



Utah System of Technical Colleges  
Board of Trustees – Executive Committee Meeting  
October 29, 2019 – 7:30 am to 8:00 am  
Via Conference Call  
310 South Main #1250, Salt Lake City, UT 84101  
801-341-6000

## MINUTES

Executive Committee Present:

Steve Moore, Chair – Ogden-Weber Technical College  
Aaron Osmond – Vice-Chair, Information Technology  
Chuck Taylor – Southwest Technical College  
Brad Tanner – Non-Union Trade

Executive Committee Members Excused:

Susan Johnson – Manufacturing

Other Board of Trustees Members Present:

Jera L. Bailey – Healthcare

UTech Administration:

Jared Haines – Interim Commissioner of  
Technical Education  
Kim Ziebarth – Associate Commissioner for  
Academic and Student Affairs  
Zachary Barrus - Assistant Commissioner for  
Data and Institutional Research



# MINUTES OF MEETING

## UTAH SYSTEM OF TECHNICAL COLLEGES

### BOARD EXECUTIVE COMMITTEE MEETING

October 29, 2019

The meeting was called to order at 7:32 am by Chair Steve Moore

1. Welcome and Roll Call by Chair Steve Moore
  - Steve Moore, Chair – yes
  - Aaron Osmond – yes
  - Brad Tanner – yes
  - Chuck Taylor – yes
  - Susan Johnson – excused
2. Chair Moore indicated that the purpose of this meeting is to approve the FY2019 UTech Annual Report. He thanked the staff, presidents, and all involved in the preparation of this report with special thanks to Assistant Commissioner Zachary Barrus.
  - Assistant Commissioner Barrus reminded Trustees that at the Board of Trustees meeting on September 19, 2019, the Board authorized the Executive Committee to approve the FY2019 UTech Annual Report in a future meeting to be held *before* October 31, 2019, which is the statutory deadline to submit it to the Education Interim Committee.

Assistant Commissioner Barrus pointed out that the report is shorter than previous years but complies with all the statutory requirements: tuition, secondary student access to the technical colleges, employment and outcomes, wage outcomes among the graduates, board recommendations for career and technical education in the State of Utah, and performance-based funding with the metrics established in statute.

The 10-year strategic goals established in 2017 are:

Goal #1: Provide every student the opportunity to obtain quality career and technical education resulting in a postsecondary credential.

Goal # 2: Meet critical economic and employer needs; and

Goal # 3: Improve internal efficiencies.

Assistant Commissioner Barrus noted that the data is preliminary pending updates through the end of December. At that time, the report will be updated.

- Trustee Brad Tanner asked if there were any specific points that Assistant Commissioner Barrus wanted to present to the Executive Committee. Assistant Commissioner Barrus highlighted the following:
  1. On page 10, “Student Employment and Wage Outcomes” (with data annual match from DWS), the student medium wage pre and post-graduation increased by 22%.
  2. The first graphic on page 10, shows the Custom Fit Appropriations & Direct Training Costs. Colleges are using Custom Fit monies efficiently and providing more training to incumbent workers as well as stretching the appropriations funds event further.
  3. On page 8, “Performance-based Funding,” funding available vs. funding awarded.

The Custom Fit graph on page 10, was discussed by the Executive Committee and UTech administration, and as a result, Assistant Commissioner Barrus will add an explanation for “Custom Fit Appropriations” (state appropriations, direct training cost, and appropriations plus company contributions).

- Chair Moore noted that the 72% “Placement Rate” (page 4) is lower than in previous years. Assistant Commissioner Barrus explained that after the placement follow-up is completed, the percentage will be between 80 to 90% for the December update. Assistant Commissioner Barrus will also include an explanation on this graph.
- Chair Moore also asked for a clarification on page 6, “...correlation between graduation rates and awards per FTE and the metric being extraneous.” Assistant Commissioner Barrus explained the difficulty of benchmark due to the length of programs. Commissioner Haines recommended a future conversation with Senator Ann Millner regarding this requirement.
- Chair Moore requested clarification on the graph “High Demand Graduation Rates” (page 6). Assistant Commissioner Barrus explained that the data reflected additional programs that qualified when the definition of “high-demand” was broadened.

Commissioner Haines expressed his appreciation to Assistant Commissioner Barrus for the thorough job he had done with the annual report and putting all the information and data in a meaningful way. Chair Moore seconded it from the Board of Trustees.

Chair Moore requested a motion to approve the FY2019 UTech Annual Report with the adjustment and revisions discussed today.

**Motion:** Trustee Chuck Taylor

**Seconded:** Trustee Brad Tanner

**Voting:** Unanimous

Adjournment: Chair Moore requested a motion to adjourn the meeting.

**Motion:** Trustee Chuck Taylor

Meeting adjourned at 8:05 am