



UTAH SYSTEM OF
HIGHER EDUCATION

MEMORANDUM

TAB A

September 18, 2020

Technical Education Committee Charter Draft

Statement of Purpose

The Technical Education Committee provides ongoing review of quality programs and services, with consideration for performance that supports student needs and workforce development at technical colleges within the Utah System of Higher Education.

Membership/Administrative Support

The committee consists of at least five Board members, including the student member representing technical education. A chair, vice-chair, and members are appointed by the Board Executive Committee and serve on an ongoing basis.

Authority

The Technical Education Committee has no expressed or implied power or authority.

Responsibilities

The Technical Education Committee's focus is on key areas specific to technical colleges, including:

- Assist the Board in fulfilling its oversight responsibilities related to technical education consistent with the Board's long-term goals
- Provide cohesive and comprehensive leadership advice to the Utah Board of Higher Education regarding workforce education issues of concern to technical colleges
- Promote activities that support designated technical college roles and missions
- Develop and recommend program approval, modification, discontinuance, and reporting policies and procedures
- Evaluate enrollment and student outcomes disaggregated by race, ethnicity, gender, and socioeconomic status to develop strategic initiatives that influence program access, interest, quality, relevance, performance, and impact on the workforce
- Provide an efficient and effective structure for pathway development and articulation in response to workforce education needs
- Evaluate industry engagement activities that promote program alignment, currency, and relevance

- Evaluate the impact of competency-based education and measures relating to credit for prior learning to ensure students receive the maximum credit for demonstrated experience and coursework completed
- Develop strategic initiatives that support increased secondary student enrollment, graduation, placement, and continuing education
- Serve as a sounding board to the Associate Commissioner for Technical Education and a source of ready advice on matters that pertain to technical education and workforce development

Meetings

This standing committee meets bi-monthly on months in which there is no Board meeting. Meetings are held from 3:00 to 5:00 p.m. using electronic conferencing.

The Chair of the committee presides over committee meetings. The Associate Commissioner for Technical Education serves as the committee's staff liaison.

Commissioner's Recommendations

This is an information item only; no action is required