



UTAH SYSTEM OF  
HIGHER EDUCATION

# MEMORANDUM

TAB A

November 20, 2020

## Technical Education Board Committee Charter

### **Statement of Purpose**

The Technical Education Committee provides ongoing review of quality programs and services, with consideration for performance that supports student needs and workforce development at the Utah System of Higher Education's technical colleges.

### **Membership/Administrative Support**

The committee consists of at least five Board members, including the student member representing technical education. A chair, vice-chair, and members are appointed by the Board Executive Committee and serve on an ongoing basis.

### **Authority**

The Technical Education Committee has no expressed or implied power or authority.

### **Responsibilities**

The Technical Education Committee's focus is on key areas specific to technical colleges, including:

#### ***Governance***

- Assist the Board in fulfilling its oversight responsibilities related to technical education consistent with the Board's long-term goals.
- Provide cohesive and comprehensive leadership advice to the Utah Board of Higher Education regarding workforce education issues of concern to technical colleges.
- Promote activities that support designated technical college roles and missions.
- Serve as a sounding board to the Associate Commissioner for Technical Education and a source of ready advice on matters that pertain to technical education and workforce development.

#### ***Programs***

- Develop and recommend program approval, modification, discontinuance, and reporting policies and procedures.

- Evaluate enrollment and student outcomes disaggregated by race, ethnicity, gender, and socioeconomic status, to develop strategic initiatives that influence program access, interest, quality, relevance, performance, and impact on the workforce.
- Evaluate the impact of competency-based education and measures relating to credit for prior learning to ensure students receive the maximum credit for demonstrated experience and coursework completed.
- Develop strategic initiatives that support increased secondary student enrollment, graduation, placement, and continuing education.

### ***Workforce***

- Evaluate industry engagement activities that promote program alignment, currency, and relevance.
- Provide an efficient and effective structure for pathway development and articulation in response to workforce education needs.

### **Meetings**

This standing committee meets bi-monthly on months in which there is no Board meeting. Meetings are held from 3:00 to 5:00 p.m. using electronic conferencing.

The Chair of the committee presides over committee meetings. The Associate Commissioner for Technical Education serves as the committee's staff liaison.

### **Commissioner's Recommendation**

This is an information item only; no action is required.