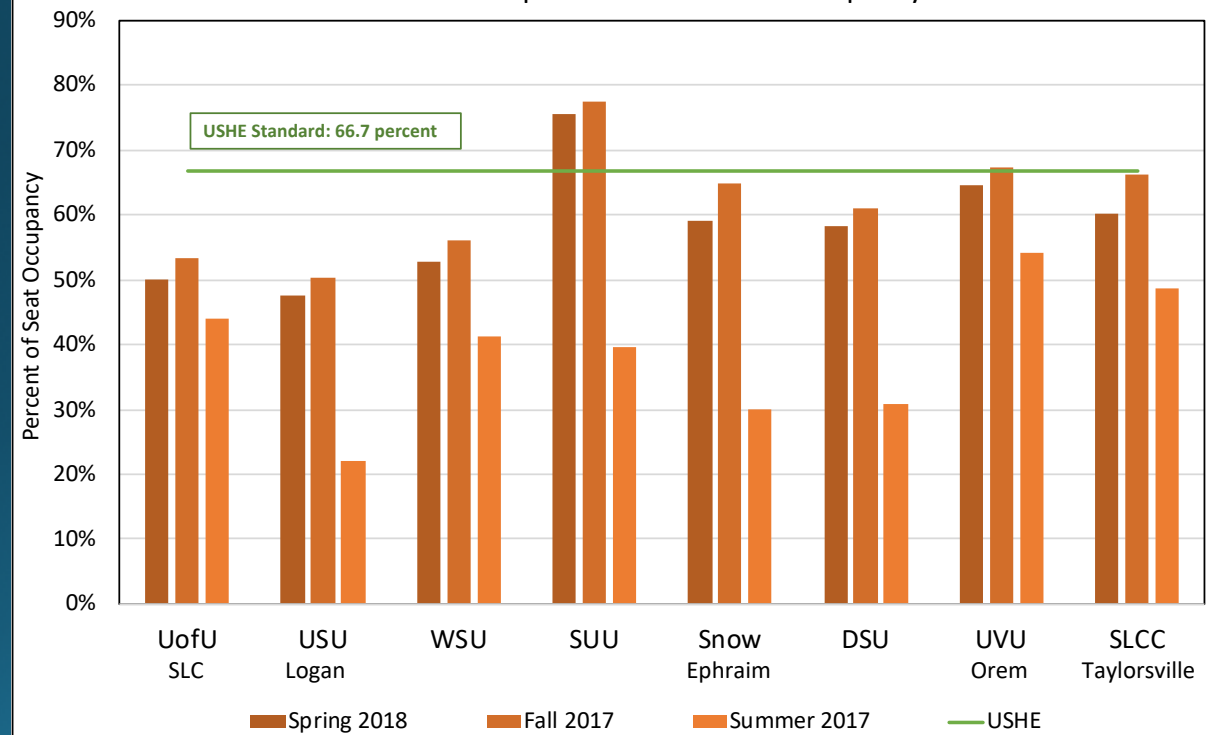


# USHE 2017-18 Main Campus Classroom Utilization

USHE Main Campus Classroom Utilization Rates



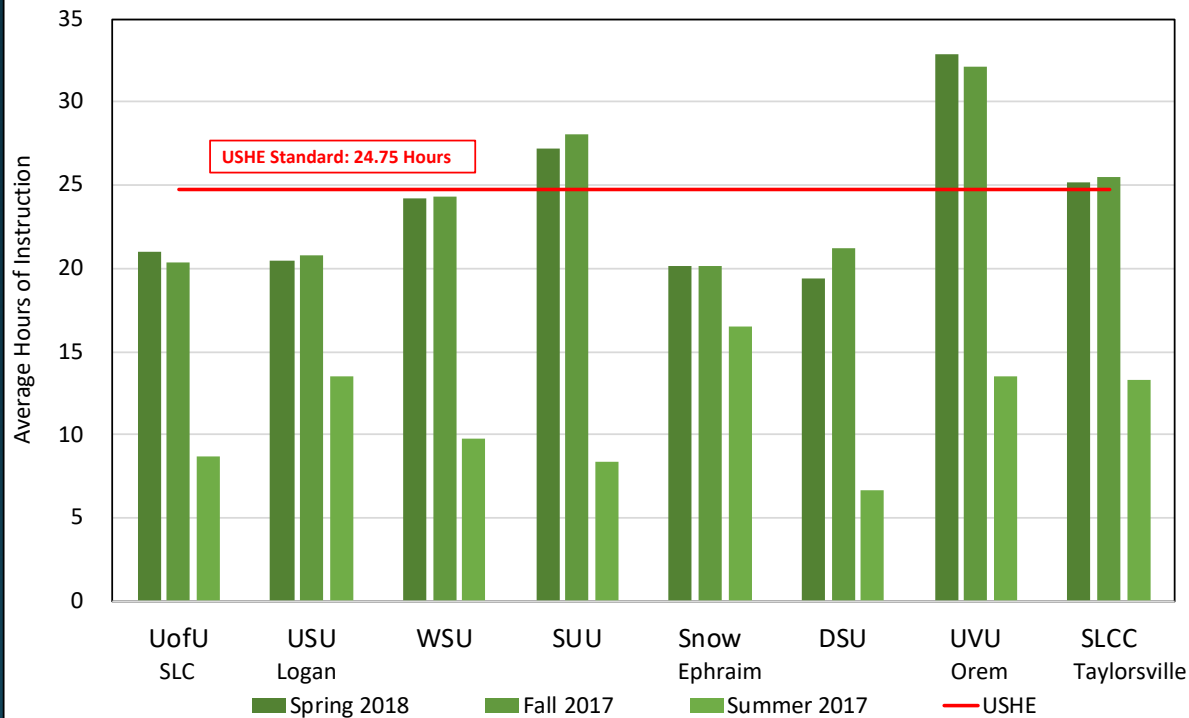
USHE Main Campus Classroom Seat Occupancy



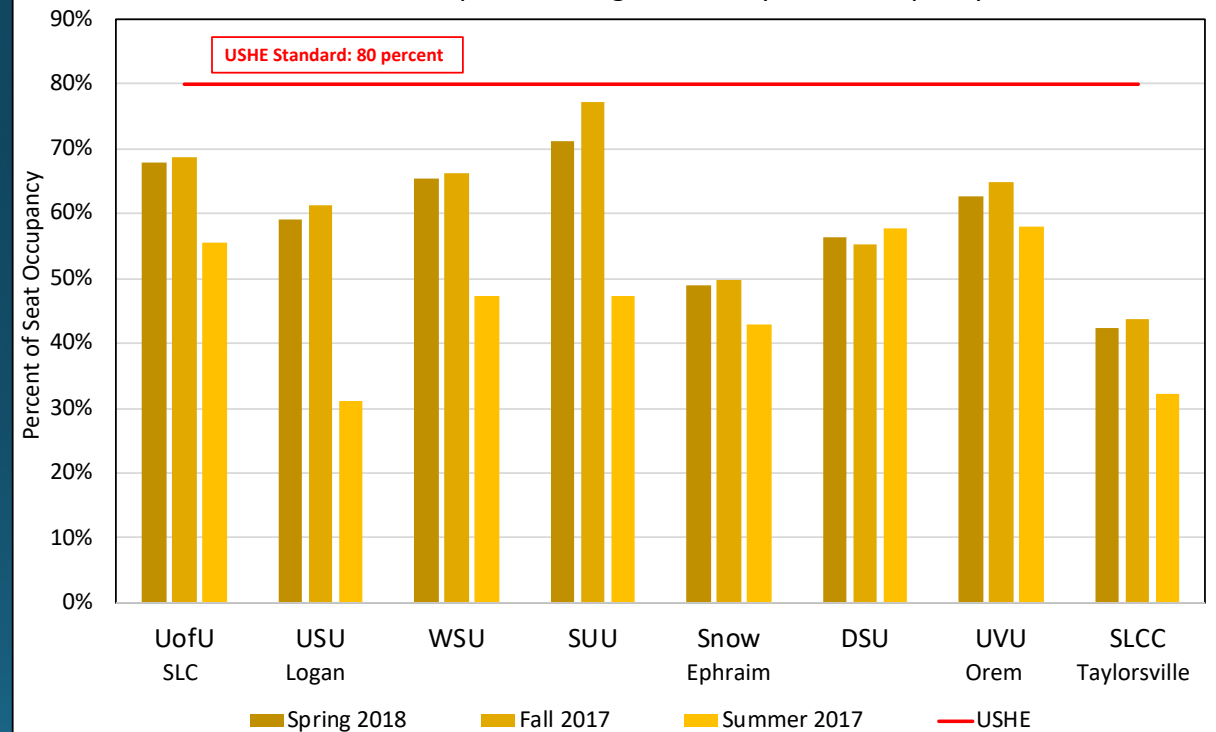


# USHE 2017-18 Main Campus Laboratory Utilization

USHE Main Campus Teaching Laboratory Utilization Rates



USHE Main Campus Teaching Laboratory Seat Occupancy

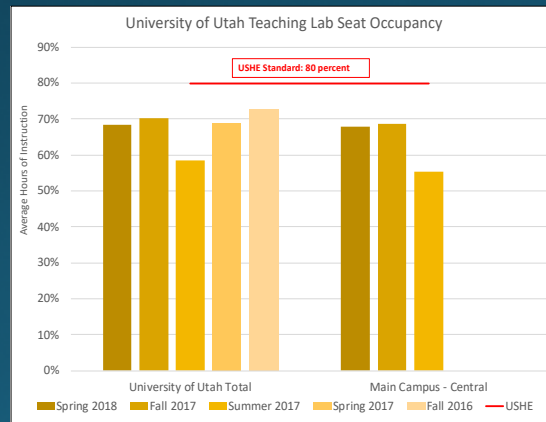
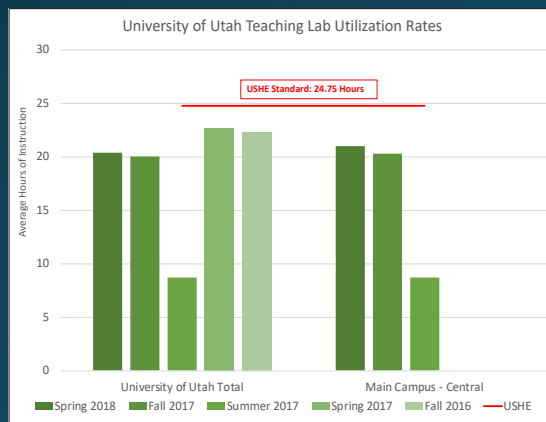
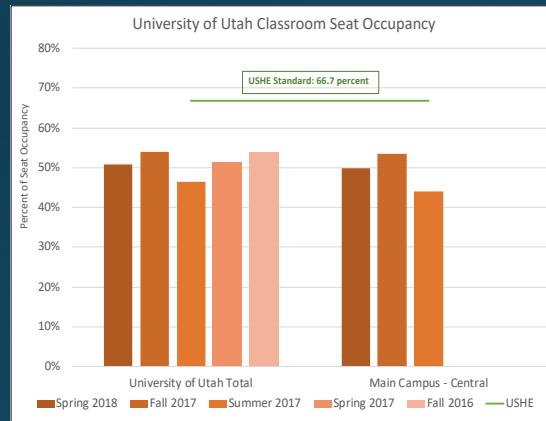
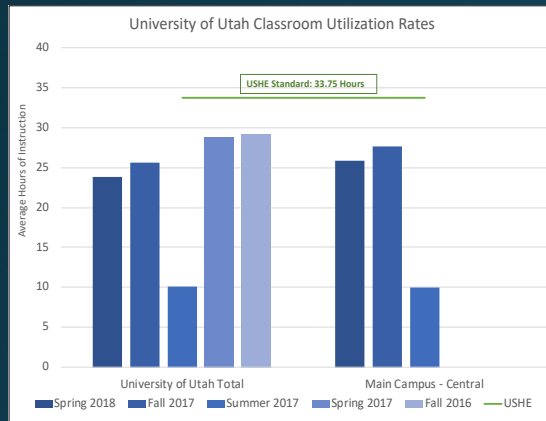






# Institutional Data

Classroom and Lab Utilization: term (summer, spring, and fall); campus (main and branch); building



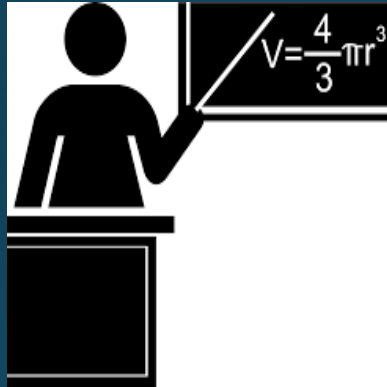
	Spring 2018				Fall 2017				Summer 2017			
	Room Utilization	# Rooms	Station Occupancy Rate	# Seats	Room Utilization	# Rooms	Station Occupancy Rate	# Seats	Room Utilization	# Rooms	Station Occupancy Rate	# Seats
University of Utah Total	20.4	102	68.5%	3,112	20.0	99	70.4%	2,961	8.7	41	58.4%	1,399
Main Campus - Central	21.0	97	67.8%	2,970	20.3	95	68.6%	2,839	8.7	39	55.5%	1,324
Sheets Marriott Cntr. Dance	40.1	6	57.4%	240	35.9	6	60.2%	240	1.5	2	41.3%	80
Art Building	28.0	10	68.5%	223	25.6	10	71.7%	223	8.1	5	87.3%	112
Biology Building	4.8	2	85.4%	64	10.3	5	70.3%	141				
Business Classroom Building	15.2	3	63.6%	103	9.5	2	67.0%	73				
Gardner Hall	19.4	8	39.8%	479	21.7	8	43.5%	479	5.0	3	29.4%	234
Film and Media Arts Building	13.6	2	120.3%	50	9.7	2	57.8%	50	6.3	1	20.0%	40
Fine Arts West	16.3	6	69.1%	112	12.9	7	62.4%	132	3.0	1	60.0%	20
Sutton Building	11.1	5	66.8%	88	12.6	5	83.3%	88	3.3	1	90.0%	20
Hedco Building	3.2	1	62.5%	24	6.3	1	83.3%	24				
Eyring Chemistry Building	30.7	9	86.2%	216	31.9	10	91.0%	231	13.2	9	66.0%	207
HPER East	13.6	2	77.5%	52	16.3	2	60.8%	52	13.0	1	13.3%	30
HPER West	40.4	1	80.8%	25	40.6	1	99.2%	25	13.8	1	47.3%	25
Marriott Library	18.2	6	61.3%	207	22.6	6	54.1%	207	3.7	4	41.5%	156
Talmage Building	7.3	2	93.8%	60	9.4	3	61.1%	84	7.3	2	66.2%	60
Merrill Engineering Building	22.4	9	71.6%	324	14.0	4	87.7%	134				
Language & Comm. Bldg.	21.7	4	78.9%	88	19.6	5	72.8%	93	9.3	2	88.7%	52
Cowles Building	11.0	1	44.3%	35	8.2	1	52.9%	35	1.8	1	68.6%	35
Performing Arts Building	23.9	4	44.3%	215	25.1	4	47.6%	215	13.1	2	10.6%	155
Physics Building	16.4	6	75.0%	116	19.9	6	78.6%	116	6.3	2	60.6%	44
Pioneer Memorial Theatre	16.5	1	56.1%	30	18.0	1	54.4%	30				
Sculpture Building	14.8	2	50.5%	54	14.5	3	39.8%	78	7.8	1	50.0%	30
Social & Behavioral Sciences	18.8	1	41.0%	40	10.2	1	37.1%	40				
Thatcher Bldg. Bio.Chemistry	22.7	2	59.5%	36	25.2	1	45.8%	24	25.0	1	47.2%	24
Browning Building	9.1	1	56.0%	25	1.5	1	60.0%	25				
Crocker Science Center	13.2	2	93.3%	44								
Nielsen Fieldhouse	10.8	1	110.0%	20								
Main Campus - Research Park	9.3	5	96.8%	142	12.8	4	124.1%	122	9.0	2	127.5%	75
Dumke Health Professions	9.3	5	96.8%	142	12.8	4	124.1%	122	9.0	2	127.5%	75



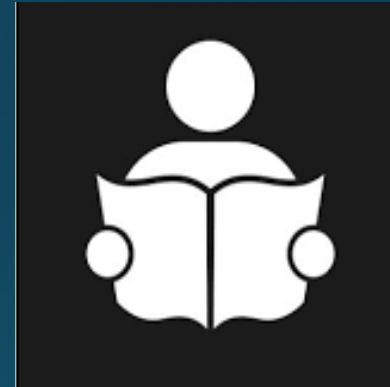
# Institutional Utilization Challenges



Specialization  
of space  
prevents  
general use



Functional  
obsolescence  
of rooms



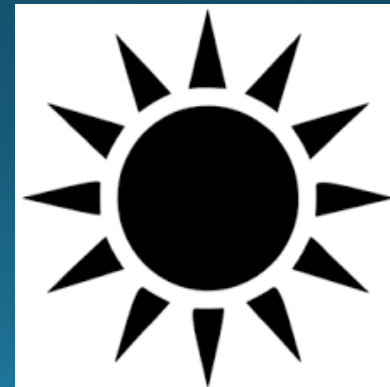
Low student  
and faculty  
demand for  
older  
facilities



Non-  
traditional  
and part-  
time student  
work  
schedules



Inability to  
make ADA  
accommod-  
ations



Summer  
vacations or  
work  
experiences



# Report on USHE Central Scheduling

Centralized

Decentralized

100%



Utah State University schedules approximately 95% of classroom space and is in the process of centralizing laboratories by FY2020.

Snow College is 60% centrally scheduled and is establishing a central scheduling committee to be in full compliance by spring of 2019.

Weber State University was historically decentralized and is working towards centralization with a new software solution in FY 2019 and 100% completion by Spring semester 2020.

1. University of Utah
2. Southern Utah University
3. Dixie State University
4. Utah Valley University
5. Salt Lake Community College





# Future Use of Utilization Data

- Regent Capital Development Prioritization
- Proposed Capital Funding Legislation
- Regent Metrics



# Regent Metric – Classroom Utilization – Tab Q

## Regent Classroom Utilization Score: 22.5

Institution	Baseline (2017-18) Classroom Utilization	Goal by 2025
U of U - SLC	14.76	Meet or exceed the 22.5 classroom utilization score by 2025
USU - Logan	15.59	Improve classroom utilization score by 2% annually
WSU- Ogden/Davis	15.97	Meet or exceed the 22.5 classroom utilization score by 2025
SUU - Cedar	28.40	Improve the classroom utilization score to 32 by 2025 by increasing Classroom Utilization Rate to 40 hours per week and Classroom Station Occupancy Rate to 80%
UVU - Orem	27.55	Meet or exceed the 22.5 classroom utilization score each year
DSU - St. George	16.35	Increase classroom utilization score by 1.25 per year through 2025
SLCC- Taylorsville	20.28	Meet or exceed the 22.5 classroom utilization score by 2025
Snow - Ephraim	15.90	Meet or exceed the 22.5 classroom utilization score by 2025



# Questions?