



**Utah Board of Higher Education
Utah State University
Thursday, July 15, 2021**

6:00–7:00 PM **Bridgerland Technical College Update -**
 Attendance: Utah State Board of Higher Education and Bridgerland Technical College Trustees
 President Report
 Trustee Report
 Student of the Year Report
 Closed Session

Friday, July 16, 2021

7:30–8:45 AM **Utah State University Update -** Perry Pavilion Huntsman School of Business (4th Floor)
 Attendance: Utah State Board of Higher Education and Utah State University Trustees
 President Report
 Trustee Report
 Student Body President Report
 Closed Session

9:00 AM **Committee of the Whole -** Taggart Student Center - West Ballroom (2nd Floor)

9:00–9:15 AM Welcome and New Board Member Introduction – Chair Simmons

9:15-9:45 AM Student Update - USU and Bridgerland Tech

9:45 – 9:55 AM Strategic Plan Update – Melanie Heath TAB A

9:45–10:25 AM Committee Update – Committee Chairs TAB B

10:25 – 10:40 AM USHE Building Update – Richard Lainez

10:40–10:50 AM Education Coordinating Committee Update – Melanie Heath TAB C

10:50–11:00 AM University of Utah Presidential Search Update – Chair Simmons, Geoff Landward

11:00 – 11:20 AM Program Duplication – Julie Hartley

11:20 – 12:00 PM Envision Utah – Board member Barnes

12:00–1:00 PM Lunch

1:00- 1:45 PM Adult Learners Update – Cicero

1:45 – 2:30 PM Statewide Higher Ed Advocacy & Awareness Campaign – Trisha Dugovic TAB D

2:30- 2:55 PM UHEAA Board Update – Board member Church

2:55 – 3:30 PM Action Items:

1. Southern Utah University Interim President – Chair Simmons
2. PolicyR312, Weber State University, Dixie State University, Polytech - Julie Hartley. TAB E
3. Credit Implementation Policy – Kim Ziebarth TAB F
4. Consent Calendar TAB G

Projected times for the various meetings are estimates only. The Board Chair retains the right to take action at any time. In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify ADA Coordinator, 60 South 400 West, Salt Lake City, UT 84180 (801-646-4783), at least three working days prior to the meeting. TDD # 801-321-7130.



UTAH SYSTEM OF
HIGHER EDUCATION

MEMORANDUM

TAB A

July 16, 2021

Update: Utah Board of Higher Education Strategic Plan

In 2020, Utah's two higher education systems merged, creating a single system of 16 higher education institutions. The Utah Board of Higher Education adopted a comprehensive strategic plan in May 2021 to guide the newly-merged System for the next five years. To develop the strategic plan, the Board and Office of the Commissioner of Higher Education engaged in a rigorous, collaborative, and creative process that built on past initiatives from previous boards and incorporated feedback from institutions, state leaders, students, and other stakeholders.

The Board's strategic plan focuses on six key priorities:

- System Unification
- Access
- Affordability
- Completion
- Workforce Alignment
- Research

The strategic plan is guided by two main themes:

1. Alignment of measures between statewide postsecondary attainment goals and performance-based funding
2. Centering of educational equity and inclusion, so that higher education opportunities exist for all Utahns

Update

The Commissioner's office is developing project plans for each tactic identified in the strategic plan, as well as an implementation timeline for the next 12 months. The Commissioner's office will present the first progress report on the strategic plan at the September 2021 Board meeting. The progress reports will be updated monthly and available on ushe.edu.

The Research priority of the strategic plan (added at the May 2021 Board meeting) is being developed in partnership with the University of Utah and Utah State University. A draft of the Research priority, including goals, strategies, and tactics, will be presented to the Board for consideration at the September 2021 meeting as well.

Commissioner's Recommendation

Information item only.



UTAH SYSTEM OF
HIGHER EDUCATION

MEMORANDUM

TAB B

July 16, 2021

Academic Education Committee Report

The Academic Education Committee met on June 18, 2021 under the leadership of Committee Chair Arthur Newel.

Agenda Items

The meeting began with a review of the roles and responsibilities of the Academic Education Committee, including its committee charter. The primary responsibilities of the Committee are to:

- Ensure the quality of academic programs, from certificates to graduate degrees, through oversight of academic program approval and review; transfer and articulation; modes of instructional delivery, such as distance education and competency-based education; the coordination of academic programs with workforce development and career pathways; and attention to student outcomes, such as academic/disciplinary competencies and degree completion.
- Provide oversight for academic research;
- Manage policies related to faculty and staff at degree-granting institutions.

Action items for the meeting were related to the first committee responsibility for oversight of academic program offerings through Policy R312 *Configuration of the Utah System of Higher Education and Institutional Missions and Roles*. The Committee heard requests from Weber State University and Dixie State University to update their mission statements within the parameters of the institutional roles and Regional Universities. The Committee voted to forward both requests for approval of updated mission statements to the full board for approval.

The Committee then had a conversation with Chief Academic Officers about one of the strategic plan objectives: the role of faculty within degree-granting institutions, the strategies institutions utilize and the challenges they face when recruiting diverse faculty and staff, and actions the board could consider to support institutions in those efforts.

Recommendations

- The Committee is forwarding a revised draft of Policy R312 to the full board for consideration for approval. That revision includes the new mission statements proposed by Weber State University and Dixie State University. The Committee also voted to forward a definition of “polytechnic” to

the board for approval, as that word is used in Dixie State University's proposed mission statement.

- Committee Chair Arthur Newell asked the Chief Academic Officers and the Chief Diversity Officers to report back to the Committee in August with recommendations of the three top recommendations from each group for what they see as the most useful actions the board can take to support diverse faculty and staff across the system.
- The Committee also recommended that a focus on diversity should be broader than faculty and staff and should look at all layers of post-secondary education, including the board.
- The Committee provided feedback on the board retreat held in May 2021 and requested the Commissioner's Office provide a written summary of the take-aways from that meeting.
- A final recommendation was to hold a joint meeting at some point with the Technical Education Committee, similar to the joint meeting with the Student Affairs Committee in April.



July 16, 2021

Technical Education Committee Report

During its meeting on June 18, 2021, meeting, the Technical Education Committee discussed the following topics:

Recognition of Glen J. Rivera Student Board Member

Chair Newell read the resolution of appreciation for Glen J Rivera given to Glen J. Rivera at the Board of Trustees meeting on May 21, 2021; in his absence, it was presented to Mr. Rivera at this meeting.

Introduction of Dr. Will Pierce, Assistant Commissioner for Technical Education

Kim Ziebarth announced that Dr. Will Pierce was selected as an Assistant Commissioner of Technical Education. Dr. Pierce shared some areas of his technical education background.

Retreat Follow-Up Discussion

Melanie Heath shared some of the retreat survey results, which include more time to discuss, more retreats in the future; board members are also interested in learning more about equity, diversity, and inclusion and work more closely with K-12 partners.

Board member Osmond added that he would like to see more incremental retreats for specific agenda topics to dedicate more time to deep dive into the issues. Chair Newell appreciates the opportunity to share time to build relationships with institutions and board members instead of only during breaks.

Board member Theurer mentioned that the Commissioner's office does a great job including items in the consent agenda. He would like to see more items in the consent agenda to save time. It will provide more discussion time in other areas.

Board Workflow Review

Kim Ziebarth shared and reviewed the Board Workflow. Board Member Osmond noted that the workflow has been mentioned a few times during meetings and asked if there are any problems? Kim answered that the Office of the Commissioner is receiving input from internal and external stakeholders. Board members can help direct some inquiries with their understanding of the process.

Program Duplication Review

Kim Ziebarth explained that with the merge of technical education and the Utah Board of Higher Education, the legislature directed the Board to establish, approve, and oversee each institution, mission,

and role. With the two systems merging, an evaluation was conducted to identify the overlap of programming in each service region.

Carrie Mayne and her team compiled a list of approved certificates and CTE associate degree programs offered at each institution to analyze duplication in relation to industry needs. Presidents were asked to review the data and meet to discuss duplicated training with consideration for enrollment and outcomes to determine whether both programs are needed, or if adjustments need to be made. This work is due to the system office on July 1.

Credit Implementation Policy

In their May 2021 meeting, the Utah Board of Higher Education unanimously supported the development of a policy to support the transition of USHE technical education institutions offering instruction from clock-hours to credit-hours.

Kim Ziebarth presented the transition of clock-hours to credit-hours initiative, which included the functions of the credit implementation committee, approvals, definitions, the conversion formula, conversion nuances, course structure, and implementation.

Board member Aaron Osmond made a motion that the Technical Education Committee advance the proposed Policy R474, Clock-Hour to Credit-Hour Transition, to the Committee of the Whole for further consideration. The motion was seconded by Board member Scott Theurer and the motion passed.

Program Alignment Plan

Kim Ziebarth showed a presentation, "Program and Course Alignment Initiative." The Utah Board of Higher Education's Strategic Plan includes a strategy for the completion priority to "Structure awards to facilitate completion and transfer." The presentation included purpose, considerations, expectations, program committees, timeline, and frequently asked questions.

Board member Osmond proposed a standard of 70% or higher. Presidents Taggart, Weight, Stephens, as well as Mark Aiken, and Will Pierce shared their opinion on the threshold on course alignment.

Board member Scott Theurer made a motion that the threshold of the course alignment be raised to 70% with the ability to have exceptions be reviewed. The motion was seconded by Board member Aaron Osmond, and the motion passed.

Technical Education Committee Meeting Time

Chair Newell announced that future Technical Education Committee meetings would change to 10:00 starting on August 20, 2021.



July 16, 2021

Student Affairs Committee Report

1. Basic Needs **(Strategy: Strengthen admissions advisors'/tech college staff capacity for addressing student basic needs)**

Utah Transit Authority (UTA) gave a general presentation on how it serves students. Forty percent of riders are students, and it has connectivity from FrontRunner to campuses along Wasatch Front. UTA has a good relationships with schools, and feedback from the schools in the committee meeting were generally positive. A new connection is being built for Weber State to FrontRunner right now. UTA belongs to the Salt Lake Chamber's Compact on Racial Equity. They usually give schools a discount, so free UTA access is included, generally loaded into students' tuition. They also have Flex Routes where students can be dropped off within one mile of a stop.

2. Statewide Admissions Platform **(Strategy: Simplify institutional admissions processes)**

Representatives from institutions expressed their concerns with a common or statewide admissions platform with the following questions and concerns:

- What problem are we trying to solve?
- What evidence do we have that the admissions process is a barrier for anyone? They get plenty of admissions every year.
- Why not focus on financial aid or other aspects of admission instead of the application?
- Why focus on applications when college-going rates and completion and student success are focused on?
- The University of Utah already participates in the private, national [Common App](#).
- Institutions expressed the need for autonomy in the admissions process to meet regional needs.
- Automatic Admissions is already in place for Concurrent Enrollment, don't disrupt that process.
- Institutions need unique info to match students with scholarships so one app will harm that goal.

Board member feedback:

- Getting students to sit down and fill out an application is the real issue, College Access Advisors will assist.
- There are still barriers for many kids without resources, especially underrepresented populations.
- The anticipated Envision Utah presentation will help present data and articulate the problem we are trying to solve more clearly

- We need to elevate student voices (high school and college).
- Additional follow-up is needed

3. Mental Health Update **(Strategy: Ensure system wide institutional supports for student mental health and campus safety)**

The first year of the four-year JED Campus program has been focused on onboarding the campuses, building campus teams, administering the Healthy Minds Study to collect student data, completing the JED Campus baseline assessment, and engaging in a campus visit with JED Campus Advisors and Subject Matter Experts. While this initial stage was delayed due to COVID-19, in June 2021, USHE institutions published their short-term and longer-term 3-year strategic goals at the USHE/JED statewide convening. These strategic goals are the basis from which USHE institutions are implementing their goals over the next three years. The primary objective of JED’s comprehensive approach is to ensure an equitable resourcing of best practices and programs tailored for each institution, yet following a common framework with common outcomes that promote mental health and prevent suicide.

The next steps include a presentation by Technical Colleges and JED later in the year on progress, and a presentation from Huntsman Mental Health Institute

4. Utah College Advising Corp Update **(Strategy: Ensure high school students are meaningfully informed on scholarships, dual enrollment programming, financial aid, and higher ed pathways)**

The Program Director gave a brief update on the scaling up to 97 schools. The program utilizes a robust equity framework. The next step is to report on data-driven results on the program’s expansion.

5. Student Safety and Equity Commission Introduction **(Strategy: Ensure systemwide institutional supports for student mental health and campus safety)**

Newly established student commission appointed by Student Body Presidents to address issues related to student equity and safety. Student Board members will report updates at every Student Affairs Committee meeting

6. Adult Learner Grant Policy - R616 **(Strategy: Evaluate and prioritize state student financial aid)**

A unanimous recommendation to the Board. To be included in unified reporting of state scholarship and grant programs to the Board.

Reengagement Scholarship

7. Educational Re-engagement and High Demand Scholarships

The Utah Legislature appropriated \$15m of Utah’s state portion of the American Rescue Plan Act of 2021 (ARPA) for scholarships to re-enroll students who have dropped out of a USHE institution or to award to new students into high demand programs. Below is the detail of

institutions amounts approved by Commissioner Woolstenhulme. Attached is a memo that outlines the legislative intent and conditions on the funds to ensure maximum impact.

Attachment

Memo to Financial Aid Directors: Educational Re-engagement and High Demand Scholarships



UTAH SYSTEM OF
HIGHER EDUCATION

MEMORANDUM

May 21, 2021

Educational Reengagement and High Demand Scholarships

Intent Language and Overview:

The Legislature intends that the funds appropriated for Education Reengagement Scholarships be used to provide one-year tuition and fee scholarships for individuals who, because of the Coronavirus pandemic, deferred or interrupted enrollment, or who were not enrolled in the 2020-2021 school year and seek additional training and education at technical colleges and degree-granting institutions within the Utah System of Higher Education. The Legislature further intends that the Utah Board of Higher Education develop procedures to award scholarships and distribute funding. The Legislature further intends that funds appropriated by this item for the Education Reengagement Scholarship program may only be expended or distributed for purposes that comply with the legal requirements and federal guidelines under the American Rescue Plan Act of 2021.

Award Procedures

- \$15 million expected appropriation is the first of possible additional appropriations for the same purpose depending on demonstrated demand.
- Funds will be committed on a first-apply, first-approved basis.
- Funds will be awarded and fully transferred to institutions as reimbursement for actual awards as students enroll during Fall 2021.
- Only USHE institutions are eligible to apply for these funds.
- Awards may be packaged with other aid, grants and waivers.
- Awards must be the last dollar awarded after all other aid, grants and waivers.
- Award funds must be assigned to student accounts during the Fall 2021 Semester (not expended).
- Awards must go to students who graduated from a Utah high school.
- Funds must be fully expended by end of Summer Semester 2022.
- Funds may not be used for marketing purposes per the approved Intent Language.

Institutions Proposals:

An institution shall submit a proposal, **due on June 15**, that estimates:

- 1) Number of students projected to receive funds from this program
 - a. Students not previously enrolled

- b. Students who have been “out of service” – previously enrolled who are re-enrolling (threshold of previously earned credits/hours determined by institution.)
- 2) Average estimated award amount

Priority will be placed on proposals that demonstrate how an institution will support students from historically underserved populations who enroll in high market demand certificate and degree programs.

Institutions must include any other determining criteria in their proposals. For example, a student’s ability to pay for college, whether the student is first generation (e.g. expected family contribution, definition of underserved, definition of exceptional need).

The Commissioner’s Office will allocate funds based on institutional proposals, but will transfer funds to the institution only after receiving a report from the institution on the number of actual awards and associated award amounts.

End of Semester reporting

Institutions must submit the following information within three weeks after each semester:

- Total funds awarded
- Number of awards
- Average award amount
- Average EFC (if applicable)
- Number of recipients first generation
- Number of recipients prior college
- Average number of previous credits/hours earned
- Average time elapsed from when students stopped out of service
- Number of recipients ethnic minority, disaggregated (multiple, Unknown, White, Black/African American, Pacific Islander, Asian, Hispanic Origin, Indian or Alaskan Native)



UTAH SYSTEM OF
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MEMORANDUM

TAB C

July 16, 2021

Update: Education Coordinating Committee

The Commissioner of Higher Education and State Superintendent hosted the first meeting of the Education Coordinating Committee on May 20. This Committee, [established in state statute](#), is tasked with coordinating strategic planning efforts and aligning strategic plans between the Utah System of Higher Education and the Utah State Board of Education. The Committee is made up of individuals who have responsibilities related to Utah's education system, including:

- the state superintendent of public instruction;
- the commissioner of higher education;
- the executive director of the Department of Workforce Services
- the executive director of the Governor's Office of Economic Opportunity
- the chair of the State Board of Education;
- the chair of the Utah Board of Higher Education;
- a member of the governor's staff; and
- the chairs of the Education Interim Committee.

After the initial meeting, the Commissioner and State Superintendent directed their staffs to work together to identify areas within their strategic plans that need increased alignment and a process by which to align those areas. The identified areas and proposed process will be reported back to the Committee at its next quarterly meeting, to be held in early fall 2021.

Commissioner's Recommendation

Information item only.



UTAH SYSTEM OF
HIGHER EDUCATION

MEMORANDUM

TAB D

July 16, 2021

Statewide Higher Education Advocacy and Awareness Campaign

September 2021-July 2022

One goal within the Utah Board of Higher Education's Strategic Plan is to "Ensure students are meaningfully informed on the value and return on investment (ROI) of higher ed." As part of this, the Board established a tactic to "Advocate for a statewide marketing campaign with a focus on the unique needs of adult learners (program flexibility, prior learning, funding, etc.)." Public perception of higher education and the national dialogue surrounding the value of higher education, student debt, and more, with the complicating factors of the coronavirus pandemic, have underscored the need for a statewide campaign of this scope and scale.

All institutions within the Utah System of Higher Education will benefit from a coordinated statewide marketing campaign to highlight the diverse, valuable programs offered on our campuses, the impact obtaining a certificate or degree can have on individuals' economic mobility, and the expansive resources that broaden access to higher education for all students.

Objective

The System will develop and implement a statewide marketing campaign around the value of higher education which ultimately leads to more students accessing and completing higher education in Utah and supports the Board's strategic efforts in System Unification, Access, Affordability, Completion, Workforce Alignment, and Research.

Audiences

- Students
 - All ages
 - Underrepresented
 - Recent high school grads
 - Adult learners
- Parents
- Legislators
- General Public

Partners

- OCHE
- 16 USHE institutions
- UHEAA
- my529
- USBE

Messaging

- Value of higher education/ROI
- Invest in yourself
- Support services and resources for families and children
- Merger
 - Value of tech colleges and degree-granting being under one umbrella
- Statewide online education
- Savings (General public)
- Qualifying for scholarships and grants
 - There is something for everyone
 - Adult Learner Grant Program
 - FAFSA & state aid
- Students going out of state
- Traditional higher education vs. Google University (“I don’t need college; I can take a few coding classes and not go to college.”)
- Engineering
- Value of humanities
- College is a great enriching experience; it’s so much more than the coursework
- College is fun!
 - Athletics, arts, fellow students, events, social, being on campus, etc.

Tracking Progress

The steering committee will work with the data team to ensure measures are aligned with attainment goals.

Commissioner’s Recommendation

This is a discussion item only; no action is required.



July 16, 2021

Amendment to Board Policy R312, Configuration of the Utah System of Higher Education and Institutional Missions and Roles

Overview

The Utah Board of Higher Education has the responsibility to “establish, approve, and oversee each institution’s mission and role” within the parameters set by Utah Code (53B-1-402(f)). These roles and missions are outlined in Board Policy R312, which was first approved by the former Board of Regents in May 2003. The policy distinguishes the different *roles* of specific types of degree-granting institutions established by the Board of Higher Education: research universities (the University of Utah and Utah State University), regional universities (Weber State, Utah Valley University, Southern Utah University, and Dixie State University), and comprehensive community colleges (Salt Lake Community College and Snow College). The policy also contains an individual *mission statement* drafted by each institution and approved by the institutional Board of Trustees and the Board of Higher Education.

Institutions regularly revise and update the mission statements that guide them within their broader role, especially following intensive strategic planning undertaken by the president, faculty, staff, and Board of Trustees. The most recent changes were for the University of Utah, Salt Lake Community College, Dixie State University, and Southern Utah University in 2016.

Two regional universities, Weber State University and Dixie State University, are proposing updates to their mission statements.

Process

1. New mission statements must first be approved by the institutional Board of Trustees.
2. The Commissioner’s Office assesses whether the proposed mission statement fit within institutional role.
3. The Board of Higher Education’s Academic Education Committee has the first responsibility of vetting the proposed statements to determine if they fit within the institutional role and if they should be forwarded to the full Board for approval.

4. The Board decides whether to approve the proposed updates to the mission statements and amends Policy R312 to reflect the approved changes.

The Weber State University and Dixie State University Boards of Trustees have approved the new mission statements. The Academic Education Committee reviewed the mission statements during its June 2021 meeting and voted to forward both to the full board for approval.

Key Definitions from Policy R312

3.1. “Roles”: the general category within which an institution fits as described in Utah Code §53B-16-101, Establishment of Institutional Roles and General Courses of Study.

3.2. “Mission Statements”: written statements of the general purposes and functions of various institutions approved by the Board.

4.2 The Regional University role is to “provide career and technical education, undergraduate associate and baccalaureate programs and select master’s degree programs to fill regional or state workforce demands. After a new master’s degree program’s fifth year, the program should be awarding a minimum average of five degrees per year as measured over a previous three-year period to be considered sustainable. Regional universities emphasize teaching, scholarly, and creative achievements that complement teaching and community service. Transfer programs allow students to seamlessly seek degrees at other institutions within the system. The institution contributes to the quality of life and economic development at the local and state levels. Student success is supported through developmental programs and services associated with a comprehensive community college. Weber State University, Southern Utah University, Utah Valley University, and Dixie State University are regional universities.”

Proposed updates to institutional missions

Weber State University: After a year of planning and discussion, in March of 2021, the Weber State University Board of Trustees approved a new strategic plan and mission statement, which will guide the institution through 2026.

Current Mission Statement:

Weber State University provides associate, baccalaureate and master degree programs in liberal arts, sciences, technical and professional fields. Encouraging freedom of expression and valuing diversity, the university provides excellent educational experiences for students through extensive personal contact among faculty, staff and students in and out of the classroom. Through academic programs, research, artistic expression, public service and community-based learning, the university serves as an educational, cultural and economic leader for the region.

Proposed Mission Statement:

Weber State University provides transformative educational experiences for students of all identities and backgrounds through meaningful personal connections with faculty and staff in and out of the classroom. The university promotes student achievement, equity and inclusion, and vibrant community relationships through multiple credentials and degree pathways, experiential learning, research, civic engagement, and stewardship.

Dixie State University: Dixie State University also implemented a year-long strategic planning process, and the strategic plan and mission statement were approved by the Board of Trustees in December of 2020.

Current Mission Statement:

Dixie State University is a public comprehensive university dedicated to rigorous learning and the enrichment of the professional and personal lives of its students and community by providing opportunities that engage the unique Southern Utah environment and resources.

Proposed Mission Statement:

Dixie State University is an open, inclusive, comprehensive, polytechnic university featuring active and applied learning to advance students' knowledge and skills while fostering competent, resilient, lifelong learners to succeed in their careers and personal lives as creators, innovators, and responsible citizens.

Analysis

The proposed amendments to the institutional missions fall within the role for regional universities established by the Board of Higher Education through Policy R312. Specifically, each institution provides career and technical education, undergraduate associate and baccalaureate programs and select master's degree programs within an open-access environment. They are aiming their missions around carefully defined learning experiences for students (i.e., experiential learning, applied learning) and emphasize equity and inclusion.

A note on Dixie State University's proposed polytechnic model: although all regional universities offer the same range of types of degrees (from associate degrees to master's degrees) and must provide a solid liberal arts core, they often focus their other program offerings around faculty strengths and regional workforce demands so that every possible program does not have to be replicated at every institution across the state. A polytechnic model, based on the integration of sciences, technology, and engineering along with the liberal arts, certainly falls within the institutional role and is aimed at regional workforce demands.

The Academic Education Committee also recommended that the updated policy R312 include a definition of polytechnic. The proposed definition is:

R312-5. Polytechnic Education: Degree-granting institutions may adopt a polytechnic educational model, which is a student-centered, comprehensive, interdisciplinary, applied learning model that integrates the liberal arts with intensive science, technology, engineering, and mathematics programs and that prepares graduates for professional careers in collaboration with regional industry partners to meet local economic needs.

5.1. Institutions that adopt a polytechnic educational model have not altered their statutory and Board designated roles and shall maintain strategic planning, academic programs, communications and marketing that reflect those roles.

Recommendation

The Academic Education Committee is forwarding the mission statements for Weber State University and Dixie State University and definition of “polytechnic” to the full board for consideration.

Attachments



R312, Utah System of Higher Education and Institutional Missions and Roles¹

R312-1 Purpose: To establish the distinct missions and roles of the institutions in the Utah System of Higher Education (USHE) and foster economic growth and innovation.

R-312-2 References

- 2.1 [Utah Code 53B-6-101](#), Master Plan for Higher Education
- 2.2 [Utah Code Section 53B-16-101](#), Establishment of Institutional Roles and General Courses of Study
- 2.3 Board Policy [R301](#), Master Plan Executive Summary
- 2.4 Board Policy [R310](#), System-wide Vision and Mission Statement
- 2.5 Board Policy [R315](#), Service Area Designation and Coordination Off-Campus Courses and Programs
- 2.6 Board Policy [R485](#), Faculty Workload Guidelines

R312-3 Definitions

- 3.1 **“Roles”**: the general category within which an institution fits as described in Utah Code §53B-16-101, Establishment of Institutional Roles and General Courses of Study.
- 3.2 **“Mission Statements”**: Written statements of the general purposes and functions of various institutions approved by the Board.
- 3.3 **“Teaching Load”**: the institutional average teaching workload for full-time faculty at the various institutions.
- 3.4 **“Open Admission”**: an admission policy that allows all applicants to be admitted. An open admission policy does not necessarily grant students to all courses until the institution has assessed the student’s level of preparedness.

R312-4 Institutions Roles and Missions

¹ Approved on May 30, 2003; amended May 29, 2009. Revisions approved by the Board of Regents on May 29, 2009, May 20, 2011, September 16, 2011; May 17, 2013; January 22, 2016; April 1, 2016; July 15, 2016; May 18, 2018, and May 17, 2019

4.1 Research Universities: A research university’s role is to provide undergraduate, graduate, and research programs and to discover, create and transmit knowledge through academic programs at the undergraduate, graduate, and professional with emphasis on teaching research and service. Transfer programs allow students to seamlessly seek degrees and other institutions within the system. The institution contributes to the quality of life and economic development at the local, state, and national levels. Many research efforts generate grants and contracts that also impact economic development, which underwrites the cost of their products. The University of Utah and Utah State University are research universities.

4.1.1 University of Utah Mission Statement (2016): The University of Utah fosters student success by preparing students from diverse backgrounds for lives of impact as leaders and citizens. We generate and share new knowledge, discoveries, and innovations, and we engage local and global communities to promote education, health, and quality of life. These contributions, in addition to responsible stewardship of our intellectual, and financial resources, ensure the long-term success and viability of the institution.

4.1.2 Utah State University Mission Statement (2003): The mission of Utah State University is to be one of the nation’s premier student-centered land grant and space grant universities by fostering the principle that academics come first; by cultivating diversity of thought and culture; and by serving the public through learning, discovery, and engagement.

4.2 Regional Universities: The regional university’s role provides career and technical education, undergraduate associate and baccalaureate programs, and select master’s degree programs to fill regional or state workforce demands. After a new master’s degree program’s fifth year, the program should be awarding a minimum average of five degrees per year as measured over a previous three-year period to be considered sustainable. Regional universities emphasize teaching, scholarly, and creative achievements that complement teaching and community service. Transfer programs allow students to seamlessly seek degrees at other institutions within the system. The institution contributes to the quality of life and economic development at the local and state levels. Student success is supported through developmental programs and services associated with a comprehensive community college. Weber State University, Southern Utah University, Utah Valley University, and Dixie State University are regional universities.

4.2.1 Weber State University Mission Statement (2007):

Weber State University provides transformative educational experiences for students of all identities and backgrounds through meaningful personal connections with faculty and staff in and out of the classroom. The university promotes student achievement, equity and inclusion, and vibrant community relationships through multiple credentials and degree pathways, experiential learning, research, civic engagement, and stewardship.

Deleted: Weber State University provides associate, baccalaureate and master’s degree programs in liberal arts, sciences, technical and professional fields. Encouraging freedom of expression and valuing diversity, the university provides excellent educational experiences for expression, public service and community-based learning; the university serves as an educational, cultural and economic leader for the region.

4.2.2 Southern Utah University Mission Statement (2016): Southern Utah University is a dynamic teaching and learning community that engages students in experiential education, leading to personal growth, civic responsibility, and professional excellence.

4.2.3 Utah Valley University Mission Statement (2007): Utah Valley University is an integrated university and community college that educates every student for success in work and life through excellence in engaged teaching, services, and scholarship.

4.2.4 Dixie State University Mission Statement (2016): Dixie State University is an open, inclusive, comprehensive, polytechnic university featuring active and applied learning to advance students' knowledge and skills while fostering competent, resilient, lifelong learners to succeed in their careers and personal lives as creators, innovators, and responsible citizens.

Deleted: Dixie State University is a public comprehensive university dedicated to rigorous learning and the enrichment of the professional and personal lives of its students and community by providing opportunities that engage the unique Southern Utah environment and resources.

4.3 Comprehensive Community Colleges: The comprehensive community college's role is to transmit knowledge and skills through transfer education at the associate of arts and associate of science degree level along with offering associate of applied science degrees, career and technical education, customized training for employers, developmental education, and strong student services to support these functions. Transfer programs prepare graduates to begin upper-division work. The institution emphasizes teaching, training, scholarly, professional, and creative achievement, community service and contributes to the quality of life and economic development of the community and the state. The comprehensive community college's role is identifiable in its organizational structure and is supported through programs, service, and specific administrative responsibility. Salt Lake Community College and Snow College are comprehensive community colleges. All institutions except the University of Utah provide varying degrees of community college functions in their respective service areas.

4.3.1 Snow College Mission Statement (2011): Snow College continues a tradition of excellence, encourages a culture of innovation, and cultivates an atmosphere of engagement to advance students in the achievement of their educational goals.

4.3.2 Salt Lake Community College Mission Statement (2016): Salt Lake Community College is your community college. We engage and support students in educational pathways leading to successful transfer and meaningful employment.

R312-5 Polytechnic Education: Degree-granting institutions may adopt a polytechnic educational model, which is a student-centered, comprehensive, interdisciplinary, applied learning model that

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integrates the liberal arts with intensive science, technology, engineering, and mathematics programs and that prepares graduates for professional careers in collaboration with in collaboration with industry partners to meet regional economic and workforce needs.

5.1 Institutions that adopt a polytechnic educational model have not altered their statutory and Board designated roles and shall maintain strategic planning, academic programs, communications and marketing that reflect those roles.

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R312-6 Accreditation: Specialized accreditation is a goal for all programs for which this accreditation is available and appropriate for the institution's mission and role.

R312-7 Faculty

7.1 Criteria for Selection, Retention, and Advancement

7.1.1 Research Universities: Faculty are selected, retained, and promoted on the basis of evidence of effective teaching; research, scholarship, and creative achievements; and service and extension activities.

7.1.2 Regional Universities: Faculty are selected, retained, and promoted primarily on the basis of evidence of effective teaching. Additional criteria include scholarly, professional and creative achievements, and service that complements the teaching role.

7.1.3 Comprehensive Community: Faculty are selected, retained, and promoted primarily on the basis and evidence of effective teaching and training. Secondary criteria include scholarly, professional, creative achievements, and service that complement the teaching role.

7.2 Educational Preparation

7.2.1 Research Universities: Regular full-time tenure-track faculty will have earned the appropriate terminal degree for their field and specialty.

7.2.2 Regional Universities: Regular full-time tenure-track faculty will have earned or be working toward the appropriate terminal degree for their field and specialty. Faculty in career and technical education or professional fields also will have practical, related work experience.

7.2.3 Comprehensive Community Colleges: Regular full-time tenure-track faculty will have practical, related work experience and recognized professional credentials for

their discipline and teaching level. To teach courses in general education or other special transfer programs, the master's degree is a standard requirement.

7.3 Teaching Loads and Research Activities

7.3.1 Research Universities: Average teaching loads are expected to be lower than that of faculty in regional universities reflecting necessary faculty involvement with research, scholarship, and creative achievements. Institutional teaching loads will average at least 18 credit hour equivalents each academic year.

7.3.2 Regional Universities: Average teaching loads are higher than those of faculty in research universities. These teaching loads reflect regional universities having fewer graduate programs and less emphasis on research and scholarship than research institutions. Institutional teaching loads will average at least 24 credit hour equivalents each academic year.

7.3.3 Comprehensive Community Colleges: Average teaching loads are somewhat higher than those of faculty in regional universities, because faculty do not have extensive research responsibilities. Institutional teaching loads will average at least 30 credit hour equivalents each academic year.

R312-8 Student Admission

8.1 Research Universities: Research universities are selective in admissions.

8.2 Regional Universities: Regional universities are open-admission institutions unless otherwise excepted by the Board of Regents. Regional universities may test or assess students for directed course placement, the ability to benefit from specific courses for financial aid purposes, and the students' projected ability to succeed.


8.3 Comprehensive Community Colleges: Comprehensive Community Colleges are open-admission institutions. Incoming students may be tested or assessed for course placement and the ability to benefit from specific courses for financial aid purposes.

R312-9 Support Services

9.1 Research Universities: These institutions provide library services, support services, equipment, and other resources to support undergraduate and graduate programs, and student and faculty research.

9.2 Regional Universities: These institutions provide library services, support services, equipment, and other resources to support undergraduate programs, a limited number of master's programs, and the needs of students and faculty.

9.3 Comprehensive Community Colleges: These institutions provide library services, student support services, equipment, and other resources to support lower-division programs in career and technical education, general education, developmental education, transfer programs, and the needs of students, faculty, and the community.

DATE: December 9, 2020
TO: Utah Board of Higher Education
FROM: Richard B. Williams, Ph.D., ATC 
President
SUBJ: Request for Dixie State University Mission Revision

Dixie State University (DSU) has achieved significant growth in student enrollment, programs, and institutional capacity since becoming a university in 2013, and there is a palpable excitement and energy among stakeholders about the future of the institution. This excitement and energy was even noted by members of our NWCCU accreditation team during their virtual campus visit in October. One reason for the excitement is the teaching and learning opportunities generated through our informal adoption of a polytechnic academic model five years ago. Since deciding to implement a polytechnic model, faculty and staff have worked thoughtfully and successfully to develop and apply many of the basic tenets. President Williams has shared the vision of becoming a polytechnic over the past few years with members of USHE leadership, including the Dixie State University Resource and Review teams, Commissioners Buhler and Woolstenhulme, as well as legislators, all of whom were encouraged by this institutional direction and focus.

Dixie State University now requests a revision to the institutional mission to formally incorporate the polytechnic model as well as other highly valued characteristics. The proposed new university mission is a direct outcome of a year-long strategic planning process beginning in August 2019 and concluding in July 2020. It was created using a structured process of qualitative and quantitative data collection, stakeholder meetings, literature review, consultation, and reflection. The proposed mission was subsequently approved unanimously by the Strategic Planning Steering Committee, President's Cabinet, Academic Council, University Council and the Dixie State University Board of Trustees at its November 20, 2020 meeting.

The proposed mission is aligned and consistent with Policy R312-4. Institutional Roles and Missions and specifically R312-4.2 Regional Universities. It incorporates language reflecting two distinct institutional components: 1) the four design characteristics selected as a framework for the university, including open education (encompassing dual-mission), inclusion, comprehensive, and polytechnic; and 2) the five DSU institutional learning outcomes, including knowledge, skills, innovation, responsibility and grit or resilience.

The four design characteristics highlighted in the proposed mission reflect the revised institutional core values and vision (see below). Open education was selected as a design

characteristic for the university to emphasize and extend our dual-mission role, inclusion was selected because it aligns with the Board of Higher Education commitment to equity, diversity, and inclusion, while comprehensive was selected to reflect our statutory and policy requirement to offer career and technical education, undergraduate associate and baccalaureate programs, and select master's degree programs to fill regional demands (per Utah Code Section 53B-16-101 and USHE R312-4). Finally, polytechnic was selected as a design characteristic because our academic model is based on the common tenets of a 21st century polytechnic university, specifically active and applied learning, career focused education, industry partnerships, and STEM intensive programs integrated with liberal arts and sciences. The adoption of the polytechnic academic model is also responsive to and aligned with the regional university role (R312-4.2) to “contribute to ... economic development at the local and state levels.” The aim of a polytechnic university is exceptional career readiness and collaboration with industry partners to support learning and economic development. Incorporating the polytechnic model within the DSU mission will provide the framework for the university to support and catalyze the economic growth of southern Utah.

The current Dixie State University mission is:

Dixie State University is a public comprehensive university dedicated to rigorous learning and the enrichment of the professional and personal lives of its students and community by providing opportunities that engage the unique Southern Utah environment and resources.

We propose the following new Dixie State University mission:

Dixie State University is an open, inclusive, comprehensive, polytechnic university featuring active and applied learning to advance students' knowledge and skills while fostering competent, resilient, lifelong learners to succeed in their careers and personal lives as creators, innovators, and responsible citizens.

We formally request approval of this proposed new university mission.

Vision and Values

Below are the revised DSU vision and values that were co-created with the new mission during the 2019-2020 strategic planning process.

Dixie State University Vision

Dixie State University aspires to be a premier open, inclusive, comprehensive, polytechnic university distinguished through an ethos of innovation and entrepreneurship and the achievement of exceptional student learning and success.

Dixie State University Values

The Dixie State University community values:

- Academic Distinction
- Student Learning and Success
- Equity and Inclusion
- Purposeful Discovery
- Collaborative Culture
- Public Service
- Local and Global Resources
- Innovation and Responsiveness



WEBER STATE UNIVERSITY
Office of the President

May 21, 2021

Commissioner David R. Woolstenhulme
Utah System of Higher Education
60 South 400 West
Salt Lake City, UT 84101

RE: Mission Change Approval Request for Weber State University

Dear Commissioner Woolstenhulme:

On behalf of Weber State University, I offer this letter as a formal request to the Utah Board of Higher Education (“Board”) to approve the university’s newly-revised mission statement.

Over the last year, the entire community of Weber State—faculty, staff, students, alumni, business and community leaders at large—came together virtually to contribute to the university’s future in a strategic planning process. The process took place from February 2020 to March 2021, ending specifically with approval of the plan by the university’s Board of Trustees on March 16. The full process is detailed at this [link](https://weber.edu/accreditation/strategic-planning-process.html) - <https://weber.edu/accreditation/strategic-planning-process.html>.

The completed plan (available at this [link](https://weber.edu/strategic-plan) - <https://weber.edu/strategic-plan>), which covers the next five years, includes revised foundational statements (mission, vision, core values), goals, desired outcomes, and strategies, an equity framework in alignment with the Utah System of Higher Education’s equity framework, and an enrollment assumption.

In accordance with Utah Code (53B-1-402(f)), which states that the Board shall “establish, approve, and oversee each institution’s mission and role” Weber State submits the following proposed mission statement for approval by the Utah Board of Higher Education.

Proposed Mission Statement:

Weber State University provides transformative educational experiences

for students of all identities and backgrounds through meaningful personal connections with faculty and staff in and out of the classroom. The university promotes student achievement, equity and inclusion, and vibrant community relationships through multiple credentials and degree pathways, experiential learning, research, civic engagement, and stewardship.

Current Mission:

Weber State University provides associate, baccalaureate and master degree programs in liberal arts, sciences, technical and professional fields. Encouraging freedom of expression and valuing diversity, the university provides excellent educational experiences for students through extensive personal contact among faculty, staff and students in and out of the classroom.

Through academic programs, research, artistic expression, public service and community-based learning, the university serves as an educational, cultural and economic leader for the region.

Weber State, through its divisional leaders, entered the strategic plan's implementation phase shortly after board approval of the plan. This phase begins with the divisional leaders forming divisional plans in alignment with the new strategic plan and the university as a whole repositioning itself to operate with the new plan at the center of all decisions.

If you need further information to aid your recommendation to the Board to approve Weber State's new mission statement, reach out to me for prompt follow-up.

Best,

A handwritten signature in black ink that reads "Brad Mortensen". The signature is written in a cursive style with a large, sweeping flourish at the end.

Brad L. Mortensen, Ph.D.
President



UTAH SYSTEM OF
HIGHER EDUCATION

MEMORANDUM

TAB F

July 16, 2021

Revision of Technical College Policy R474, *Clock-Hour to Credit-Hour Transition*

In their May 2021 meeting, the Utah Board of Higher Education unanimously supported the development of a policy to support the transition of USHE technical education institutions offering instruction from clock-hours to credit-hours.

In fall 2020, the Board's Technical Education Committee created a task force to evaluate and verify that such a transition would accomplish three objectives:

- Provide for a common currency among the 16 USHE institutions
- Remove attendance requirements currently imposed on clock-hour institutions by the U.S. Department of Education, impacting the ability of these institutions to deliver hybrid and distance education instruction to all students equitably
- Ensure such a transition will not compromise flexible enrollment and student progression practices currently provided through competency-based education

Taskforce subcommittees met with and received guidance from the U.S. Department of Education and the Council on Occupational Education, the body that accredits USHE technical colleges. The subcommittee presented its findings to the task force, confirming the transition of clock-hour institutions to credit would address all three objectives. The task force recommended that USHE proceed with the initiative.

Policy R474 informs the approval and implementation process and timeframe, clock-hour to credit-hour conversion formula, course structure, and calculation of FTE. It is anticipated the effort will be completed by the end of FY23.

Commissioner's Recommendation

After the Technical Education Committee's revision of this policy, the Commissioner recommends the Board approve policy R474, *Clock-Hour to Credit-Hour Transition*.

Attachment

R474, Clock-Hour to Credit-Hour Transition

R474-1 Purpose: To direct technical colleges and degree-granting institutions with a technical college role to transition technical education from clock-hours to credit-hours.

R474-2 References

- 2.1** [Utah Code Title 53B, Chapter 1, Section 402\(K\)](#)

R474-3 Definitions

3.1 CLEP (College-Level Examination Program) means a set of standardized tests in various subjects, qualifying scores for which may be used to earn college credits.

3.2 Clock Hour means a period of 60 minutes with a minimum of 50 minutes of instruction.

3.3 Course means a series of lectures, laboratory, and/or work-based activities that pertain to a particular subject and are typically required as part of a broader curriculum (a program, for example).

3.4 Delivery Method means the method by which an instructor conveys educational instruction and content to students. Delivery methods may include traditional in-person instruction, distance education, or a hybrid of both methods.

3.5 Distance Education Delivery Method means a program that makes available 50 percent or more of its required instructional hours via online or other remote delivery techniques.

3.6 Full-Time Equivalent (FTE) means a unit of measurement used to define the amount of scheduled instruction that equates to one full-time student during one academic year. An FTE is defined as 30-semester credit-hours of scheduled instruction. The credit-hours used to calculate an institution's FTE must reflect coursework in which a student has enrolled and matriculated. The FTE does not include credits transferred from other institutions or awarded as CLEP courses, alternate documentation, or competency-demonstration.

3.7 Hybrid Delivery Method means a program that makes available less than 50 percent of its required instructional hours via distance education and the remaining hours provided through traditional in-person instruction.

3.8 Laboratory Instruction means an applied instructional setting under the supervision of institutional faculty in which students apply theories and principles learned during lectures to acquire the proficiency and dexterity that is required in the occupation for which the student is being prepared.

3.9 Lecture – Instruction by a qualified faculty member or other resource which imparts the acquisition of knowledge to students the concepts, principles, and theories of an academic or technical subject.

3.10 Traditional Delivery Method – A program that requires all instructional hours to be completed in person.

3.11 Work-Based Activities – Structured learning activities conducted in supervised work settings external to the institution or a program, or in a setting that involves the public (for example, clients who are served by the institution in cosmetology clinical or automotive technology settings) that are components of educational programs (e.g., externships, internships, clinical experiences, industrial cooperative education, and similar activities).

3.11.1 Work-based activities may also include structured learning activities that occur outside of the classroom. These activities must be planned with at least two objectives:

3.11.1.1 Provide students with the opportunity to develop and apply a ‘real-world’ work experience using the knowledge and skills they attained in their program of study; and

3.11.1.2 Provide the institution with objective input from potential employers or customers of program graduates.

R474-4 Transition to Credit

4.1 Credit Transition Implementation: The Office of the Commissioner shall establish a credit transition implementation committee made up of the Commissioner’s staff and subject matter experts from institutions to guide the transition process.

4.2 Board Approval: Each program’s transition to a credit-based model—including the delivery format—must receive approval from the Utah Board of Higher Education.

4.3 Accrediting Body Approval: Institutions shall submit applications for accrediting body approval of clock-hour to credit-hour conversion through the Office of the Commissioner following a prescribed schedule.

4.4 Programs and Courses in Certificate Granting Institutions: Programs and courses in certificate-granting institutions will retain both clock-hours and credit-hours and must reference credit hours in publications.

4.5 Semester and Credit Hour Awarded: A technical education credit hour must include at minimum the following hours of instruction:

4.5.1 30 hours of lecture;

4.5.2 30 hours of laboratory instruction; or

4.5.3 45 hours of work-based activities

4.6 Courses and programs will be measured in whole numbers of credit-hours.

4.7 The conversion of clock-hours to credit-hours for individual courses will be rounded down to the nearest whole number.

4.8 A single course may include combined lecture and laboratory instruction.

4.9 Courses that include work-based activities will not include lecture or laboratory instruction.

4.10 FTE will be calculated using semester credit-hours, based on credits attempted.

4.11 Credits will be awarded when a student successfully completes a course.

4.12 Course curriculum will provide regular and substantive interaction between faculty and students in any instruction delivered in an asynchronous format.

R474-5 Implementation Timeline

5.1 Institutions shall obtain approvals from institutional accrediting bodies, program regulatory bodies, and the U.S. Department of Education within FY22.

5.2 Institutions shall fully transition to credit in compliance with this policy by the end of FY23.



General Consent Calendar (July)

A. MINUTES

1. Minutes of the Board Meeting—May 21st, 2021, Cottonwood Country Club, , Utah (Attachment)

B. FINANCE AND FACILITIES

1. UHEAA – Request for Consent Solicitation (Attachment)
2. 2022-2023 Budget Process Guidelines (Attachment)
3. Revision of Policy R532, *Acceptance and Approval of Contracts and Grants* (Attachment)
4. Revision of Policy R513, *Tuition Waivers and Reductions* (Attachment)
5. FY 2022 Board of Higher Education Budget (Attachment)

C. Technical Education

1. Designation of High Demand Programs for Technical Education Scholarships 2021-2023 (attachment)

D. Student Affairs

1. Adoption of Policy R616, *Adult Learner Grant Program* (Attachment)

E. UHEAA

1. R765-611. Veterans Tuition Gap Program

F. PROGRAM NOTIFICATIONS

ACTION:

5-year Report

1. Weber State University – Teacher Education

INFORMATION:

New Program

1. Weber State University – Associate of Applied Sciences in Physical Science
2. Weber State University – Associate of Sciences in Sound Production and Recording
3. Weber State University – Bachelor of Arts in Geography
4. Salt Lake Community College – Associate of Applied Sciences in Surgical Technology

NOTICE:

New Program

1. University of Utah – Post Baccalaureate Certificate in Cybersecurity Management
2. University of Utah – Post Baccalaureate Certificate in Anatomical Health Sciences
3. Utah State University - Certificate of Proficiency in Nail Technician
4. Utah State University - Minor in Community Development Economics
5. Salt Lake Community College – Certificate of Proficiency in Facebook Digital Marketing
6. Snow College – Certificate of Proficiency in Human Services Practitioner Certification

Name Change

1. Salt Lake Community College – Associate of Applied Science in Finance and Credit to Financial Services

Name Change of Existing Unit

1. Utah State University - Institute for Social Science Research on Natural Resources to Community and Natural Resources Institute

Program Restructure

1. Snow College - Associate of Science in Nursing

Program Restructure and Name Change

1. Salt Lake Community College – Associate of Arts in Humanities to Philosophy and Religious Studies

Program Name Change, New Program, Program Discontinuation, and Program Restructure

Snow College - Rename the AAS in Computer Information Systems to Computer Networking and Cybersecurity and restructure certificates within the program:

Delete the following Certificates of Proficiency:

- Advanced Networking
- Cybersecurity
- Server Administration
- Advanced Server Administration

Add the following Certificates of Proficiency:

- Technical Education Certificate in Networking and Cybersecurity
- Networking
- Networking and Cybersecurity Foundations
- Advanced Networking and Cybersecurity

New Administrative Unit

1. University of Utah – Division of Multi Disciplinary Design
2. Utah State University - Student Money Management Center

Program Discontinuation

1. Utah State University - Master of Science in Computer Science Plan C
2. Salt Lake Community College – Certificate of Completion in Surgical Technology
3. Snow College - Certificate of Completion in Practical Nursing

New Center:

1. University of Utah – Center for Health Ethics, Arts, and Humanities

G. GRANT PROPOSALS

1. University of Utah – US Department of Education; “APEX”; \$2,785,507. Principal Investigator, Veronica Eileen Valdez.
2. University of Utah – DOE National Nuclear Security Admn; “NNSA Nonproliferation Consort”; \$25,000,000. Principal Investigator, Glenn Eric Sjoden.
3. University of Utah – US Department of Energy; “T2T”; \$3,498,368. Principal Investigator, Xiaoyue Cathy Liu.
4. University of Utah – National Science Foundation; “Immersive Tactile Telepresence”; \$2,495,084. Principal Investigator, Carlos H Mastrangelo.
5. University of Utah – US Department of Energy; “ZN Flow”; \$2,400,000. Principal Investigator, Tao Gao.
6. University of Utah – US Department of Energy; “Intermountain Assessment Center”; \$1,749,700. Principal Investigator, Kody Merlin Powell.

7. University of Utah – DOE Solar Energy Technologies Office; “Intermittent PV Faults”; \$1,027,756. Principal Investigator, Cynthia M Furse.
8. University of Utah – US Small Business Administration; “SVO Grant”; \$2,001,549. Principal Investigator Christopher Massimine.
9. University of Utah – DHHS National Institutes of Health; “Ro1MPI-Heart”; \$3,288,773. Principal Investigator, Scott Summers.
10. University of Utah – DHHS National Institutes of Health; “Ro1MPI-CERT1”; \$2,594,955. Principal Investigator, Scott Summers.
11. University of Utah – DHHS Agency for Healthcare Research & Quality; “AHRQ Ro1 Radiology Training”; \$1,999,983. Principal Investigator, Andrew Mark Williams.
12. University of Utah- NIH National Inst Child Hlth & Human Dev; “Brown-Taylor NICHD K99”; \$1,053,283. Principal Investigator, Julie Mae Fritz.
13. University of Utah – Howard University; “HUB-ICART”; \$1,647,585. Principal Investigator, Anna Gannet Hallar.
14. University of Utah – DOE National Energy Technology Lab; “Uinta Basin DOE CORE CM”; \$1,500,000. Principal Investigator, Michel L Free.
15. University of Utah – Utah Department of Health; “Medicaid Pharmacy DUR and P&T”; \$1,985,120. Principal Investigator, Joanne Francoise Lafleur.
16. University of Utah – National Science Foundation; “TA Operations”; \$2,909,323. Principal Investigator, Charles Jui.
17. University of Utah – National Science Foundation; “TA Analysis”; \$2,479,603. Principal Investigator, Charles Jui.
18. University of Utah – DHHS National Institutes of Health; “Ro1: Hughes, Kelly”; \$1,906,250. Principal Investigator, Kelly T Hughes.
19. University of Utah – DHHS National Institutes of Health; “Guanine Oxidation”; \$1,715,625. Principal Investigator, Cynthia Burrows.
20. University of Utah – University of Texas at Austin; “NSF 20-601/CO W/UT Austin”; \$1,281,598. Principal Investigator, Phyllis D Coley.
21. University of Utah – National Science Foundation; “UUVeritas/HAWC/CTA SUPPORT”; \$1,200,522. Principal Investigator, David B Kieda.
22. University of Utah – Patient Centered Outcomes Research Inst; “Chronic Worry and Distress”; \$3,948,633. Principal Investigator, Anu Asnaani.
23. University of Utah – NIH National Heart Lung & Blood Inst; “Clinical Spectrum of PASC-OD”; \$4,661,716. Principal Investigator, Melodie Lynn Weller.
24. University of Utah – DHHS National Institutes of Health; “Ro1 (CON.SUB.) RAVI RANJAN”; \$3,029,118. Principal Investigator, Ravi Ranjan.
25. University of Utah – DHHS National Institutes of Health; “Aging of EC Coupling”; \$2,264,925. Principal Investigator, Frank Sachse.
26. University of Utah – NIH National Cancer Institute; “Deininger_MS4A3_Ro1”; \$2,264,925. Principal Investigator, Michael W N Deninger.

27. University of Utah – Moffitt Cancer Center; “Suneja_Moffitt_HIV_HOPE”; \$1,178,980. Principal Investigator, Gita Suneja.
28. University of Utah – ABT Associates Inc; “Covid Vaccine Efficacy”; \$7,579,002. Principal Investigator, Matthew S Thiese.
29. University of Utah – NIH Natl Inst Neurology; “Advanced Diffusion and Stroke”; \$3,708,913. Principal Investigator, Edward Victor Rebok Di Bella.
30. University of Utah – DHHS National Institutes of Health; “RESUBDK128165 Bettini 4.12.21”: \$3,433,178. Principal Investigator, Maria Bettini.
31. University of Utah – DHHS National Institutes of Health; “Fibrosis Burden in AF”; \$2,878,775. Principal Investigator, Edward Victor Rebok Di Bella.
32. University of Utah – DHHS National Institutes of Health; “Glycocalyx on Arterial Aging”; \$2,530,995. Principal Investigator, Anthony Donato.
33. University of Utah – NIH National Eye Institute; “Non-Exudative Type 1 MNV”; \$1,906,250. Principal Investigator, Monika Fleckenstein.
34. University of Utah –Steinbeis Transfer GMBH’; Portal Study (GR40549)”; \$2,595,239. Principal Investigator, Marc Steffen Schmitz-Valckenberg.
35. University of Utah – NIH John E Fogarty International Center; “Jayaraman D43 Apr2021”; \$1,346,000. Principal Investigator, Sudha P Jayaraman.
36. University of Utah – DHHS National Institutes of Health; “Robotic Simulators – NSF/NIH”; \$1,143,750. Principal Investigator, Heath Byron Henninger.
37. University of Utah – DHHS National Institutes of Health; “Hoareau R61/R33 Feb2020”; \$1,142,995. Principal Investigator, Guillaume L Hoareau.
38. University of Utah – National Science Foundation; “Scale Model II”; \$1,200,000. Principal Investigator, Robert Michael Kirby II.
39. University of Utah – National Science Foundation; “Scale Model I”; \$1,200,000. Principal Investigator, Robert Michael Kirby II.
40. University of Utah – US Small Business Administration; “SVOG”; \$3,299,887. Principal Investigator, Jimmy Lynn Turner.
41. University of Utah – Old Dominion University Research Foundation; “Adapted PE”; \$1,000,453. Principal Investigator, Wesley J Wilson.
42. University of Utah – NIH National Cancer Institute; “NIH Nanoparticles Prostate”; \$3,106,551. Principal Investigator, Tara Elise Mastren.
43. University of Utah – National Science Foundation; “Ascent Hybrid”; \$1,500,000. Principal Investigator, Mostafa Sahraei-Ardakani.
44. University of Utah – National Science Foundation; “Tributaries for Data Science”; \$1,499,999. Principal Investigator, Jeffrey Phillips.
45. University of Utah – DHHS National Institutes of Health; “Ro1Clinical-Immuno Ageing”; \$3,716,610. Principal Investigator, Micah J Drummond.
46. University of Utah –DOE Office of Basic Energy Sciences; “Bulk L10 Ordered Magnets”; \$1,428,893. Principal Investigator, Sivaraman Guruswamy.

47. University of Utah – University of New Mexico; “DTRA-UNM-SUB-AWARD”; \$1,461,041. Principal Investigator, Darrell R Davis.
48. University of Utah – Astrazeneca; “HER2 Low Multi Site”; \$1,100,022. Principal Investigator, Diana I Brixner.
49. University of Utah – DHHS National Institutes of Health; “Modications in Reg Regions”; \$3,726,013. Principal Investigator, Cynthia Burrows.
50. University of Utah – National Science Foundation; “RTG: 21st Century Workforce”; \$2,498,692. Principal Investigator, Kenneth M Golden.
51. University of Utah – DHHS National Institutes of Health; “Ro1 KATZ ESI Par-21-038”; \$1,906,250. Principal Investigator, Dean Castillo.
52. University of Utah – DHHS National Institutes of Health; R35 Regul of Lysosome_New”; \$1,830,000. Principal Investigator, Julie Hollien.
53. University of Utah – NIH National Inst Child Hlth & Human Dev; “DBTG”; \$3,316,465. Principal Investigator, H Joseph Yost.
54. University of Utah – DHHS National Institutes of Health; “WU_RADX-UP_05.14.2021”; \$2,990,833. Principal Investigator, Yelena Ping Wu.
55. University of Utah – NIH National Heart Lung & Blood Inst; “Multi Center VWI”; \$6,953,911. Principal Investigator, Dennis L Parker.
56. University of Utah – DHHS National Institutes of Health; “Lamb Affinity Ro1”; \$3,264,359. Principal Investigator, Tracey Lamb.
57. University of Utah – DHHS National Institutes of Health; “Chow R35 Renewal”; \$2,287,500. Principal Investigator, Clement Chow.
58. University of Utah – DHHS National Institutes of Health; “JD Smith Ro1”; \$1,754,113. Principal Investigator, Justin Dean Smith.
59. University of Utah – NIH National Institute on Aging; “Drugs Against Aged Diseases”; \$1,563,125. Principal Investigator, Gang Liu.
60. University of Utah – DHHS Administration for Community Living; “WATT HHS Grant”; \$1,500,000. Principal Investigator, Melissa Watt.
61. University of Utah – Fox Chase Cancer Center; “Ro1 Sub Fox Chase Cancer Center”; \$1,471,445. Principal Investigator, Timothy Formosa.
62. University of Utah – Augusta University; “High-Throughput INT Approach”; \$1,088,090. Principal Investigator, Robert Michael Kirby II.
63. University of Utah – US Department of Energy; “Reduced Order Modeling”; \$1,200,000. Principal Investigator, Robert Michael Kirby II.
64. University of Utah – US Department of Energy; “Scalable and Explainable AI”; \$1,200,000. Principal Investigator, Robert Michael Kirby II.
65. Utah State University – National Institute of Food and Agriculture; “Using Smart Foodscapes to Enhance the Sustainability of Western Rangelands”; \$6,793,066. Principal Investigator, Juan J Villalba.

66. Utah State University – National Institutes of Health; “Longitudinal Impacts of Pandemic-Induced Disruptions on Adolescents’ and Parents’ Alcohol Use: A Life Course Perspective”; \$1,081,007. Principal Investigator, Shawn D Whiteman.
67. Utah State University – SRC Incorporated; “Proposal for Multi-Domain Agile Condor Experimentation Support”; \$1,951,950. Principal Investigator, Chris Cannon.
68. Utah State University – NASA Jet Propulsion; “Lunar Flashlight Spacecraft Final Integration and Tests and Spacecraft Operation”; \$2,208,546. Principal Investigator, Asal Naseri.
69. Utah State University – Missile Defense Agency; “University Affiliated Research Center Task Order 19 Fiscal Year 21 Contract Extension”; \$3,650,855. Principal Investigator, Jason Smesny.
70. Utah State University – Air Force Research Laboratory; “Indefinite Delivery Indefinite Quantity: Basic Contract for Space and Nuclear Advanced Prototypes, Experiments & Technology Development”; \$1,029,000,000. Principal Investigator, Mike Wojcik.
71. Utah State University - NASA Jet Propulsion Laboratory; “Sun Radio Interferometer Space Experiment Spacecraft Option 1 Renegotiation”; \$3,299,312. Principal Investigator, Tim Neilsen.
72. Utah State University – Lockheed Martin Space Systems; “Diamondback Change Order”; \$21,764,594. Principal Investigator, Cameron King.
73. Utah State University – Lockheed Martin Space Systems; “Multi-Slit Solar Explorer”; \$2,104,385. Principal Investigator, Trent Newswander.
74. Utah State University – US National Science Foundation; “SCC-CIVIC-FA Track B: The GNAR Compass: A Data-driven app to inform tourism development and hazard preparedness in Western gateway and natural amenity region communities”; \$1,000,000. Principal Investigator, Jordan William Smith.
75. Utah State University – Administration for Community Living; “The Clubhouse Model as an Intervention to Address Social Isolation and Loneliness Among People with Severe Mental Illness”; \$2,499,716. Principal Investigator, Brian Nelson Phillips.
76. Utah State University – National Institutes of Health; “Molecular sensors for metabolic programming of the sperm epigenome and offspring physiology”; \$1,796,285. Principal Investigator, Mirella L Meyer-Ficca.
77. Utah State University – US NSF – Directorate for Biological Sciences; “UROl:EN: Buffering against hidden fragility in emergent and entangled networks of living systems”; \$2,999,783. Principal Investigator, Jacob C Freeman.
78. Utah State University – National Institute of Food and Agriculture; “Improving the economic and environmental sustainability of tart cherry production through precision management”; \$1,969,318. Principal Investigator, Brent L Black.
79. Utah State University – University of Minnesota; “The golden Syrian hamster, a novel animal model of TP53-deficient acute myelogenous leukemia”; \$1,100,842. Principal Investigator, Zhongde Wang.

80. Utah State University – The J David Gladstone Institutes; “Modulating intracellular cholesterol in hamster models to decrease SARS-CoV2 replication”; \$1,313,973. Principal Investigator, Zhongde Wang.
81. Utah Valley University – US Department of Justice; “Ubiquitous LiDar (3D) Scanning for Forensic Crime Scene Documentation, Preservation and Analysis. Creating a compelling 3D scan of crime scenes”; \$500,000. Principal Investigator, Violeta Vasilevska.

H. AWARDS

1. University of Utah – Utah Department of Health; “Medicaid Pharmacy Dur and P&T”; \$2,000,000. Principal Investigator, Joanne Francoise Lafleur.
2. University of Utah – NIH National Library of Medicine; “NNLM UG4 2020 Renewal”; \$2,041,105. Principal Investigator, Catherine B Soehner.
3. University of Utah – NIH Natl Ctr for Advancing Transl Scnes; “Scale-Up Covid-19”; \$1,231,137. Principal Investigator, Rachel Hess.
4. University of Utah – NIH National Center for Advancing Transl Scnes; “CCTS KL2 2018-2023”; \$1,058,685. Principal Investigator, Maureen Murtaugh.
5. University of Utah – Army Research Office; “Alliance for Multiscale Modeling of Electronic Materials”; \$1,255,856. Principal Investigator, Robert Michael Kirby II.
6. University of Utah – NIH National Cancer Institute; “CCSG_P30_Renewal_ULRICH”; \$4,199,958. Principal Investigator, Cornelia Ulrich.
7. University of Utah – DOE National Energy Technology Lab; “Cane Creek Emerging Play”; \$1,317,793. Principal Investigator, Brian James McPherson.
8. University of Utah – NIH National Cancer Institute; “SEER_2018”; \$2,126,459. Principal Investigator, Jennifer Anne Doherty.
9. University of Utah – NIH National Institute of Mental Health; “Morimoto RO1”; \$1,503,143. Principal Investigator, Sara Shizuko Morimoto.
10. University of Utah – Hoffman-LA Roche Inc; “ROCHE WA42293”; \$1,293,284. Principal Investigator, Mary Beth Scholand.
11. Utah State University – Raytheon Company; “Blurr Firm-fixed price”; \$2,300,000. Principal Investigator, Matt Cupal.
12. Utah State University – Air Force Research Laboratory; “Advanced Military Space Sensor Systems Task Order 2 – Precision Atomic Clocks Magnometers and Navigation To2”; \$1,255,936. Principal Investigator, Brent Carlson.
13. Utah State University – Air Force Research Laboratory; “Advanced Military Space Sensor Systems Task Order 3 – Gryphon”; \$1,100,000. Principal Investigator, David Anderson.
14. Utah State University – Air Force Research Laboratory; “Advanced Military Space Sensor Systems Task Order 3 – University NanoSat Program” \$1,560,932. Principal Investigator, Beth Hemmerich.

15. Utah State University – Air Force Research Laboratory; “Advanced Military Space Sensor Systems Task Order 4 – Small Sample Return Support”; \$1,800,000. Principal Investigator, Drew Sommerville.
16. Utah State University – Naval Research Lab; “MAUI”; \$3,406,000. Principal Investigator, Matt Didericksen.
17. Utah State University – Air Force Materiel Command; “Virtual Imagery Processing Capability Ordering Period 4”; \$2,572,890. Principal Investigator, Shane Jenkins.
18. Utah State University – Misc Federal Sponsors; “Yellowstone”; \$1,020,238. Principal Investigator, Jim Perry.
19. Utah State University – NASA Jet Propulsion Laboratory; “Near Earth Object Surveyor”; \$1,531,996. Principal Investigator, Brent Carlsen.
20. Utah State University – Air Force Research Laboratory; “Defense Advanced Research Projects Agency Moving Target Recognition”; \$1,025,258. Principal Investigator, Jason Lambert.
21. Utah State University – NASA Goddard Space Flight Center; “Atmospheric Waves Experiment”; \$6,756,362. Principal Investigator, Burt Lamborn.
22. Utah State University – NASA Goddard Space Flight Center; “Ocean Color Instrument Short Wave Infra-Red Aft Optics Box”; \$1,793,934. Principal Investigator, Gabe Loftus.
23. Utah State University – Air Force Research Laboratory; “Dynamic Sensor Support Task Order0009-Space Environment Exploitation and Mitigation Program” \$1,084,267. Principal Investigator, Jack Hines.
24. Utah State University – Missile Defense Agency; “Missile Defense Agency Space Senior Advisory Group Support”; \$2,202,118. Principal Investigator, Jason Smesny.
25. Utah State University – Misc Federal Sponsors; “Odyssey Under Scylla”; \$1,475,000. Principal Investigator, Tim McKenzie.
26. Utah State University – Misc Federal Sponsors; “Yellowstone”; \$4,079,762. Principal Investigator, Jim Perry.
27. Utah Valley University – Utah System of Higher Education; “Learn and Work. The goal of these programs is to help people find employment by providing short-term training that leads to specific high-demand jobs”; \$1,352,256. Principal Investigator, Wendy Simmerman.
28. Dixie Technical College – US Department of Education; “HEERF I (Institutional)”; \$297,195. Principal Investigator, Sam Draper.
29. Dixie Technical College – GOED/USHE; “State Learn & Work”; \$397,042. Principal Investigator, Jordan Rushton.
30. Dixie Technical College – UEN; “State IT Grant”; \$619,989. Principal Investigator, Joe Brusati.
31. Dixie Technical College – US Department of Education; “HEERF II (Institutional)”; \$469,671. Principal Investigator, Sam Draper.

32. Dixie Technical College – US Department of Education; “HEERF III (Institutional)”; \$508,781. Principal Investigator, Sam Draper.
33. Dixie Technical College – US Department of Education; “HEERF III (Student)”; \$508,781. Principal Investigator, Sam Draper.



**Utah System of Higher Education
Cottonwood Country Club
Friday, May 21, 2021**

**COMMITTEE OF THE WHOLE
MINUTES**

Board Members Present

Harris H. Simmons, Chair
Aaron Osmond, Vice-Chair
Nina R. Barnes, Vice-Chair
Wilford W. Clyde
Jesselie B. Anderson
Jera L. Bailey
Arthur E. Newell
Patricia Jones
Lisa-Michele Church
Scott Theurer
Crystal Maggelet
Shawn Newell
Candyce Damron
Glen Rivera
Alan E. Hall
Mike Angus
Sanchaita Datta

Board Members Absent

Stacey K. Bettridge

Office of the Commissioner

Dave R. Woolstenhulme, Commissioner of Higher Education
Rich Amon, Chief Financial Officer
Geoffrey Landward, Deputy Commissioner and General Counsel
Julie Hartley, Associate Commissioner of Academic Education
Jessica Gilmore, Associate Commissioner of Workforce Development
Spencer Jenkins, Chief Student Affairs Officer
Carrie Mayne, Chief Economist
Melanie Heath,
Malissa Jones, Office Manager

Institutional Presidents Present

Chad Campbell, Bridgerland Technical College
Richard B. Williams, Dixie State University
Clay Christensen, Mountainland Technical College
Deneece G. Huftalin, Salt Lake Community College
Scott L. Wyatt, Southern Utah University
Paul Hacking, Tooele Technical College
Ruth V. Watkins, University of Utah
Astrid S. Tuminez, Utah Valley University

Darin Brush, Davis Technical College
Kelle Stephens, Dixie Technical College
Jim Taggart, Ogden-Weber Technical College
Brad J. Cook, Snow College
Brennan Wood, Southwest Technical College
Aaron Weight, Uintah Basin Technical College
Noelle Cockett, Utah State University
Brad L. Mortensen, Weber State University

Committee of the Whole

Chair Simmons called the meeting to order at 8:00 a.m.

Resolution of Appreciation for President Williams

Board Chair Simmons read the resolution for President Williams. **On a motion by Vice-Chair Barnes and seconded by Board member Theurer the Resolution of Appreciation was adopted.**

Resolution to Support and Celebrate Juneteenth Within the Utah System of Higher Education

Board member Shawn Newell read the resolution to the Board. **On a motion by Vice-Chair Osmond and seconded by Board member Church the Resolution of Support was adopted.**

Resolution of Appreciation for Candyce Damron

Board Chair Simmons read the resolution for Candyce Damron. **On a motion by Board member Church and seconded by Board member Anderson the Resolution of Appreciation was adopted.**

Resolution of Appreciation for Glen J. Rivera

Board Chair Simmons read the resolution for Glen J. Rivera.

Resolution of Appreciation for Dr. Ruth V. Watkins

Board Chair Simmons read the resolution for Ruth Watkins. **On a motion by Board member Anderson and seconded by Board member Barnes President Ruth Watkins was given the designation of President Emeritus. On a motion by Board member Clyde and seconded by Chair Simmons, the Board adopted the Resolution of Appreciation.**

Committee Updates (TAB A)

Committee updates were provided by Board member Church, Board member Arthur Newell, Board member Shawn Newell, and Board member Clyde. This was an information item only; no action was taken.

Audit Committee Update (TAB B)

Vice-Chair Barnes gave a brief updated for Board members on the Audit Committee meetings. This was an information item only; no action was taken.

Performance Funding (TAB C)

Rich Amon and Carrie Mayne reviewed the new performance funding model with the Board. This was an information item only; no action was taken.

Strategic Plan Adoption (TAB C)

Commissioner Woolstenhulme and Melanie Heath provided next steps review of the Strategic Plan. **Vice-Chair Osmond made a motion that the Board adopted the framework for the next five years and directed the Commissioner's office to begin implementation of the strategic**

plan, as well as report back on progress of the strategic plan at each Board of Higher Education Committee of the Whole, starting on September 17, 2021. And based on discussion the addition of the sixth priority. The motion was seconded by Vice-Chair Barnes and the motion passed.

Dixie State University Discussion

President Williams provided a summary of the Dixie State University mission and an overview of the strategic plan. He discussed their polytechnic academic model. Board member Osmond asked that the Commissioner's office provide a definition of Polytechnic and what it means for the Utah System of Higher Education.

UHEAA Update (TAB E)

Dave Schwanke provided Board members with an update on the UHEAA strategic plan. This was an information item only; no action was taken.

my529 Update (TAB F)

Richard Ellis provided Board members with an update on the my529 strategic plan. This was an information item only; no action was taken.

Dixie State University's University College Proposal (TAB G)

Board member Arthur Newell and Julie Hartley provided a summary of the Dixie State University college proposal. **Board member Arthur Newell motioned that the Board approve the creation of a University College at Dixie State University. The motion was seconded by Board member Damron and the motion passed.**

Tech Education Credit Policy (TAB H)

Kim Ziebarth reviewed the taskforce findings and recommendation with the Board members. **Board member Clyde made the motion to approve the development of policy to support the transition of USHE institutions from clock-hours to credit hours. The motion was seconded by Board member Bailey and the motion passed.**

Scholarship Policy (TAB I)

Board member Church reviewed the changes to Board Policy R608, Opportunity Scholarship. **Vice chair Osmond made the motion to approve the proposed Board Policy R608, Opportunity Scholarship. The motion was seconded by Vice-Chair Barnes and the motion passed.**

Custom Fit (TAB J)

Jared Haines discussed the Custom Fit program with the Board. **Board member Shawn Newell made a motion to adopt changes to Technical College Policy 202 and re-number it as Board Policy R 432, effective immediately. The motion was seconded by Board member Church and the motion passed.**

Emerging Tech (TAB K)

Jessica Gilmore asked the Board member to submit potential advisory board member names to the Commissioner's office for the Deep Technology Advisory Council. This was an information item only; no action was taken.

Recommendation for Online Instruction

Chair Simmons provided information on a new position in the Commissioner's Office. Vice-Chair Barnes made the motion to approve the Commissioner hiring, establishing and filling the Online Instruction position. The motion was seconded by Board member Arthur Newell and the motion passed.

General Consent Calendar (TAB L)

Board member Arthur Newell made a motion to approve the consent calendar. The motion was seconded by Board member Bailey and the motion passed.

- Minutes - Minutes of the Board meeting March 25 and 26, 2021
- Finance and Facilities Items
- Academic Education Items
- Grant Proposals
- Awards

Board Retreat

The following items were discussed during the retreat portion of the meeting:

- Institutional Roles and Missions (TAB M)
- Technical Education and Career & Technical Education
- Statutory Responsibilities (TAB N)
- Board Workflow/Committee Roles (TAB O)
- Understanding the Research/Analysis Board Lever
- Fostering our Equity Lens Framework Towards Action
- OneUtah – Message from Education Advisor Brittney Cummins
- Utah's Demographic Transformation: Implications for Higher Education

The meeting adjourned at 4:00 p.m.

Geoffrey Landward, Secretary

Date Approved:



UTAH SYSTEM OF
HIGHER EDUCATION

MEMORANDUM

TAB A

July 15, 2021

UHEAA – Request for Consent Solicitation

The Board has previously issued student loan notes, which are secured by student loans administered and serviced by the staff of the Board's Utah Higher Education Assistance Authority (UHEAA). The notes currently bear interest at a spread to an index known as LIBOR (the London Interbank Offered Rate), which is expected to be discontinued by June 2023. As the notes mature years after the LIBOR rate is expected to be discontinued, UHEAA staff is exploring options to mitigate the expected discontinuance of LIBOR, which will require noteholder consent. UHEAA staff requests Board approval to seek noteholder consent to amend the notes as they continue exploring options. UHEAA will return to the Board with a cost-benefit analysis of the various options prior to a request for final action.

Commissioner's Recommendation

The Commissioner recommends approval of the proposed authorizing resolution to allow UHEAA staff to seek noteholder consent to allow the Board to amend certain outstanding Student Loan Backed Notes.

Attachments

STUDENT LOAN NOTE CONSENT SOLICITATION

July 16, 2021

The Utah Board of Higher Education met in regular session at the campus of Utah State University (including by electronic means), on July 16, 2021, commencing at [9:00 a.m.]. The following members were present:

Harris H. Simmons	Chair
Nina Barnes	Vice Chair
Aaron V. Osmond	Vice Chair
Jessellie B. Anderson	Member
Mike Angus	Member
Jera L. Bailey	Member
Stacey K. Bettrigde	Member
Lisa-Michele Church	Member
Wilford W. Clyde	Member
Sanchaita Datta	Member
Alan E. Hall	Member
Patricia Jones	Member
Crystal Maggelet	Member
Arthur E. Newell	Member
Shawn Newell	Member
Candyce Paige	Student Member
Glen J. Rivera	Student Member
Scott L. Theurer	Member

Absent:

Also Present:

David R. Woolstenhulme	Commissioner of Higher Education
Geoffrey Landward	Secretary

After the meeting had been duly convened and called to order by the Chair, the roll had been called with the above result, the Chair announced that one of the purposes of the meeting was the consideration of various matters on the agenda.

The following resolution was introduced in written form and pursuant to motion made by _____ and seconded by _____, was adopted by the following vote:

AYE:

NAY:

The resolution is as follows:

RESOLUTION

A RESOLUTION OF THE UTAH BOARD OF HIGHER EDUCATION (THE “BOARD”) RELATING TO CERTAIN OUTSTANDING NOTES OF THE BOARD’S STUDENT LOAN PROGRAM AND AUTHORIZING AMENDMENTS TO BE MADE, EXECUTION OF SUPPLEMENTAL INDENTURES AND OTHER DOCUMENTS AND SOLICITATION OF CONSENTS IN CONNECTION THEREWITH; AUTHORIZING THE TAKING OF ALL OTHER ACTIONS NECESSARY TO THE CONSUMMATION OF THE TRANSACTIONS CONTEMPLATED BY THIS RESOLUTION; AND RELATED MATTERS.

WHEREAS, the Utah Board of Higher Education (previously known as the State Board of Regents of the State of Utah) (the “Board”) is established and exists under and pursuant to Section 53B-1-402, Utah Code Annotated 1953, as amended; and

WHEREAS, pursuant to Chapter 13, Title 53B, Utah Code Annotated 1953, as amended (the “Act”), the Board is empowered to make or purchase student loan notes and other debt obligations reflecting loans to students under its Student Loan Program and, in order to provide funds for such purposes, the Board is duly authorized to issue and sell notes pursuant to the provisions of the Act; and

WHEREAS, the Board has previously entered into (among others) the following indentures of trust (collectively, the “Indentures”) each between the Board and The Bank of New York Mellon Trust Company, N.A. (the “Trustee”):

1. An Indenture of Trust dated as of October 1, 2012;
2. An Indenture of Trust dated as of July 1, 2014;
3. An Indenture of Trust dated as of May 1, 2015;
4. An Indenture of Trust dated as of October 1, 2016;
5. An Indenture of Trust dated as of February 1, 2017;

pursuant to which the Board has issued various series of its Student Loan Backed Notes (collectively, the “Notes”); and

WHEREAS, the Notes currently bear interest at a spread to the London interbank offered rate for deposits in U.S. dollars (“LIBOR”) and LIBOR is currently expected to be discontinued by June 2023 and the Board desires to seek noteholder consent to amend some or all of the Indentures to allow the Board to (i) refinance all or a portion of the Notes, (ii) to retire the Notes or (iii) to otherwise address the discontinuance of LIBOR in order to achieve the objectives of the Board (the “Amendment”); and

WHEREAS, in order to facilitate the Amendment, the Board desires to execute one or more Supplemental Indentures (collectively referred to herein as the “Supplemental Indentures”) to make such Amendments; and

WHEREAS, each of the Indentures may be amended on the conditions provided therein and the Board desires to seek the consent of holders of the Notes to the Amendments; and

WHEREAS, there has been presented to the Board at this meeting forms of (i) the Supplemental Indentures; and (ii) other documents relating to the Amendments (including consent solicitation documentation and agreements) (collective, the “Amendment Documents”); and

WHEREAS, pursuant to Section 53B-13-104(9) of the Act, the Board desires to grant to the Chair, Vice Chair and/or the Chair of the Finance and Facilities Committee of the Board the authority to approve the final terms of the Amendments and the Supplemental Indentures and any changes with respect thereto from those terms which were before the Board at the time of adoption of this Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE UTAH BOARD OF HIGHER EDUCATION, AS FOLLOWS:

Section 1. All terms defined in the foregoing recitals hereto shall have the same meanings when used herein.

Section 2. All action heretofore taken (not inconsistent with the provisions of this resolution) by the Board and the officers of the Board directed toward the Amendments are hereby ratified, approved and confirmed.

Section 3. The Board hereby approves the Amendments (including taking the actions necessary to solicit and receive the consents needed for the Amendments) and the Supplemental Indentures, in substantially the form presented to this meeting, is in all respects authorized, approved and confirmed. The Chair, Vice Chair and/or Chair of the Finance and Facilities Committee and the Secretary of the Board are hereby authorized to execute and deliver one or more Supplemental Indentures in the form and with substantially the same content as presented to this meeting for and on behalf of the Board with such alterations, changes or additions as may be authorized by Section 5 hereof or necessary to implement the Amendments.

Section 4. The appropriate officers of the Board, including without limitation the Chair, Vice Chair, Chair of the Finance and Facilities Committee, Commissioner of Higher Education, Associate Commissioner for Student Financial Aid, Executive Director of UHEAA, Deputy Executive Director of UHEAA and Secretary are hereby authorized to (i) take all action necessary or reasonably required by the Amendments, to carry out, give effect to and consummate the Amendments and the transactions as contemplated hereby and are authorized to take all action necessary in conformity with the Act and (ii) execute and deliver for and on behalf of the Board any or all additional certificates, documents and other papers and to perform all other acts they may deem

necessary or appropriate in order to implement and carry out the matters authorized in this Resolution and the documents authorized and approved herein.

Section 5. The appropriate officials of the Board, including without limitation the Chair, Vice Chair and/or Chair of the Finance and Facilities Committee are authorized to make any alterations, changes or additions to the Supplemental Indentures or any other document herein authorized and approved which may be necessary to correct errors or omissions therein, to complete the same, to remove ambiguities therefrom, to conform the same to other provisions of said instruments, to the provisions of this Resolution or any resolution adopted by the Board of the provisions of the laws of the State of Utah or the United States.

Section 6. If any provisions of this Resolution should be held invalid, the invalidity of such provisions shall not affect the validity of any of the other provisions of this Resolution.

Section 7. All resolutions of the Board or parts thereof inconsistent herewith, are hereby repealed to the extent only of such inconsistency. This repealer shall not be construed as reviving any bylaw, order, resolution or ordinance or part thereof.

Section 8. This Resolution shall become effective immediately upon its adoption.

PASSED AND APPROVED BY THE UTAH BOARD OF HIGHER EDUCATION
THIS 16TH DAY OF JULY, 2021.

UTAH BOARD OF HIGHER EDUCATION

(SEAL)

Chair

ATTEST:

Secretary

After the conduct of other business not pertinent to the above, the meeting was, on motion duly made and seconded, adjourned.

(SEAL)

Chair

ATTEST:

Secretary

STATE OF UTAH)
 : ss.
COUNTY OF SALT LAKE)

I, Geoffrey Landward, do hereby certify that I am the duly qualified and acting Secretary of the Utah Board of Higher Education.

I further certify that the above and foregoing constitutes a true and correct copy of an excerpt of the minutes of a meeting of said Board held on July 16, 2021 and of a resolution adopted at said meeting, as said minutes and resolution are officially of record in my possession.

IN WITNESS WHEREOF, I have hereunto subscribed my official signature and impressed hereon the official seal of said Board this July 16, 2021.

Secretary

(SEAL)

STATE OF UTAH)
 : ss.
COUNTY OF SALT LAKE)

I, Geoffrey Landward, the undersigned, the duly qualified and acting Secretary of the Utah Board of Higher Education (the “Board”), do hereby certify, according to the records of said Board in my official possession, and upon my own knowledge and belief, that:

(a) in accordance with the requirements of Section 52-4-202, Utah Code Annotated 1953, as amended, public notice was given of the agenda, date, time and place of the July 16, 2021 public meeting held by the Members of the Board by causing a Notice of Public Meeting, in the form attached hereto as Schedule 1 to be: (i) posted at the principal office of the Board at 60 South 400 West, Salt Lake City, Utah, at least 24 hours prior to the convening of such meeting, said Notice of Public Meeting having continuously remained so posted and available for public inspection during the regular office hours of the Board until the convening of the meeting; (ii) published on the Utah Public Notice Website (<http://pmn.utah.gov>), at least 24 hours prior to the convening of such meeting; and (iii) provided at least 24 hours prior to the convening of such meeting, to the Deseret News and The Salt Lake Tribune, newspapers of general circulation within the geographic jurisdiction of the Board, pursuant to their subscription to the Utah Public Notice Website (<http://pmn.utah.gov>), and to each local media correspondent, newspaper, radio station or television station which has requested notification of meetings of the Board;

(b) in accordance with the requirements of Section 52-4-202, Utah Code Annotated 1953, as amended, public notice of the 2020-2021 Annual Meeting Schedule of the Board was given, specifying the date, time and place of the regular meetings of the Board scheduled to be held during said years, by causing a Notice of Annual Meeting Schedule for the Board, in the form attached hereto as Schedule 2, to be (i) posted at the principal office of the Board at 60 South 400 West, Salt Lake City, Utah in _____ 20__; (ii) published on the Utah Public Notice Website (<http://pmn.utah.gov>) during the current calendar year, and (iii) provided to a newspaper of general circulation within the geographic jurisdiction of the Board pursuant to its subscription to the Utah Public Notice Website (<http://pmn.utah.gov>); and

(c) the Board has adopted written procedures governing the holding of electronic meetings in accordance with Section 52-4-207 Utah Code Annotated 1953, as amended (a copy of which is attached hereto as Exhibit C). In accordance with said Section and the aforementioned procedures, notice was given to each member of the Board and to members of the public at least 24 hours before the meeting to allow members of the Board and the public to participate in the meeting, including a description of how they could be connected to the meeting.

IN WITNESS WHEREOF, I have hereunto subscribed my official signature and impressed hereon the official seal of the Utah Board of Higher Education, this July 16, 2021.

(SEAL)

Secretary

EXHIBIT A

NOTICE OF PUBLIC MEETING

EXHIBIT B

NOTICE OF ANNUAL MEETING SCHEDULE

EXHIBIT C

ELECTRONIC MEETING POLICY

**STATE BOARD OF REGENTS OF THE STATE OF UTAH
(KNOWN AS THE UTAH BOARD OF HIGHER EDUCATION AS OF JULY 1, 2020)
60 SOUTH 400 WEST
SALT LAKE CITY, UTAH 84101
CONSENT SOLICITATION STATEMENT**

**STATE BOARD OF REGENTS OF THE STATE OF UTAH
TAXABLE STUDENT LOAN BACKED NOTES, SERIES 2012-1
(LIBOR INDEXED NOTES)**

Record Date: 5:00 p.m. New York City time,
_____, 2021

Expiration Date: 5:00 p.m. New York City time,
_____, 2021, unless otherwise extended or
terminated

The State Board of Regents of the State of Utah (known as the Utah Board of Higher Education as of July 1, 2020) (the “*Issuer*”) hereby solicits consents (the “*Consents*”) of owners of the above-captioned notes (the “*Notes*”), originally issued in the principal amounts of \$518,700,000 and currently outstanding in the principal amounts of \$_____,000 to certain amendments to be made pursuant to a proposed Supplemental Indenture hereinafter described (the “*Supplemental Indenture*”) upon the terms and conditions set forth in this Consent Solicitation Statement (as the same may be amended or supplemented, this “*Consent Solicitation Statement*” and, together with the Issuer’s solicitation of Consents, the “*Consent Solicitation*”).

The Notes and the Original Indenture. The Notes were issued pursuant to an Indenture of Trust dated as of October 1, 2012 (the “*Original Indenture*”), by and among the Issuer and the Bank of New York Mellon Trust Company, N.A., as successor trustee (the “*Trustee*”). All capitalized terms not otherwise defined herein shall have the meaning given to them in the Original Indenture.

The Supplemental Indenture. Due to the uncertainty surrounding the expected discontinuance of U.S. Dollar London Interbank Offered Rate (“*LIBOR*”), which is the reference rate for both the Notes and the calculation of Special Allowance Payments with respect to the financed student loans included in the Trust Estate securing the Notes under the Original Indenture (the “*Financed Eligible Loans*”), the lack of provisions that address the permanent cessation of LIBOR in the Original Indenture and other business consideration, the Issuer is exploring the feasibility of retiring the Notes prior to the time currently permitted by the Original Indenture. Under the Original Indenture as currently in effect, the Notes are not subject to early optional redemption until the outstanding principal balance of the loan portfolio is 10% or less of the original principal balance of the loan portfolio. However, the Original Indenture may be amended with respect to redemption of the Notes with the consent of Registered Owners of the Notes (the “*Registered Owners*”) representing not less than a majority of the aggregate principal amount of the Notes Outstanding. The proposed Supplemental Indenture, the form of which is attached hereto as Annex I, would amend the Original Indenture to allow the Issuer to redeem all of the Notes on or before _____, 202_ (the “*Redemption Window*”).

Accordingly, the Issuer is soliciting the consent of the Registered Owners (including any beneficial owners who are not Registered Owners, collectively, the “*Owners*”) to the Supplemental Indenture to permit the early redemption of all, but not part, of the Notes at a price of [___%], plus in accrued interest to the date of redemption.

[Simultaneous with this Consent Solicitation Statement, the Issuer is also soliciting similar consent from owners of other notes of the Issuer issued under indentures separate from the Original Indenture, by means of separate consent solicitation statements and the effectiveness of consents made hereunder is not contingent upon receipt of consents with respect to the aforementioned other notes.]

Consent Fee. Following the satisfaction of the Conditions to the Consent Solicitation (as defined herein), Owners of Notes who deliver Consents (as defined herein) in favor of the Supplemental Indenture in accordance with this Consent Solicitation prior to the Expiration Date (and who do not validly revoke their Consent in accordance herewith) are eligible to receive a fee equal to 0.____% of the currently outstanding principal of the Notes for which the Consent is submitted (the “*Consent Fee*”).

Conditions to the Effectiveness of the Supplemental Indenture. The Supplemental Indenture will become effective upon the Issuer’s receipt of written notice from the Trustee that it has received the consent of the Registered Owners of not less than a majority of the collective aggregate principal amount of the Notes Outstanding and confirmation from the Issuer that the Conditions to the Consent Solicitation have been satisfied or waived and its election to proceed by executing the Supplemental

Indenture (the “*Effective Date*”). The Issuer expressly reserves the right, in its sole discretion and regardless of whether any of the Conditions to the Consent Solicitation have been satisfied or waived, subject to applicable law, at any time prior to the earlier of the Expiration Date or the Effective Date to (i) terminate the Consent Solicitation for any reason, (ii) extend the Expiration Date, or (iii) amend the terms of the Consent Solicitation. The Issuer also expressly reserves the right not to execute the Supplemental Indenture (even after receiving the Requisite Consents). The Effective Date will be communicated to the Owners by notice thereof filed on the Issuer’s website, with EMMA (as defined herein) and delivered to DTC.

Further Information. Any questions or requests for assistance, including copies of this Consent Solicitation Statement and other related materials, may be directed to D.F. King (the “*Information and Tabulation Agent*”), at the address and telephone number set forth on the back cover of this Consent Solicitation Statement.

None of the Issuer, the Trustee, the Information and Tabulation Agent nor the Solicitation Agent (as defined herein) makes any recommendation as to whether or not the Owners should consent to the Supplemental Indenture.

The Solicitation Agent for the Consent Solicitation is:

RBC CAPITAL MARKETS

Dated: _____, 2021

MATURITIES AND CUSIP/ISIN NUMBERS

<u>SERIES</u>	<u>ORIGINAL PRINCIPAL AMOUNT</u>	<u>CURRENT PRINCIPAL AMOUNT OUTSTANDING</u>	<u>FINAL MATURITY DATE</u>	<u>CUSIP</u>	<u>ISIN NUMBER</u>
2012-1	\$518,700,000	\$	December 26, 2031	91754R VZ7	US91754RVZ7 1

LIMITATION ON INFORMATION

No person has been authorized to give any information or make any representations other than those contained or incorporated by reference in this Consent Solicitation Statement and, if given or made, such information or representations must not be relied upon as having been authorized by the Issuer or any other person mentioned herein. The statements made in this Consent Solicitation Statement are made as of the date hereof, and the delivery of this Consent Solicitation Statement and the accompanying materials shall not, under any circumstances, create any implication that the information contained herein is correct after the date hereof. This Consent Solicitation Statement is not being made to, and no Consents are being solicited from, persons in any jurisdiction in which it is unlawful to make such Consent Solicitation or grant or withhold such Consents under applicable federal securities or blue sky laws. This Consent Solicitation Statement does not constitute an offer to sell or the solicitation of an offer to buy any of the securities described or otherwise referred to in this Consent Solicitation Statement.

NEITHER THIS CONSENT SOLICITATION STATEMENT NOR ANY RELATED DOCUMENTS HAVE BEEN FILED WITH THE SECURITIES AND EXCHANGE COMMISSION, NOR HAVE THEY BEEN FILED WITH OR REVIEWED BY ANY FEDERAL OR STATE SECURITIES COMMISSION OR REGULATORY AUTHORITY OF ANY COUNTRY. NO AUTHORITY HAS PASSED UPON THE ACCURACY OR ADEQUACY OF THIS CONSENT SOLICITATION STATEMENT OR ANY RELATED DOCUMENTS, AND IT IS UNLAWFUL AND MAY BE A CRIMINAL OFFENSE TO MAKE ANY REPRESENTATION TO THE CONTRARY.

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IMPORTANT NOTICE REGARDING DELIVERY OF CONSENTS

Only Registered Owners are eligible to consent to the Supplemental Indenture. Any beneficial owner of Notes who is not a Registered Owner must arrange with the person who is the Registered Owner or such Registered Owner's assignee or nominee to deliver their Consent on behalf of such beneficial owner. For purposes of the Consent Solicitation, DTC has confirmed that the Consent Solicitation is eligible for DTC's ATOP (defined herein) and has authorized DTC Participants ("*DTC Participants*") to electronically deliver a Consent by causing DTC to temporarily transfer and surrender their Notes and indicate delivery of a Consent to the Information and Tabulation Agent, in accordance with DTC's ATOP procedures. DTC will verify each temporary transfer and surrender of Notes and confirm the electronic delivery of a Consent by sending an Agent's Message (defined herein) to the Information and Tabulation Agent. DTC Participants must allow sufficient time for completion of the ATOP procedures during normal business hours of DTC. Beneficial owners must contact the broker, dealer, commercial bank, custodian or DTC Participant who holds Notes for them if they wish to instruct such party to deliver a consent with respect to such beneficial owner's Notes.

Consents should not be delivered to the Issuer, the Trustee or the Solicitation Agent, or any of their respective agents. However, the Issuer reserves the right to accept any Consent received by the Issuer, the Trustee or the Solicitation Agent, or any of their respective agents.

CONSENTS MUST BE ELECTRONICALLY DELIVERED IN ACCORDANCE WITH DTC'S ATOP PROCEDURES.

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CONSENT SOLICITATION STATEMENT

The State Board of Regents of the State of Utah (known as the Utah Board of Higher Education as of July 1, 2020) (the “*Issuer*”) is issuing this Consent Solicitation Statement (this “*Consent Solicitation Statement*”) in order to seek consents (the “*Consents*” and the Issuer’s solicitation of such Consents, together with this Consent Solicitation Statement, shall be defined as the “*Consent Solicitation*”) of registered owners (the “*Registered Owners*”) of those certain Taxable Student Loan Backed Notes, Series 2012-1 (LIBOR-Indexed Notes), outstanding as of _____, 2021 in the principal amount of \$____,000 (the “*Notes*”) pursuant to a Supplemental Indenture (the “*Supplemental Indenture*”) to the Indenture of Trust, dated as of October 1, 2012 (the “*Original Indenture*”), by and among the Issuer and the Bank of New York Mellon Trust Company, N.A., as successor trustee (the “*Trustee*”), pursuant to which the Notes were issued. All capitalized terms not otherwise defined herein shall have the meaning given to them in the Original Indenture.

THE SUPPLEMENTAL INDENTURE AND PURPOSE OF CONSENT SOLICITATION

Interest on the Notes is currently indexed to the 1-month U.S. Dollar London Interbank Offered Rate (“LIBOR”), which is the also the reference rate for the calculation of Special Allowance Payments with respect to the financed student loans included in the Trust Estate securing the Notes under the Original Indenture (the “*Financed Eligible Loans*”). The Original Indenture, which did not contemplate the permanent cessation of LIBOR, provides that if LIBOR is unavailable with respect to any interest accrual period for the Notes, the LIBOR in effect for such interest accrual period will be the LIBOR in effect for the prior interest accrual period.

Due to the uncertainty surrounding the planned discontinuance of LIBOR, the lack of provisions that address the permanent cessation of LIBOR in the Original Indenture and other business consideration, the Issuer is exploring the feasibility of retiring all of the Notes.

Under the Original Indenture as currently in effect, the Notes are not subject to redemption at the option of the Issuer until the outstanding principal balance of the loan portfolio is 10% or less of the original principal balance of the loan portfolio. However, the Original Indenture may be amended with respect to redemption of the Notes with the consent of Registered Owners of the Notes (the “*Registered Owners*”) representing not less than a majority of the aggregate principal amount of the Notes Outstanding (the “*Requisite Consent*”). The proposed Supplemental Indenture, the form of which is attached hereto as Annex I, would amend the Original Indenture to allow the Issuer to redeem all, but not part, of the Notes from any source of available funds at a price of [____%] of the outstanding principal amount plus accrued interest to the date of redemption on a date set by the Issuer on or before _____, 202_ (the “*Redemption Window*”).

The Supplemental Indenture will become effective upon the Trustee’s notice that it has received the Requisite Consent and confirmation from the Issuer that the Conditions to the Consent Solicitation have been satisfied or waived and its election to proceed by executing the Supplemental Indenture (the “*Effective Date*”). The Issuer expressly reserves the right, in its sole discretion and regardless of whether any of the Conditions to the Consent Solicitation have been satisfied or waived, subject to applicable law, at any time prior to the earlier of the Expiration Date or the Effective Date to (i) terminate the Consent Solicitation for any reason, (ii) extend the Expiration Date, or (iii) amend the terms of the Consent Solicitation. The Issuer also expressly reserves the right not to execute the Supplemental Indenture (even after receiving the Requisite Consents).

[Simultaneous with this Consent Solicitation Statement, the Issuer is also soliciting similar consent from owners of other notes of the Issuer issued under indentures separate from the Original Indenture, by means of separate consent solicitation statements and the effectiveness of consents made hereunder is not contingent upon receipt of consents with respect to the aforementioned other notes.]

AVAILABILITY OF INFORMATION; SUPPLEMENT

The Issuer has posted certain information with respect to the Original Indenture and the Notes on its website at <https://uheaa.org/reports/current-financial-reports/>. The Issuer has also filed certain documents with the Electronic Municipal Market Access system (“EMMA”) of the Municipal Securities Rulemaking Board pursuant to the Continuing Disclosure Agreement entered into in connection with the initial offering of the Notes. The Official Statement for the Notes is available on the EMMA website, but has not been updated since the date of issuance of the Notes. The foregoing internet addresses or references are included for reference only, and the information on these internet sites is not incorporated by reference herein.

In order to assist the Owners in determining whether to consent to the Supplemental Indenture, Annex II provides certain additional information concerning the Issuer, the Eligible Loans, and estimates for the remaining weighted average life of the Notes based upon a range of prepayment assumptions for the Eligible Loans.

RISK FACTORS RELATING TO THE SUPPLEMENTAL INDENTURE

Failure of Solicitation

It is possible that the Supplemental Indenture will not go into effect, either because Owners of a majority of the collective aggregate principal amount of the Notes outstanding do not consent, or because the Issuer elects to withdraw the Consent Solicitation prior to the Effective Date (which it may do in its sole and absolute discretion). In either case, the price or marketability of the Notes may be adversely affected during the solicitation period. See “THE CONSENT SOLICITATION – Consent Procedures” below.

Note Call May Be Conditional

Even if the Supplemental Indenture is approved, the redemption of the Notes may not be completed during the Redemption Window, if the refinancing arrangement for the Notes fails to be concluded. The notice of redemption of the Notes will be conditioned upon the Issuer providing sufficient money to the Trustee to redeem the Notes. If sufficient moneys are not available to redeem the Notes on the specified redemption date, the redemption may be postponed or cancelled; provided, however, the Issuer’s right of redemption will expire at the end of the Redemption Window.

THE CONSENT SOLICITATION

The Issuer is soliciting Consents from the Registered Owners, upon the terms and subject to the conditions set forth in this Consent Solicitation Statement and, except as expressly set forth herein and therein, the Original Indenture.

Requirements for Consent

The Issuer and the Trustee will not enter into or approve the Supplemental Indenture unless the Requisite Consent of the Registered Owners to the execution of the Supplemental Indenture have been received.

Requisite Consents

The registered owner of the Notes, DTC or its authorized proxies, must validly deliver the Requisite Consents in order for the Supplemental Indenture to be approved. A total of \$____,____,000 principal amount of the Notes was Outstanding as of _____, 2021.

Relevant Record Date

The Record Date for the purposes of this Consent Solicitation is 5:00 p.m., New York City time, on _____, 2021. The delivery of a Consent will not affect an Owner’s right to sell or transfer the applicable

Notes. Only the DTC Participants holding positions in the Notes at that time and their duly authorized proxies may give Consents, as described more fully under “–Consent Procedures” below.

Expiration Date; Extensions; Supplemental Indenture

The Consent Solicitation will expire on the Expiration Date at 5:00 p.m., New York City time, unless terminated, shortened or extended by the Issuer.

If the Consent Conditions (as defined herein) are satisfied prior to the Expiration Date, the Issuer may treat such date of satisfaction as the Expiration Date.

The Issuer expressly reserves the right to extend the Consent Solicitation at any time and from time to time by giving oral or written notice to the Solicitation Agent and the Trustee. For purposes of the Consent Solicitation, a notice given by the Issuer before 12:00 p.m., New York City time, on any day shall be deemed to have been made on the preceding day. Any such extension will be followed as promptly as practicable by notice thereof filed on the Issuer’s website, with EMMA (as defined herein) and sent to DTC. Such announcement or notice may state that the Issuer is extending the Consent Solicitation for a specified period of time or on a daily basis.

The Issuer expressly reserves the right for any reason to abandon, terminate or amend the Consent Solicitation, including for the purpose of increasing the Redemption Price, at any time prior to the Expiration Date by giving oral or written notice of such abandonment of, termination of or amendment to the Consent Solicitation to the Solicitation Agent. In the event the Redemption Price is increased pursuant to any amendment, any Consents received by the Information and Tabulation Agent prior to such date will be considered to be effective consent to a higher Redemption Price. Any action by the Issuer to abandon, terminate or amend the Consent Solicitation will be followed as promptly as practicable by notice thereof filed on the Issuer’s website, with EMMA and delivered to DTC.

Consent Procedures

The delivery of Consents pursuant to the Consent Solicitation in accordance with the procedures described below will constitute a valid delivery of Consents to the Supplemental Indenture. Any Consent delivered and validly revoked will be deemed not to have been validly delivered.

All of the Notes are held in book-entry form and registered in the name of Cede & Co., as the nominee of DTC. Only Registered Owners are authorized to deliver Consents with respect to their Notes. Therefore, to deliver Consents with respect to the Notes that are held through a broker, dealer, commercial bank, trust company or other nominee, the beneficial owner thereof must instruct such nominee to deliver the Consents on the beneficial owner’s behalf according to the ATOP procedures described below.

DTC has confirmed that the Consent Solicitation is eligible for DTC’s Automated Tender Offer Program (“ATOP”). Accordingly, DTC Participants must electronically deliver a Consent to the Information and Tabulation Agent in accordance with DTC’s ATOP procedures. DTC Participants will be deemed to have delivered a Consent with respect to any such Notes for which an electronic Consent is so delivered. DTC will verify each temporary transfer and surrender and confirm the electronic delivery of such consent by sending an Agent’s Message to the Information and Tabulation Agent.

The term “*Agent’s Message*” means a message transmitted by DTC and received by the Information and Tabulation Agent, which states that DTC has received an express acknowledgement from the DTC Participant delivering consents that such DTC Participant (i) has received and agrees to be bound by the terms of the Consent Solicitation as set forth in this Consent Solicitation Statement and that the Issuer may enforce such agreement against such DTC Participant, and (ii) consents to the Supplemental Indenture and the execution and delivery of the Supplemental Indenture as described in this Consent Solicitation Statement.

The Information and Tabulation Agent will establish a new ATOP account or utilize an existing account with respect to the Notes at DTC (the “*Book-Entry Transfer Facility*”) promptly after the date of this Consent Solicitation Statement (to the extent that such arrangement has not already been made by the Information and Tabulation Agent),

and any financial institution that is a participant in the Book-Entry Transfer Facility system and whose name appears on a security position listing as the owner of Notes may make book-entry delivery of Notes into the Information and Tabulation Agent's account in accordance with the Book-Entry Transfer Facility's procedures for such transfer. Delivery of documents to the Book-Entry Transfer Facility in accordance with such Book-Entry Transfer Facility does not constitute delivery to the Information and Tabulation Agent.

Consents may be delivered only in original principal amounts equal to minimum denominations of \$100,000 and integral multiples of \$1,000 in excess thereof.

The Notes for which a Consent has been delivered through ATOP as part of the Consent Solicitation at or prior to 5:00 pm on the Expiration Date will be held under one or more temporary CUSIP numbers (i.e., Contra CUSIP) during the period beginning at the time the DTC Participant electronically delivers a Consent and ending on the earlier of (i) the Expiration Date and (ii) the date on which the DTC participant validly revokes its Consent.

CONSENTS MUST BE ELECTRONICALLY DELIVERED IN ACCORDANCE WITH DTC'S ATOP PROCEDURES.

An Owner of Notes held through a broker, dealer, commercial bank, custodian or DTC Participant must provide appropriate instructions to such person in order to cause a delivery of Consents through ATOP with respect to such Notes.

Owners desiring to deliver their Consents at or prior to the Expiration Date should note that they must allow sufficient time for completion of the ATOP procedures during the normal business hours of DTC on such respective date. Consents not delivered prior to the Expiration Date will be disregarded and of no effect.

The method of delivery and consent through the ATOP procedures and any other required documents to the Information and Tabulation Agent is at the election and risk of the Owner, and delivery will be deemed made only when made through ATOP in accordance with the procedures described herein.

All questions as to the validity, form, eligibility (including time of receipt) and acceptance and revocations of Consents will be resolved by the Issuer, whose determinations will be binding. The Issuer reserves the absolute right to reject any or all Consents and revocations that are not in proper form or the acceptance of which could, in the opinion of the Issuer or its counsel, be unlawful. The Issuer also reserves the right to waive any irregularities in connection with deliveries of Consents and revocations, which the Issuer may require to be cured within such time as the Issuer determines. None of the Issuer, the Trustee, the Information and Tabulation Agent, the Solicitation Agent, their agents or any person shall have any duty to give notification of any irregularities or waiver, nor shall any of them incur any liability for failure to give such notification. Deliveries of Consents or notices of revocation will not be deemed to have been made until such irregularities have been cured or waived. The Issuer's interpretation of the terms and conditions of the Consent Solicitation (including this Consent Solicitation Statement and the instructions hereto) will be final and binding on all parties.

No Letter of Transmittal or Consent Form

No consent form or letter of transmittal needs to be executed in relation to the Consent Solicitation or the Consents delivered through DTC. The valid electronic delivery of consents in accordance with DTC's ATOP procedures shall constitute a written consent to the Consent Solicitation.

Revocation of Consents

A properly delivered Consent received at or prior to the Expiration Date will be given effect in accordance with its terms unless validly revoked at any time prior to (but not after) the earlier of (a) the Effective Date and (b) the Expiration Date. Consents may not be revoked after the earlier of (i) the Effective Date and (ii) the Expiration Date.

Prior to the receipt of the Requisite Consents, however, any Owner may revoke any Consent given as to its Notes or any portion of such Notes (provided that such Owner's Notes for which it has consented and for which it has

not consented are both in original minimum denominations of \$100,000 and integral multiples of \$1,000 in excess thereof). Owners who wish to exercise their right of revocation with respect to a Consent must give a properly transmitted “*Requested Message*” through ATOP, which must be received by the Information and Tabulation Agent at its address set forth on the back cover of this Consent Solicitation and through ATOP, prior to the receipt of the Requisite Consents. In order to be valid, a notice of revocation must specify the Registered Owner in the Book-Entry Transfer Facility whose name appears on the security position listing as the Registered Owner of such Notes and the principal amount of the Notes to be revoked. Validly revoked Consents may be redelivered by following the procedures described elsewhere in this Consent Solicitation Statement at any time prior to the Expiration Date. **Under no circumstances may Consents be revoked after the Requisite Consents have been received (which may occur prior to the Expiration Date), or after the earlier of (i) the Effective Date and (ii) the Expiration Date.**

Any notice of revocation received after the Requisite Consents have been received will not be effective, even if received prior to the Expiration Date and even if the Supplemental Indenture has not yet become effective. A Consent to the Supplemental Indenture by an Owner will bind the Owner and every subsequent registered or beneficial owner of Notes or portion of such Notes, even if notation of the Consent is not made on such Notes. **A revocation of a Consent to the Supplemental Indenture by an Owner can only be accomplished in accordance with the foregoing procedures.**

Consent Fee

Subject to the occurrence of the Effective Date, upon the redemption of the Notes within the Redemption Window, the Issuer will promptly pay to D.F. King for payment to each Owner of Notes who has validly delivered (and not validly revoked) a duly executed Consent consenting to the Supplemental Indenture at or prior to the Expiration Date or, if earlier, the Effective Date a fee equal to 0.____% of the currently outstanding principal of the Notes to which the Consent pertains (the “Consent Fee”). The Consent Fee is in consideration for the work entailed in considering the Consent Solicitation and the Supplemental Indenture.

The Issuer’s payment obligations with respect to the Consent Fee will be discharged by its payment to D.F. King, and under no circumstances will the Issuer be liable for the payment of interest on the Consent Fee or for any delay in D.F. King transmitting payment of the Consent Fee to the Owners entitled thereto or with respect to any period after the date of such payment to D.F. King or for any other reason.

The Issuer will not be obligated to pay the Consent Fee if the Issuer does not receive the Requisite Consents at or prior to the Expiration Date, the Consent Solicitation is terminated for any reason before the Expiration Date, the Conditions to the Consent Solicitation are not satisfied or waived, the Effective Date does not occur or the Notes are not redeemed within the Redemption Window.

Any Owner who does not timely deliver or who validly revokes a valid Consent will not be entitled to receive the Consent Fee in respect thereof, even if the Supplemental Indenture becomes operative and, as a result, becomes binding on all Owners of Notes. See “—Consent Procedures” above.

Conditions to the Consent Solicitation

The execution of the Supplemental Indenture and the payment of the Consent Fee are conditioned on (a) the Requisite Consents being validly delivered prior to the Expiration Date, (b) the delivery of an opinion of Note Counsel to the effect that the Supplemental Indenture was executed in accordance with the Original Indenture, (c) the absence of any action taken or threatened, or any statute, rule, regulation, judgment, order, stay, decree or injunction promulgated, enacted, entered, enforced or deemed applicable to the Consent Solicitation by or before any court or governmental, regulatory or administrative agency or authority or tribunal, domestic or foreign, which (i) challenges the making of the Consent Solicitation or might directly or indirectly prohibit, prevent, restrict or delay consummation of, or otherwise adversely affect in any material manner, the Consent Solicitation or (ii) in the reasonable judgment of the Issuer, could materially adversely affect the business, financial condition, income, operations, properties, assets, liabilities or prospects of the Issuer before and after giving effect to the Consent Solicitation, (d) the absence of any other actual or threatened legal impediment to the Consent Solicitation or any other circumstances that would materially adversely affect the transactions contemplated by the Consent Solicitation or the contemplated benefits of the Consent Solicitation to the Issuer, or (e) in the reasonable judgment of the Issuer, no change, event or occurrence

that could prohibit, prevent, restrict or delay consummation of the Consent Solicitation or make it impractical or inadvisable to proceed with the Consent Solicitation has occurred or is reasonably expected to occur. Payment of the Consent Fee is also conditioned on the Notes being redeemed within the Redemption Window.

The foregoing conditions for the Consent Solicitation are collectively referred to as the “Conditions to the Consent Solicitation.” The foregoing conditions are for the sole benefit of the Issuer and except for receipt of the Requisite Consents, may be waived with respect to the Consent Solicitation at any time, in whole or in part, in its sole discretion. Any determination made by the Issuer concerning an event, development or circumstance described or referred to above will be final and binding. The Issuer in its sole discretion may abandon the Consent Solicitation even after receipt of Requisite Consents as described elsewhere in this Consent Solicitation Statement.

Effective Date

If the Requisite Consents are received and accepted by the Issuer on or before the Expiration Date, and assuming that the other Conditions to the Consent Solicitation have been satisfied or waived by the Issuer, the Issuer shall have the sole discretion to elect to effect the Supplemental Indenture by executing and delivering and causing the Trustee to execute and deliver the Supplemental Indenture on the date selected by the Issuer in its sole discretion.

Information and Tabulation Agent

D. F. King & Co., Inc. has been appointed Information Agent and Tabulation Agent for the Consent Solicitation. As Information Agent, D.F. King & Co., Inc. will provide Owners of Notes with information relating to this Consent Solicitation Statement. As Tabulation Agent, D.F. King & Co., Inc. will be responsible for collecting and tabulating Consents. D.F. King will provide the Issuer and the Trustee with a report detailing the results of the Consent Solicitation, on which the Trustee and the Issuer may conclusively rely. D.F. King will also act as agent for the Owners giving Consents for the purpose of receiving the Consent Fee from the Issuer and then transmitting payments to such Owners. The Issuer will pay D.F. King customary fees for its services and will reimburse them for their reasonable out-of-pocket expenses in connection therewith.

Questions and requests for assistance or additional copies of this Consent Solicitation Statement or the Consent Form may be directed to D.F. King at the address and telephone numbers set forth on the back cover of this Consent Solicitation Statement. Registered Owners may also contact their broker, dealer, commercial bank, trust company or other nominee for assistance concerning the Consent Solicitation.

D.F. King assumes no responsibility for the accuracy or completeness of the information contained or incorporated by reference in this Consent Solicitation Statement or any failure by the Issuer to disclose events that may have occurred and may affect the significance or accuracy of such information.

The Solicitation Agent

The Issuer has retained RBC Capital Markets, LLC as Solicitation Agent (the “Solicitation Agent”). The Solicitation Agent will solicit Consents and will receive a customary fee for such services and reimbursement for reasonable out-of-pocket expenses incurred in connection with such services. [The Issuer has agreed to indemnify the Solicitation Agent and certain related persons against certain liabilities in connection with the Consent Solicitation.]

The Solicitation Agent and its affiliates have from time to time provided or may provide certain commercial banking, financial advisory and investment banking services to the Issuer and its respective affiliates for which they have received or will receive customary fees, commissions or other remuneration. In the ordinary course of business, the Solicitation Agent and its affiliates may at any time hold long or short positions, and may trade for their own account or the accounts of customers, in the debt securities of the Issuer, including the Notes and, to the extent that the Solicitation Agent or its affiliates is an Owner of Notes, it may deliver Consents pursuant to the terms of this Consent Solicitation Statement. The Solicitation Agent and its affiliates may from time to time in the future engage in future transactions with the Issuer or its respective affiliates and provide services to them in the ordinary course of business, including without limitation the provision of investment banking services and the making of bank loans.

[Royal Bank of Canada, an affiliate of the Solicitation Agent, is expected to provide interim financing to the Issuer in connection with the redemption of the Notes through a Warehouse Loan, Security and Servicing Agreement.]

The Solicitation Agent does not assume any responsibility for the accuracy or completeness of the information contained or incorporated by reference in this Consent Solicitation Statement or any failure by the Issuer to disclose events that may have occurred and may affect the significance or accuracy of such information.

The Trustee

The Bank of New York Mellon Trust Company, N.A., serves as the Trustee with respect to the Original Indenture. The Trustee, other than during the occurrence and continuance of an Event of Default under the Original Indenture, undertakes to perform only those duties that are specifically set forth in the Original Indenture. Except for the contents of this caption, the Trustee has not reviewed or participated in the preparation of this Consent Solicitation Statement and assumes no responsibility for the nature, contents, accuracy or completeness of the information set forth herein, or for the recitals contained in the Original Indenture, the Supplemental Indenture or the Notes, or for the validity, sufficiency or legal effect of any of such documents.

The Trustee has not evaluated any risk, benefits or propriety of this Consent Solicitation Statement, the Consent Solicitation, or the Supplemental Indenture, and makes no representation, and has reached no conclusions, regarding the investment quality of the Notes, about which the Trustee expresses no opinion and expressly disclaims the expertise to evaluate.

Fees and Expenses

The Issuer will bear all the costs of the Consent Solicitation and will reimburse the Trustee for the reasonable and customary expenses that the Trustee incurs in connection with the Consent Solicitation and the execution of the Supplemental Indenture. The Issuer will not pay any fees or commissions to any broker, dealer or other person (other than the Solicitation Agent, the Tabulation Agent, the Trustee and the Information Agent) in connection with the Consent Solicitation.

CERTAIN U.S. FEDERAL INCOME TAX CONSIDERATIONS

The Proposed Supplemental Indenture. Each of the beneficial owners of the Notes should be aware that the execution of the Supplemental Indenture (which, upon receipt of the Requisite Consents, could cause a redemption of the Notes at a specified price) and/or a related redemption of the Notes may have U.S. federal income tax consequences to such beneficial owner. Beneficial owners of the Notes should consult their own tax advisors with respect to the Consent Solicitation, the Supplemental Indenture, any deemed exchange of Notes (described below), any redemption of Notes, and any related matter.

U.S. federal income tax consequences could result, for example, if the execution of the Supplemental Indenture is deemed to be a significant modification of the Notes under §1.1001-3 of the U.S. Treasury Regulations. A significant modification could be deemed to occur if, based on all facts and circumstances by execution of the Supplemental Indenture, the legal rights or obligations with respect to the Notes are altered to a degree that is economically significant. There is no precise definition of economic significance in this context. However, if the execution of the Supplemental Indenture resulted in an alteration of legal rights or obligations that was economically significant, the current Notes (the “*Old Notes*”) would be deemed to be exchanged for the Notes subject to the optional redemption feature under the Supplemental Indenture (the “*New Notes*”). As a result, a beneficial owner of the Notes would realize tax gain or loss upon the deemed exchange equal to the difference between (i) the fair market value of its New Notes and (ii) the adjusted basis in its Old Notes. The Issuer expects that if a deemed exchange is considered to occur before an actual exchange, the time of such deemed exchange would be when the Supplemental Indenture becomes effective, irrespective of whether the New Notes subsequently were called for redemption by the Issuer.

Although not free from doubt, the Issuer intends to take the position for U.S. federal income tax purposes that the execution of the Supplemental Indenture will not result in a significant modification of the Old Notes under the

applicable Treasury Regulations and will not therefore result in a deemed exchange of the Old Notes for the New Notes. No assurance can be given, however, that such position would be sustained if challenged by the Internal Revenue Service (the "IRS").

With respect to the tax consequences of the Consent Solicitation, the Supplemental Indenture, any deemed exchange of Notes, any redemption of Notes, and any related matter, (i) each beneficial owner of the Notes should understand that the information above is general in nature and does not describe all of the tax consequences that may be relevant to it and (ii) each beneficial owner of the Notes is strongly urged to consult with its own tax advisors.

The Consent Fee. The U.S. federal income tax treatment of the Consent Fee is unclear. The receipt of the Consent Fee by a beneficial owner may be characterized as (1) an additional payment with respect to the Notes or (2) a separate fee (taxable as ordinary income) for considering the Supplemental Indenture, though other treatments of the Consent Fee may be possible. Although the matter is not free from doubt, the Issuer intends to take the position that the Consent Fee is a separate fee for the work entailed in considering the Supplemental Indenture (and not interest income), which would generally be taxable as ordinary income at the time the Consent Fee is received or accrued in accordance with the beneficial owner's regular method of tax accounting. No assurance can be given, however, that such position would be sustained if challenged by the IRS. Each beneficial owner should consult its own tax advisor as to (i) possible alternative treatments of the Consent Fee and (ii) the impact of the Consent Fee on the beneficial owner's tax accounting in respect of the Notes.

A beneficial owner may be subject to information reporting and backup withholding when such owner receives the Consent Fee.

MISCELLANEOUS

Some of the statements included in this Consent Solicitation Statement and the documents incorporated by reference may include forward-looking statements within the meaning of federal or state securities laws. These forward-looking statements include statements concerning the Issuer's plans, objectives, goals, strategies, future events, future revenue or performance, capital expenditures, financing needs, plans or intentions relating to acquisitions, business trends and other information that is not historical information. When used in this Consent Solicitation Statement and the documents incorporated herein by reference, the words "*estimates,*" "*expects,*" "*anticipates,*" "*projects,*" "*plans,*" "*intends,*" "*believes,*" "*forecasts,*" or future or conditional verbs, such as "*should,*" "*could*" or "*may,*" and variations of such words or similar expressions are intended to identify forward-looking statements. All forward-looking statements, including, without limitation, management's examination of historical operating trends and data, are based upon the Issuer's current expectations and various assumptions. The Issuer's expectations, beliefs and projections are expressed in good faith and it believes there is a reasonable basis for them. However, there can be no assurance that management's expectations, beliefs, and projections will be achieved.

The Consent Solicitation is not being made to, nor will electronically delivered consents be accepted from or on behalf of, Owners in any jurisdiction in which the making of the Consent Solicitation or the acceptance thereof would not be in compliance with the laws of such jurisdiction. However, the Issuer may in its discretion take such action as it may deem necessary to make the Consent Solicitation in any such jurisdiction and extend the Consent Solicitation to Owners in such jurisdiction. In any jurisdiction in which the securities laws or blue sky laws require the Consent Solicitation to be made by a licensed broker or dealer, the Consent Solicitation will be deemed to be made on behalf of the Issuer by the Solicitation Agent, or one or more registered brokers or dealers that are licensed under the laws of such jurisdiction.

The statements contained in this Consent Solicitation Statement are made as of the date hereof, and the delivery of this Consent Solicitation Statement and the accompanying materials will not, under any circumstances, create any implication that the information contained herein is correct at any time subsequent to the date hereof.

Recipients of this Consent Solicitation Statement are not to construe the contents of this Consent Solicitation Statement as legal, business or tax advice. Each recipient should consult its own attorney, business advisor and tax advisor as to legal, business, tax and related matters concerning this Consent Solicitation.

Owners are requested to read and consider carefully the information contained in this Consent Solicitation Statement and, if determined to be desirable, to give their Consent to the Supplemental Indenture by delivering their consents through DTC's ATOP procedures described herein. Neither the Issuer, the Trustee, the Information and Tabulation Agent or the Solicitation Agent makes any recommendation as to whether or not the Owners should provide Consents to the Supplemental Indenture.

FORM OF SUPPLEMENTAL INDENTURE

ADDITIONAL INFORMATION ON THE ISSUER, ELIGIBLE LOANS AND THE NOTES**The Issuer**

The Issuer was formed in 1969 as the governing body of the Utah System of Higher Education pursuant to Chapter 1, Title 53B, Utah Code Annotated, 1953, as amended, and operates under the laws of the State.

The 2020 State Legislature passed S.B.111 which amended and enacted changes to the governance of the State system of higher education and changed the name of the Board to the “Utah Board of Higher Education,” effective July 1, 2020. Under S.B.111, the Governor of the State (“Governor”) was required by May 12, 2020, to appoint, with the advice and consent of the Senate, individuals to the Board (six who at that time were then serving as members of the State Board of Regents and six who at that time were then serving as members of the Utah System of Technical Colleges Board of Trustees) to ensure that beginning July 1, 2020 the Board consisted of 18 members, including two student members. With the exception of the student members, the Governor is directed to appoint individuals to either a two-year, four-year, or six-year term to ensure that one-third of the members complete the members’ terms on June 30 of each even-numbered year.

The Issuer oversees the establishment of policies and procedures, executive appointments, master planning, budget and finance, and proposals for legislation, develops governmental relationships, and performs administrative unit and program approval for higher education for the State. The Utah System of Higher Education includes two Doctorate-granting Universities, three Master’s Colleges and Universities, one Baccalaureate College and University, two Comprehensive Community or Associate’s Colleges, and eight Technical Colleges.

Authorization for Consent Solicitation

At its July 16, 2021 meeting, the Issuer adopted a resolution authorizing the Consent Solicitation for the purpose of amending the Original Indenture.

LIBOR Developments

The Notes bear interest at a variable rate that is periodically adjusted as a function of the London Interbank Offered Rate (“LIBOR”) for one-month deposits in United States dollars (“One-Month LIBOR”). The Eligible Loans that secure the Notes are also effectively variable rate instruments due to their eligibility for special allowance payments in accordance with the federal Higher Education Act (“HEA” and “Special Allowance Payments”). Such Special Allowance Payments are also periodically adjusted, for approximately ___% of the Eligible Loans, as a function of One-Month LIBOR.

On July 27, 2017, the U.K. Financial Conduct Authority (the “FCA”), which currently is the governmental regulator that supervises the periodic setting of LIBOR, stated its intention that it would no longer be necessary for it to use its influence or legal powers to persuade or compel panel banks to participate in such rate-setting by submitting indicative rate quotes after 2021. The Federal Reserve Bank of New York (the “New York Federal Reserve Bank”) has acted as the lead United States regulator responsible for coordinating efforts to prepare for the anticipated resulting phase-out of broad capital market reliance upon LIBOR and has convened an Alternative Reference Rate Committee (the “ARRC”) to facilitate the participation of other public and private capital market participants in these efforts. The New York Federal Reserve Bank has posted certain information concerning its and the ARRC’s LIBOR-related work at www.newyorkfed.org/arrc. On March 27, 2020, the ARRC released a Consultation Regarding More Robust LIBOR Fallback Language for New Variable Rate Private Student Loans (the “March 27, 2020 Consultation”). On May 27, 2020, the ARRC released “ARRC Recommended Best Practices for Completing the Transition From LIBOR”, which includes date based recommendations for cessation of new issues or remarketing of instruments utilizing LIBOR as a primary reference rate.

The March 27, 2020 Consultation does not address Special Allowance Payments applicable to Federal Family Education Loan Program (FFELP) Loans. Applicable provisions of the HEA do not currently expressly address the

effect upon Special Allowance Payment rate-setting of a cessation of One-Month LIBOR rate-setting or of other consequences of reduced capital market reliance on LIBOR. No assurance can be had as to whether such provisions of the HEA may be amended or, if they are amended, as to either the timing or the effect of such amendment.

On December 4, 2020, ICE Benchmark Administration, the benchmark administrator for LIBOR (“IBA”) announced a detailed plan for the discontinuation of LIBOR and adoption of the Secured Overnight Financing Rate (“SOFR”), specifying that it would consult with the industry on their plan to: (i) discontinue the publication of 1-week USD LIBOR and 2-month USD LIBOR after December 31, 2021; and (ii) discontinue the publication of all other USD LIBOR tenors, including the 1-month tenor that is the reference rate for both the Notes and the calculation of Special Allowance Payments with respect to the Financed Eligible Loans that secure the Notes, after June 30, 2023. On March 5, 2021 the FCA confirmed the aforementioned plan for the cessation of all USD LIBOR tenors, and announced that such date also constituted the “Spread Fixing Event”, pursuant to which fallback spreads to daily compounded SOFR were determined. Pursuant to spreads established in connection with the Spread Fixing Event, the reference rate for instruments that currently reference USD 1-month LIBOR and include LIBOR fallback language, such as that recommended by the ARRC, would reference 30-day compounded SOFR, plus a fixed spread of 0.11448%, after June 30, 2023.

The Original Indenture, which did not contemplate the permanent cessation of LIBOR, provides that if LIBOR is unavailable with respect to any interest accrual period for the Notes, the LIBOR in effect for such interest accrual period will be the LIBOR in effect for the prior interest accrual period.

It is possible that events relating to LIBOR may result in one or more of: (i) additional basis risk between the effective rate of interest on Notes and the effective yield on the Eligible Loans; (ii) increased volatility in the effective yield on one or both of the Notes and the Eligible Loans; and (iii) one or both of the Notes and the Eligible Loans bearing interest at a rate that is effectively a fixed rate as a result of the unavailability of a continued series of published LIBOR rates or at a variable rate that is not fully representative of contemporaneous rates in the applicable variable rate market.

COVID-19 Pandemic [to be updated by the Board]

On January 31, 2020, the United States Department of Health and Human Services Secretary declared a public health emergency in response to the spread of the novel coronavirus (“COVID-19” and the “COVID-19 Emergency”). On March 13, 2020, the President of the United States declared a national emergency beginning March 1, 2020. The Issuer has advised its loan borrowers that it or the Department of Education have adopted a number of temporary relief measures, including:

- (i) disaster forbearance allowing a borrower facing financial hardship to suspend interest and principal payments for up to 90 days;
- (ii) suspension of new collection lawsuit filings;
- (iii) availability of reduced monthly payments for certain requesting FFELP borrowers; and
- (iv) reduction of non-negotiable funds fees and suspension of late fees.

These temporary relief measures apply to Eligible Loans included in the Trust Estate securing the Notes. Forbearance usage rates by principal amount of Eligible Loans in forbearance as a percentage of all Eligible Loans was approximately as shown in the table below:

<u>Month</u>	<u>Forbearance Rate</u>
January 31, 2020	8.3%
February 29, 2020	7.9
March 31, 2020	11.3
April 30, 2020	15.7
May 31, 2020	26.7

June 30, 2020	25.9
July 31, 2020	12.8

The Issuer reserves the right to adopt additional relief measures in response to the COVID-19 Pandemic.

During the first few weeks following the issuance of the national emergency declaration referred to above, the Issuer and the Utah Higher Education Assistance Agency successfully increased the percentage of operations performed in a remote or “work at home” manner utilizing full system interfaces. Since that time, approximately 80% of staff have been working remotely, with plans to return select staff gradually to on-site work contingent on the developing status of the COVID-19 Pandemic.

The Federal CARES Acts. The United States Congress has enacted several COVID-19- related bills, including the Coronavirus Aid, Relief, and Economic Security Act, signed into law on March 27, 2020, the Paycheck Protection and Health Care Enhancement Act, signed into law on April 24, 2020 and the Student Veteran Coronavirus Response Act, signed into law on April 28, 2020 (collectively, the “CARES Acts”), that authorize numerous measures in response to the economic effects of the COVID-19 Pandemic. Such measures include, but are not limited to: direct financial aid to American families; temporary relief from certain federal tax requirements; the scheduled payment of federally owned education loans, including federally owned FFELP Loans and loans originated under the Federal Direct Student Loan Program, and from certain other federal higher education aid requirements; temporary relief for borrowers with federally-related mortgage loans; payroll and operating expense support for small businesses and nonprofit entities; federal funding of higher education institutions’ emergency aid to students and operations and support for the capital markets loan assistance for distressed industries; and capital market support.

The CARES Acts also authorize the United States Department of the Treasury (the “Treasury”) to provide up to approximately \$450 billion in loans, loan guarantees and other investments to support programs and facilities established by the Board of Governors of the Federal Reserve System (the “Federal Reserve”) that are intended to provide liquidity to the financial system and facilitate lending to eligible businesses and to States, political subdivisions and instrumentalities. Such injection of liquidity follows actions by the Federal Reserve, including the purchase of Treasury securities and mortgage-backed securities, facilitating the flow of credit to municipalities by expanding its Money Market Mutual Fund Liquidity Facility to include a wider range of securities, including certain municipal variable rate demand bonds, and facilitating the flow of credit to municipalities by expanding its Commercial Paper Funding Facility to include high-quality, tax-exempt commercial paper as eligible securities. No assurance can be given that such liquidity assistance from the federal government will assure that a secondary market exists for any of the Issuer’s obligations, including the Notes, or the availability to the Issuer of adequate liquidity to fully fund its program needs at any particular time.

The Proposed Federal Heroes Act. On May 15, 2020, the United States House of Representatives approved the Health and Economic Recovery Omnibus Emergency Solutions Act (the “Heroes Act.”). As so approved, the Heroes Act includes provisions that would directly affect the payment performance of privately held portfolios of FFELP Loans, such as the Eligible Loans, and of other post-secondary education loans, such as the Eligible Loans, and numerous other provisions that might indirectly affect such performance and the administrative and servicing costs and revenues associated with such post-secondary education loans.

With respect to privately held FFELP Loan, such as the Eligible Loans, such directly applicable provisions include: (i) suspended borrower payment obligations during a period beginning on March 13, 2020 and ending on September 30, 2021; (ii) federal payment to holders of reasonable compensation for their resulting losses; (iii) federal payment of interest that would otherwise be payable by the borrower during a period beginning on March 13, 2020 and ending on the later of (x) September 30, 2021 or (y) the date of satisfaction of certain reduced unemployment tests; (iv) federal prepayment in amounts equivalent to interest payments that were made by borrowers during the period beginning on March 13, 2020 and ending on the date of enactment; and (v) additional federal prepayment of up to \$10,000 with respect to such loans whose borrowers, as of March 12, 2020, were economically distressed on the basis of FFELP Loan default, delinquency, forbearance or deferment status or of having a monthly payment amount of \$0.00 pursuant to a FFELP income-contingent payment plan. If the Heroes Act were to become law, such provisions might apply to Eligible Loans and to other FFELP Loans that are owned or serviced by the Issuer or are guaranteed or otherwise administered by the Utah Higher Education Assistance Authority.

With respect to other privately held loans that (a) were made expressly to fund post-secondary educational expenses, (b) were neither made under either Title IV of the federal Higher Education Act or an open-ended consumer credit plan nor secured by real property, and (c) whose borrowers, as of March 12, 2020, were economically distressed on the basis of post-secondary educational expense loan default, delinquency, forbearance or deferment status or on the basis that the borrower's income would have qualified the borrower for a monthly payment due of \$0.00 pursuant to certain HEA income-contingent repayment plans if such a plan were applicable to her or his loan, such directly applicable provisions include: (i) federal payment of the total scheduled amount due on such loans from the date of enactment through September 30, 2021, up to \$10,000 per borrower; (ii) federal prepayment by December 29, 2020 of the then outstanding principal amount of such loans, up to the difference between \$10,000 and the amount of prior federal payments made on behalf of the borrower as described in clause (i) of this sentence; (iii) requirements that borrowers be granted forbearance with respect to any delinquent amounts, and cessation of all payment requirements with respect to any additional amounts, that would otherwise be due on such loans during such period; (iv) a prohibition upon capitalization of interest, involuntary collection activity and furnishing adverse credit information with respect to such loans that are in repayment during such period (which period shall not toll any applicable state statute of limitations); and (v) a requirement that such loans be modified to provide for the same repayment plan and forgiveness terms that were available to Federal Direct Student Loan Program borrowers under the Revised Pay As You Earn repayment plan as provided on January 1, 2020 by Section 685.209(c) of Title 34 of the Code of Federal Regulations. If the Heroes Act were to become law such provisions might apply to post-secondary educational expense loans, other than FFELP Loans, that are owned or serviced by the Issuer.

The Amended Heroes Act. On October 1, 2020, the United States House of Representatives passed an updated version of the Heroes Act (the "Amended Heroes Act") which would amend the CARES Act to define "federal student loan" to include commercially held FFELP loans such as the Financed Eligible Loans, and require the Secretary of Education to pay the amount of interest due on the unpaid principal to the holders of commercially held FFELP loans on a monthly basis. The Amended Heroes Act would also amend the CARES Act to extend suspension of principal payments, no interest accrual and other benefits for FFELP student loan borrowers through September 30, 2021. It also would allow FFELP student loan borrowers repaying under an income driven repayment plan to not recertify their income or family size until after December 31, 2021.

There can be no assurance as to whether the Heroes Act or the Amended Heroes Act will become law or, if any becomes law, as to the nature of any changes to its current provisions or as to the timing of its enactment or implementation.

Administrative Actions and Extensions. On August 8, 2020, President Trump issued a publicly available Memorandum on Continued Student Loan Payment Relief During the COVID 19 Pandemic (the "Presidential Extension of Student Loan Payment Relief Memorandum"), which ordered the Department of Education to take action pursuant to applicable law to continue the suspension of federal student loan payments and interest accruals on student loans held by the Department of Education until December 31, 2020. On August 21, 2020, the Department of Education announced that it had fully implemented the Presidential Extension of Student Loan Payment Relief Memorandum through December 31, 2020. On December 4, 2020 Education Secretary Betsy DeVos extended the suspension of loan payments and interest accrual provisions on federally owned student loans through January 31, 2021.

Through executive order, President Biden and the acting Secretary of the US Department of Education have extended the suspension of principal and interest payments on federal direct loans until September 30, 2021.

These administrative actions do not apply to the Financed Eligible Loans. However, legislation has been discussed and introduced during 2020 and again in 2021 to extend these benefits to loans such as the Financed Eligible Loans. In addition, there are currently other federal legislative proposals that would provide borrower relief with respect to privately held FFELP loans, such as the Financed Eligible Loans. Due to uncertainties regarding, among other things, the duration of the COVID 19 Pandemic and any new legislation, regulations, guidance, or widely accepted practices with respect to relief to loan borrowers, the Issuer is not able to estimate the ultimate impact that debt relief measures will have on its operations or the Financed Eligible Loans.

Uncertainty of Future Impacts. As of the date hereof, the Issuer is not aware of federal or state consumer lending law changes in response to the COVID-19 Pandemic that it expects to materially and adversely affect the

operation of its loan program. The Issuer notes that recent guidance provided by the US Department of Education strongly encourages FFELP lenders to continue to apply administrative forbearances and encourages FFELP guarantors to take all reasonable measures to further such forbearances, for the duration of the COVID-19 national emergency. Any further COVID-19 Pandemic relief measures that may be required by law or voluntarily implemented by the Issuer and that are applicable to Eligible Loans would be expected to result in a delay in the receipt of, or in a reduction of, the revenues received from the Eligible Loans. The Issuer cannot accurately predict the number of Eligible Loan borrowers that would utilize any benefit program that requires borrower action. The greater the number of borrowers that utilize any relief measures, the lower the total current loan receipts on Eligible Loans. If actual receipt of Eligible Loans Revenues or actual Eligible Loan administrative expenditures were to vary materially from those projected, the ability of the Trust Estate to provide sufficient revenues to fund interest and administrative costs and to amortize the Notes might be adversely affected.

The full impact of the COVID-19 Pandemic, and of directly and indirectly related developments, on the Issuer's finances and operations, on the performance of FFELP Loans, including Eligible Loans constituting security for Notes, and on the security, market value and liquidity of Notes cannot be predicted at this time. It is not currently possible to project with certainty the nature, degree and duration of economic and legal changes that may result from the COVID-19 Pandemic. The COVID-19 Pandemic could adversely affect global, national, regional or local economies in a manner that might reduce the ability of certain Eligible Loan borrowers to make full and timely loan repayment. The number and aggregate principal balance of Eligible Loans for which repayment may be so affected by the COVID-19 Pandemic is not known at this time, but may be significant. As a result, there may be a delay in, or reduction of, total Eligible Loan collections that might materially and adversely affect the ability of the Trust Estate to provide sufficient Revenues to fund interest and administrative costs and to amortize the Notes, as initially projected or as projected herein. Further federal legislative or administrative action could result in an increase in the percentage of incidence of on-time payments of Eligible Loan or of prepayments of Eligible Loans. There can be no assurance, however, that such further federal action will occur, or as to the number or aggregate principal balance of Eligible Loans that might be so affected. The Issuer is monitoring and assessing the economic and legal impact of the COVID-19 Pandemic and of governmental responses thereto, including orders, laws, regulations and mandates adopted by the State of Utah or the federal government, on its operations and financial position.

[Certain Recent Rating Agency Statements

[revise this to reflect FITCH downgrade on August 27, 2020 and June 4, 2019 upgrade and any other action] On May 5, 2020, Fitch Ratings released a Comment announcing that it had placed numerous tranches of FFELP securities on "Rating Watch Negative" status and revised the "Rating Watch Outlook" of other tranches from "Negative" to "Stable." The Comment stated that these actions reflect the impact of the COVID-19 Pandemic and containment measures on borrowers, which Fitch Ratings expects to result in increased enrollment in forbearance and income-based repayment and in existing income-based repayment borrowers reducing payments to reflect reduced income. The Comment also stated that "Although the full impact is not fully developed at this time, these trends will further slow loan payment rates and increase the risk of not paying in full prior to legal final maturity dates" and that its continuing evaluation of FFELP transaction performance information may result in further "Rating Watch Outlook" revisions to "Negative" or other negative rating actions in the months ahead. The Notes are rated by Fitch Ratings and by S&P Global Ratings. The Issuer cannot accurately predict whether S&P will take any similar actions or what the outcome may be.]

Continuing Disclosure

The Issuer may, but does not hereby undertake to, provide periodic disclosures of developments with respect to the above matters to the extent that the Issuer considers such developments to be potentially material to holders of its debt obligations, by posting such disclosures on EMMA. Any such disclosures that are not made as part of annual financial information or material event filings that are required under continuing disclosure agreements that the Issuer has entered into for purposes of Rule 15c2-12 under the Securities Exchange Act of 1934 would be voluntary filings. As such, the Issuer is not committing to posting such disclosures and, if any such voluntary filings are posted, does not thereby commit to posting any additional voluntary disclosures.

ADDITIONAL INFORMATION RELATIVE TO THE NOTES AND THE ELIGIBLE LOANS
[THIS IS OLD INFO AND WILL BE UPDATED WHEN THE NEW INFO IS AVAILABLE]
(as of June 30, 2020)

The projections contained in the remaining portion of this ANNEX II were prepared by the Solicitation Agent on the basis of data that was provided by the Issuer concerning the Eligible Loans and of assumptions that included those set forth below. The projections are included herein for illustrative purposes only, and no representation is made by the Issuer or by the Solicitation Agent that the actual performance of the Eligible Loans will conform to these assumptions, that the actual rates, fees and time periods included in these assumptions will conform to them or that the actual Note principal payment rates will conform to any of these projections. The Issuer has not undertaken to update, and does not intend to make available information updating, the assumptions or the projections contained in this ANNEX II. The percentages set forth in the tables below may not always add to 100% due to rounding.

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CHARACTERISTICS OF THE ELIGIBLE LOANS

**Utah Board of Higher Education (formerly State Board of Regents)
1993 Indenture
Loan Characteristics as of June 30, 2020**

Summary of Composition of the Eligible Loan Portfolio

Total Current Balance	\$341,972,035
Accrued Interest to be Capitalized ⁽¹⁾	\$2,527,112
Total Number of Loans	40,607
Current Weighted Average Gross Borrower Rate	4.58%
Current Weighted Average Rate Reduction	1.00%
Current Weighted Average Net Borrower Rate	3.58%
Weighted Average Remaining Term	161.4
Total Number of Accounts	19,107
Average Balance per Borrower	\$17,898
Average Balance per Loan	\$8,422
Weighted Average SAP Margin in Repayment	2.63%

⁽¹⁾ Includes interest accruing in Disaster Forbearance status.

Distribution of Eligible Loans by Loan Program Type

<u>Loan Program</u>	<u>Current Balance</u>	<u>% Total Balance</u>	<u>Number of Loans</u>
Stafford Unsubsidized	\$14,268,028	4.2%	4,520
Stafford Subsidized	22,257,124	6.5	10,041
Consolidation Unsubsidized	160,995,184	47.1	12,202
Consolidation Subsidized	143,991,185	42.1	13,764
PLUS and Grad Plus	274,220	0.1	41
SLS	<u>186,294</u>	<u>0.1</u>	<u>39</u>
Totals	<u>\$341,972,035</u>	<u>100.0%</u>	<u>40,607</u>

Distribution of Eligible Loans by Loan Status

<u>Loan Status</u>	<u>Current Balance</u>	<u>% Total Balance</u>	<u>Number of Loans</u>
School	\$76,042	0.0% ⁽¹⁾	29
Grace	3,820	0.0 ⁽¹⁾	2
Deferment	10,641,558	3.1	1,780
Forbearance (Non-Covid)	12,692,172	3.7	1,243
Forbearance (Covid)	75,978,297	22.2	8,578
Repayment	241,998,339	70.8	28,939
Claim	<u>581,807</u>	<u>0.2</u>	<u>36</u>
Totals	<u>\$341,972,035</u>	<u>100.0%</u>	<u>40,607</u>

⁽¹⁾ Less than 0.05%, but greater than 0.00%.

Distribution of Eligible Loans by Scheduled Months Remaining

<u>Remaining Term</u> ⁽¹⁾	<u>Current Balance</u>	<u>% Total Balance</u>	<u>Number of Loans</u>
0 to 24	\$3,038,703	0.9%	4,171
25 to 36	4,643,911	1.4	2,593
37 to 48	6,589,896	1.9	2,594
49 to 60	8,980,975	2.6	2,818
61 to 72	11,533,806	3.4	2,929
73 to 84	13,332,678	3.9	2,689
85 to 96	13,675,768	4.0	2,380
97 to 108	16,189,143	4.7	2,509
109 to 120	16,758,928	4.9	2,276
121 to 132	21,699,405	6.3	2,323
133 to 144	26,189,667	7.7	2,413
145 to 156	23,625,665	6.9	2,079
157 to 168	22,784,714	6.7	1,823
169 to 180	23,239,073	6.8	1,624
181 to 192	28,192,934	8.2	1,601
193 to 220	43,234,976	12.6	1,983
221 to 260	34,224,463	10.0	1,128
261 to 300	13,427,561	3.9	422
Over 300	<u>10,609,768</u>	<u>3.1</u>	<u>252</u>
Totals	<u>\$341,972,035</u>	<u>100.0%</u>	<u>40,607</u>

⁽¹⁾ Excludes current period of deferment or forbearance.

Distribution of Eligible Loans by SAP Interest Rate Index

<u>SAP Interest Rate Index</u>	<u>Current Balance</u>	<u>% Total Balance</u>	<u>Number of Loans</u>
One-Month LIBOR Index	\$316,558,640	92.6%	37,309
91-day Treasury Index	<u>25,413,395</u>	<u>7.4</u>	<u>3,298</u>
Totals	<u>\$341,972,035</u>	<u>100.0%</u>	<u>40,607</u>

Distribution of Eligible Loans by Borrower Interest Rate

<u>Borrower Interest Rate</u>	<u>Current Balance</u>	<u>% Total Balance</u>	<u>Number of Loans</u>
Less than 3.00%	\$61,538,734	18.0%	5,682
3.00% to 3.49%	55,839,841	16.3	4,465
3.50% to 3.99%	36,563,651	10.7	3,413
4.00% to 4.49%	26,898,595	7.9	2,892
4.50% to 4.99%	59,445,955	17.4	13,911
5.00% to 5.99%	31,576,897	9.2	4,019
6.00% to 6.99%	30,809,078	9.0	4,206
7.00% to 7.99%	18,040,953	5.3	1,274
More than 7.999%	<u>21,258,331</u>	<u>6.2</u>	<u>745</u>
Totals	<u>\$341,972,035</u>	<u>100.0%</u>	<u>40,607</u>

Distribution of Eligible Loans by Range of Days Delinquent

<u>Delinquency</u>	<u>Current Balance</u>	<u>% Total Balance</u>	<u>Number of Loans</u>
Not in Repayment	\$99,973,696	29.2%	11,668
0-30 days	239,574,252	70.1	28,600
31-60 days	777,319	0.2	83
61-90 days	439,460	0.1	70
91-120 days	171,928	0.1	24
121-150 days	31,206	0.0 ⁽¹⁾	10
151-180 days	300,199	0.1	22
181 days and above	<u>703,975</u>	<u>0.2</u>	<u>130</u>
Totals	<u>\$341,972,035</u>	<u>100.0%</u>	<u>40,607</u>

⁽¹⁾ Less than 0.05%, but greater than 0.00%.

Distribution of Eligible Loans by School Type

<u>School Type</u>	<u>Current Balance</u>	<u>% Total Balance</u>	<u>Number of Loans</u>
4-Year and Graduate	\$296,454,776	86.7%	32,543
2-Year	21,467,772	6.3	4,415
Proprietary	13,328,941	3.9	2,940
Other/Unknown	<u>10,720,546</u>	<u>3.1</u>	<u>709</u>
Totals	<u>\$341,972,035</u>	<u>100.0%</u>	<u>40,607</u>

Distribution of Eligible Loans by Guaranty Level

<u>Guarantee Percentage</u>	<u>Current Balance</u>	<u>% Total Balance</u>	<u>Number of Loans</u>
97%	\$59,938,096	17.5%	7,654
98%	280,148,152	81.9	32,662
100%	<u>1,885,786</u>	<u>0.6</u>	<u>291</u>
Totals	<u>\$341,972,035</u>	<u>100.0%</u>	<u>40,607</u>

Distribution of Eligible Loans by Range of Date of Disbursement

<u>Origination Date</u>	<u>Current Balance</u>	<u>% Total Balance</u>	<u>Number of Loans</u>
On or After October 1, 2007	\$11,723,915	3.4%	1,509
April 1, 2006 - September 30, 2007	62,630,897	18.3	7,807
Before April 1, 2006	<u>267,617,223</u>	<u>78.3</u>	<u>31,291</u>
Totals	<u>\$341,972,035</u>	<u>100.0%</u>	<u>40,607</u>

Distribution of Eligible Loans by Outstanding Principal Balance

<u>Current Loan Balance</u>	<u>Current Balance</u>	<u>% Total Balance</u>	<u>Number of Loans</u>
\$2,000 or less	\$12,339,362	3.6%	13,030
\$2,000.01 to \$4,000	24,747,231	7.2	8,474
\$4,000.01 to \$6,000	23,328,435	6.8	4,750
\$6,000.01 to \$8,000	21,887,476	6.4	3,167
\$8,000.01 to \$10,000	17,710,824	5.2	1,982
\$10,000.01 to \$15,000	37,743,277	11.0	3,086
\$15,000.01 to \$20,000	31,793,078	9.3	1,837
\$20,000.01 to \$25,000	28,069,002	8.2	1,254
\$25,000.01 to \$30,000	21,337,955	6.2	778
\$30,000.01 to \$40,000	30,024,549	8.8	875
\$40,000.01 to \$50,000	19,889,924	5.8	448
\$50,000.01 to \$60,000	14,546,937	4.3	267
\$60,000.01 to \$70,000	12,741,026	3.7	197
\$70,000.01 to \$80,000	12,022,776	3.5	162
\$80,000.01 or more	<u>33,790,181</u>	<u>9.9</u>	<u>300</u>
Totals	<u>\$341,972,035</u>	<u>100.0%</u>	<u>40,607</u>

Distribution of Eligible Loans by Geographic Location

<u>Location</u>	<u>Current Balance</u>	<u>% Total Balance</u>	<u>Number of Loans</u>
Alabama	\$457,122	0.1%	89
Alaska	1,098,289	0.3	141
Arizona	11,603,496	3.4	1,352
Arkansas	852,915	0.2	84
California	21,606,134	6.3	2,247
Colorado	7,795,214	2.3	847
Connecticut	876,569	0.3	77
Delaware	107,281	0.0 ⁽¹⁾	16
District of Columbia	312,359	0.1	56
Florida	5,182,715	1.5	515
Georgia	2,362,899	0.7	226
Hawaii	1,659,146	0.5	163
Idaho	17,302,318	5.1	1,990
Illinois	3,863,237	1.1	315
Indiana	1,148,057	0.3	109
Iowa	3,561,500	1.0	358
Kansas	1,595,146	0.5	154
Kentucky	913,857	0.3	83
Louisiana	262,952	0.1	44
Maine	457,431	0.1	43
Maryland	2,039,114	0.6	211
Massachusetts	1,965,675	0.6	183
Michigan	2,290,403	0.7	208
Minnesota	3,561,806	1.0	257
Mississippi	425,482	0.1	34
Missouri	2,673,178	0.8	241
Montana	2,773,283	0.8	215
Nebraska	811,687	0.2	92
Nevada	6,213,403	1.8	780
New Hampshire	1,033,616	0.3	73
New Jersey	1,035,814	0.3	84
New Mexico	1,815,086	0.5	219
New York	4,161,561	1.2	387

<u>Location</u>	<u>Current Balance</u>	<u>% Total Balance</u>	<u>Number of Loans</u>
North Carolina	3,310,385	1.0	326
North Dakota	598,336	0.2	64
Ohio	2,962,358	0.9	267
Oklahoma	818,913	0.2	101
Oregon	6,484,401	1.9	750
Pennsylvania	3,697,814	1.1	274
Puerto Rico	12,994	0.0 ⁽¹⁾	7
Rhode Island	286,256	0.1	33
South Carolina	1,183,594	0.3	125
South Dakota	646,311	0.2	57
Tennessee	1,690,464	0.5	205
Texas	10,008,650	2.9	1,364
Utah	171,990,675	50.3	22,640
Vermont	434,386	0.1	41
Virginia	4,081,606	1.2	449
Washington	12,504,487	3.7	1,324
West Virginia	268,769	0.1	41
Wisconsin	3,581,431	1.0	175
Wyoming	2,023,950	0.6	301
American Samoa	164,488	0.0 ⁽¹⁾	7
Guam	107,752	0.0 ⁽¹⁾	3
Virgin Islands	91,682	0.0 ⁽¹⁾	3
Armed Forces	193,478	0.1	23
Armed Forces Americas	1,010	0.0 ⁽¹⁾	1
Armed Forces Pacific	75,481	0.0 ⁽¹⁾	20
Unknown	933,623	0.3	113
Totals	<u>\$341,972,035</u>	<u>100.0%</u>	<u>40,607</u>

⁽¹⁾ Less than 0.05%, but greater than 0.00%.

Distribution of Eligible Loans by Months Since Conversion to Repayment

<u>Months Since Conversion to Repayment</u>	<u>Current Balance</u>	<u>% Total Balance</u>	<u>Number of Loans</u>
Not in Repayment	\$79,862	0.0% ⁽¹⁾	31
0 to 96 months	2,057,508	0.6	812
97 to 108 months	1,183,706	0.3	429
109 to 120 months	1,840,635	0.5	710
121 to 132 months	2,003,187	0.6	638
133 to 144 months	6,159,583	1.8	1,590
145 to 156 months	16,018,778	4.7	2,519
157 to 168 months	47,963,829	14.0	6,127
169 to 180 months	109,223,514	31.9	9,759
181 to 192 months	58,107,264	17.0	6,595
193 to 204 months	29,487,473	8.6	4,008
205 to 216 months	21,680,892	6.3	2,742
217 to 228 months	12,090,724	3.5	1,338
229 to 240 months	7,902,273	2.3	831
More than 240 months	26,172,806	7.7	2,478
Totals	<u>\$341,972,035</u>	<u>100.0%</u>	<u>40,607</u>

⁽¹⁾ Less than 0.05%, but greater than 0.00%.

Distribution of Eligible Loans by Rehabilitation Status

<u>Rehabilitation</u>	<u>Current Balance</u>	<u>% Total Balance</u>	<u>Number of Loans</u>
Not Rehabilitated	\$324,207,177	94.8%	37,538
Rehabilitated	<u>17,764,858</u>	<u>5.2</u>	<u>3,069</u>
Totals	<u>\$341,972,035</u>	<u>100.0%</u>	<u>40,607</u>

Distribution of Eligible Loans by Income-Based Repayment

<u>Current Repayment Schedule</u>	<u>Current Balance</u>	<u>% Total Balance</u>	<u>Number of Loans</u>
Current Income-Based Repayment Plan - Partial Payment	\$52,038,539	15.2%	5,156
Former Income-Based Repayment Plan - Standard Payment	15,215,011	4.4	2,948
Non-Income Based Repayment	<u>274,718,485</u>	<u>80.3</u>	<u>32,503</u>
Totals	<u>\$341,972,035</u>	<u>100.0%</u>	<u>40,607</u>

Distribution of Eligible Loans by Rate Reduction Type – ACH Payment

<u>ACH Rate Reduction</u>	<u>Current Balance</u>	<u>% Total Balance</u>	<u>Number of Loans</u>
Currently Receiving 0.25%	\$1,488,846	0.4%	171
Currently Receiving 0.50%	24,687,155	7.2	3,076
Currently Receiving 1.25%	143,767,804	42.0	15,945
Eligible for 0.25%, Not Receiving	5,549,147	1.6	480
Eligible for 0.50%, Not Receiving	32,637,922	9.5	3,235
Eligible for 1.25%, Not Receiving	<u>133,841,162</u>	<u>39.1</u>	<u>17,700</u>
Totals	<u>\$341,972,035</u>	<u>100.0%</u>	<u>40,607</u>

Distribution of Eligible Loans by Rate Reduction Type – Timely Payment

<u>Timely Pay Rate Reduction</u>	<u>Current Balance</u>	<u>% Total Balance</u>	<u>Number of Loans</u>
Currently Receiving 1.00% after 36	\$20,736,506	6.1%	2,676
Currently Receiving 1.00% after 48	141,393,671	41.3	12,879
Currently Receiving 2.00% after 48	5,552,145	1.6	2,958
Eligible for 1.00%/36, Not Receiving	72,551	0.0 ⁽¹⁾	8
Eligible for 1.00%/48, Not Receiving	4,251,485	1.2	165
Eligible for 2.00%/48, Not Receiving	5,223,200	1.5	1,387
Ineligible or Disqualified	<u>164,742,476</u>	<u>48.2</u>	<u>20,534</u>
Totals	<u>\$341,972,035</u>	<u>100.0%</u>	<u>40,607</u>

⁽¹⁾ Less than 0.05%, but greater than 0.00%.

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**WEIGHTED AVERAGE LIVES, EXPECTED MATURITIES AND PERCENTAGES OF ORIGINAL
PRINCIPAL REMAINING AT CERTAIN QUARTERLY DISTRIBUTION DATES
FOR THE NOTES**

[THIS IS OLD INFO AND WILL BE UPDATED WHEN NEW INFO AVAILABLE]

Projected prepayments of the Eligible Loans may be measured by a variety of models. The general model used below is the constant prepayment rate and is referred to herein as the “CPR” model. The CPR Model is based on prepayments assumed to occur at a constant percentage rate. CPR represents a constant rate of prepayment on Eligible Loans each month relative to the then outstanding aggregate principal balance of Eligible Loans for the life of such Eligible Loans. The CPR model does not purport to describe historical prepayment experience or to predict the prepayment rate of any actual student loan pool. The Eligible Loans pledged under the Original Indenture should not be expected to prepay according to the indicated CPRs, nor will all of the Eligible Loans prepay at the same rate.

In addition to prepayments, several other factors affect the weighted average life of the Notes. These factors include, but are not limited to:

- the borrower’s choice of repayment plan, including income-based repayment programs;
- loans that may enter into deferment or forbearance status as well as the length of time such loans would remain in that status;
- the utilization rate of timely pay and ACH borrower rate reductions;
- minimum monthly payments, assumed reamortization and/or extension; and assumed curtailment versus full prepayment; and
- defaults and recoveries (and timing thereof) experienced by the loans.

The tables below indicate the percentages of the current principal balance of the Notes expected to be outstanding on certain quarterly distribution dates, as well as the estimated weighted average life (“WAL”), average maturity date and final payment date of the Notes, based on the assumption that Eligible Loans prepay at the respective indicated percentages of CPR (the “CPR Prepayment Assumption Rates”). It is unlikely that Eligible Loans will prepay at any of the CPR Prepayment Assumption Rates presented, and the timing of changes in the rate of prepayments actually experienced on Eligible Loans is unlikely to follow the pattern described for the CPR Prepayment Assumption Rates presented. The percentages of the current principal balance of the Notes expected to be outstanding, WALs, average maturity and final payment dates are likely to vary, perhaps significantly, from those set forth in the tables below due to the differences between the actual rate of prepayments on Eligible Loans and the assumptions described herein.

All financial projection models, including the model used in preparing these tables, are subject to inherent limitations. There may be substantial variation among the pricing models offered by third-party pricing services and there can be no assurance that the results projected by third-party pricing services will be the same as those used in the tables below.

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**Percentages of the Current Principal Balance Remaining at Certain Quarterly
Distribution Dates, Weighted Average Life, Average Maturity Date and Final Payment
Date for the Notes at Various Percentages of CPR**

Series 2012-1 A2

Date	0% CPR	2% CPR	4% CPR	6% CPR	8% CPR
8/1/2020	100%	100%	100%	100%	100%
11/1/2020	35%	21%	7%	0%	0%
11/1/2021	3%	0%	0%		
11/1/2022	0%				
11/1/2023					
11/1/2024					
11/1/2025					
Weighted Average Life (Yrs.)	0.62	0.43	0.30	0.25	0.25
Avg Maturity Date	3/14/21	1/4/21	11/18/20	11/1/20	11/1/20
Final Payment	8/1/22	11/1/21	8/1/21	11/1/20	11/1/20
Legal Final Maturity Date	5/1/29	5/1/29	5/1/29	5/1/29	5/1/29

Series 2012-1 A3

Date	0% CPR	2% CPR	4% CPR	6% CPR	8% CPR
8/1/2020	100%	100%	100%	100%	100%
11/1/2020	100%	100%	100%	98%	96%
11/1/2021	100%	87%	74%	62%	49%
11/1/2022	81%	59%	37%	16%	0%
11/1/2023	55%	26%	0%	0%	
11/1/2024	27%	0%			
11/1/2025	0%				
Weighted Average Life (Yrs.)	3.65	2.81	2.21	1.82	1.51
Avg Maturity Date	3/23/24	5/23/23	10/15/22	5/25/22	2/4/22
Final Payment	8/1/25	11/1/24	11/1/23	8/1/23	11/1/22
Legal Final Maturity Date	5/1/35	5/1/35	5/1/35	5/1/35	5/1/35

WALs are influenced by, among other things, initial parity ratio, cash releases, actual prepayments, bond interest rates, bond redemptions, reinvestment income, the future path of interest rates, loan interest rates and borrower repayment plans selected, borrower delinquencies and defaults, default recoveries, and program expenses. The WALs shown above are computed from August 1, 2020, using balance projections based on the cutoff date of June 30, 2020. Actual results may, and likely will, vary from the assumptions made in this analysis.

The Information and Tabulation Agent is:

D.F. King & Co., Inc.

48 Wall Street, 22nd Floor
New York, New York 10005
Banks and Brokers Call Collect: (212) 269-5550
All Others Call Toll-Free: (866) 856-3065
Email: utah@dfking.com

By Hand or Overnight Delivery:

D.F. King & Co., Inc.
48 Wall Street, 22nd Floor
New York, New York 10005
Attn: Andrew Beck

By Facsimile Transmission

(for Eligible Institutions only)
(212) 709-3328

To confirm by telephone:
(212) 269-5552

The Solicitation Agent's contact information is:

RBC Capital Markets

Brookfield Place
200 Vesey Street, 8th Floor
New York, New York 10281
Attn: Liability Management Team

Toll Free: +1-877-381-2099
Collect: +1-212-618-7843
Email: liability.management@rbccm.com

The Issuer's contact information is:

**State Board of Regents of the State of Utah
(Known as Utah Board of Higher Education as of July 1, 2020)**

60 SOUTH 400 WEST
SALT LAKE CITY, UTAH 84101
Attn: David S. Schwanke, CPA
Executive Director, UHEAA
Email: dschwanke@utahsbr.edu

FIRST SUPPLEMENTAL INDENTURE

Dated as of _____ 1, 202_

between

UTAH BOARD OF HIGHER EDUCATION

and

U. S. BANK NATIONAL ASSOCIATION,
as Trustee

INDEX TO
UTAH BOARD OF HIGHER EDUCATION
FIRST SUPPLEMENTAL INDENTURE

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FIRST SUPPLEMENTAL INDENTURE

This First Supplemental Indenture, dated as of _____ 1, 202_, is entered into by and between the UTAH BOARD OF HIGHER EDUCATION (previously known as the State Board of Regents of the State of Utah) (the “Board”) and THE BANK OF NEW YORK MELLON TRUST COMPANY, N.A. (the “Trustee”).

WHEREAS, the Board and the Trustee have previously entered into the Indenture of Trust dated as of October 1, 2012 (the “Original Indenture”), pursuant to which the Board has issued its Taxable Student Loan Backed Notes, Series 2012-1 (the “Notes”); and

WHEREAS, the Board has determined that an amendment to the Original Indenture is necessary in order to permit the redemption of the Notes; and

WHEREAS, Section 8.02 of the Original Indenture permits the Registered Owners of a majority of the collective aggregate principal amount of the Notes Outstanding to consent to and approve the execution by the Board and the Trustee of such indenture or indentures supplemental to the Original Indenture as shall be deemed necessary and desirable by the Board and the Trustee for the purpose of modifying, altering, amending, adding to or rescinding, in any particular, any of the terms or provisions contained in the Original Indenture; provided, however, such other indenture or indentures supplemental to the Original Indenture may not permit (a) without the consent of the Registered Owner of Notes then Outstanding, (i) an extension of the maturity date of the principal of or the interest on any such Note, or (ii) a reduction in the principal amount of any Note or the rate of interest thereon, or (iii) a privilege or priority of any Note or Notes over any other Note or Notes except as otherwise provided in the Original Indenture, or (iv) a reduction in the aggregate principal amount of the Notes required for consent to such Supplemental Indenture, or (v) the creation of any lien other than a lien ratably securing all of the Notes at any time Outstanding thereunder except as otherwise provided in the Original Indenture; or (b) any modification of the trusts, powers, rights, obligations, duties, remedies, immunities and privileges of the Trustee without the prior written approval of the Trustee; and

WHEREAS, the Board has determined that this First Supplemental Indenture does not result in (i) an extension of the maturity date of the principal of or the interest on any Note, or (ii) a reduction in the principal amount of any Note or the rate of interest thereon, or (iii) a privilege or priority of any Note or Notes over any other Note or Notes, or (iv) a reduction in the aggregate principal amount of the Notes required for consent to such Supplemental Indenture, or (v) the creation of any lien other than a lien ratably securing all of the Notes at any time Outstanding thereunder; and

WHEREAS, the Trustee has determined that this First Supplemental Indenture does not modify any of the trusts, powers, rights, obligations, duties, remedies, immunities and privileges of the Trustee in the Original Indenture; and

WHEREAS, the Board has requested that the Trustee enter into this First Supplemental Indenture; and

WHEREAS, the Trustee has caused notice of the proposed execution of this First Supplemental Indenture to be mailed by registered or certified mail to each Registered Owner at the address shown on the registration books (or, in the case of DTC, in accordance with its procedures) and to be provided to the Rating Agencies pursuant to Section 7.15 of the Original Indenture; and

WHEREAS, such notice was prepared by the Board and briefly set forth the nature of this First Supplemental Indenture and stated that copies thereof are on file at the principal corporate trust office of the Trustee for inspection by all Registered Owners; and

WHEREAS, within 60 days following the mailing of such notice, the Registered Owners of not less than a majority of the collective aggregate principal amount of the Notes Outstanding at the time of the execution of this First Supplemental Indenture consented in writing to and approved the execution thereof; and

WHEREAS, the Trustee has received and is entitled to rely upon an Opinion of Bond Counsel stating that this First Supplemental Indenture has been duly and lawfully entered into in accordance with the provisions of the Original Indenture, is authorized or permitted by the Original Indenture and is valid and binding on the Board;

WHEREAS, the necessary written consents of the owners of the Outstanding Notes relating to the execution of this First Supplemental Indenture have been received which consents are evidenced in Exhibit A; and

NOW THEREFORE, the Board and the Trustee (for good and valuable consideration) hereby agree as follows:

ARTICLE I

SHORT TITLE, DEFINITIONS AND AUTHORITY

Section 1.1. Short Title. This supplemental indenture shall be known as and may be designated by the short title “First Supplemental Indenture” (this “First Supplemental Indenture”).

Section 1.2. Definitions. All words and phrases defined in Article I of the Original Indenture shall have the same meaning in this First Supplemental Indenture.

Section 1.3. Authority. This First Supplemental Indenture is executed pursuant to the provisions of the Original Indenture.

ARTICLE II

AMENDMENT OF ORIGINAL INDENTURE

Section 2.1. Amendment to Original Indenture. Section 2.01 of the Original Indenture is hereby amended to insert new paragraphs therein, as follows:

The Notes are subject to redemption prior to maturity in whole, but not in part, at the option of the Board on any date from _____, 202_ through _____, 202_ as may be directed by the Board at a redemption price of ___% of the principal amount thereof plus accrued interest to the redemption date.

Upon Board Order, the Trustee shall cause notice of any redemption to be given by electronic means or by mailing a copy of the redemption notice to the Registered Owner of any Notes designated for redemption at its address as the same shall last appear upon the registration books, not more than 60 days prior to the redemption date and not less than 10 days prior to the redemption date. Any notice mailed shall be conclusively presumed to have been duly given, whether or not the owner of such Notes receives the notice. Receipt of such notice shall not be a condition precedent to such redemption, and failure so to receive any such notice by any of such Registered Owners shall not affect the validity of the proceedings for the redemption of the Notes.

Each notice of redemption shall state the following: (A) the full designated name of the issue, including the series or subseries designation, (B) the CUSIP number, (C) the date of redemption, (D) the redemption price, (E) the name of the Trustee and the address and phone number of the Trustee's office handling the redemption, (F) the date of the Notes, (G) the maturity date, (H) the publication date of the notice, (I) the place or places of payment, (J) that payment will be made upon presentation and surrender of the Notes to be redeemed, and (K) that on and after said date interest thereon will cease to accrue.

If at the time of giving any notice of optional redemption there shall not be on deposit with the Trustee moneys sufficient to redeem all the Notes called for redemption, such notice shall state that such redemption shall be conditioned upon receipt by the Trustee on or prior to the date fixed for such redemption of moneys sufficient to pay the principal of and interest on such Notes to be redeemed and that if such moneys shall not have been so received said notice shall be of no force and effect and the Board shall not be required to redeem such Notes. In the event that such moneys are not so received, the redemption shall not be made and the Trustee shall within a reasonable time thereafter give notice, one time, in the same manner in which the notice of redemption was given, that such moneys were not so received.

Section 2.2. Written Consents. As provided in Section 8.02 of the Original Indenture, the necessary written consents of the owners of the Outstanding Notes have been provided relating to the amendment in Section 2.01, which consents are evidenced in Exhibit A hereto.

ARTICLE III

MISCELLANEOUS

Section 3.1. First Supplemental Indenture Construed with Original Indenture. All of the provisions of this First Supplemental Indenture shall be deemed to be and construed as part of the Original Indenture to the same extent as if fully set forth therein.

Section 3.2. Original Indenture as Supplemented to Remain in Effect. Save and except as herein supplemented by this First Supplemental Indenture, the Original Indenture shall remain in full force and effect.

Section 3.3. Execution in Counterparts, Electronic Signatures. This First Supplemental Indenture shall be valid, binding, and enforceable against a party when executed and delivered by an authorized individual on behalf of the party by means of (i) an original manual signature; (ii) a faxed, scanned, or photocopied manual signature, or (iii) any other electronic signature permitted by the federal Electronic Signatures in Global and National Commerce Act, state enactments of the State of Utah including the Uniform Electronic Transactions Act, Utah Code Title 46, Chapter 4 and/or any other relevant electronic signatures law, including any relevant provisions of the Uniform Commercial Code (collectively, "Signature Law"), in each case to the extent applicable. Each faxed, scanned, or photocopied manual signature, or other electronic signature, shall for all purposes have the same validity, legal effect, and admissibility in evidence as an original manual signature. Each party hereto shall be entitled to conclusively rely upon, and shall have no liability with respect to, any faxed, scanned, or photocopied manual signature, or other electronic signature, of any other party and shall have no duty to investigate, confirm or otherwise verify the validity or authenticity thereof. This First Supplemental Indenture may be executed in any number of counterparts, each of which shall be deemed to be an original, but such counterparts shall, together, constitute one and the same instrument. For the avoidance of doubt, original manual signatures shall be used for execution or indorsement of writings when required under the Uniform Commercial Code or other Signature Law due to the character or intended character of the writings.

Section 3.4. Severability. If any section, paragraph, clause or provision of this First Supplemental Indenture shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this First Supplemental Indenture.

Section 3.5. Governing Law. This First Supplemental Indenture shall be construed in accordance with the laws of the State of Utah.

Section 3.6. Receipt of Opinion. In connection with the execution of this First Supplemental Indenture, the Board has caused to be filed with the Trustee an Opinion of Bond Counsel pursuant to the Original Indenture, including Section 8.02, stating that this

First Supplemental Indenture has been duly and lawfully entered into in accordance with the provisions of the Original Indenture, is authorized or permitted by the Original Indenture, that all conditions precedent under the Original Indenture have been satisfied in connection with this First Supplemental Indenture, and is valid and binding on the Board.

IN WITNESS WHEREOF, the undersigned Chair and Secretary of the UTAH BOARD OF HIGHER EDUCATION and the undersigned officers of THE BANK OF NEW YORK MELLON TRUST COMPANY, N.A. as Trustee have hereunto executed this First Supplemental Indenture as of the date first written above.

UTAH BOARD OF HIGHER EDUCATION

By: _____
Chair

ATTEST:

By: _____
Secretary

THE BANK OF NEW YORK MELLON
TRUST COMPANY, N.A., as Trustee

By: _____

Its: _____

ATTEST:

By: _____

Its _____

EXHIBIT A

EVIDENCE OF BONDHOLDER CONSENT



UTAH SYSTEM OF
HIGHER EDUCATION

MEMORANDUM

TAB B

July 15, 2021

2022-2023 Budget Process Guidelines

One of the primary statutory responsibilities of the Board is to recommend a unified budget request to the Governor and Legislature for the Utah System of Higher Education. The Board creates the budget request with the dual objective of justifying appropriations for the System consistent with institutional needs and equitably distributing funds to USHE institutions. The budget request includes five categories required by statute: employee compensation, mandatory costs, performance funding, statewide priorities, and enrollment growth. Institutions will use the budget guidelines to develop funding requests for review and approval by the Board in the September 2021 meeting.

Commissioner's Recommendations

The Commissioner recommends the Board approve the budget guidelines and budget framework for the Utah System of Higher Education operating budget requests for the fiscal year 2022-23.

USHE 2022-2023 Budget Process Guidelines

The Commissioner's Office developed the following budget guidelines for institutions to follow in creating FY 2022-2023 budget requests for approval by the Board in the September meeting.

Budget Request Alignment with Tuition-Setting Process: The intent of the Board's budget-setting process is to review and account for potential institutional needs such that tuition may be held to minimum or no increases. The Board intends that tuition and fee increases for the 2022-2023 academic year will be minimal and that budget requests will be justifiable.

Mandatory cost increases: The Board will request funding for mandatory cost increases to insurance premiums and other state-provided internal service funds as well as employee health insurance premium increases comparable to state employees. The Board will further request that all mandatory increases be funded entirely from state funds without an obligatory tuition match.

Compensation: The Board will request funds for the same compensation increases to salaries and retirement benefits as other state employees. The Board will request that all compensation increases be funded entirely from state funds without an obligatory tuition match.

Degree-Granting Performance Funding: The Board will request performance funding for degree granting institutions commensurate with state revenues in addition to any revenue available from growth in targeted jobs. Degree-granting institutions shall submit detailed plans for how they will use their portion of the performance funds based on estimates provided by the Commissioner's Office. The Board will make a final budget recommendation for the amount of performance funding in the September meeting.

Growth Funding: The Board will request growth funding for degree-granting institutions as calculated by the Board's growth funding model. Calendar year 2019 annualized, budget-related resident FTE will be used as the base to calculate growth in degree-granting enrollment for calendar year 2021 with 3rd week numbers used for Fall 2021 (due to the turn-around time needed to submit requests to the governor and legislature). FTE growth will be adjusted for funding provided by the legislature in FY 2022.

Technical Education Program Growth: The Board will request funding for technical education program growth. USHE institutions with technical education programs shall submit detailed funding requests for programs experiencing significant demand and growth that cannot be accommodated through reductions in programs experiencing decreased demand. The Commissioner's Office will review the requests and, working with the institutions, will refine the requests commensurate with projected state revenues.

Technical Education Equipment: The Board will request funding for technical education equipment that is needed for growing programs. USHE institutions with technical education programs shall submit detailed funding requests for equipment needs that are necessary due to increased program demand. The Commissioner's Office will review the requests and, working with the institutions, will refine the requests commensurate with projected state revenues.

System Priorities: The Board will identify and prioritize strategic initiatives which are administered by the Board and the Commissioner's Office that will further the Board's strategic plan and may impact multiple institutions or benefit the System as a whole.



UTAH SYSTEM OF
HIGHER EDUCATION

MEMORANDUM

TAB C

July 15, 2021

Revision of Policy R532, *Acceptance and Approval of Contracts and Grants*

As part of the ongoing process to review and update Board policies, the Commissioner's Office recommends amendments to Policy R532, *Acceptance and Approval of Contracts and Grants*, including:

- Updating references, definitions, and policy to reflect changes in statute and to improve readability
- Increasing the delegation limits for USHE institutions to report contracts and grant approvals to the Board of Higher Education:
 - From \$1,000,000 to \$2,000,000 for the doctoral/research universities
 - From \$500,000 to \$1,000,000 for regional universities
 - From \$200,000 to \$500,000 for comprehensive community colleges
- Establishing a delegation limit for USHE technical colleges of \$500,000
- Eliminating a monthly report of contracts and grants

A redline and clean version of the amended policy are included in the attachments.

Commissioner's Recommendation

The Commissioner recommends the Board adopt changes to Policy R532, *Acceptance and Approval of Contracts and Grants*, effective immediately.

Attachments



R532, Approval and Reporting of Contracts and Grants

R532-1 Purpose: To provide for the acceptance of research and training grants by System institutions.

R532-2 References

2.1 [Utah Code 53B-7-103](#) (Federal Contracts and Aid – Individual Research Grants)

2.2 [Board Policy R535, Reimbursed Overhead](#)

R532-3 Definitions

3.1, Reimbursed Overhead Revenue: recovery from contracts or grants designated to reimburse the institution for associated overhead expenses.

R532-4 Approval of Contracts and Grants.

4.1 Contracts and Grants Reimbursed Overhead: Contracts or grants that bear no reimbursed overhead revenue or are approved for less than the finalized reimbursed overhead rate shall be justified in writing on the basis of educational value and approved by a responsible officer of the institution or a committee designated by the president for such purpose. Acceptance of research contracts, training grants, or contracts for other sponsored programs shall be in conformity with this policy.

4.2 Criteria for Educational Value: Criteria are to be established and outlined by each institution for determining educational value of the proposed research or training grant. Some suggested areas of such criteria are: (1) How many students will be involved? (2) Are the students to be involved working toward a degree? (3) Is the contract funding a post-doctoral program? (4) How much faculty and other personnel released time will be required to accomplish the proposed project? (5) What would the formula be for such released time and compensation? (6) Of what educational value is the contract project to the institution as contrasted with the principal investigator? (7) Will existing assigned space be utilized? (8) Will new personnel be added producing pressures for more space? (9) Will the grant cover costs of all equipment and services required, including computer services, without obligating other institutional funds?

4.3 Training Grants: Training grants for less than fully funded costs shall be justified for educational value. Student credit hours produced on fully funded training grant programs will be reported separately from the student credit hours produced by state funds.

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- 2.2 Utah Code 63-40-4 (Federal Assistance Management Program – Report to Legislature)¶
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- Deleted: 3.2 Institution Monthly Report: Lists all proposals submitted by the institution during the month and also includes awards received during the month.¶
- 3.3 Consent Calendar Report: Submits for consent calendar consideration as part of the meetings of the Board of Higher Education all proposals which exceed the relevant trigger amount established in paragraph 5.6.¶
- R532-4 Approval of Institutional Training Grant Proposals¶
- 4.1 Factual Background: Utah Code 63-40-4 provides that all training grant applications for federal assistance must be approved by the Governor prior to submission to the outside agencies, which approval by the Governor is to be based on any requirements for matching state funds. The volume of proposals is extremely high and individual ... [1]
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4.4 Board of Higher Education Standards for Waiver of Full Recovery: Nothing in the institution's criteria for waiver of full recovery shall supersede the Board of Higher Education policy R535, *Reimbursed Overhead*, or institutional responsibilities under state law.

4.5 Delegation of Authority: The Board delegates to the presidents, with the approval of their respective Board of Trustees, power to enter into contracts for maintenance, research grants, and continuing programs of the institution involving amounts less than \$2,000,000 for the doctoral/research universities; less than \$1,000,000 for regional universities; and less than \$500,000 for comprehensive community and technical colleges based on the total funded amount of the award.

4.6. Board Approval: For proposals exceeding the amounts specified in section 3.6, the institution will provide a description of the project to the Board in a regular consent calendar report and request approval at that time. In those cases where applications or proposals cannot be approved by the Board before submittal for reasons which are deemed justifiable by the president, the president may sign them and authorize their submittal. The institution will then report the action at the next Board meeting with a description of the project and a request for approval on that meeting's consent calendar. It is understood that a proposal can be withdrawn at any time before an award is made if the Board should not approve the project retroactively.

R532-5 Reporting

5.1 Annual Reports: Each institution shall submit an annual report to the Board by September 30 summarizing the number and dollar amounts of awards received during the previous fiscal year beginning July 1 and ending June 30. The report shall include summary totals by college or unit of all awards received.

5.2 Criteria for Reporting: The following criteria are to be used in determining reportability. Only the amount of the annual award should be reported, not the amount of the entire award.

5.2.1 Type of Award: Contracts, grants, and cooperative agreements are reportable. Financial aid, appropriated funds, and gifts are not to be reported.

5.2.2 Agency/Source of Award: Awards made by federal, state, and local municipal governments; and by private partnerships, individuals, foundations, trusts, and corporations are all reportable.

If both 5.10.1, Type of Award, and 5.10.2, Agency/Source of Award, are reportable, a report must be submitted. If either or both is not reportable, the item should not be included in the report.

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5.2.3. Function and Purpose: If there is a question as to whether the award must be included in a report, the function and purpose are to be considered. If this criterion is affirmative, the award shall be included in the report. Awards for research, training and public service (extension, clinical testing, clinics, or other projects for the benefit of the public) are reportable. Charitable activities, business sales, auxiliary enterprise activities, and scholarships/student financial aid need not be reported.

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5.2.4. Development: Development activities are not reported to the Board of Higher Education.

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5.2.5. Subcontracts: Subcontracts, subawards, and sub-agreements made between USHE institutions are not reported to the Board.

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Approved June 30, 1969; amended October 27, 1970, October 19, 1971, September 15, 1995, October 31, 2003, and July 16, 2021.

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R532, Approval and Reporting of Contracts and Grants¹

R532-1 Purpose: To provide for the acceptance of research and training grants by System institutions.

R532-2 References

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¹ *Approved June 30, 1969; amended October 27, 1970, October 19, 1971, September 15, 1995, October 31, 2003, and July 16, 2021.*

4.3 Training Grants: Training grants for less than fully funded costs shall be justified for educational value. Student credit hours produced on fully funded training grant programs will be reported separately from the student credit hours produced by state funds.

4.4 Board of Higher Education Standards for Waiver of Full Recovery: Nothing in the institution's criteria for waiver of full recovery shall supersede the Board of Higher Education policy R535, *Reimbursed Overhead*, or institutional responsibilities under state law.

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5.2.2 Agency/Source of Award: Awards made by federal, state, and local municipal governments; and by private partnerships, individuals, foundations, trusts, and corporations are all reportable.

If both 5.10.1, Type of Award, and 5.10.2, Agency/Source of Award, are reportable, a report must be submitted. If either or both is not reportable, the item should not be included in the report.

5.2.3 Function and Purpose: If there is a question as to whether the award must be included in a report, the function and purpose are to be considered. If this criterion is affirmative, the award shall be included in the report. Awards for research, training and public service (extension, clinical testing, clinics, or other projects for the benefit of the public) are reportable. Charitable activities, business sales, auxiliary enterprise activities, and scholarships/student financial aid need not be reported.

5.2.4 Development: Development activities are not reported to the Board of Higher Education.

5.2.5 Subcontracts: Subcontracts, subawards, and sub-agreements made between USHE institutions are not reported to the Board.



UTAH SYSTEM OF
HIGHER EDUCATION

MEMORANDUM

TAB D

July 15, 2021

Revision of Policy R513, *Tuition Waivers and Reductions*

In the 2021 General Session, the legislature passed Senate Bill 45, *Higher Education Classes for Veterans*, allowing veterans to audit classes at USHE institutions. To implement the provisions of the bill, Board Policy R513, *Tuition Waivers and Reductions*, is amended to include a tuition waiver for veterans similar to what exists for senior citizens. The policy change allows veterans to enroll tuition-free in classes subject to classroom and seat availability, an administrative fee, and no award for credit. Additional clarification and technical amendments were made to Policy R513 to improve readability and to extend the policy to technical colleges. With the inclusion of technical colleges in R513, sections 4 and 8 in technical college policy 204 are no longer necessary and are recommended to be removed. A redline and clean version of the amended policy are included in the attachments.

Commissioner's Recommendation

The Commissioner recommends the Board adopt changes to Policy R513, *Tuition Waivers and Reductions* effective immediately and revise technical college policy 204 to remove sections 4 and 8.

Attachments



R513, Tuition Waivers and Reductions

R513-1 Purpose: To establish procedures for Utah System of Higher Education (USHE) institutions to administer tuition waiver and reduction programs.

R513-2 References

- 2.1 Utah Code [53B-8-101](#), Waiver of Tuition—Resident—National Guard—Nonresident—Critical Occupations—Summer School—Graduate Students
- 2.2 Utah Code [53B-8-103](#), Partial Waivers Pursuant to Reciprocal Agreements
- 2.3 Utah Code [53B-8-104](#), Nonresident Partial Tuition Scholarships—Border7 Waivers
- 2.4 Utah Code [53B-8-104.5](#), Nonresident Tuition Scholarships
- 2.5 Utah Code [53B-8-106](#), Resident Tuition Scholarships—Requirements—Rules
- 2.6 [Utah Code Title 53B, Chapter 9](#), Higher Education for Senior Citizens
- 2.7 [Utah Code Title 53B, Chapter 8c](#), Police Officer's and Firefighter's Survivor Tuition Waiver
- 2.8 [Utah Code Title 53B, Chapter 8d](#), Tuition Waivers for Wards of the State
- 2.9 [Utah Code Title 53B, Chapter 8e](#), Tuition Waivers for Purple Heart Recipients
- 2.10 Utah Code [53A-15-101.5](#), Concurrent Enrollment Instruction in Mandarin Chinese
- 2.11 Policy and Procedures [R510](#), Tuition and Fees
- 2.12 Policy and Procedures [R512](#), Determination of Resident Status
- 2.13 [Utah Code 53B-8-107](#), Scott B. Lundell Waiver of Tuition for Dependents of Military Members Killed in Action
- 2.14 Utah Code [53B-8-103.5](#), Alumni Legacy Nonresident Scholarships
- 2.15 Utah Code [53B-8-102](#), Definition of Resident Student

R513-3 Definitions

3.1 Impecunious Resident Student: A resident student whose demonstrated lack of financial resources presents a significant barrier to accessing higher education or completing a higher education degree or certificate.

3.2 Meritorious Resident Student: A resident student who has demonstrated exceptional academic and / or other achievements which qualify for recognition and reward.

R513-4 Waiver of Resident Tuition:

4.1. 10% Resident Tuition Waivers: The president of each institution may waive all or part of the tuition in behalf of meritorious or impecunious resident students to an amount not exceeding 10 percent of the total amount of tuition which, in the absence of the waivers, would have been collected from all Utah resident students at the institution.

4.1.1 Of the amounts waived in 4.1, at least 10 percent of total amount shall be used to support tuition waivers for impecunious resident students.

4.1.1.1 Each of the institutions will develop and present a plan to the Board of Higher Education on how it expects to be compliant with 4.1.1. for the reporting cycle beginning July 1, 2021.

4.1.1.2 The Board shall review the percentage set aside for impecunious students every three years beginning July 1, 2024.

4.2 National Guard Set Aside: Of the amount waived for resident students under 4.1, 2.5 percent of the total amount shall be set aside by institutions for waivers reserved for members of the Utah National Guard.

4.2.1 To ensure timely processing, the Utah National Guard Administration will provide to the institutions a prioritized list of qualified candidates for tuition waivers no later than 60 calendar days prior to the start of an academic term. Candidates for Utah National Guard tuition waivers must be full-time students. To ensure the highest number of candidates receive a tuition waiver, institutions may adjust the waiver amount between partial and full amounts.

4.2.2 An institution may, at its discretion and within its established criteria, allow recipients to use tuition waivers toward self-supported courses.

4.2.3 Any National Guard tuition waivers set aside but not claimed 30 days prior to the beginning of the term may be used for other qualified students.

4.3 Partial Tuition Waivers for Critical Occupations: Upon recommendation of the Board of Higher Education, a president shall grant additional full or partial tuition waivers to encourage students to enroll for instruction in specifically identified occupations critical to the state for which trained personnel are in short supply.

4.4 Waivers for Senior Citizens and Veterans: Institutions shall permit Utah residents age 62 and over or veterans as defined in Section 68-3-12.5 to enroll tuition-free in classes subject to the following conditions:

4.4.1 Institutions may charge an administrative fee.

4.4.2 Institutions may charge course and program fees as defined in R517.

4.4.3 Institutions may limit enrollment under this section based on existing prerequisites, regular procedures, standard teaching loads, and available classroom space following the enrollment of matriculated students.

4.4.4 Institutions shall not award credit or competencies for courses completed pursuant to this section.

4.4.5 Institutions' enrollment reports shall list senior citizens and veterans separately from matriculated students.

4.5 Police Officer's and Firefighter's Survivor Tuition Waiver:

4.5.1 Definitions: As used in this part:

4.5.1.1 "Child" means an individual who (a) is a natural or adopted child of a deceased peace officer or deceased firefighter; and (b) was under the age of 25 at the time of the peace officer's or firefighter's death.

4.5.1.2 "Department" means the Department of Public Safety.

4.5.1.3 "Killed" means that the peace officer's or firefighter's death is the direct and proximate result of a traumatic injury incurred in the line of duty.

4.5.1.4 "Line of Duty" means an action that a peace officer or firefighter is obligated or authorized to perform by rule, regulation, condition of employment or service, or law, including a social, ceremonial, or athletic function that the peace officer or firefighter is assigned to or compensated for by the public agency being served.

Commented [PW1]: 204.7 (Senior Citizen Tuition) has the same language as this section so 204.7 should be deleted. 204.4 (Definitions) should also be deleted as it refers to 204.7. 204.8 (Fees) was already deleted but the deletion is not reflected on the website.

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4.5.1.5 “Occupational Disease” means a disease that routinely constitutes a special hazard in, or is commonly regarded as concomitant of, the peace officer’s or firefighter’s occupation.

4.5.1.6 “Traumatic Injury” means a wound or the condition of the body caused by external force, including an injury inflicted by bullet, explosive, sharp instrument, blunt object, or other physical blow, fire, smoke, chemical, electricity, climatic condition, infectious disease, radiation, or bacteria, but excluding an occupational disease.

4.5.1.7 “Tuition” means tuition at the rate charged for residents of the state.

4.5.1.8 “Utah Firefighter” or “Firefighter” means a member, including volunteer members and members paid on call, of a fire department or other organization that provides fire suppression and other fire related services, of a political subdivision who is responsible for or is in a capacity that includes responsibility for the extinguishment of fires. This does not include a person whose job description, duties, or responsibilities do not include direct involvement in fire suppression.

4.5.1.9 “Utah Peace Officer” or “Peace Officer” means an employee of a law enforcement agency that is part of or administered by the state or any of its political subdivisions, and whose duties consist primarily of the prevention and detection of crime and the enforcement of criminal statutes or ordinances of this state or any of its political subdivisions.

4.5.2 Tuition Waivers for Surviving Spouses and Children: Subject to the limitations below, a USHE institution shall waive tuition for each child and surviving spouse of a Utah peace officer or Utah firefighter who has been killed or is killed in the line of duty if the individual meets the following requirements:

4.5.2.1 applies, qualifies, and is admitted as a full-time, part-time, or summer school student in a program of study leading to a degree or certificate;

4.5.2.2 is a resident student of the state as determined under R512, Determination of Resident Status;

4.5.2.3 applies to the Department for a waiver of tuition under this chapter and provides evidence satisfactory to the Department that (a) the applicant is the surviving spouse or child of a peace officer or firefighter who was killed in the line of duty; (b) the course or courses for which the applicant is seeking a tuition waiver meet the requirements of 3.5.3; and (c) the applicant meets the other requirements of this part;

4.5.2.4 for a child of a peace officer or firefighter killed in the line of duty, applies under section 3.5.2 for the first time before the age of 25;

4.5.2.5 is certified by the financial aid officer at the institution as needing the tuition waiver in order to meet recognized educational expenses, with the understanding that if the applicant's family income, excluding any income from death benefits attributable to the peace officer's or firefighter's death, is below 400 percent of the poverty level under federal poverty guidelines, then the income from any death benefits accruing to the applicant as a result of the death may not be counted as family income in determining financial need under this 3.5.3.1;

4.5.2.6 maintains satisfactory academic progress, as defined by the institution, for each term or semester in which the individual is enrolled, which may be measured by the definition used for federal student assistance programs under Title IV of the Higher Education Act of 1965; and

4.5.2.7 has not achieved a bachelor's degree and has received tuition reimbursement under this chapter for less than 124 semester credits or 180 quarter credits at an institution of higher education.

4.5.3 Limited Term for Waiver: A child or surviving spouse of a peace officer or firefighter who was killed in the line of duty is eligible for a tuition waiver under this section of not more than nine semesters or the equivalent number of quarters.

4.5.3.1 Waiver Only If Tuition Not Otherwise Covered: Tuition shall be waived only to the extent that the tuition is not covered or paid by any scholarship, trust fund, statutory benefit, or any other source of tuition coverage available for a waiver.

4.5.3.2 Waiver for Required Courses Only: An institution shall waive tuition under this chapter only for courses that are applicable toward the degree or certificate requirements of the program in which the child or surviving spouse is enrolled.

4.5.3.3 Prior Approval by Department: Upon receiving an application under Utah Code 53B-8c-103(1)(c), the Department shall determine whether the applicant and the courses for which tuition waiver is sought meet the requirements of Section 53B-8c-103 and, if so, shall approve the application and notify the higher education institution that the application has been approved.

4.5.3.4 Department Cooperation: The institutions shall cooperate with the Department in developing efficient procedures for the implementation of this program and shall use the forms and applications provided by the Department.

4.6 Tuition Waivers for Wards of the State:

4.6.1 Definitions: As used in this part:

4.6.1.1 “Division” means the Division of Child and Family Services.

4.6.1.2 “Long-term Foster Care” means an individual who remains in the custody of the Division, whether or not the individual resides with licensed foster parents or in independent living arrangements under the supervision of the Division.

4.6.1.3 “State Institution of Higher Education” means those institutions designated in Section 53B-1-102 and any public institution that offers postsecondary education in consideration of the payment of tuition or fees for the attainment of educational or vocational objectives leading to a degree or certificate, including business schools, technical schools, applied technology centers, trade schools, and institutions offering related apprenticeship programs.

4.6.1.4 “Tuition” means tuition at the rate for residents of the state.

4.6.1.5 “Ward of the State” means an individual (a) who is at least 17 years of age and not older than 26 years of age; (b) who had a permanency goal in the individual’s treatment plan, as defined in Sections 62A-4a-205 and 78-3a-312, of long-term foster care while in the custody of the Division; and (c) for whom the custody of the Division was not terminated as a result of adoption.

4.6.2 Tuition Waivers for Wards of the State: Subject to the limitations in 4.6.2.1, 4.6.2.2., and 4.6.2.3, a state institution of higher education shall waive tuition for each ward of the state applicant who meets the following requirements:

4.6.2.1 applies, qualifies, and is admitted as a full-time, part-time, or summer school student in a program of study leading to a degree or certificate;

4.6.2.2 is a resident student of the state as determined under R512, Determination of Resident Status;

4.6.2.3 provides the institution with documentation from the Division that the Division has verified: (a) applicant is at least 17 years of age and not older than 26 years of age; (b) applicant had a permanency goal in the Division treatment plan, as defined in Sections 62A-4a-205 and 78-3a-312, of long-term foster care while in the custody of the Division; (c) applicant’s custody was not terminated as a result of adoption; (d) applicant was in the custody of the Division for an aggregate period of not less than 24 months; (e) applicant applied for the first

time under this program before the age of 22; and (f) applicant has not achieved a bachelor's degree, and has received tuition reimbursement under this program for less than 124 semester credits (or 180 quarter credits) and for not more than nine semesters at an institution of higher education.

4.6.2.4 verifies that the course or courses for which the applicant is seeking a tuition waiver meet the requirements of 4.6.2.3;

4.6.2.5 is certified by the financial aid officer at the higher education institution as needing the tuition waiver in order to meet recognized educational expenses;

4.6.2.6 maintains satisfactory academic progress, as defined by the institution of higher education, for each term or semester in which the individual is enrolled, which may be measured by the definition used for federal student assistance programs under Title IV of the Higher Education Act of 1965; and

4.6.3 Limited Term of Waiver: A ward of the state is eligible for a tuition waiver under this section for not more than nine semesters.

4.6.3.1 Waiver Only if Tuition Not Otherwise Covered: Tuition shall be waived (a) after the individual has applied for financial assistance, including scholarships and Pell Grants; and (b) only to the extent that the tuition is not covered or paid by any scholarship, trust fund, statutory benefit, Pell Grant, or any other source of tuition coverage available for a waiver.

4.6.3.2 Waiver for Required Courses Only: An institution of higher education shall waive tuition under this chapter only for courses that are applicable toward the degree or certificate requirements of the program in which the student is enrolled.

4.6.4 Reimbursement of Waivers by Division: The institutions shall seek reimbursement from the Division for any tuition waived under this chapter.

4.7 Tuition Exemption for Teachers:

4.7.1 Definitions: As used in this part

4.7.1.1 "Educator": means an educator is a person currently employed in the Utah public school system who is a licensed educator in good standing or has been issued a letter of authorization permitting such employment under Utah Code

53A-6-104, the Board Licensure section of the Educator Licensure and Professional Practices Act.

4.7.1.2 “Tuition Waivers for Teachers” means an educator who enrolls in a course of study determined by the State Board of Education to satisfy the professional development requirements of §53A-6-104(2)(b)(i) is exempt from the tuition charges for a class taken as part of that course of study provided that the following conditions are met:

4.7.1.3 “Master’s and Doctoral Degree Candidates” means because of the extensive involvement of faculty members in committees, mentoring, and counseling of master’s and doctoral degree candidates, the concept of surplus space does not apply, and such educators are not eligible for the exemption from tuition under this section.

4.7.2 Administrative Semester Registration Fee: The institution may charge an educator an administrative semester registration fee not to exceed \$100 per semester to cover the actual increased costs associated with registration, verification of educator status, identification of eligible courses, certification of space availability, and record keeping.

4.7.3 Surplus Space Enrollment: The educator may be enrolled on the basis of surplus space as determined by the institution under these rules and guidelines as follows:

4.7.3.1 If a principal or substantial reason for the institution to offer the class is to serve educators, then no educator enrolled in that class can be considered to be enrolled on the basis of surplus space, and therefore cannot be eligible for this exemption from tuition charges;

4.7.3.2 If the class meets the requirements of 53A-6-104(2)(b)(i) but does not have as a principal or substantial purpose to serve educators, then the institution shall define the optimum class size of the class in accordance with regular procedures and normal teaching loads in that space within the institution’s approved budget. The number of surplus space enrollments available to educators is determined by subtracting from the optimum class size the number of tuition paying students enrolled in the class. The surplus space enrollments may then be filled by educators on a first come first served basis. However, in order to maintain the optimum class size, educators exempt from tuition may be bumped (last in, first out) by regular tuition paying students who later register for the class.

4.8. Tuition Reimbursement for Sequential Mandarin Chinese Course:

4.8.1 Extended Sequential Study for Difficult Languages: Difficult languages require extended sequences of study to acquire proficiency in listening, speaking, reading, and writing.

4.8.2 Mandarin Chinese Program: The Board and the State Board of Education, in consultation with the Utah Education Network, may develop and implement a concurrent enrollment course of study in Mandarin Chinese. The course shall be taught over EDNET to high school juniors and seniors in the state's public education system.

4.8.3 Tuition Reimbursement: Students who successfully complete the concurrent enrollment course in Mandarin Chinese offered under the part shall receive tuition reimbursement for a sequential Mandarin Chinese course they successfully complete with a "B" grade or above at an institution within the USHE.

4.9 Scott B. Lundell Waiver of Tuition for Dependents of Military Members Killed in Action:

4.9.1 Tuition Waiver: USHE institutions shall waive undergraduate tuition for surviving dependents of a Utah resident, as defined in Utah Code §53B-8-107, who, as a member of the armed forces of the United States, including the Utah National Guard or a reserve component, was killed or died of wounds or injuries received while serving on federal active duty, under orders of competent authority and not as a result of the member's own misconduct.

4.9.1.2 The dependent must be accepted by the institution as a student in accordance with the institution's admission guidelines.

4.9.1.3 The dependent must be a resident student as defined by Utah Code §53B-8-102 and Board Policy R512.

4.9.1.4 The dependent may not be excluded from the waiver if the dependent has previously taken courses at, or has been awarded credit by, a USHE institution.

4.9.2 Certification by Adjutant General or Designee: The adjutant general, after consultation with federal authorities if necessary, shall certify to the institution that the dependent is a surviving dependent eligible for the waiver. The adjutant general may delegate this responsibility to the Utah Department of Veterans Affairs.

4.9.3 Definition of "Dependent": For purposes of this policy, the term "dependent" shall include a surviving spouse.

4.9.4 Limitations on Waiver: The waiver is subject to the following limitations:

4.9.4.1 The waiver is not applicable if the dependent has already completed an undergraduate degree.

4.9.4.2 The waiver is applicable for undergraduate study only.

4.9.4.3 The dependent may only utilize the waiver for courses that are applicable toward the degree or certificate requirement of the program in which the dependent is enrolled.

4.9.4.4 The waiver is not applicable to fees, books, or housing expenses, and tuition shall be waived only to the extent that tuition is not covered by scholarships, Pell Grants, statutory benefit, or any other form of non-loan tuition coverage.

4.10 Waiver of Tuition for Purple Heart Recipients: USHE institutions shall waive undergraduate tuition for each Purple Heart recipient who is admitted as a full-time, part-time, or summer school student in an undergraduate program of study leading to a degree or certificate, provided that the student is a resident of the state as determined under Section 53B-8-102, and that the student submits verification from the Division of Veterans Affairs that the student has earned a Purple Heart award as a result of military service.

4.11 When Verification of Lawful Presence is Not Required. As provided by Utah Code Ann. §63G-12-402, verification of lawful presence in the United States is not required of a student who is a graduate of a high school located in Utah and (1) is exempt from paying the nonresident portion of total tuition under Utah Code Ann. §53B-8-106; or (2) applies for, and may be awarded, a privately funded scholarship that is administered by a USHE institution.

R513–5 Waiver of Nonresident Tuition:

5.1 Waivers for Nonresident Undergraduate, Graduate, or Summer School Students:

The president of each institution may waive all or part of the nonresident portion of tuition for meritorious nonresident undergraduate students to an amount not exceeding the designated percent of the total amount of tuition which, in the absence of the waivers, would have been collected from all nonresident students at the institution outlined in the chart below.

Institution	Not to exceed percentage
University of Utah	16%
Utah State University	13%
Weber State University	40%

Southern Utah University	35%
Snow College	27%
Dixie State University	30%
Utah Valley University	18%
Salt Lake Community College	10%

5.1.1 In determining which students are meritorious for purposes of granting a tuition waiver under 5.1, a president shall consider students who are performing above the average at the institution, including having an admission index higher than the average for the institution, if an admission index is used.

5.1.2 A president may continue to waive the nonresident portion of tuition for a student described in 4.1 for as long as the student is enrolled at the institution.

5.1.3 In addition to waiving the nonresident portion of tuition for a meritorious nonresident undergraduate student under 5.1, a president may waive the resident portion of tuition after the meritorious nonresident undergraduate student completes a year of full-time study at the institution.

5.1.4 Institutions will be given until July 2021 to adjust their financial aid awards practice to align with these percentages and would be asked to be compliant with the policy for the 2022 Academic school year reports.

5.1.5 The Commissioner’s office will review the percentages in 2022 and then no longer than every five years thereafter and recommend changes if appropriate and justified.

5.1.5.1 Institutions may also request an adjustment to these percentages for the Board’s consideration outside of the five-year review period.

5.1.6 A president may waive all or part of the nonresident portion of tuition for nonresident graduate students.

5.1.7 A president may waive all or part of the nonresident portion of tuition for nonresident summer school students

5.2. Nonresident Tuition Scholarships:

5.2.1 In addition to the “border waiver” scholarships authorized under Section 53B-8-104, USHE presidents are authorized to grant scholarships for a waiver of the nonresident portion of total tuition charged to nonresident students when the scholarships will:

5.2.1.1 assist in maintaining an adequate level of service and related cost-effectiveness of auxiliary operations; and

5.2.1.2 promote enrollment of nonresident students with high academic aptitudes.

5.2.2 Policy Guidelines: Nonresident tuition scholarships may be awarded at the institutions with the following provisions:

5.2.2.1 the amount of the approved scholarship may be up to 100 percent of the differential tuition charged to nonresident students for an equal number of credit hours of instruction;

5.2.2.2 675 of the approved scholarships may be at a level of more than 50 percent of the differential tuition charged to nonresident students for an equal number of credit hours of instruction;

5.2.2.3 a nonresident scholarship may be awarded initially only to a nonresident student who has not previously been enrolled in a college or university in Utah and who has enrolled full time for ten or more credit hours; and

5.2.2.4 a nonresident student who receives a scholarship of greater than 50 percent of the differential tuition charged to nonresident students for an equal number of credit hours of instruction may not be counted against the funded target for the institution attended.

5.2.3 Annual Number of Nonresident Tuition Scholarships: Each academic year the president of the following institutions may award nonresident tuition scholarships as set forth below, not to exceed a total of 900 such scholarships in effect at any one time:

Institution	Differential Tuition Scholarships (up to 100%)	Differential Tuition Scholarships (up to 50%)	Total
University of Utah	24	14	38
Utah State University	330	112	442
Weber State University	55	15	70
Southern Utah University	96	25	121
Snow College	2	7	9
Dixie State University	161	44	205
Utah Valley University	0	0	0
Salt Lake Community College	7	8	15
USHE Total	695	225	900

5.2.3.1 Institutions shall determine award eligibility on a meritorious basis, considering measures such as grade point averages and test scores.

5.2.3.2 In determining eligibility for these scholarships, institutions may consider the impact of maintaining critical enrollment levels in academic programs.

5.3 Partial Waivers Pursuant to Reciprocal Agreements:

5.3.1 Partial Waiver of Nonresident Differential: The Board may grant a full or partial waiver of the nonresident differential in tuition rates charged to undergraduate students pursuant to reciprocal agreements with other states. In making the determination, the Board considers the potential of the waiver to: (A) enhance educational opportunities for Utah residents; (B) promote mutually beneficial cooperation and development of Utah communities and nearby communities in neighboring states; (C) contribute to the quality of educational programs; and (D) assist in maintaining the cost effectiveness of auxiliary operations in Utah institutions of higher education.

5.3.2 Dixie State University Good Neighbor Waiver: Dixie State University may offer a good neighbor full waiver of the nonresident differential in tuition rates charged to undergraduate students pursuant to the reciprocal agreements with other states or to a resident of a county that has a portion of the county located within 70 miles of the main campus of Dixie State University. A student who attends Dixie State University under a good neighbor tuition waiver shall pay a surcharge per credit hour in addition to the regular resident tuition and fees of Dixie State University. The surcharge per credit hour shall be based on a percentage of the approved resident tuition per credit hour each academic year. The percentage assessed as a surcharge per credit hour shall be set by the Board of Higher Education. Dixie State University may restrict the number of good neighbor tuition waivers awarded. A student who attends Dixie State University on a good neighbor tuition waiver may not count the time during which the waiver is received towards establishing resident student status in Utah.

5.3.3 Reciprocal Agreements with Other States: Consistent with its determinations made pursuant to section 4.3, the board may enter into agreements with other states to provide for a full or partial reciprocal waiver of the nonresident tuition differential charged to undergraduate students. An agreement shall provide for the numbers and identifying criteria of undergraduate students and shall specify the institutions of higher education that will be affected by the agreement.

5.3.4 Policy Guidelines: Each Utah institution affected by tuition waivers authorized by this part shall establish policy guidelines for evaluating applicants for such waivers.

5.4 “Border Waiver” Nonresident Partial Tuition Scholarships:

5.4.1 Border Waivers: An institution may grant a scholarship for partial waiver of the nonresident portion of total tuition charged by public institutions of higher education to nonresident undergraduate students, subject to the limitations provided in this part, if the institution determines that the scholarship will (a) promote mutually beneficial cooperation between Utah communities

and nearby communities in states adjacent to Utah; (b) contribute to the quality and desirable cultural diversity of educational programs in the institution; (c) assist in maintaining an adequate level of service and related cost effectiveness of auxiliary operations in the institution; and (d) promote enrollment of nonresident students with high academic aptitudes.

5.4.2 Policy Guidelines: The institution shall establish policy for the administration of any “border waiver” partial tuition scholarships authorized under this part and for evaluating applicants for those scholarships. The institutional policy shall include the following provisions:

5.4.2.1 The amount of the approved scholarship may not be more than $\frac{1}{2}$ of the differential tuition charged to nonresident students for an equal number of credit hours of instruction;

5.4.2.2 a “border waiver” nonresident partial tuition scholarship may be awarded initially only to a nonresident undergraduate student who has not previously been enrolled in a college or university in Utah and who has enrolled full time for ten or more credit hours, whose legal domicile is within approximately 100 highway miles of the USHE institution at which the recipient wishes to enroll, or within such distance or such designated eligible communities or regions as the Board may establish for each institution;

5.4.2.3 the total number of “border waiver” nonresident partial tuition scholarships granted by the institution may not exceed a total of 600 such scholarships in effect at any one time as provided in the table below; and

5.4.2.4 the institution shall determine eligibility for “border waiver” nonresident partial tuition scholarships on the basis of program availability at the institution and on a competitive basis, using quantifiable measurements such as grade point averages and results of test scores.

Institution	Number of Scholarships
University of Utah	30
Utah State University	290
Weber State University	35
Southern Utah University	74
Dixie State University	157
Utah Valley University	10
Snow College	0
Salt Lake Community College	4
USHE Total	600

5.5 Exemption for Certain Students with Utah High School Graduation: A student, other than a non-immigrant alien within the meaning of paragraph (15) of subsection (a) of Section 1101 of Title 8 of the United States Code, shall be exempt from paying the nonresident portion of total tuition if the student:

5.5.1 attended high school in Utah for three or more years;

5.5.2 graduated from a high school in this state or received the equivalent of a high school diploma in Utah; and

5.5.3 registers as an entering student at an institution of higher education not earlier than the fall of the 2002-03 academic year.

5.5.4 In addition, a student without lawful immigration status shall file an affidavit with the USHE institution stating that the student has filed an application to legalize his or her immigration status or will file an application as soon as he or she is eligible to do so.

5.6 Exemption of Nonresident Tuition for Certain Foreign Nationals: A student shall be exempt from paying the nonresident portion of total tuition if the student

5.6.1 is a foreign national legally admitted to the United States;

5.6.2 attended a Utah high school in Utah for three or more years; and

5.6.3 graduated from a Utah high school or received the equivalent of a high school diploma in Utah.

5.7 Alumni Legacy Nonresident Scholarships:

5.7.1 Alumni Legacy Nonresident Scholarships: In addition to other nonresident tuition scholarships, USHE presidents may waive an amount up to the full nonresident portion of tuition for alumni legacy nonresident scholarships when the scholarship will:

5.7.1.1 assist in maintaining an adequate level of service and related cost-effectiveness of auxiliary operations in institutions of higher education; and

5.7.1.2 promote enrollment of nonresident students with high academic aptitudes;

5.7.1.3 recognize the legacy of past graduates and promote a continued connection to their alma mater.

5.7.2 Policy Guidelines: The institution shall establish institutional procedures for the administration of any Alumni Legacy Nonresident Scholarships authorized under this part and for evaluating applicants for those scholarships. The institutional procedures shall include the following criteria and provision:

5.7.2.1 enroll at an institution within the USHE for the first time; and

5.7.2.2 have at least one parent or grandparent who graduated with an associate's degree or higher from the same institution in which the student is enrolling.

5.8 Exemption of Nonresident Tuition as Athletic Scholarships: Pursuant to [§53B-8-102](#). In addition to the waivers of nonresident tuition available to each institution under Utah Code Ann. § 53B-8-101 et seq., and this policy (R513), each institution may, at its discretion, grant as athletic scholarships full waiver of fees and nonresident tuition, up to the maximum number allowed by the appropriate athletic conference, and as recommended by the president of each institution.

R513-6 Annual Tuition Waiver Reporting Requirements:

6.1 Institutions shall annually submit to the Board a report that provides the following data:

6.1.1 An assessment of how the institutions use of tuition waivers support the goals established by the Board;

6.1.2 The total amount of all waivers established under this policy that each institution granted stated in gross totals and as a percentage of total tuition revenue that, in the absence of waivers, the institution would have collected.

6.1.3 The amount waived for each individual waiver established under this policy, stated in gross totals and as a percentage of total tuition revenue that, in the absence of waivers, the institution would have collected.

6.1.4 The number of tuition waivers awarded by student type for each waiver awarded.

6.2 The Board of Higher Education shall provide an annual report to the general Legislature and the Legislature's Higher Education Appropriations Subcommittee containing the following information:

6.2.1 A report and financial analysis of any waivers of tuition authorized under this part as part of the budget recommendations of the board for the USHE; and

6.2.2 A budget appropriation request for each institution, which include requests for funds sufficient in amount to equal the estimated loss of dedicated credits realized by tuition wavier type.

Approved October 19, 2001, amended November 8, 2002, March 14, 2003, April 16, 2004, March 10, 2006, June 9, 2006 and June 8, 2007. Revisions approved on May 29, 2009, November 18, 2011, March 29, 2013, May 15, 2015, May 20, 2016, May 18, 2018 and November 16, 2018.

R513, Tuition Waivers and Reductions

R513-1 Purpose: To establish procedures for Utah System of Higher Education (USHE) institutions to administer tuition waiver and reduction programs.

R513-2 References

- 2.1** Utah Code [53B-8-101](#), Waiver of Tuition—Resident—National Guard—Nonresident—Critical Occupations—Summer School—Graduate Students
- 2.2** Utah Code [53B-8-103](#), Partial Waivers Pursuant to Reciprocal Agreements
- 2.3** Utah Code [53B-8-104](#), Nonresident Partial Tuition Scholarships—Border7 Waivers
- 2.4** Utah Code [53B-8-104.5](#), Nonresident Tuition Scholarships
- 2.5** Utah Code [53B-8-106](#), Resident Tuition Scholarships—Requirements—Rules
- 2.6** [Utah Code Title 53B, Chapter 9](#), Higher Education for Senior Citizens
- 2.7** [Utah Code Title 53B, Chapter 8c](#), Police Officer’s and Firefighter’s Survivor Tuition Waiver
- 2.8** [Utah Code Title 53B, Chapter 8d](#), Tuition Waivers for Wards of the State
- 2.9** [Utah Code Title 53B, Chapter 8e](#), Tuition Waivers for Purple Heart Recipients
- 2.10** Utah Code 53A-15-101.5, Concurrent Enrollment Instruction in Mandarin Chinese
- 2.11** Policy and Procedures [R510](#), Tuition and Fees
- 2.12** Policy and Procedures [R512](#), Determination of Resident Status
- 2.13** [Utah Code 53B-8-107](#), Scott B. Lundell Waiver of Tuition for Dependents of Military Members Killed in Action
- 2.14** Utah Code [53B-8-103.5](#), Alumni Legacy Nonresident Scholarships
- 2.15** Utah Code [53B-8-102](#), Definition of Resident Student

R513-3 Definitions

3.1 Impecunious Resident Student: A resident student whose demonstrated lack of financial resources presents a significant barrier to accessing higher education or completing a higher education degree or certificate.

3.2 Meritorious Resident Student: A resident student who has demonstrated exceptional academic and / or other achievements which qualify for recognition and reward.

R513-4 Waiver of Resident Tuition:

4.1. 10% Resident Tuition Waivers: The president of each institution may waive all or part of the tuition in behalf of meritorious or impecunious resident students to an amount not exceeding 10 percent of the total amount of tuition which, in the absence of the waivers, would have been collected from all Utah resident students at the institution.

4.1.1 Of the amounts waived in 4.1, at least 10 percent of total amount shall be used to support tuition waivers for impecunious resident students.

4.1.1.1 Each of the institutions will develop and present a plan to the Board of Higher Education on how it expects to be compliant with 4.1.1. for the reporting cycle beginning July 1, 2021.

4.1.1.2 The Board shall review the percentage set aside for impecunious students every three years beginning July 1, 2024.

4.2 National Guard Set Aside: Of the amount waived for resident students under 4.1, 2.5 percent of the total amount shall be set aside by institutions for waivers reserved for members of the Utah National Guard.

4.2.1 To ensure timely processing, the Utah National Guard Administration will provide to the institutions a prioritized list of qualified candidates for tuition waivers no later than 60 calendar days prior to the start of an academic term. Candidates for Utah National Guard tuition waivers must be full-time students. To ensure the highest number of candidates

¹ *Approved October 19, 2001, amended November 8, 2002, March 14, 2003, April 16, 2004, March 10, 2006, June 9, 2006 and June 8, 2007. Revisions approved on May 29, 2009, November 18, 2011, March 29, 2013, May 15, 2015, May 20, 2016, May 18, 2018 and November 16, 2018.*

receive a tuition waiver, institutions may adjust the waiver amount between partial and full amounts.

4.2.2 An institution may, at its discretion and within its established criteria, allow recipients to use tuition waivers toward self-supported courses.

4.2.3 Any National Guard tuition waivers set aside but not claimed 30 days prior to the beginning of the term may be used for other qualified students.

4.3 Partial Tuition Waivers for Critical Occupations: Upon recommendation of the Board of Higher Education, a president shall grant additional full or partial tuition waivers to encourage students to enroll for instruction in specifically identified occupations critical to the state for which trained personnel are in short supply.

4.4 Waivers for Senior Citizens and Veterans: Institutions shall permit Utah residents age 62 and over or veterans as defined in Section 68-3-12.5 to enroll tuition-free in classes subject to the following conditions:

4.4.1 Institutions may charge an administrative fee..

4.4.2 Institutions may charge course and program fees as defined in [R517](#)..

4.4.3 Institutions may limit enrollment under this section based on existing prerequisites, regular procedures, standard teaching loads, and available classroom space following the enrollment of matriculated students.

4.4.4 Institutions shall not award credit or competencies for courses completed pursuant to this section.

4.4.5 Institutions' enrollment reports shall list senior citizens and veterans separately from matriculated students.

4.5 Police Officer's and Firefighter's Survivor Tuition Waiver:

4.5.1 Definitions: As used in this part:

4.5.1.1 "Child" means an individual who (a) is a natural or adopted child of a deceased peace officer or deceased firefighter; and (b) was under the age of 25 at the time of the peace officer's or firefighter's death.

4.5.1.2 "Department" means the Department of Public Safety.

4.5.1.3 “Killed” means that the peace officer’s or firefighter’s death is the direct and proximate result of a traumatic injury incurred in the line of duty.

4.5.1.4 “Line of Duty” means an action that a peace officer or firefighter is obligated or authorized to perform by rule, regulation, condition of employment or service, or law, including a social, ceremonial, or athletic function that the peace officer or firefighter is assigned to or compensated for by the public agency being served.

4.5.1.5 “Occupational Disease” means a disease that routinely constitutes a special hazard in, or is commonly regarded as concomitant of, the peace officer’s or firefighter’s occupation.

4.5.1.6 “Traumatic Injury” means a wound or the condition of the body caused by external force, including an injury inflicted by bullet, explosive, sharp instrument, blunt object, or other physical blow, fire, smoke, chemical, electricity, climatic condition, infectious disease, radiation, or bacteria, but excluding an occupational disease.

4.5.1.7 “Tuition” means tuition at the rate charged for residents of the state.

4.5.1.8 “Utah Firefighter” or “Firefighter” means a member, including volunteer members and members paid on call, of a fire department or other organization that provides fire suppression and other fire related services, of a political subdivision who is responsible for or is in a capacity that includes responsibility for the extinguishment of fires. This does not include a person whose job description, duties, or responsibilities do not include direct involvement in fire suppression.

4.5.1.9 “Utah Peace Officer” or “Peace Officer” means an employee of a law enforcement agency that is part of or administered by the state or any of its political subdivisions, and whose duties consist primarily of the prevention and detection of crime and the enforcement of criminal statutes or ordinances of this state or any of its political subdivisions.

4.5.2 Tuition Waivers for Surviving Spouses and Children: Subject to the limitations below, a USHE institution shall waive tuition for each child and surviving spouse of a Utah peace officer or Utah firefighter who has been killed or is killed in the line of duty if the individual meets the following requirements:

4.5.2.1 applies, qualifies, and is admitted as a full-time, part-time, or summer school student in a program of study leading to a degree or certificate;

4.5.2.2 is a resident student of the state as determined under R512, Determination of Resident Status;

4.5.2.3 applies to the Department for a waiver of tuition under this chapter and provides evidence satisfactory to the Department that (a) the applicant is the surviving spouse or child of a peace officer or firefighter who was killed in the line of duty; (b) the course or courses for which the applicant is seeking a tuition waiver meet the requirements of 3.5.3; and (c) the applicant meets the other requirements of this part;

4.5.2.4 for a child of a peace officer or firefighter killed in the line of duty, applies under section 3.5.2 for the first time before the age of 25;

4.5.2.5 is certified by the financial aid officer at the institution as needing the tuition waiver in order to meet recognized educational expenses, with the understanding that if the applicant's family income, excluding any income from death benefits attributable to the peace officer's or firefighter's death, is below 400 percent of the poverty level under federal poverty guidelines, then the income from any death benefits accruing to the applicant as a result of the death may not be counted as family income in determining financial need under this 3.5.3.1;

4.5.2.6 maintains satisfactory academic progress, as defined by the institution, for each term or semester in which the individual is enrolled, which may be measured by the definition used for federal student assistance programs under Title IV of the Higher Education Act of 1965; and

4.5.2.7 has not achieved a bachelor's degree and has received tuition reimbursement under this chapter for less than 124 semester credits or 180 quarter credits at an institution of higher education.

4.5.3 Limited Term for Waiver: A child or surviving spouse of a peace officer or firefighter who was killed in the line of duty is eligible for a tuition waiver under this section of not more than nine semesters or the equivalent number of quarters.

4.5.3.1 Waiver Only If Tuition Not Otherwise Covered: Tuition shall be waived only to the extent that the tuition is not covered or paid by any scholarship, trust fund, statutory benefit, or any other source of tuition coverage available for a waiver.

4.5.3.2 Waiver for Required Courses Only: An institution shall waive tuition under this chapter only for courses that are applicable toward the degree or certificate requirements of the program in which the child or surviving spouse is enrolled.

4.5.3.3 Prior Approval by Department: Upon receiving an application under Utah Code 53B-8c-103(1)(c), the Department shall determine whether the applicant and the courses for which tuition waiver is sought meet the requirements of Section 53B-8c-103 and, if so, shall approve the application and notify the higher education institution that the application has been approved.

4.5.3.4 Department Cooperation: The institutions shall cooperate with the Department in developing efficient procedures for the implementation of this program and shall use the forms and applications provided by the Department.

4.6 Tuition Waivers for Wards of the State:

4.6.1 Definitions: As used in this part:

4.6.1.1 “Division” means the Division of Child and Family Services.

4.6.1.2 “Long-term Foster Care” means an individual who remains in the custody of the Division, whether or not the individual resides with licensed foster parents or in independent living arrangements under the supervision of the Division.

4.6.1.3 “State Institution of Higher Education” means those institutions designated in Section 53B-1-102 and any public institution that offers postsecondary education in consideration of the payment of tuition or fees for the attainment of educational or vocational objectives leading to a degree or certificate, including business schools, technical schools, applied technology centers, trade schools, and institutions offering related apprenticeship programs.

4.6.1.4 “Tuition” means tuition at the rate for residents of the state.

4.6.1.5 “Ward of the State” means an individual (a) who is at least 17 years of age and not older than 26 years of age; (b) who had a permanency goal in the individual’s treatment plan, as defined in Sections 62A-4a-205 and 78-3a-312, of long-term foster care while in the custody of the Division; and (c) for whom the custody of the Division was not terminated as a result of adoption.

4.6.2 Tuition Waivers for Wards of the State: Subject to the limitations in 4.6.2.1, 4.6.2.2., and 4.6.2.3, a state institution of higher education shall waive tuition for each ward of the state applicant who meets the following requirements:

4.6.2.1 applies, qualifies, and is admitted as a full-time, part-time, or summer school student in a program of study leading to a degree or certificate;

4.6.2.2 is a resident student of the state as determined under R512, Determination of Resident Status;

4.6.2.3 provides the institution with documentation from the Division that the Division has verified: (a) applicant is at least 17 years of age and not older than 26 years of age; (b) applicant had a permanency goal in the Division treatment plan, as defined in Sections 62A-4a-205 and 78-3a-312, of long-term foster care while in the custody of the Division; (c) applicant's custody was not terminated as a result of adoption; (d) applicant was in the custody of the Division for an aggregate period of not less than 24 months; (e) applicant applied for the first time under this program before the age of 22; and (f) applicant has not achieved a bachelor's degree, and has received tuition reimbursement under this program for less than 124 semester credits (or 180 quarter credits) and for not more than nine semesters at an institution of higher education.

4.6.2.4 verifies that the course or courses for which the applicant is seeking a tuition waiver meet the requirements of 4.6.2.3;

4.6.2.5 is certified by the financial aid officer at the higher education institution as needing the tuition waiver in order to meet recognized educational expenses;

4.6.2.6 maintains satisfactory academic progress, as defined by the institution of higher education, for each term or semester in which the individual is enrolled, which may be measured by the definition used for federal student assistance programs under Title IV of the Higher Education Act of 1965; and

4.6.3 Limited Term of Waiver: A ward of the state is eligible for a tuition waiver under this section for not more than nine semesters.

4.6.3.1 Waiver Only if Tuition Not Otherwise Covered: Tuition shall be waived (a) after the individual has applied for financial assistance, including scholarships and Pell Grants; and (b) only to the extent that the tuition is not covered or paid by any scholarship, trust fund, statutory benefit, Pell Grant, or any other source of tuition coverage available for a waiver.

4.6.3.2 Waiver for Required Courses Only: An institution of higher education shall waive tuition under this chapter only for courses that are applicable toward the degree or certificate requirements of the program in which the student is enrolled.

4.6.4 Reimbursement of Waivers by Division: The institutions shall seek reimbursement from the Division for any tuition waived under this chapter.

4.7 Tuition Exemption for Teachers:

4.7.1 Definitions: As used in this part

4.7.1.1 “Educator”: means an educator is a person currently employed in the Utah public school system who is a licensed educator in good standing or has been issued a letter of authorization permitting such employment under Utah Code 53A-6-104, the Board Licensure section of the Educator Licensure and Professional Practices Act.

4.7.1.2 “Tuition Waivers for Teachers” means an educator who enrolls in a course of study determined by the State Board of Education to satisfy the professional development requirements of §53A-6-104(2)(b)(i) is exempt from the tuition charges for a class taken as part of that course of study provided that the following conditions are met:

4.7.1.3 “Master’s and Doctoral Degree Candidates” means because of the extensive involvement of faculty members in committees, mentoring, and counseling of master’s and doctoral degree candidates, the concept of surplus space does not apply, and such educators are not eligible for the exemption from tuition under this section.

4.7.2 Administrative Semester Registration Fee: The institution may charge an educator an administrative semester registration fee not to exceed \$100 per semester to cover the actual increased costs associated with registration, verification of educator status, identification of eligible courses, certification of space availability, and record keeping.

4.7.3 Surplus Space Enrollment: The educator may be enrolled on the basis of surplus space as determined by the institution under these rules and guidelines as follows:

4.7.3.1 If a principal or substantial reason for the institution to offer the class is to serve educators, then no educator enrolled in that class can be considered to be enrolled on the basis of surplus space, and therefore cannot be eligible for this exemption from tuition charges;

4.7.3.2 If the class meets the requirements of 53A-6-104(2)(b)(i) but does not have as a principal or substantial purpose to serve educators, then the institution shall define the optimum class size of the class in accordance with regular procedures

and normal teaching loads in that space within the institution's approved budget. The number of surplus space enrollments available to educators is determined by subtracting from the optimum class size the number of tuition paying students enrolled in the class. The surplus space enrollments may then be filled by educators on a first come first served basis. However, in order to maintain the optimum class size, educators exempt from tuition may be bumped (last in, first out) by regular tuition paying students who later register for the class.

4.8. Tuition Reimbursement for Sequential Mandarin Chinese Course:

4.8.1 Extended Sequential Study for Difficult Languages: Difficult languages require extended sequences of study to acquire proficiency in listening, speaking, reading, and writing.

4.8.2 Mandarin Chinese Program: The Board and the State Board of Education, in consultation with the Utah Education Network, may develop and implement a concurrent enrollment course of study in Mandarin Chinese. The course shall be taught over EDNET to high school juniors and seniors in the state's public education system.

4.8.3 Tuition Reimbursement: Students who successfully complete the concurrent enrollment course in Mandarin Chinese offered under the part shall receive tuition reimbursement for a sequential Mandarin Chinese course they successfully complete with a "B" grade or above at an institution within the USHE.

4.9 Scott B. Lundell Waiver of Tuition for Dependents of Military Members Killed in Action:

4.9.1 Tuition Waiver: USHE institutions shall waive undergraduate tuition for surviving dependents of a Utah resident, as defined in Utah Code §53B-8-107, who, as a member of the armed forces of the United States, including the Utah National Guard or a reserve component, was killed or died of wounds or injuries received while serving on federal active duty, under orders of competent authority and not as a result of the member's own misconduct.

4.9.1.2 The dependent must be accepted by the institution as a student in accordance with the institution's admission guidelines.

4.9.1.3 The dependent must be a resident student as defined by Utah Code §53B-8-102 and Board Policy R512.

4.9.1.4 The dependent may not be excluded from the waiver if the dependent has previously taken courses at, or has been awarded credit by, a USHE institution.

4.9.2 Certification by Adjutant General or Designee: The adjutant general, after consultation with federal authorities if necessary, shall certify to the institution that the dependent is a surviving dependent eligible for the waiver. The adjutant general may delegate this responsibility to the Utah Department of Veterans Affairs.

4.9.3 Definition of “Dependent”: For purposes of this policy, the term “dependent” shall include a surviving spouse.

4.9.4 Limitations on Waiver: The waiver is subject to the following limitations:

4.9.4.1 The waiver is not applicable if the dependent has already completed an undergraduate degree.

4.9.4.2 The waiver is applicable for undergraduate study only.

4.9.4.3 The dependent may only utilize the waiver for courses that are applicable toward the degree or certificate requirement of the program in which the dependent is enrolled.

4.9.4.4 The waiver is not applicable to fees, books, or housing expenses, and tuition shall be waived only to the extent that tuition is not covered by scholarships, Pell Grants, statutory benefit, or any other form of non-loan tuition coverage.

4.10 Waiver of Tuition for Purple Heart Recipients: USHE institutions shall waive undergraduate tuition for each Purple Heart recipient who is admitted as a full-time, part-time, or summer school student in an undergraduate program of study leading to a degree or certificate, provided that the student is a resident of the state as determined under Section 53B-8-102, and that the student submits verification from the Division of Veterans Affairs that the student has earned a Purple Heart award as a result of military service.

4.11 When Verification of Lawful Presence is Not Required. As provided by Utah Code Ann. §63G-12-402, verification of lawful presence in the United States is not required of a student who is a graduate of a high school located in Utah and (1) is exempt from paying the nonresident portion of total tuition under Utah Code Ann. §53B-8-106; or (2) applies for, and may be awarded, a privately funded scholarship that is administered by a USHE institution.

R513–5 Waiver of Nonresident Tuition:

5.1 Waivers for Nonresident Undergraduate, Graduate, or Summer School Students:

The president of each institution may waive all or part of the nonresident portion of tuition for meritorious nonresident undergraduate students to an amount not exceeding the designated percent of the total amount of tuition which, in the absence of the waivers, would have been collected from all nonresident students at the institution outlined in the chart below.

Institution	Not to exceed percentage
University of Utah	16%
Utah State University	13%
Weber State University	40%
Southern Utah University	35%
Snow College	27%
Dixie State University	30%
Utah Valley University	18%
Salt Lake Community College	10%

5.1.1 In determining which students are meritorious for purposes of granting a tuition waiver under 5.1, a president shall consider students who are performing above the average at the institution, including having an admission index higher than the average for the institution, if an admission index is used.

5.1.2 A president may continue to waive the nonresident portion of tuition for a student described in 4.1 for as long as the student is enrolled at the institution.

5.1.3 In addition to waiving the nonresident portion of tuition for a meritorious nonresident undergraduate student under 5.1, a president may waive the resident portion of tuition after the meritorious nonresident undergraduate student completes a year of full-time study at the institution.

5.1.4 Institutions will be given until July 2021 to adjust their financial aid awards practice to align with these percentages and would be asked to be compliant with the policy for the 2022 Academic school year reports.

5.1.5 The Commissioner's office will review the percentages in 2022 and then no longer than every five years thereafter and recommend changes if appropriate and justified.

5.1.5.1 Institutions may also request an adjustment to these percentages for the Board's consideration outside of the five-year review period.

5.1.6 A president may waive all or part of the nonresident portion of tuition for nonresident graduate students.

5.1.7 A president may waive all or part of the nonresident portion of tuition for nonresident summer school students

5.2. Nonresident Tuition Scholarships:

5.2.1 In addition to the “border waiver” scholarships authorized under Section 53B-8-104, USHE presidents are authorized to grant scholarships for a waiver of the nonresident portion of total tuition charged to nonresident students when the scholarships will:

5.2.1.1 assist in maintaining an adequate level of service and related cost-effectiveness of auxiliary operations; and

5.2.1.2 promote enrollment of nonresident students with high academic aptitudes.

5.2.2 Policy Guidelines: Nonresident tuition scholarships may be awarded at the institutions with the following provisions:

5.2.2.1 the amount of the approved scholarship may be up to 100 percent of the differential tuition charged to nonresident students for an equal number of credit hours of instruction;

5.2.2.2 675 of the approved scholarships may be at a level of more than 50 percent of the differential tuition charged to nonresident students for an equal number of credit hours of instruction;

5.2.2.3 a nonresident scholarship may be awarded initially only to a nonresident student who has not previously been enrolled in a college or university in Utah and who has enrolled full time for ten or more credit hours; and

5.2.2.4 a nonresident student who receives a scholarship of greater than 50 percent of the differential tuition charged to nonresident students for an equal number of credit hours of instruction may not be counted against the funded target for the institution attended.

5.2.3 Annual Number of Nonresident Tuition Scholarships: Each academic year the president of the following institutions may award nonresident tuition scholarships as set forth below, not to exceed a total of 900 such scholarships in effect at any one time:

Institution	Differential Tuition Scholarships (up to 100%)	Differential Tuition Scholarships (up to 50%)	Total
University of Utah	24	14	38
Utah State University	330	112	442
Weber State University	55	15	70
Southern Utah University	96	25	121
Snow College	2	7	9
Dixie State University	161	44	205
Utah Valley University	0	0	0
Salt Lake Community College	7	8	15
USHE Total	695	225	900

5.2.3.1 Institutions shall determine award eligibility on a meritorious basis, considering measures such as grade point averages and test scores.

5.2.3.2 In determining eligibility for these scholarships, institutions may consider the impact of maintaining critical enrollment levels in academic programs.

5.3 Partial Waivers Pursuant to Reciprocal Agreements:

5.3.1 Partial Waiver of Nonresident Differential: The Board may grant a full or partial waiver of the nonresident differential in tuition rates charged to undergraduate students pursuant to reciprocal agreements with other states. In making the determination, the Board considers the potential of the waiver to: (A) enhance educational opportunities for Utah residents; (B) promote mutually beneficial cooperation and development of Utah communities and nearby communities in neighboring states; (C) contribute to the quality of educational programs; and (D) assist in maintaining the cost effectiveness of auxiliary operations in Utah institutions of higher education.

5.3.2 Dixie State University Good Neighbor Waiver: Dixie State University may offer a good neighbor full waiver of the nonresident differential in tuition rates charged to undergraduate students pursuant to the reciprocal agreements with other states or to a resident of a county that has a portion of the county located within 70 miles of the main campus of Dixie State University. A student who attends Dixie State University under a good neighbor tuition waiver shall pay a surcharge per credit hour in addition to the regular resident tuition and fees of Dixie State University. The surcharge per credit hour shall be based on a percentage of the approved resident tuition per credit hour each academic year. The percentage assessed as a surcharge per credit hour shall be set by the Board of Higher Education. Dixie State University may restrict the number of good neighbor tuition waivers

awarded. A student who attends Dixie State University on a good neighbor tuition waiver may not count the time during which the waiver is received towards establishing resident student status in Utah.

5.3.3 Reciprocal Agreements with Other States: Consistent with its determinations made pursuant to section 4.3, the board may enter into agreements with other states to provide for a full or partial reciprocal waiver of the nonresident tuition differential charged to undergraduate students. An agreement shall provide for the numbers and identifying criteria of undergraduate students and shall specify the institutions of higher education that will be affected by the agreement.

5.3.4 Policy Guidelines: Each Utah institution affected by tuition waivers authorized by this part shall establish policy guidelines for evaluating applicants for such waivers.

5.4 “Border Waiver” Nonresident Partial Tuition Scholarships:

5.4.1 Border Waivers: An institution may grant a scholarship for partial waiver of the nonresident portion of total tuition charged by public institutions of higher education to nonresident undergraduate students, subject to the limitations provided in this part, if the institution determines that the scholarship will (a) promote mutually beneficial cooperation between Utah communities

and nearby communities in states adjacent to Utah; (b) contribute to the quality and desirable cultural diversity of educational programs in the institution; (c) assist in maintaining an adequate level of service and related cost effectiveness of auxiliary operations in the institution; and (d) promote enrollment of nonresident students with high academic aptitudes.

5.4.2 Policy Guidelines: The institution shall establish policy for the administration of any “border waiver” partial tuition scholarships authorized under this part and for evaluating applicants for those scholarships. The institutional policy shall include the following provisions:

5.4.2.1 The amount of the approved scholarship may not be more than ½ of the differential tuition charged to nonresident students for an equal number of credit hours of instruction;

5.4.2.2 a “border waiver” nonresident partial tuition scholarship may be awarded initially only to a nonresident undergraduate student who has not previously been enrolled in a college or university in Utah and who has enrolled full time for ten or

more credit hours, whose legal domicile is within approximately 100 highway miles of the USHE institution at which the recipient wishes to enroll, or within such distance or such designated eligible communities or regions as the Board may establish for each institution;

5.4.2.3 the total number of “border waiver” nonresident partial tuition scholarships granted by the institution may not exceed a total of 600 such scholarships in effect at any one time as provided in the table below; and

5.4.2.4 the institution shall determine eligibility for “border waiver” nonresident partial tuition scholarships on the basis of program availability at the institution and on a competitive basis, using quantifiable measurements such as grade point averages and results of test scores.

Institution	Number of Scholarships
University of Utah	30
Utah State University	290
Weber State University	35
Southern Utah University	74
Dixie State University	157
Utah Valley University	10
Snow College	0
Salt Lake Community College	4
USHE Total	600

5.5 Exemption for Certain Students with Utah High School Graduation: A student, other than a non-immigrant alien within the meaning of paragraph (15) of subsection (a) of Section 1101 of Title 8 of the United States Code, shall be exempt from paying the nonresident portion of total tuition if the student:

5.5.1 attended high school in Utah for three or more years;

5.5.2 graduated from a high school in this state or received the equivalent of a high school diploma in Utah; and

5.5.3 registers as an entering student at an institution of higher education not earlier than the fall of the 2002-03 academic year.

5.5.4 In addition, a student without lawful immigration status shall file an affidavit with the USHE institution stating that the student has filed an application to legalize his or her immigration status or will file an application as soon as he or she is eligible to do so.

5.6 Exemption of Nonresident Tuition for Certain Foreign Nationals: A student shall be exempt from paying the nonresident portion of total tuition if the student

5.6.1 is a foreign national legally admitted to the United States;

5.6.2 attended a Utah high school in Utah for three or more years; and

5.6.3 graduated from a Utah high school or received the equivalent of a high school diploma in Utah.

5.7 Alumni Legacy Nonresident Scholarships:

5.7.1 Alumni Legacy Nonresident Scholarships: In addition to other nonresident tuition scholarships, USHE presidents may waive an amount up to the full nonresident portion of tuition for alumni legacy nonresident scholarships when the scholarship will:

5.7.1.1 assist in maintaining an adequate level of service and related cost-effectiveness of auxiliary operations in institutions of higher education; and

5.7.1.2 promote enrollment of nonresident students with high academic aptitudes;

5.7.1.3 recognize the legacy of past graduates and promote a continued connection to their alma mater.

5.7.2 Policy Guidelines: The institution shall establish institutional procedures for the administration of any Alumni Legacy Nonresident Scholarships authorized under this part and for evaluating applicants for those scholarships. The institutional procedures shall include the following criteria and provision:

5.7.2.1 enroll at an institution within the USHE for the first time; and

5.7.2.2 have at least one parent or grandparent who graduated with an associate's degree or higher from the same institution in which the student is enrolling.

5.8 Exemption of Nonresident Tuition as Athletic Scholarships: Pursuant to [§53B-8-102](#). In addition to the waivers of nonresident tuition available to each institution under Utah Code Ann. § 53B-8-101 et seq., and this policy (R513), each institution may, at its discretion, grant as athletic scholarships full waiver of fees and nonresident tuition, up to the maximum

number allowed by the appropriate athletic conference, and as recommended by the president of each institution.

R513-6 Annual Tuition Waiver Reporting Requirements:

6.1 Institutions shall annually submit to the Board a report that provides the following data:

6.1.1 An assessment of how the institutions use of tuition waivers support the goals established by the Board;

6.1.2 The total amount of all waivers established under this policy that each institution granted stated in gross totals and as a percentage of total tuition revenue that, in the absence of waivers, the institution would have collected.

6.1.3 The amount waived for each individual waiver established under this policy, stated in gross totals and as a percentage of total tuition revenue that, in the absence of waivers, the institution would have collected.

6.1.4 The number of tuition waivers awarded by student type for each waiver awarded.

6.2 The Board of Higher Education shall provide an annual report to the general Legislature and the Legislature's Higher Education Appropriations Subcommittee containing the following information:

6.2.1 A report and financial analysis of any waivers of tuition authorized under this part as part of the budget recommendations of the board for the USHE; and

6.2.2 A budget appropriation request for each institution, which include requests for funds sufficient in amount to equal the estimated loss of dedicated credits realized by tuition wavier type.



UTAH SYSTEM OF
HIGHER EDUCATION

MEMORANDUM

TAB E

July 15, 2021

FY 2022 Board of Higher Education Budget

The Board of Higher Education oversees a budget of \$80.8 million in four separate programs:

1. Administration - \$19.4 million
2. Pass-Through Funds to USHE Institutions - \$10.5 million
3. Scholarship Programs - \$48.8 million
4. Utah Medical Education Council - \$2.1 million

The Administration program includes personnel and operations in the Commissioner's Office, the operational budget for the Board of Higher Education, pass-through initiatives for Emerging Tech Talent and Mental Health Services for Technical Colleges, Statewide College Advising Program, Innovation District at the Point, Shared Services, and Northstar technical support.

Pass-through programs include funds to support the Academic Library Consortium, Higher Education Technology Initiative, Math Competency, and Hearing Impaired.

USHE Scholarship programs include the Regents' Scholarship, Education Re-engagement, Promise Scholarship, Talent Development Incentive Loan program, T.H. Bell Teaching Incentive program, and other student financial aid and scholarship programs.

The legislature also appropriates the Utah Medical Education Council (UMEC) budget to the Board, even though the organization operates independently of the System.

Commissioner's Recommendations

The Commissioner recommends the Board approve the budget for the fiscal year 2022.

Attachment

Office of the Commissioner of Higher Education Budget FY 2022

Revenue	Administration	Pass-Through	Scholarship	UMEC
Fund Balance Transfer-in	\$ 426,157	\$ 398,643		\$ 107,028
Education & General Funds	18,463,000	10,104,700	33,817,800	1,814,300
Other Revenue/Dedicated Credits	511,953		\$ 15,000,000	200,000
Total FY 2022 Revenue	\$ 19,401,110	\$ 10,503,343	\$48,817,800	\$ 2,121,328

Expenses	Administration	Pass-Through	Scholarship	UMEC
Personnel	\$ 6,956,956	\$ 40,693	\$ 251,184	\$ 666,328
Travel	129,492	4,300	1,365	20,000
Current Expenses	7,068,142	399,750	589,790	265,000
Pass-Through	5,246,520	10,058,600	47,975,461	1,170,000
Total FY 2022 Expenses	\$ 19,401,110	\$ 10,503,343	\$48,817,800	\$ 2,121,328

Programs	Administration	Pass-Through	Scholarship	UMEC
Commissioner's Office	\$ 8,950,518			
Emerging Tech Talent Initiative	4,846,520			
Statewide College Advising (UCAC)	2,500,000			
Innovation District at the Point	1,000,000			
Shared Services	1,000,000			
Northstar	536,172			
Mental Health Services for Tech	400,000			
Board of Higher Education	167,900			
Higher Ed Technology Initiative		\$ 4,498,800		
Academic Library Consortium		3,410,000		
Math Competency		1,798,243		
Hearing Impaired		796,300		
Regents Scholarship			\$ 18,074,900	
Education Re-engagement			15,000,000	
Student Financial Aid			3,252,800	
Access Utah Promise Scholarship			2,274,600	
T.H. Bell Incentive Loans			2,031,800	
New Century Scholarships			1,983,900	
Talent Development Loan			1,547,400	
Success Stipend			1,391,200	
Other Scholarships (<1 million)			1,161,200	
Career & Technical Education			1,100,000	
Adult Learners Grant Program			1,000,000	
Pass-Through				\$ 1,170,000
Utah Medical Education Council				951,328
Total FY 2022 Programs	\$ 19,401,110	\$ 10,503,343	\$48,817,800	\$ 2,121,328



UTAH SYSTEM OF
HIGHER EDUCATION

MEMORANDUM

July 16, 2021

Designation of High Demand Programs for Technical Education Scholarships 2021-2023

Senate Bill 136 in the 2021 Legislative General Session combined the previous UTech scholarship for technical colleges and USHE non-credit CTE scholarship for degree-granting institutions into a single technical education scholarship program.

For technical education scholarships, the bill retained a requirement from both of the previous programs in Utah Code 53B-8-115(6) that, “Every other year, after consulting with the Department of Workforce Services, the board shall designate, as a high demand program, a technical education program that prepares an individual to work in a job that has, in Utah: (a) high employer demand and high median hourly wages; or (b) significant industry importance.”

The UTech Board of Trustees and the State Board of Regents each designated high-demand programs in 2019 for the respective scholarships, which are now due for re-designation. The Department of Workforce has provided current data classifying occupations with “high employer demand and high median hourly wages.” USHE staff and institutions are in the process of evaluating other programs that were previously included in the 2019-2021 designations as having “significant industry importance” and what criteria should be recommended for a “significant industry importance” designation.

Continuation of the 2019-2021 high demand program designations through the 2021-2022 school year will allow institutions to continue providing scholarships without disruption during the transitional year while criteria and policies for the newly combined scholarship program are evaluated and developed.

Commissioner’s Recommendation

The Commissioner recommends the Board designate as high demand programs for the 2021-2022 school year all previously-designated high demand programs through 2021, and direct staff to develop recommendations for 2022-2023 designations in consultation with institutions.

Attachment:

UTech CIP Codes Mapped to High Demand Jobs

CIP	Classification of Instructional Programs (CIP) Code Description	High Demand	HD SOC	High Demand Standard Occupational (SOC) Code Description
010605	Landscaping and Groundskeeping	Y	37-1012	First-Line Supervisors of Landscaping, Lawn Service, and Groundskeeping Workers
100202	Radio and Television Broadcasting Technology/Technician	Y	27-4032	Film and Video Editors
110101	Computer and Information Sciences, General	Y	15-1111	Computer and Information Research Scientists
110201	Computer Programming/Programmer, General	Y	15-1152	Computer Network Support Specialists
110801	Web Page, Digital/Multimedia & Information Resources Design	Y	27-1024	Graphic Designers
110901	Computer Systems Networking and Telecommunications	Y	15-1143	Computer Network Architects
111003	Computer and Information Systems Security/Information Assurance	Y	11-3021	Computer and Information Systems Managers
111005	Information Technology Project Management	Y	11-3021	Computer and Information Systems Managers
120501	Baking and Pastry Arts/Bakery/Pastry Chef	Y	35-1011	Chefs and Head Cooks
120503	Culinary Art/Chef Training	Y	35-1011	Chefs and Head Cooks
120504	Restaurant, Culinary, and Catering Management/Manager	Y	35-1011	Chefs and Head Cooks
131319	Technical Teacher Education	Y	25-1081	Education Teachers, Postsecondary
141801	Materials Engineering	Y	11-9041	Architectural and Engineering Managers
150305	Telecommunications Technology/Technician	Y	17-3023	Electrical and Electronics Engineering Technicians
150401	Biomedical Technology/Technician	Y	49-9062	Medical Equipment Repairers
150508	Hazardous Materials Management & Waste Tech/Technician	Y	47-4041	Hazardous Materials Removal Workers
150613	Manufacturing Technology/Technician	Y	17-3026	Industrial Engineering Technicians
150701	Occupational Safety and Health Technology/Technician	Y	29-9011	Occupational Health and Safety Specialists
150702	Quality Control Technology/Technician	Y	51-9061	Inspectors, Testers, Sorters, Samplers, and Weighers
150703	Industrial Safety Technology/Technician	Y	29-9011	Occupational Health and Safety Specialists
150901	Mining Technology/Technician	Y	47-5013	Service Unit Operators, Oil, Gas, and Mining
151302	CAD/CADD Drafting and/or Design Technology/Technician	Y	17-3011	Architectural and Civil Drafters
161601	American Sign Language (ASL)	Y	27-3091	Interpreters and Translators
220301	Legal Administrative Assistant/Secretary	Y	43-6012	Legal Secretaries
220302	Legal Assistant/Paralegal	Y	23-2011	Paralegals and Legal Assistants
430107	Criminal Justice/Police Science	Y	33-3051	Police and Sheriff's Patrol Officers
430203	Fire Science/Fire-fighting	Y	33-2011	Firefighters
430302	Crisis/Emergency/Disaster Management	Y	33-1012	First-Line Supervisors of Police and Detectives
460000	Construction Trades, General	Y	47-1011	First-Line Supervisors of Construction Trades and Extraction Workers
460101	Mason/Masonry	Y	47-2021	Brickmasons and Blockmasons
460201	Carpentry/Carpenter	Y	47-2031	Carpenters
460301	Electrical and Power Transmission Installation/Installer, General	Y	49-9051	Electrical Power-Line Installers and Repairers
460302	Electrician	Y	47-2111	Electricians
460403	Building/Home/Construction Inspection/Inspector	Y	47-4011	Construction and Building Inspectors
460406	Glazier	Y	47-1011	First-Line Supervisors of Construction Trades and Extraction Workers
460408	Painting/Painter and Wall Coverer	Y	47-1011	First-Line Supervisors of Construction Trades and Extraction Workers
460502	Pipefitting/Pipefitter and Sprinkler Fitter	Y	47-1011	First-Line Supervisors of Construction Trades and Extraction Workers
460503	Plumbing Technology/Plumber	Y	47-1011	First-Line Supervisors of Construction Trades and Extraction Workers
470104	Computer Installation and Repair Technology/Technician	Y	49-2094	Electrical and Electronics Repairers, Commercial and Industrial Equipment
470105	Industrial Electronics Technology/Technician	Y	49-2094	Electrical and Electronics Repairers, Commercial and Industrial Equipment
470201	Heating, Air Conditioning, Ventilation and Refrigeration Maintenance Technology/Technician	Y	49-9021	Heating, Air Conditioning, and Refrigeration Mechanics and Installers
470303	Industrial Mechanics and Maintenance Technology	Y	49-9041	Industrial Machinery Mechanics
470603	Autobody/Collision and Repair Technology/Technician	Y	49-3021	Automotive Body and Related Repairers
470604	Automobile/Automotive Mechanics Technology/Technician	Y	49-3023	Automotive Service Technicians and Mechanics
470605	Diesel Mechanics Technology/Technician	Y	49-3031	Bus and Truck Mechanics and Diesel Engine Specialists
470608	Aircraft Power Plant Technology/Technician	Y	49-3011	Aircraft Mechanics and Service Technicians
470612	Vehicle Emissions Inspection & Maintenance Tech/Technician	Y	49-3023	Automotive Service Technicians and Mechanics
480501	Machine Tool Technology/Machinist	Y	51-4041	Machinists
480506	Sheet Metal Technology/Sheetworking	Y	47-2211	Sheet Metal Workers
480508	Welding Technology/Welder	Y	51-4121	Welders, Cutters, Solderers, and Brazers

CIP	Classification of Instructional Programs (CIP) Code Description	High Demand	HD SOC	High Demand Standard Occupational (SOC) Code Description
480703	Cabinetmaking and Millwork	Y	51-7011	Cabinetmakers and Bench Carpenters
490101	Aeronautics/Aviation/Aerospace Science & Technology General	Y	11-3071	Transportation, Storage, and Distribution Managers
490202	Construction/Heavy Equipment/Earthmoving Equipment Operation	Y	53-7032	Excavating and Loading Machine and Dragline Operators
490205	Truck & Bus Driver/Commercial Vehicle Operator and Instructor	Y	53-3022	Bus Drivers, School or Special Client
490207	Flagging and Traffic Control	Y	47-4051	Highway Maintenance Workers
500402	Commercial and Advertising Art	Y	27-1024	Graphic Designers
500713	Metal and Jewelry Arts	Y	25-1121	Art, Drama, and Music Teachers, Postsecondary
510601	Dental Assisting/Assistant	Y	25-1071	Health Specialties Teachers, Postsecondary
510707	Health Information/Medical Records Technology/Technician	Y	29-2071	Medical Records and Health Information Technicians
510709	Medical Office Computer Specialist/Assistant	Y	15-1131	Computer Programmers
510713	Medical Insurance Coding Specialist/Coder	Y	31-9092	Medical Assistants
510716	Medical Administrative/Executive Assistant and Medical Secretary	Y	31-9092	Medical Assistants
510801	Medical/Clinical Assistant	Y	31-9092	Medical Assistants
510802	Clinical/Medical Laboratory Assistant	Y	25-1071	Health Specialties Teachers, Postsecondary
510805	Pharmacy Technician/Assistant	Y	25-1071	Health Specialties Teachers, Postsecondary
510806	Physical Therapy Aide	Y	31-2021	Physical Therapist Assistants
510808	Veterinary/Animal Health Tech/Technician & Veterinary Asst.	Y	25-1071	Health Specialties Teachers, Postsecondary
510902	Electrocardiograph Technology/Technician	Y	25-1071	Health Specialties Teachers, Postsecondary
510904	Emergency Medical Technology/Technician (EMT Paramedic)	Y	29-2041	Emergency Medical Technicians and Paramedics
510907	Medical Radiologic Technology/Science - Radiation Therapist	Y	25-1071	Health Specialties Teachers, Postsecondary
510909	Surgical Technology/Technologist	Y	25-1071	Health Specialties Teachers, Postsecondary
511012	Sterile Processing Technology/Technician	Y	29-2055	Surgical Technologists
511099	Clinical/Medical Laboratory Science & Allied Professions, Other	Y	29-2011	Medical and Clinical Laboratory Technologists
513901	Licensed Practical/Vocational Nurse Training	Y	29-2061	Licensed Practical and Licensed Vocational Nurses
520203	Logistics, Materials and Supply Chain Management	Y	25-1011	Business Teachers, Postsecondary
520204	Office Management and Supervision	Y	43-1011	First-Line Supervisors of Office and Administrative Support Workers
520205	Operations Management and Supervision	Y	25-1011	Business Teachers, Postsecondary
520207	Customer Service Management	Y	43-1011	First-Line Supervisors of Office and Administrative Support Workers
520208	E-Commerce/Electronic Commerce	Y	43-1011	First-Line Supervisors of Office and Administrative Support Workers
520302	Accounting Technology/Technician and Bookkeeping	Y	43-3031	Bookkeeping, Accounting, and Auditing Clerks
520401	Administrative Assistant and Secretarial Science, General	Y	43-6011	Executive Secretaries and Executive Administrative Assistants
520408	General Office Occupations and Clerical Services	Y	43-9041	Insurance Claims and Policy Processing Clerks
520409	Parts, Warehousing, and Inventory Management Operations	Y	43-5061	Production, Planning, and Expediting Clerks
520411	Customer Service Support/Call Center/Teleservice Operation	Y	43-4051	Customer Service Representatives
520701	Entrepreneurship/Entrepreneurial Studies	Y	25-1011	Business Teachers, Postsecondary
520809	Credit Management	Y	13-2041	Credit Analysts
520899	Finance and Financial Management Services, Other	Y	11-3031	Financial Managers
520901	Hospitality Administration/Management, General	Y	11-9051	Food Service Managers
521001	Human Resources Management/Personnel Administration, General	Y	25-1011	Business Teachers, Postsecondary
521401	Marketing/Marketing Management, General	Y	11-2011	Advertising and Promotions Managers
521501	Real Estate	Y	13-2021	Appraisers and Assessors of Real Estate
521601	Taxation	Y	13-2011	Accountants and Auditors
521801	Sales, Distribution and Marketing Operations, General	Y	13-1023	Purchasing Agents, Except Wholesale, Retail, and Farm Products
521902	Fashion Merchandising	Y	41-4012	Sales Representatives, Wholesale and Manufacturing, Except Technical and Scientific Products
521908	Business and Personal/Financial Services Marketing Operations, Other	Y	41-3031	Securities, Commodities, and Financial Services Sales Agents

Technical College Programs with Significant Industry Importance (2019-2021)

Program	Average Length	Institutions Offering	Total Enrollment	Overall Placement
Composite Materials Technology	700	2	214	95%
Dental Assisting	1100	4	319	92%
Meat Services	900	1	17	100%
Medical Assistant	1050	8	703	94%
Medical Office/Health IT	920	3	192	90%
Non-Destructive Testing	900	1	95	92%
Pharmacy Technician	800	6	335	97%

	Bridgerland		Davis		Dixie		Mountainland		Ogden-Weber		Southwest		Tooele		Uintah-Basin	
	Enrollment	Placement	Enrollment	Placement	Enrollment	Placement	Enrollment	Placement	Enrollment	Placement	Enrollment	Placement	Enrollment	Placement	Enrollment	Placement
Central Sterile Technician (1)	X	X	X	X	X	X	NEW Program		X	X	X	X	X	X	X	X
CDL/Heavy Equipment Operators (2)	64	86%	X	X	31	100%	40	79%	X	X	54	78%	21	100%	42	94%
Interior Design (3)	28	100%	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Nurse Assistant (4)	186	89%	200	89%	20	100%	129	82%	212	87%	54	91%	16	100%	31	96%
Plumbing Apprenticeship	DWS rates Plumbing Apprenticeship as a 4-Star occupation in Utah. Program length 720 hours.															

Notes:

(1) DWS rates Clinical Lab Technicians as 5-Star in Utah. Program length 800 hours.

(2) DWS rates Heavy and Tractor-Trailer Truck Drivers, Light Truck or Delivery Service Drivers, Industrial Truck and Tractor Operators, and Excavating and Loading Machine and Dragline Operators as 4-Star occupations in Utah. Program length begins at 300 hours.

(3) DWS rates Interior Design as 3-Star in Utah. Program length is 1,200 hours.

(4) DWS classifies Nursing Assistants as 3-Star in Central and Eastern and 1-Star in Utah, Cache County, Ogden-Clearfield, Provo-Orem, Salt Lake, and Washington County MSA. Program length ~125 hours.

**Salt Lake Community College
School of Applied Technology
CTE Programs and CIP Codes for Non-credit CTE Scholarship Program
FY20 and FY21 (Revised August 14, 2019)**

Program	CIP
Automation and Instrumentation Technician	15.0406
Certified Electronics Technician	15.0303
Coding Core for Healthcare Professional	51.0707 51.0713
Electronics Communications	15.0303
Electronics Engineering Technician	15.0303
Manual Machinist	48.0501
Medical Coding and Billing	51.0707 51.0713
Computer Programing	11.0201
Windows Network Administration	11.1001
Windows Server Administration	11.1001
Desktop Support Technician	11.1006
Network Administrator	11.1001
Network Support Technician	15.1204
Web Programmer	11.0801
Website Designer	11.0801
Air Conditioning/ Heating/ Refrigeration	47.0201
Clinical Lab Assistant	51.0802
Diesel Service Technician	47.0605
Diesel Service Technician and Driver	47.0605 49.0205
Professional Truck Driving	49.0205
Welding	48.0508

Clinical Medical Assistant

technical education programs that prepare individuals to work in jobs that have high employer demand and high median wages, or significant industry importance, and to submit the selected programs to the Board of Regents for consideration and final approval.

The institutions have recommend the following programs to be designated as eligible for the non-credit CTE scholarships

**Utah State University
CTE Programs and CIP Codes for Non-credit CTE Scholarship Program
FY20 and FY21**

**USU Eastern (Price)
USU Blanding
USU Moab**

Program	CIP
Automotive Technology	47.0604
Diesel Technician	47.0605
CNC Machinist	48.0501
Welding Technology	48.0508
Automated Manufacturing	15.0403
Apprentice Electrician	46.0302
Heavy Equipment Operator	49.0202
Commercial Driver's License (CDL)	49.0205
Engineering Drafting and Design	15.1301
Construction Technology and Management	46.0415
Instruments and Controls	14.4101
MSHA/Mining Safety	15.0999
Occupational Safety/Health (OSHA training)	15.0701
Industrial Maintenance	47.0303
Surgical Technology	51.0909
Medical Lab Technician	51.1004
Medical Assistant	51.0801
Pharmacy Technician	51.0805
Certified Nursing Assistant	51.3902
Phlebotomy	51.1009
Emergency Medical Technician / First Responders	51.0904
Web Business	52.0208
Digital Design	09.0702
IT Support and Web Development	11.0103
Accounting Practices	52.0302
Small Business Operations / Entrepreneurism	52.0703
Software Development	15.1204
Cosmetology	12.0401
Police Officers Standards Training - SFO / BCO / LEO	43.0107

Snow College
CTE Programs and CIP Codes for Non-credit CTE Scholarship Program
FY20 and FY21

Program	CIP
Basic Accounting	52.0301
Agribusiness	01.0102
Equine Management	01.0307
Agricultural Technology/Mechanics	01.0205
Certified Nurse Assistant	51.3902
Business	52.0299
Business and Music Technology	52.0101
Entrepreneurship	52.0701
Marketing	52.1401
Advanced Networking Technology	11.1002
Networking Technology	11.0901
Cabinetry and Architectural Woodwork	46.0000
Construction Management	46.0000
Advanced Composites	14.1801
Composites	14.1801
Chassis and Electrical Systems	47.0605
Drivetrain and Climate Control	47.0605
Engine Performance	47.0605
Engines and Hydraulics	47.0605
Farm/Ranch Management	01.0104
Industrial Mechanics	47.0303
Industrial Manufacturing	15.0613
CNC Machining	48.0501
Manual Machining	48.0501
Practical Nursing	51.3901
Pipe Welding	48.0508
Welding Fabrication	48.0508



UTAH SYSTEM OF
HIGHER EDUCATION

MEMORANDUM

July 16, 2021

Adoption of Policy R616, *Adult Learner Grant Program*

During the 2021 General Session, the Legislature passed [HB 328](#), which establishes the Adult Learners Grant to be administered by the Utah Board of Higher Education. The Adult Learners Grant provides an opportunity for adult learners seeking online education to receive financial assistance.

Commissioner's Recommendation

The Commissioner recommends the Board adopt the recommendations of the Student Affairs Committee to adopt the proposed Board Policy R616, *Adult Learner Grant Program*, in accordance with state statute.

Attachments

R616, Adult Learner Grant Program¹

R616-1 Purpose: To provide financial assistance for adult learners pursuing an online degree in a field of industry need.

R-616-2 References

- 2.1 Utah Code
- 2.2 Utah Admin. Code
- 2.3 Board Policy and Procedures R616

R616-3 Definitions

3.1 “Cost of attendance” means the estimated costs associated with taking an online course, as established by an eligible institution in accordance with Board policies.

3.1.1 “Cost of attendance” includes tuition, costs payable to the eligible institution, and other direct educational expenses related to taking an online course.

3.2 “Eligible Institution” means an institution that offers a postsecondary level course of instruction using digital technology.

3.3 “Eligible Student” means a student who meets the eligibility criteria established in section 4.

3.4 “Fiscal Year” means the fiscal year of the state.

3.5 “Institution” means an institution described in Section 53B-1-102 or a Utah private, nonprofit postsecondary institution that is accredited by a regional accrediting organization that the Board recognizes.

3.6 “Online course” means a postsecondary level course of instruction offered by an eligible institution using digital technology.

3.7 “Program” means

¹ Adopted 7/16/2021

3.7.1 a sequence of online courses that lead to a certificate or other recognized educational credential;

3.7.2 is made up of only online courses, meaning a student can complete the program through online course offerings; and

3.7.3 prepares students for employment in four-star or five-star jobs as defined by the Department of Workforce Services.

3.8 “Tuition” means tuition and fees at the rate charged for residents of the state.

R616-4 Grant Eligibility

4.1 To be eligible for a grant under this section, a student shall:

4.1.1 Be 26 years or older

4.1.2 Be enrolled in an online program at an eligible institution in a field designed to meet industry needs and leading to a certificate or other recognized educational credential

4.1.3 Be a Utah resident as determined by Board Policy R512

4.1.4 Complete the Free Application for Federal Student Aid (FAFSA)

4.1.5 Demonstrate financial need by being eligible for a Pell Grant

4.2 Grant funding will be prioritized for students who:

4.2.1 Are from rural areas of the state, as defined in U.A. C. R523-1-5 by the Department of Health, which includes all counties except Utah, Salt Lake, Davis & Weber

4.2.2 Are a member of a racial or ethnic minority

4.2.3 Are classified as low income

4.2.4 Are pursuing education in degree programs aligned to four- or five-star jobs as established by the Department of Workforce Services.

R616-5 Process for Allocating Grant Funding to Eligible Institutions

5.1 By April 15 of each year, participating eligible institutions shall submit the following to the Office of the Commissioner:

5.1.1 Total FTE enrollment for the prior academic year

5.1.2 Declared majors at fall end of term by eligible online programs

5.2 The Office of the Commissioner will allocate the funding based on the data provided in section 5.1 funding on or before July 1 of each year.

R616-6 Process for Awarding Grants to Eligible Students

6.1 Eligible institutions that receive grant funding are responsible for establishing a process to award grants along with other financial aid. When establishing a process for award grants, institutions shall:

6.1.1 Award grants on an annual basis and distribute grant money on a quarter or semester basis;

6.1.2 Except for provided in section 4.2, award grants without regard to an applicant's race, creed, color, religion, sex, or ancestry;

6.1.3 Ensure the total sum of program grant, and financial aid from any source, do not exceed the cost of attendance for an eligible student at an eligible institution for a fiscal year;

6.1.4 Determine award amounts within the minimum and maximum award range as established annually by the Board;

6.1.5 Ensure all funds received from the grant shall be applied towards the cost of attendance.

R616-7 Process for Allocating Grant Funding to Eligible Institutions

7.1 Institutions that receive grant funding shall report annually to the Commissioner's office the following:

7.1.1 Number of grant recipients

7.1.2 Average award of grant money provided per grant recipient

7.1.3 Benefits in fulfillment of the purposes for this program

7.1.4 Recommendations for program modification, including recommended funding

7.2 The Board shall annually report data and information collected under this section to the Higher Education Appropriations Subcommittee.

State of Utah
Administrative Rule Analysis
 Revised June 2021

NOTICE OF PROPOSED RULE		
TYPE OF RULE: New ___; Amendment _X___; Repeal ___; Repeal and Reenact ___		
Title No. - Rule No. - Section No.		
Utah Admin. Code Ref (R no.):	R765-611	Filing ID (Office Use Only)
Changed to Admin. Code Ref. (R no.):	R	

Agency Information

1. Department:	Higher Education (Utah Board of)	
Agency:	Utah Higher Education Assistance Authority	
Room no.:		
Building:	Board of Regents Building, The Gateway	
Street address:	60 South 400 West	
City, state and zip:	Salt Lake City, UT 84101	
Mailing address:	Same	
City, state and zip:		
Contact person(s):		
Name:	Phone:	Email:
Ashley Reyes	801-321-7211	areyes@utahsbr.edu
Kevin V. Olsen	801-556-3461	kvolsen@agutah.gov
Geoffrey T. Landward	801-321-7136	glandward@ushe.edu
Please address questions regarding information on this notice to the agency.		

General Information

2. Rule or section catchline:
R765-611. Veterans Tuition Gap Program
3. Purpose of the new rule or reason for the change (Why is the agency submitting this filing?):
The reason for filing this amendment is to require applicants of the Veterans Tuition Gap Program to complete the Free Application for Federal Student Aid as required by Subsection 53B-13b-104(3). In addition, the label of the agency needs to be renamed in the Utah Administrative Code to comply with SB 111 of the 2020 Legislature.
4. Summary of the new rule or change (What does this filing do? If this is a repeal and reenact, explain the substantive differences between the repealed rule and the reenacted rule):
The amendment provides an additional requirement for applicants of the Veterans Tuition Gap Program to complete the Free Application for Federal Student Aid, with the ability to opt out due to financial and privacy concerns. In addition, the reference to "Regents (Board of)" is changed to "Higher Education (Utah Board of)." Further, there are several other technical changes, including the renumbering of paragraphs.

Fiscal Information

5. Provide an estimate and written explanation of the aggregate anticipated cost or savings to:
A) State budget:
Enactment of this amendment likely will not materially impact state revenue because the rule applies only to students who apply under the Veterans Tuition Gap Program.
B) Local governments:
Enactment of this amendment likely will not change the regulatory burden for persons other than small businesses, non-small businesses, state, or local government entities because the rule applies only to students who apply under the Veterans Tuition Gap Program.
C) Small businesses ("small business" means a business employing 1-49 persons):

Enactment of this amendment likely will not result in direct expenditures from tax or fee changes for small businesses because the rule does not apply to or affect small businesses.

D) Non-small businesses ("non-small business" means a business employing 50 or more persons):

Enactment of this amendment likely will not result in direct expenditures from tax or fee changes for non-small businesses because the rule does not apply to or affect non-small businesses.

E) Persons other than small businesses, non-small businesses, state, or local government entities ("person" means any individual, partnership, corporation, association, governmental entity, or public or private organization of any character other than an **agency**):

Enactment of this amendment likely will not change the regulatory burden for persons other than small businesses, non-small businesses, state, or local government entities because the rule applies only to students who apply under the Veterans Tuition Gap Program.

F) Compliance costs for affected persons (How much will it cost an impacted entity to adhere to this rule or its changes?):

There are no compliance costs for affected persons since the Veterans Tuition Gap Program is voluntary.

G) Comments by the department head on the fiscal impact this rule may have on businesses (Include the name and title of the department head):

The rule affects the Veterans Tuition Gap Program that is administered by Utah Higher Education Assistance Authority and has no fiscal impact on businesses.

6. A) Regulatory Impact Summary Table (This table only includes fiscal impacts that could be measured. If there are inestimable fiscal impacts, they will not be included in this table. Inestimable impacts will be included in narratives above.)

Regulatory Impact Table			
Fiscal Cost	FY2022	FY2023	FY2024
State Government	\$0	\$0	\$0
Local Governments	\$0	\$0	\$0
Small Businesses	\$0	\$0	\$0
Non-Small Businesses	\$0	\$0	\$0
Other Persons	\$0	\$0	\$0
Total Fiscal Cost	\$0	\$0	\$0
Fiscal Benefits			
State Government	\$0	\$0	\$0
Local Governments	\$0	\$0	\$0
Small Businesses	\$0	\$0	\$0
Non-Small Businesses	\$0	\$0	\$0
Other Persons	\$0	\$0	\$0
Total Fiscal Benefits	\$0	\$0	\$0
Net Fiscal Benefits	\$0	\$0	\$0

B) Department head approval of regulatory impact analysis:

The Commissioner of Higher Education, David R. Woolstenhulme, has reviewed and approved this fiscal analysis.

Citation Information

7. Provide citations to the statutory authority for the rule. If there is also a federal requirement for the rule, provide a citation to that requirement:

Subsection 53B-13b-104(3)(c)		

Incorporations by Reference Information

(If this rule incorporates more than two items by reference, please include additional tables.)

8. A) This rule adds, updates, or removes the following title of materials incorporated by references (a copy of materials incorporated by reference must be submitted to the Office of Administrative Rules; *if none, leave blank*):

	First Incorporation
Official Title of Materials Incorporated (from title page)	
Publisher	
Date Issued	
Issue, or version	

B) This rule adds, updates, or removes the following title of materials incorporated by references (a copy of materials incorporated by reference must be submitted to the Office of Administrative Rules; *if none, leave blank*):

	Second Incorporation
Official Title of Materials Incorporated (from title page)	
Publisher	
Date Issued	
Issue, or version	

Public Notice Information

9. The public may submit written or oral comments to the agency identified in box 1. (The public may also request a hearing by submitting a written request to the agency. See Section 63G-3-302 and Rule R15-1 for more information.)

A) Comments will be accepted until (mm/dd/yyyy): 08/02/2021

B) A public hearing (optional) will be held:

On (mm/dd/yyyy):	At (hh:mm AM/PM):	At (place):

10. This rule change MAY become effective on (mm/dd/yyyy): 08/09/2021

NOTE: The date above is the date the agency anticipates making the rule or its changes effective. It is NOT the effective date. To make this rule effective, the agency must submit a Notice of Effective Date to the Office of Administrative Rules on or before the date designated in Box 10.

Agency Authorization Information

To the agency: Information requested on this form is required by Sections 63G-3-301, 302, 303, and 402. Incomplete forms will be returned to the agency for completion, possibly delaying publication in the *Utah State Bulletin* and delaying the first possible effective date.

Agency head or designee, and title:	Kevin V. Olsen, Designee and Assistant Attorney General	Date (mm/dd/yyyy):	06/03/2021
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R765. [Regents]Higher Education (Utah Board of), Administration.

R765-611. Veterans Tuition Gap Program.

R765-611-1. Purpose.

The purpose of this rule is to [To]provide [Board of Regents ("the Board") policy]the rules and procedures for implementing [the]Title 53B, Chapter 13b, Veterans Tuition Gap Program Act.[, Utah Code Title 53B, Chapter 13b, enacted in S.B. 16 by the 2014 General Session of the Utah Legislature and amended by S.B. 35 of the 2017 General Session of the Utah Legislature.]

R765-611-2. [References]Authority.

This rule is authorized by Subsection 53B-13b-104(3)(c). [2.1. Utah Code Section 68-3-12.5 (Definition of Veteran)
2.2. Utah Code Section 53B-8-106 (Resident tuition Requirements Rules)]

~~2.3. Utah Code Section 53B-8-102 (Definition of Resident Student)~~

~~2.4. Utah Code Section 53B-13b-101 to 104 (Veterans Tuition Gap Program Act)~~

~~2.5. Policy and Procedures R512, Determination of Resident Status]~~

R765-611-3. ~~[Effective Date]~~Definitions.

~~(1) “Board” means the Utah Board of Higher Education.~~

~~(2) “Eligible institution” means a higher education institution that grants baccalaureate degrees and is:~~

~~(a) a public institution of higher education described in Subsection 53B-2-101(1); or~~

~~(b) a private, nonprofit, postsecondary institution that is:~~

~~(i) recognized by the Internal Revenue Service or the state;~~

~~(ii) located within the state; and~~

~~(iii) accredited by an accrediting organization recognized by the U.S. Department of Education.~~

~~(3) “Eligible student” means a student attending an eligible institution who:~~

~~(a) is a resident student of the state as established under Section 53B-8-102 and Board Policy R512 or exempt from paying the nonresident portion of total tuition under Section 53B-8-106;~~

~~(b) is a veteran as defined by Section 68-3-12.5;~~

~~(c) is unconditionally admitted and currently enrolled in an eligible program leading to a bachelor's degree at an eligible institution;~~

~~(d) is maintaining satisfactory academic progress, as defined by the institution, toward the degree in which enrolled;~~

~~(e) has exhausted the federal benefit under any veterans educational assistance program or such benefits are unavailable;~~

~~(f) has not completed a bachelor's degree;~~

~~(g) is in the final year of the student’s academic baccalaureate program; and~~

~~(h) has completed the FAFSA to the extent that it will benefit the student’s ability to maximize financial aid opportunities, except that the student may opt out of this requirement due to:~~

~~(i) financial ineligibility for any potential grant or other financial aid;~~

~~(ii) personal privacy concerns; or~~

~~(iii) advice of the institution based on its assessment of the factors that may impact the student’s ability to access maximum financial aid opportunities.~~

~~(4) “FAFSA” means the financial reporting form known as Free Application for Federal Student Aid that is administered by the U.S. Department of Education to determine the need and eligibility of a higher education student for financial aid.~~

~~(5) “Institutional Participation agreement” means a written agreement between the program administrator and an eligible institution that is needed for the eligible institution to participate in VeT Gap.~~

~~(6) “Program administrator” means the Associate Commissioner for Student Financial Aid, or a person designated in a formal delegation of authority by the Associate Commissioner, under executive direction of the Commissioner of Higher Education.~~

~~(7) “VeT Gap” means Veterans Tuition Gap Program.[These policies and procedures are effective July 1, 2017.]~~

R765-611-4. ~~[Policy]~~Program Description and Length of Award Year.

~~[4.1. Program Description: The Veterans Tuition Gap Program (1) VeT Gap] is a [S]state supplement grant to provide tuition assistance for veterans who are attending institutions of higher education in Utah and whose benefits under the [F]federal program have been exhausted or are not available. This program is be only available to [higher education]eligible institutions that grant baccalaureate degrees.~~

~~[4.2.](2) [Award Year:]The award year for VeT Gap is the twelve-month period coinciding with the State fiscal year beginning July 1 and ending June 30.~~

~~[4.3. Institutions Eligible to Participate: Eligible institutions include those located within the State of Utah which are accredited by a regional or national accrediting organization recognized by the Board]~~

~~[4.4. Students Eligible to Participate: To be eligible for assistance from VeT Gap funds, a student must:~~

~~4.4.1. be a resident student of the State of Utah as established under Utah Code Section 53B-8-102 and~~

Board Policy R512 or exempt from paying the nonresident portion of total tuition under Utah Code Section 53B-8-106; and

— 4.4.2. be a veteran as defined by Utah Code Section 68-3-12.5; and

— 4.4.3. be unconditionally admitted and currently enrolled in an eligible program leading to a bachelor's degree at an eligible institution; and

— 4.4.4. be maintaining satisfactory academic progress, as defined by the institution, toward the degree in which enrolled; and

— 4.4.5. has exhausted the ~~[F]~~ federal benefit under any veterans educational assistance program or such benefits are unavailable; and

— 4.4.6. has not completed a bachelor's degree; and

— 4.4.7. be in the final year of his or her academic baccalaureate program.]

[4.5.](3) ~~[Length of Award Period.]~~An ~~[qualifying military veteran]~~eligible student may receive a ~~[program]~~VeT Gap grant until the earlier of the following occurs:

[4.5.1.](a) the ~~[qualifying military veteran]~~eligible student completes the requirements for a bachelor's degree; or

[4.5.2.](b) 12 months from the beginning of the initial academic term for which the ~~[qualifying military veteran]~~eligible student receives an initial program grant.

[4.6. Program Administrator: The program administrator for the VeT Gap is the Associate Commissioner for Student Financial Aid, or a person designated in a formal delegation of authority by the Associate Commissioner, under executive direction of the Commissioner of Higher Education.]

[4.7. Availability of Funds for the Program:]**R765-611-5. Availability of Program Funds.**

(1) Funds available for VeT Gap allocations to eligible institutions may come from specifically earmarked ~~[S]~~state appropriations, or from other sources such as private contributions. ~~[Amounts available for allocations]~~An eligible institution's ability to participate in VeT Gap shall be determined each year ~~[shall be allocated]~~as follows:

[4.8. Allocation of Program Funds to Institutions]

[4.8.1.](a) Annually, ~~[the participating institution will provide the following required data, for the most recently completed academic year,]~~by March 1st~~[-].~~~~[F]~~the director of financial aid of an eligible institution, in consultation with the institution's veterans affairs officer, ~~[will]~~shall demonstrate intention to continue participation in VeT Gap by submitting to the program administrator a certification, subject to audit, of the total number of veterans who were resident students of the ~~[S]~~state ~~[of Utah]~~under ~~[Utah Code]~~Section 53B-8-102 and Board Policy R512 who have graduated from the institution with a baccalaureate degree in the most recently completed academic year.

[4.8.2.](b) Failure to submit the certification required in [4.8.1]Subsection (1)(a) by the requested date shall constitute[s] an automatic decision by ~~[an]~~the eligible institution to not ~~[to]~~participate in the program for the next fiscal year.

R765-611-6. Allocation of Program Funds to Eligible Institutions.

[4.8.3.](1) Allocation of program funds to ~~[participating]~~an eligible institution[s] ~~[will]~~shall be based on the proportion of the ~~[total number of an]~~institution's Utah resident students who are veterans who graduated with a baccalaureate degree in the most recently completed academic year when compared to ~~[and the proportion of each participating institution's number of those students to]~~the total population of such students in each of the other eligible institutions that are participating in VeT Gap that year. For example~~[-]~~, [4.8.3.1. A. a ~~participating]~~a particular eligible institution's number of Utah resident students who are veterans and graduated with a baccalaureate degree during the most recently completed academic year ~~[÷]~~divided by the ~~[Total]~~total number of Utah resident students who are veterans and graduated from ~~[all]~~each of the other participating eligible institutions with a baccalaureate degree during the most recently completed academic year ~~[= %]~~equals the percent of VeT Gap funds allocated to ~~[the participating]~~that particular eligible institution.

[4.8.4.](2) The program administrator ~~[will]~~shall send official notification of each participating eligible institution's allocation to the institution's director of financial aid each fiscal year.

[4.8.5. The program administrator will send a blank copy of the format for the institutional VeT Gap

performance report, to be submitted within 30 days of the end of the applicable fiscal year, to the director of financial aid of each participating institution each fiscal year.]

~~[4.9. Institutional Participation Agreement:]~~ **R765-611-7. Institutional Participation Agreement.**

Each participating eligible institution ~~[will]~~shall enter into an ~~[written]~~institutional participation agreement with the program administrator or assigned designee and agree~~[ing]~~ to abide by the program ~~[policies]~~rules, accept and disburse funds per program rules, ~~[provide the required report each year,]~~and retain documentation for the program to support the awards and actions taken. ~~[By accepting the funds, the participating eligible institution shall agree[s] to the following terms and conditions:]~~

~~[4.9.1. Use of Program Funds Received by the Institution]~~ **R765-611-8. Use of Program Funds Received by an Eligible Institution.**

~~[4.9.1.1.]~~(1) ~~[The]~~An eligible institution may at its discretion place up to, but in no case more than, 3.0% of the total amount of program funds allocated to it for the award year in a budget for student financial aid administrative expenses of the institution.

(2) If an eligible institution determines that it cannot use any portion of its VeT Gap allocation in an award year, the institution may return that portion of its allocation to the program administrator and the program administrator may redistribute the returned funds to other eligible institutions that it determines have unmet needs for that same award year.

~~[4.9.1.2.]~~(3) ~~[The]~~An eligible institution may not carry forward or carry back from one fiscal year to another any of its VeT Gap allocation for a fiscal year. Any unused funds ~~[will]~~shall be returned to the program administrator as directed. Returned funds ~~[will]~~shall be re[-]distributed to eligible institutions as regular VeT Gap allocations for disbursement the next award year.

~~[4.9.1.3.]~~(4) ~~[The]~~An eligible institution may establish processes to determine the distribution of funds to students so long as it does so in accordance with the provisions established in this ~~[policy]~~rule.

~~[4.9.2. Determination of Awards to Eligible Students]~~ **R765-611-9. Determination of Awards to Eligible Students.**

~~[4.9.2.1.]~~(1) Student cost of attendance ~~[budgets]~~shall be established by the eligible institution, in accordance with 20 U.S.C. Sec. 1087[~~H~~][~~II~~] [~~(2010)~~], for specific student categories authorized in the ~~[F]~~federal regulations, and providing for the total of costs payable to the institution plus other direct educational expenses, transportation and living expenses.

~~[4.9.2.2. The total amount of any VeT Gap funds awarded to an eligible student in an academic year will not exceed the amount of tuition (not fees) for that academic year and may be impacted by the following:~~

~~—— (a) An eligible student whose period of enrollment is less than the normally expected period of enrollment within the award year (such as two semesters, three quarters, nine months, or 900 clock hours) will be awarded an amount in proportion to the normally expected period of enrollment represented by the term, or terms, e.g. semester or quarter), for which the student is enrolled; or~~

~~—— (b) The minimum student award amount may be the balance of funds remaining in the eligible institution's allocation for the award year in the case that the previous eligible student receiving a VeT Gap award for the year reduced the total available funds to an amount less than that for which an individual qualified.]~~(2) An eligible student who receives a program grant may only use the grant toward tuition, fees and books at an eligible institution.

~~qualified.]~~(2) An eligible student who receives a program grant may only use the grant toward tuition, fees and books at an eligible institution.

~~[4.9.2.3.]~~(3) VeT Gap funds ~~[will]~~shall be awarded and packaged on an annual award year basis unless the remaining period of enrollment until completion of the academic program is less than one award year. Funds ~~[will]~~shall be paid one quarter or semester at a time ~~[€]or in thirds, if applicable to some other enrollment basis such as total months or total clock hours[€]~~, contingent upon the student's maintaining satisfactory progress as defined by the institution in published policies or rules.

~~[4.9.2.4.]~~(4) ~~[All]~~Each award[s] under the program ~~[will]~~shall be made in accordance with the non-discrimination requirements of 34 C.F.R. Part 100[~~(2000)~~].

~~[4.9.2.5.](5)~~ Each eligible ~~[S]~~student[s] receiving financial aid under the program ~~[will]~~shall be required to agree in writing to use the funds received for expenses covered in the student's cost of attendance budget. ~~[(a)]~~The student's signature on the ~~[Free Application for Federal Student Aid]~~FAFSA shall satisfy~~[ies]~~ this requirement.

~~[(b)](6)~~ If the eligible institution determines, after opportunity for a hearing on appeal according to established institutional procedures, that an eligible student used VeT Gap funds for other purposes, the institution ~~[will]~~shall disqualify the student from VeT Gap eligibility beginning with the quarter, semester or other defined enrollment period after the one in which the determination is made.

~~[4.9.2.6.](7)~~ ~~[In no case will the]~~An eligible institution may not initially award program funds in amounts which, with Federal Direct, Federal Direct PLUS ~~[and/]~~or Perkins Loans ~~[and]~~or other financial aid from any source, both need and merit-based, and with expected family contributions, exceed the cost of attendance for the student at the institution for the award year.

~~[4.9.2.7.](8)~~ If, after the eligible student's financial aid has been packaged and awarded, the student later receives other financial assistance, such as, ~~[(for example, merit or program-based scholarship aid)]~~or the student's cost of attendance budget changes, resulting in a later over-award of more than \$300, the eligible institution ~~[will]~~shall appropriately reduce the amount of financial aid disbursed to the student so that the total does not exceed the cost of attendance.

~~[4.9.3. Reports: The institution will submit an annual report within 30 days after completion of the award year, providing information on individual awards and such other program relevant information as the Board may reasonably require.]~~

R765-611-10. Records, Retention and Cooperation in Program Reviews.

~~[4.9.4. Records Retention and Cooperation in Program Reviews:]~~The eligible institution ~~[will]~~shall cooperate with the program administrator in providing records and information requested for any scheduled audits or program reviews, and ~~[will]~~shall maintain records substantiating its compliance with all terms of the institutional participation agreement for three years after the end of the award year, or until a program review has been completed and any exceptions raised in the review have been resolved, whichever occurs first. If at the end of the three-year retention period, an audit or program review exception is pending resolution, the institution ~~[will]~~shall retain records for the award year involved until the exception has been resolved.

R765-611-11. FAFSA Training.

To assist eligible students with the FAFSA requirement, each institution shall ensure that:

(1) each institution advisor encourages, to the extent practicable, each eligible student to annually complete the FAFSA; and

(2) the staff and faculty who advise eligible students on financial aid are properly trained on the benefits of completing the FAFSA.

KEY: financial aid, higher education, veterans benefits

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