



**DRAFT MINUTES SUBJECT TO APPROVAL BY THE BOARD AT THE MARCH BOARD MEETING**

**Utah Board of Higher Education  
Utah System of Higher Education  
Thursday, November 30, 2023**

**COMMITTEE OF THE WHOLE  
MINUTES**

**Board Members Present**

Amanda Covington, Chair  
Steve Neeleman, Vice Chair  
Javier Chávez, Jr.  
Jon Cox  
Sharon Eubank  
Danny Ipson  
Aaron Skonnard  
Cydni Tetro

**Board Members Absent**

Tina Marriott Larson

**Office of the Commissioner**

Geoff Landward, Interim Commissioner  
Nate Talley, Deputy Commissioner and CFO  
Alison Adams, General Counsel  
Russ Galt, Senior Assistant Commissioner for Tech Education Finance  
Carrie Mayne, Chief Economist  
Loreen Olney, Administrative Assistant  
Brian Shuppy, Senior Assistant Commissioner for Budget and Planning  
Melissa Van Hien, Office Manager / Executive Assistant to the Commissioner

**Institutional Presidents Present**

Mindy Benson, Southern Utah University  
Darin Brush, Davis Technical College  
Chad Campbell, Bridgerland Technical College  
Elizabeth Cantwell, Utah State University  
Clay Christensen, Mountainland Technical College  
Paul Hacking, Tooele Technical College  
Deneece Huftalin, Salt Lake Community College  
Stacey McIff, Snow College

Brad Mortensen, Weber State University  
Jordan Rushton, Dixie Technical College  
Jim Taggart, Ogden-Weber Technical College  
Astrid Tuminez, Utah Valley University  
Aaron Weight, Uintah Basin Technical College  
Richard Williams, Utah Tech University  
Brennan Wood, Southwest Technical College

**Other Guests**

John Dougall, Utah State Auditor  
Japheth McGee, Zions Bank  
Val Peterson, Vice President for Administration/Strategic Relations, Utah Valley University  
Wayne Vaught, Provost/Senior Vice President for Academic Affairs, Utah Valley University

Chair Covington called the meeting to order at 5:37 p.m.

## Committee of the Whole

### *Presentation & Discussion of Institution Tuition and Fees Analysis*

Nate Talley presented a review of the tuition and fee-setting process. Interim Commissioner Landward shared the history around the tuition setting process with the merging of the system. He further explained the process the Commissioner's office is taking to train trustees and vet materials received from institutions before the requests are presented to the Board. **Board Member Ipson motioned to approve and direct the Commissioner to distribute the 2024-25 Institutional Board of Trustees Tuition & Fee Setting Guidance, with an emphasis on fiscal prudence. Board member Cox seconded the motion, and the Board members in attendance voted unanimously in favor. The motion passed.**

### *Policy R522 Amendments*

Nate Talley presented the agenda materials as outlined and reviewed the proposed amendments. Based on a discussion in the Council of Presidents, the current November 29 deadline to submit annual goals could put some pressure on institutions in case we don't have a consensus on what the actual data looks like. They agreed to move the deadline to one week after consensus around the actual numbers. **Chair Covington moved to approve the proposed amendments to R522, Annual Performance Goal Setting and Funding Determination, with the adjustment to the November 29 deadline being one week after there is consensus around the actual numbers. Board member Tetro seconded the motion, and the Board members in attendance voted unanimously in favor. The motion passed.**

### *Academic Year 2022-23 Institution Performance Goal Evaluation*

Nate Talley presented as outlined in the agenda materials. There was a discussion amongst the Board members and presidents regarding the performance goals and access. Nate reviewed timely completion measures. They discussed using one-time funding to help change the trajectory and reviewed high-yield performance by institution. Nate noted an issue with program alignment, and we will continue to work on that. **Vice Chair Neeleman motioned to approve the proposed performance funding distributions for the 2023 General Session ongoing appropriations to degree-granting institutions and the Board requested \$30 million in new performance funding in FY 2025. Board member Tetro seconded the motion, and the Board members in attendance voted unanimously in favor. The motion passed.**

### *Academic Year 2023-24 Institution Performance Goal Setting*

Nate presented the agenda materials as outlined and reviewed the goals. There was a discussion on how to set annual goals to meet the five-year goals for access. Nate reviewed goals for timely completion and high-yield. **Board Member Ipson motioned to adopt the proposed performance funding goals for the academic year 2023-24. Board member Skonnard seconded the motion, and the Board members in attendance voted unanimously in favor. The motion passed.**

### *FY 2024-2025 Prioritization of External Requests for Appropriation*

Nate presented, as outlined in the agenda materials. **Chair Covington motioned to adopt the 2024 General Session external requests for appropriations in the order prioritized by the Board. Board member Cox seconded the motion, and the Board members in attendance voted unanimously in favor. The motion passed.**

*Shared Services Update*

Nate provided an update on Shared Services. There was a discussion about the RFP process and the benefits and drawbacks of shared services. **Vice Chair Neeleman moved to support and approve the proposed expansion of shared services in the areas of commercialization, Title IX, information technology, and benefits/payroll. Board member Tetro seconded the motion, and the Board members in attendance voted unanimously in favor. The motion passed.**

**Board member Tetro motioned to go into closed session for the purposes of discussing the character, professional competence, or physical or mental health of an individual. Board member Eubank seconded the motion, and the Board members in attendance voted unanimously in favor. The motion passed.**

**Closed Session**

**Board member Skonnard moved to adjourn. Chair Covington seconded the motion. The Board members in attendance voted unanimously in favor. The motion passed.**

The meeting adjourned at 9:29 p.m.

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Geoffrey Landward, Secretary

Date Approved:

DRAFT