



UTAH SYSTEM OF  
HIGHER EDUCATION

# MEMORANDUM

TAB A

September 18, 2020

## Academic Education Committee Responsibilities, Roles and Missions of Degree-Granting Institutions

### Statement of Purpose

The Academic Education Committee provides ongoing oversight of the academic work of degree-granting colleges and universities, including certificate and degree programs, their instructional quality, and their transferability and articulation; the production of research, scholarly work, and creative achievements; and faculty responsibilities, workloads, and tenure processes in order to advance the intellectual, cultural, social, and economic well-being of the State of Utah and its people.

### Membership

The committee consists of at least five Board members, including the student member representing academic education. A chair, vice-chair, and members are appointed by the Board Executive Committee and serve on an ongoing basis.

### Responsibilities

The Academic Education Committee has responsibility in the following key areas:

- Oversight of academic programs and administrative units ([Policies R400 – R459](#))
- Academic standards, placement, admissions and academic access ([Policies R460 – R469](#))
- Award of academic credit, General Education, major requirements, credit for prior academic learning, and transfer ([Policies R470 – R479](#))
- Concurrent Enrollment ([Policy R165](#))
- Oversight of Academic Affairs, research, and honorary degrees ([Policies R490 – R499](#))
- Faculty academic freedom, professional responsibility, tenure, and workloads ([Policies R480 – R489](#))
- Gender, Race, and Ethnicity Representation within the Utah System of Higher Education Workforce ([Policy R805](#))
- State Authorization Reciprocity Agreements ([Policy R431](#))

### Other Assignments

Members of this committee are also asked to serve in other assignments including:

- One member to chair the Board Transfer Council

- The student member to serve on the Board Transfer Council
- One member to serve as a commissioner on the Western Interstate Commission on Higher Education

### **Meetings**

This standing committee meets bi-monthly on months in which there is no Board meeting. Meetings are held from 10:00 a.m. to 12:00 p.m. using electronic conferencing. Additional meetings may be scheduled as needed.

The Chair of the committee presides over committee meetings. The Associate Commissioner for Academic Education serves as the committee's staff liaison.

### **Commissioner's Recommendations**

This is an information item only; no action is required