



UTAH SYSTEM OF  
HIGHER EDUCATION

# MEMORANDUM

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September 14, 2022

## Annual Institutional Residences Expense Report

Board Policy R207, *Institutional Residences for Colleges and Universities in the Utah System of Higher Education*, requires USHE institutions to submit an annual report summarizing the actual and budgeted expenses, as approved by the institution's respective board of trustees, for institutional residences.

The Board has asked for an annual report summarizing the actual and budgeted expenses associated with institutional residences, including maintenance costs, custodial and domestic assistance, and insurance.

This report is used to inform the Board about institutional residence expenditures and help Boards of trustees and institutions monitor and maintain appropriate internal controls, ensure that institutional residence budgets and expenses are reviewed and approved annually, and provide transparency regarding the facility's operation and maintenance costs.

The attached report summarizes each institutional residence's approved budget and expenditures for the past three fiscal years. Footnotes have been added to describe any significant change from prior years, any significant variances between the budgeted and actual expenditures, and any significant capital improvements to the residence.

### **Commissioner's Recommendation**

This is an information item only; no action is required.

### **Attachment**

**Utah System of Higher Education**  
***Institutional Residences Expense Report***  
***FY 2020-2023***

	2019-20		2020-21		2021-22		2022-23	Source of Funds	Square Footage
	Budget	Actual	Budget	Actual	Budget	Actual	Budget		
UofU	\$ 71,400	\$ 62,549	\$ 76,350	\$ 61,705	\$ 79,800	\$ 68,338	\$ 85,400	Discretionary	8,807
USU	\$ 72,000	\$ 99,079	\$ 72,000	\$ 36,988	\$ 72,000	\$ 36,772	\$ 72,000	E&G	12,403
WSU <sup>1</sup>	\$ 28,300	\$ 22,780	\$ 29,150	\$ 22,166	\$ 29,200	\$ 22,168	\$ 29,200	E&G	-
SUU <sup>2</sup>	\$ 490,500	\$ 589,159	\$ 6,300	\$ 6,303	\$ 21,900	\$ 6,986	\$ 12,300	E&G, Discretionary	6,692
Snow	\$ 59,052	\$ 83,051	\$ 11,400	\$ 14,819	\$ 11,400	\$ 12,488	\$ 11,400	E&G, Discretionary	6,128
UT	\$ 23,500	\$ 18,636	\$ 27,500	\$ 38,221	\$ 42,000	\$ 26,230	\$ 52,500	E&G, Auxiliary	5,246
UVU <sup>1</sup>	\$ 21,300	\$ 21,300	\$ 21,300	\$ 21,300	\$ 21,300	\$ 36,000	\$ 48,000	E&G	-
SLCC <sup>1</sup>	\$ 21,300	\$ 21,300	\$ 21,300	\$ 21,300	\$ 21,300	\$ 21,300	\$ 21,300	Discretionary	-

Board Policy R207 provides for institutional coverage of expenses for maintenance, repair, utilities, insurance, and domestic assistance serving institutional purposes. Policy requires annual reports for the previous year's actual expenses and the current year's budget, as summarized in the table above.

<sup>1</sup>WSU, UVU, SLCC - amounts reflect housing allowance and institutional functions.

<sup>2</sup>SUU - remodel of newly purchased home during FY19 and FY20 with \$320,000 for construction and \$130,000 for landscaping using discretionary funds; remodel of current residence to Child & Family Development Center funded from private donations. Minimal costs for FY21 as home remodel was completed in FY20.

Technical Colleges do not have institutional residences nor do Presidents receive a housing allowance.