

**MINUTES OF MEETING  
UTAH STATE BOARD OF REGENTS  
UTAH STATE UNIVERSITY  
September 1-2, 1999**

**Regents Present**

Charles E. Johnson, Chair  
Aileen H. Clyde, Vice Chair  
Jerry C. Atkin  
Pamela J. Atkinson  
Brian D. Brown  
David J. Grant  
Larzette G. Hale  
L. Brent Hoggan  
James S. Jardine  
Michael R. Jensen  
David J. Jordan  
E. George Mantes  
Winn L. Richards  
Paul S. Rogers  
Maria Sweeten

**Regents Excused**

Kenneth G. Anderton  
Karen H. Huntsman  
Evelyn B. Lee  
Jay B. Taggart  
Dale O Zabriskie

**Office of the Commissioner**

Cecelia H. Foxley, Commissioner of Higher Education  
Michael A. Petersen, Associate Commissioner for Academic Affairs  
Norm Tarbox, Assistant Commissioner for Finance and Facilities  
Joyce Cottrell, Executive Secretary  
David R. Colvin, Academic Affairs Planning & Assessment Officer  
Linda Fife, Director of Academic Programs  
Jerry H. Fullmer, Director of Information Systems  
Angie Loving, Program/Fiscal Officer  
Edith Mitko, Director of Student Services and Minority Affairs  
Whitney J. Pugh, Budget Analyst and Personnel Officer  
Courtney White, Research Analyst  
Bradley A. Winn, Assistant Commissioner for Academic Affairs  
Gary S. Wixom, Assistant Commissioner for Applied Technology Education and Extended Programs

**INSTITUTIONAL REPRESENTATIVES**

**University of Utah**

J. Bernard Machen, President  
Michael B. Benson, Special Assistant to the President

**Utah State University**

George H. Emert, President  
G. Jay Gogue, Provost  
Fred R. Hunsaker, Vice President for Administrative Affairs  
Lynn E. Janes, Associate Vice President for Administrative Affairs

Lee H. Burke, Assistant to the President for Government Relations  
Brian J. Andersen, Assistant Director, Facilities Operations  
David Cowley, Manager, Space Management  
Richard W. Jacobs, Budget Director  
Stanley Kane, Architectural Project Coordinator, Campus Planning and Engineering  
Joyce A. Kinkead, Associate Dean, College of Humanities  
Wendell Morse, Director, Campus Planning and Engineering  
Jay L. Nielson Assistant Director, Campus Planning and Engineering  
Joe Vande Merwe, Assistant Director, Budget Office

Weber State University

Paul H. Thompson, President  
Carol Gaskill, Director of Budget and Institutional Research

Southern Utah University

Steven D. Bennion, President  
D. Ray Reutzel, Provost  
Sterling R. Church, Vice President for Student Activities  
Michael D. Richards, Associate Provost  
Gregory L. Stauffer, Vice President for Administrative Services

Snow College

Gerald J. Day, President  
Larry J. Christensen, Vice President for Administrative Services

Dixie College

Robert C. Huddleston, President  
William D. Fowler, Vice President for Student Services

College of Eastern Utah

Grace S. Jones, President  
Charles Foust, Vice President of Academic Affairs  
Raelene Allred, Vice President of Finance and Administrative Services  
Karen Bliss, Dean of Institutional Advancement  
Gail Glover, Dean of Administrative Services, San Juan Campus  
Brad King, Dean of Students

Utah Valley State College

Kerry D. Romesburg, President  
Lucille T. Stoddard, Vice President for Academic Affairs  
Douglas E. Warner, Executive Director, Budgets/Management Studies  
Linda L. Makin, Director of Budgets

Salt Lake Community College

Frank W. Budd, President  
Richard M. Rhodes, Vice President of Administrative Services  
Judd D. Morgan, Vice President of Student Services  
Rand A. Johnson, Assistant to the President

Representatives of the Press

Joel Campbell, Deseret News  
Matt Canham, Daily Utah Chronicle  
Hilary Groutage, Salt Lake Tribune  
Tracie Sullivan, The Spectrum

Others Present

Shannon Bittler, SBE-SBR Joint Liaison Committee  
Boyd Garriott, Office of the Legislative Fiscal Analyst  
Debra Headden, Office of the Legislative Fiscal Analyst  
John Massey, Legislative Fiscal Analyst  
Brad Mortensen, Governor's Office of Planning and Budget

September 1, 1999

Chair Charles Johnson called the meeting to order at 9:10 a.m. and established the presence of a quorum. He thanked President George Emert for hosting the Regents on the USU campus. President Emert welcomed the group to Logan.

#### Announcements

Commissioner Foxley expressed condolences on behalf of the Board of Regents and Office of the Commissioner to Doug Warner and his family upon the recent death of Doug's son-in-law in an automobile accident.

The Commissioner announced that Dr. Brad Winn had accepted a vice presidency at Utah Valley State College, which he will begin in mid-September. She wished him well in his new assignment.

Dr. Foxley introduced Dr. Gary Wixom, the new Assistant Commissioner for Applied Technology Education and Extended Programs. Gary has held positions at both UVSC and CEU. She announced that Dr. Carol J. Berrey, most recently from Weber State University, had joined the Commissioner's staff as Director of Distance Education. Edith (Edie) Mitko, formerly of the SLCC Skills Center, is the new Director of Student Services and Minority Affairs.

Chair Johnson asked the Presidents to announce the new appointments at their institutions. President Romesburg announced that Brad Cook was the new Vice President for College Relations at UVSC. He welcomed him and Brad Winn to his staff. President Machen announced that the University of Utah had successfully recruited three new vice presidents. Lorris Betz is the Senior Vice President for Health Sciences and the School of Medicine, Barbara Snyder is the new Vice President for Student Services, and Fred Esplin is the Interim Vice President for University Relations.

#### 2000-2001 USHE Budget Hearings and Discussions

In introducing the 2000-2001 USHE budget hearings and discussions, Commissioner Foxley referred to the *Utah Foundation Research Report* which was in the Regents' folders. She referred to page 75, "Major Findings of the 1999 Report," paragraph 5 and called attention to the fact that higher education spending had declined by \$1.60 per \$1000 of personal income since 1991. The report discussed the boom in enrollment as funding has decreased, leaving the student to pick up the difference in increased tuition. Most of the state's funding is going to transportation and corrections, while higher education is taking the "biggest hit," with public education right behind. She stressed the importance of the need for the state to adequately fund higher education. It is time to invest in our human resources in order to remain competitive as a state.

Chair Johnson asked Assistant Commissioner Tarbox to briefly explain the budget process. Mr. Tarbox referred to the document in the Regents' folders entitled "USHE Operating Budget Request Process." He briefly discussed the statutory authority of the Board of Regents in establishing a budget. Assistant Commissioner Tarbox quoted excerpts from Section 53-B of the Utah Code, wherein the Legislature grants budgetary responsibilities to the Board of Regents, Governor and the Legislative Fiscal Analyst. Of those agencies closely associated with the Executive Branch, only the Board of Regents and the Board of Education have the authority to go to the Legislature and the Governor to make an appeal for funding.

Chair Johnson asked Assistant Commissioner Tarbox to report on the process for establishing tuition. Mr. Tarbox explained that the Regents must report to the Legislature how much additional revenue will be generated by tuition in the following fiscal year. Traditionally, the Tuition and Fees Subcommittee has made recommendations to the Board. The subcommittee tries to decide on an appropriate tuition for the USHE institutions, taking into consideration inflationary environments, the Consumer Price Index (CPI), regional tuition comparisons, and appropriate national comparisons, as well as the budgetary needs of the Utah System of Higher Education. After these figures have been weighed, a recommendation is made to the Board of Regents. This year, however, the subcommittee was asked not to make a recommendation, pending completion of the master planning process. Most subcommittee members favored a range of 1.5% to 3.0% increase.

President Emert noted that course fees are added by the institutions, totaling a significant amount of money. The course fees are not included in the tuition so the students' Pell Grant eligibility is impacted negatively. Sometimes students neglect to consider the impact of the course fees when they register for classes. This year tuition increases are expected to be higher nationally. Assistant Commissioner Tarbox said the subcommittee had not looked at expected increases, but only actual increases. They did consider the impact of course fees.

Chair Johnson reviewed the values which were established last year in the Regents' budgeting process: (1) flexibility, (2) accountability and outcomes, (3) differential between institutions, (4) efficiency and quality, (5) simplicity, and (6) formula funding. Assistant Commissioner Tarbox noted that Governor Leavitt was recommending no programmatic increases beyond such things as enrollment growth, case load increases, etc. Chair Johnson stated that Executive Appropriations had recommended that with all of the commitments which have already been made, we could expect very little funding increase this year.

The meeting dismissed to breakout groups at 10:45 a.m. and reconvened at 1:30 p.m.

### Reports of Breakout Groups

Group 1. Associate Commissioner Petersen noted that great attention had been paid to the presentations made by the institutions. It was helpful for the Regents to be able to understand the needs of the three institutions which made their presentations. The prevailing theme/priority was salary equity. Every institution expressed great concern and said they were moving to a level of urgency making it imperative to address and rectify the inequity in both faculty and staff salaries. The compelling issue at the University of Utah was technology and its relationship to the classroom and impact on PeopleSoft. SLCC's concern was staffing for the new Jordan Campus, the use of adjunct instructors, and their inability to properly staff programs and departments because of the lack of tenured faculty. Dixie needs to address staffing at the Hurricane Center and counseling offices. Dr. Petersen asked the three presidents to briefly identify their other institutional priorities.

University of Utah. President Machen said compensation was the overriding issue at the University. The technology problems are awesome. A significant problem is providing enough high technology resources to prepare graduates for the workforce. The state's refusal to help fund PeopleSoft has put the University in significant debt. The University is attempting to obtain federal funds to help address its needs in the health services field.

Salt Lake Community College. President Budd said salary equity was also SLCC's major issue. The college will be losing about \$571,000 which they have traditionally received from JTPA training monies or vocational rehabilitation offices. As a result of federal mandates this money is being diverted to other state agencies. SLCC has a critical need for money for vocational training. The start-up costs for the Jordan Campus are substantial. In addition, they need \$249,000 to replace money which was allocated to public education in the ATE area. The college has requested funding for ten new full-time faculty.

Dixie College. Vice President Rose thanked the Regents on the decision to create the Hurricane Center. There was much excitement at the recent ground-breaking. Eventually, Hurricane is projected to be the largest city in Washington County. Dixie's second priority was for program advisors.

Group 2. Assistant Commissioner Tarbox said a common theme across all three institutions in his group which transcended institutional budget priorities was salary equity for faculty and staff. Formula funding was also a priority. Weber's second priority was the Davis Campus. Snow's request focused on the Richfield Campus (Snow College South).

Utah State University. President Emert said their need was for O&M funds for new facilities. Faculty and staff equity, particularly for full professors and specific staff positions, was the institution's greatest priority. Advanced degrees in Information Technology were discussed. Institutions are trying to respond to the needs of the marketplace while the Governor is recommending no new programs. Also discussed was an online Ed.D. degree for K-12 teachers who need a doctorate for professional advancement. Rural Utah initiatives were identified as community concerns.

Weber State University. President Thompson indicated that salary was Weber's most critical need. Their second theme is meeting the needs of the Davis Campus. Weber needs funding for full-time faculty to offer programs in Davis County.

Snow College. President Day said his needs were faculty, faculty, faculty. The average faculty salary at Snow is \$34,500 per year, making it increasingly difficult to recruit and retain quality teachers. President Day said he was requesting funding for ten new faculty. Enrollment at Snow College South has exploded beyond original estimates. At their current funding level, that demand is being met with adjunct faculty, which is not acceptable.

Group 3. Assistant Commissioner Winn reported that considerable time had been spent discussing salary inequity in his group. Staff and faculty are paid 20% or more below comparable salary levels. President Bennion suggested a multi-year plan to try to accommodate the need for salary equity. SUU's second priority is access to masters programs in southern and southwestern Utah. Enrollment growth was UVSC's second key issue. Their limiting factor is space. CEU's concern was with the current funding mechanism based on FTE rather than head count. This is especially problematic when funding non-traditional students, especially in the non-instructional costs.

Southern Utah University. President Bennion said a competitive salary package is

vital. SUU faculty are 20% behind comparison groups, and staff are 24.4% behind their peers. Access to masters programs is SUU's second priority. A Master of Fine Arts degree in Arts Administration has already been approved, and a Master of Business Administration will soon be proposed. Many of the infrastructure needs do not receive funding.

Utah Valley State College. President Romesburg said salaries are UVSC's major concern. Their second concern is accommodating access and growth. UVSC is leasing facilities and acquiring donated facilities. They have also leased computer equipment on a multi-year lease in order to be Y2K compliant. The problem of the first year (2000) has been solved; however, this lease will place a burden on UVSC's budget.

College of Eastern Utah. President Jones thanked Assistant Commissioner Winn for capturing the major issues of the institutions in this discussion group. Compensation is also CEU's major issue, as it has been in past years. CEU has 250 full-time employees with health insurance. College administrators took the full 2.5% compensation increase plus an additional 2.31% from the operating budgets from all divisions and put the money into health insurance. No one at CEU received a salary increase this year. Compensation must be based on a new funding mechanism, based on the community college mission.

Chair Johnson urged the Regents and Presidents to approach the effort to increase salaries in a thoughtful fashion with precise facts. Commissioner Foxley said her staff would gather the documented evidence by position and build a multi-year plan, in cooperation with the Council of Presidents for presentation to the Regents in the October Board meeting.

Vice Chair Clyde pointed out that the system's integrity was at risk because of the challenges we have had in meeting higher education's needs. In order to be sure the students' high expectations are met, we need more and better advisement.

President Jones spoke of funding approaches. CEU has the smallest FTE enrollment in the system yet has the same head count as Snow College, with a million dollars difference in institutional budgets. Community colleges serving vast geographic areas must have more than one center, with counseling available at each location. Services must be duplicated in order to reach all students. President Jones suggested that the Regents look at a way of funding the community college and its mission equitably.

President Machen said he, too, was concerned about the system's viability under the current funding mechanism. A differential is essential between community colleges and universities. He distributed copies of a funding model which was originated with the Funding Mechanisms Task Force. Costs should include personnel and non-personnel items. The current model causes institutions to compete for students. The funding model should differentiate recruitment and counseling to advise students where they could and should be attending school. Properly funded, this might eliminate institutional "wish lists." The proposed model provides more flexibility at the institutional level and is more commonly used throughout the country.

Regent Jardine noted that, as a University of Utah trustee, he never knew which message the Regents wanted to be carried to the Legislature. We need to ensure that the Regents and Trustees are on the same bandwagon in achieving a salary initiative.

#### 2000-2001 Capital Development and Land Acquisitions Priorities

Assistant Commissioner Tarbox briefly reviewed the process of developing capital development and land acquisition priorities. Members of the Building Board, DFCM

staff and legislators on the Capital Facilities Appropriations Committee were visiting the USHE institutions throughout the day. Mr. Tarbox noted that President Huddleston was hosting the visitors to the Dixie campus and would be joining the Regents later in the afternoon.

Utah State University. President Emert stated that a heating plant was the university's first capital development priority. The USU campus is 112 years old, so many of the buildings are approaching that age. He commended the personnel who have maintained the heating plant for more than 40 years. DFCM has indicated strong support for this project. USU's second project is the renovation and addition to the Engineering Building. Unsafe classrooms would be demolished and replacement classroom space would be constructed. President Emert said the university is evacuated during immediate potential threats. Administrators have exited whole classes on occasion and have taken people from the heating plant during times of special vulnerability.

Commissioner Foxley spoke of the unlikelihood of getting funding for both projects as long as the cost of the heating plant stays so high. She asked President Emert if USU had explored alternative funding models to get at least partial funding for both projects. President Emert replied that while the University of Utah has cash flow from an auxiliary enterprise, that was not an option at USU. Wendell Morse, Director of Campus Planning and Engineering, said energy savings would be realized by converting to gas, although it is more expensive to burn. Regent Hale asked if the conversion to gas heat was dependent on obtaining funding for the project. Mr. Morse said it was. The plant will be more efficient with improved lines, but gas costs more to burn than coal.

Utah Valley State College. President Romesburg said USVC's top project was classroom additions. They have attempted to acquire additional space by filling in various areas and by purchasing a portion of land east of the campus. (That land purchase is on the proposed prioritization list.) The land is to be acquired from the Strawberry Water Users. UVSC is in negotiation with the owners of a grove of fruit trees immediately adjacent to the property, but the college is not in a position to purchase that land at the present time. They requested \$2 million to land bank the property when it becomes available. In response to Regent Hoggan's question about zoning, President Romesburg said the area was zoned residential but not for apartments.

Snow College. President Day said Snow's top priority was a performing arts building. They have submitted a request for design money with a subsequent request to follow for construction.

Southern Utah University. President Bennion said SUU's top priority was the renovation of their Education Building. They also have a land bank request toward the bottom of the list. Michael Reed, SUU's Director of Facilities, explained that the middle school is being closed and will become vacant next year. SUU would like to make this their teacher education building, as that is the largest program on campus. The program is presently housed in Old Main. Converting the middle school building would allow for larger classrooms to accommodate 150-200 students. It is estimated that 80% of the building space would be available for classrooms and labs, with the remainder to be used for offices and conference space.

Dixie College. President Huddleston said Dixie's first classroom priority was the Eccles Graff Fine Arts Facility. The original facility, constructed in 1962, has been remodeled and expanded. Replacement of the facility is the only feasible means to address ADA needs. Dixie has received a \$3.5 million donation, of which \$3 million

may be lost if this building is not built. Dixie College committed capital improvement funds last year by moving all functions to other facilities. The building has been vacated on the lower level at the request of DFCM. College officials anticipate that the actual costs will be approximately \$19 million when programming has been completed, rather than the \$26 million indicated. Architects are doing the programming and the actual costs will not be known until the first part of October. Square footage will be reduced by about 30,000 square feet. Assistant Commissioner Tarbox said there was a potential of this making a difference in the projects' priority ranking, but that the Q&P cannot be rerun until the actual square footage is known.

Salt Lake Community College . President Budd said the perimeter road of the northeast corner of the Redwood Road Campus is at the top of SLCC's priority list. While he would appreciate the Regents' support for this project, President Budd said he recognized the limitations of this year's capital facilities request. SLCC is in discussions with Jordan School District about leasing property on the Jordan Campus to the school district with the possibility of shared space. If it comes to fruition, the lease would be brought to the Board. DFCM has advised SLCC officials they must go to the Legislature for approval.

Weber State University. President Thompson said the chill water plant was Weber's first priority last year. This year their first priority is the Davis County Campus. The major need is to increase programs in Davis County. Weber needs \$5 million for programming and design money so infrastructure costs can be assessed. A higher education master planning discussion was held in Layton a week ago. There is much anticipation and eagerness to get a campus built in Davis County.

College of Eastern Utah. Vice President Allred said CEU's top capital facilities project was the renovation of the Main Building on CEU's Price Campus. It was the original building on campus, and is 61 years old. This project is ranked second in life safety points. The students are not in eminent danger but the problems must be addressed. Partial seismic stabilization is required for this 37,000-square-foot building. Gail Glover, Dean of Administrative Services for CEU's San Juan Campus, explained a 33-acre parcel of undeveloped land would soon become available for sale. CEU has received a commitment from the Community Impact Board for half the appraised value of that property. USU will move onto the San Juan Campus, which will cause crowding, creating a need for additional space for those students. Both institutions agree that sharing facilities is an efficient and economical way to operate. Chair Johnson asked if CEU's Main Building project could be done in four phases of \$1 million each to qualify for AR&I funding. He suggested that college officials consider changing the funding approach to qualify for AR&I funds.

University of Utah. President Machen did not make a presentation, due to the fact that five of the University's projects are on the non-state funded list and the other two are so far down on the priority list.

Regent Hoggan moved approval of the capital development priority list. The motion was seconded by Regent Jardine. Regent Atkinson moved that the motion be amended, subject to a possible change of Dixie's project when actual square footage is established. The amended motion was "that the Regents approve the attached list of capital development priorities for 2000-2001 **as developed by formula, recognizing that prioritization could change**, and that the list be submitted to the State Building Board, the Governor, and the Legislature for consideration." The motion carried unanimously.

Chair Johnson dismissed the group to committees at 4:00 p.m. He announced that Regent Rogers had been asked to serve as vice chair of the Finance and Facilities



Committee. Following meetings of the board committees, the Regents enjoyed dinner in the Alumni House with the Presidents, members of the State Building Board, and USU trustees.

September 2, 1999

**Regents Present**

Charles E. Johnson, Chair  
Aileen H. Clyde, Vice Chair  
Jerry C. Atkin  
Pamela J. Atkinson  
Brian D. Brown  
David J. Grant  
Larzette G. Hale  
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Maria Sweeten

**Regents Excused**

Kenneth G. Anderton  
Karen H. Huntsman  
Evelyn B. Lee  
Jay B. Taggart  
Dale O Zabriskie

**State Building Board**

David Adams, Chair  
Chuck Canfield  
Mary L. C. Flood  
R. Haze Hunter  
Joseph Jenkins  
Keith Stepan  
Lynne Ward

**Legislative Capital Facilities Committee**

Rep. Gerry Adair, Chair  
Rep. Loraine Pace

**Office of the Commissioner**

Cecelia H. Foxley, Commissioner of Higher Education  
Michael A. Petersen, Associate Commissioner for Academic Affairs  
Norm Tarbox, Assistant Commissioner for Finance and Facilities  
Joyce Cottrell, Executive Secretary  
David R. Colvin, Academic Affairs Planning & Assessment Officer  
Richard O. Davis, Assistant Commissioner for Finance/Deputy Executive Director,  
LLP  
Linda Fife, Director of Academic Programs  
Jerry H. Fullmer, Director of Information Systems  
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Gary S. Wixom, Assistant Commissioner for Applied Technology Education and  
Extended Programs

## INSTITUTIONAL REPRESENTATIVES

### University of Utah

J. Bernard Machen, President  
Barbara Snyder, Vice President for Student Services  
Arnold B. Combe, Vice President for Administrative Services  
Fred Esplin, Interim Vice President for University Relations  
Paul T. Brinkman, Associate Vice President for Budget and Planning  
Raymond A. Haeckel, Executive Director, Government and Community Relations  
V. Randall Turpin, Assistant Vice President for Facilities

### Utah State University

George H. Emert, President  
G. Jay Gogue, Provost  
Peter F. Gerity, Vice President for Research  
Fred R. Hunsaker, Vice President for Administrative Affairs  
Robert L. Gilliland, Vice President for Extension  
Lee H. Burke, Assistant to the President for Government Relations  
A. Bruce Bishop, Dean, College of Engineering  
David Cowley, Manager, Space Management  
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Jay L. Nielson, Assistant Director, Campus Planning and Engineering  
H. Craig Petersen, Vice Provost

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Sterling R. Church, Vice President for Student Activities  
Gregory L. Stauffer, Vice President for Administrative Services  
Michael Reid, Director of Purchasing  
Michael D. Richards, Associate Provost

### Snow College

Gerald J. Day, President  
Larry J. Christensen, Vice President for Administrative Services

### Dixie College

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William D. Fowler, Vice President for Student Services  
Thales A. Derrick, Associate Director, Institutional Advancement

### College of Eastern Utah

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Douglas E. Warner, Executive Director, Budgets/Management Studies  
Linda L. Makin, Director of Budgets

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Frank W. Budd, President  
Marjorie Carson, Vice President of Academic Services  
Judd D. Morgan, Vice President of Student Services  
Richard M. Rhodes, Vice President of Administrative Services  
Rand A. Johnson, Assistant to the President

Division of Facilities Construction and Management Staff

Richard E. Byfield, Director  
Kent Dee Beers, Capital Budget Manager, Building Program  
Sylvia Haro, Administrative Secretary  
Ricy Jones, Preventative Maintenance Manager  
Kenneth E. Nye, Program Director  
Jack D. Quintana, Program Director, Facilities Management  
Marlow Thurgood, Building Official  
Robert G. Woodhead, Deputy Director

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John Massey, Legislative Fiscal Analyst  
Kent Michie, Zions Bank Public Finance  
Brad Mortensen, Governor's Office of Planning and Budget  
Kevin Walthers, Office of the Legislative Fiscal Analyst

Meeting with State Building Board

Chair Johnson called the meeting to order at 8:08 a.m. and welcomed members of the State Building Board, Representative Loraine Pace and Representative Gerry Adair. He asked all who were seated at the table to introduce themselves.

For the benefit of the Regents, Chair Johnson asked Chair Adams to briefly explain the role of the State Building Board. The Building Board analyzes the needs for construction, renovation and improvement of state facilities. The Board is represented by every geographic area of the state. The Building Board and Legislative Capital Facilities Committee had spent the previous day touring various state facilities and

assessing needs. Chair Adams said Board members value their association with the Board of Regents and the opportunity to meet together every year to discuss higher education needs. The state is buying 30% of the square footage of 30 years ago. There has been much growth during this time.

Chair Johnson asked Representative Adair to give an overview of the Legislative Capital Facilities Committee and how it works with the state agencies and the Building Board. Representative Adair said the committee's objective was to get buildings taken care of and to help the system get new buildings. He agreed that the state needs more money to take care of buildings and O&M.

Representative Pace said as a relatively new legislator she found it hard to understand the issues when her committee did not meet during the interim. She said she had enjoyed serving on the Capital Facilities Committee. She has a great interest in making better decisions on that committee. She expressed her appreciation to the Regents and members of the Building Board for helping her understand the needs of the state.

Lynne Ward, Director of the Governor's Office of Budget and Planning, reviewed the state tax revenues and revenue needs. If the "marriage tax" is changed federally, Utah could lose \$15 million of state funds. She agreed with the need to keep the state building program going at a steady pace. There has been good progress through legislative actions in the construction of new buildings and paying for repairs and improvements. Fiscal notes were attached to bills during the 1999 Legislative Session, and the impact will not be felt until FY2001. With transportation and other needs, \$93 million is already committed. Ms. Ward said she was hopeful that enrollment growth could be fully funded for higher education.

Capital Development and Land Acquisition Priorities. Chair Johnson explained to members of the Building Board and legislators that the Board of Regents had met the following day to set their priorities for capital facilities. The Regents are in the process of developing a new master plan for the Utah System of Higher Education. Higher education representatives have been to several communities for discussions with concerned citizens. From these discussions have emerged several common themes. With the exception of Park City, every community wants more programs and facilities for higher education. The Regents recognize that the 1999 Legislature adopted a policy listing higher education facilities needs on campus separately from off-campus needs. The Board has land banked for many years a 100-acre site in Davis County which is now ready for a building. Community demand is high. This is the twelfth priority on the Regents' overall list, but the first off-campus priority.

Chair Johnson asked Commissioner Foxley to review the Qualification and Prioritization (Q&P) process. The Commissioner referred to Regents Policy R741, *Capital Facilities Qualification and Prioritization Process*, which was included with the agenda materials for the meeting. In an effort to meet the demanding needs and assess priorities, this policy was developed as a fair and equitable way to assess need and establish priority for capital facilities projects. She asked Assistant Commissioner Tarbox to briefly explain the Q&P process which had been revised and improved, based on the recommendations of the Building Board, to add infrastructure.

Assistant Commissioner Tarbox referred to the formula which was part of Attachment A to the agenda materials. The sole purpose of the Q&P process is to analyze and assess capital facilities needs. The policy awards points for various projects in a very complex process. Institutions submit their top priorities to the Board of Regents for new projects, renovations, or infrastructure needs. USHE space is inventoried by institution, and need is compared with the inventory. The project with the highest score receives 50 points. The second step adds prioritization points to specific projects

based on factors other than need. Points are awarded for non-state funding which has been obtained, life safety needs, infrastructure, and institutional priority. Hearings are held so the Board of Regents can adopt a list of priorities to submit to the Building Board, Governor and Legislature. He referred to Attachment B, Policy R741, and explained that changes had been made after discussions with the Building Board last year to make it possible for an infrastructure project to reach the top of the Q&P list. Previously, infrastructure projects had to have been non-existent or in failure to reach the top of the Regents' priority list.

Commissioner Foxley referred to Agenda Tab A, which gave the Regents' priority list with the Q&P points awarded for each project. The Board voted that the priorities would be honored, subject to one potential change: It is expected that the size of the Dixie Eccles/Graff Center, and consequently construction costs, could change. The dollar amount of the project does not affect the scoring process but square footage does, which will not be known until October 1. Assistant Commissioner Tarbox recalled that the Building Board had already approved programming money for this project. The full program will be complete sometime in late September; the list provided to Board members was a working estimate only.

Chair Johnson noted for the Building Board that branch campus projects are in compliance with the new legislative requirement. Project #10 (CEU Main Building) is a renovation project. It has been in the #10 category for several years. CEU officials will meet with Director Byfield to determine if this would fit into several phases to qualify for AR&I funding..

Representative Adair said the Legislature was moving away from funding design only. They have indicated a preference for funding design and construction at the same time. Commissioner Foxley pointed out several land bank items. The Building Board, DFCM staff, Regents and Commissioner's Office agree that there are opportune times to expand a campus when land becomes available. Having a fund set aside for land bank purposes would be extremely beneficial to allow Presidents to secure property adjacent to their campuses at the time it becomes available.

Chair Adams asked what incentive points were awarded to projects which have unique and innovative financing plans for construction, such as research grants, private donations, etc. Assistant Commissioner Tarbox replied that points were awarded for outside funding, regardless of the source. For every 5% of construction costs which are covered, an additional point is awarded, up to a maximum of 15 points. Only one project this year has points in this category.

Chair Adams said he thought USU savings and energy costs should be considered in this formula. Mr. Tarbox said the key factor in driving USU's project to the top of the priority list was failure. Any potential savings may be negated by the cost of converting from coal to gas heat. Wendell Morse explained that USU would realize a substantial savings in the initial construction costs of their heating plant, but the cost of the fuel will be increased. USU will have energy savings but will not save money.

Chair Johnson asked Director Byfield to explain the Division of Facilities Construction Management (DFCM) and how its role fits within this process. Director Byfield explained that DFCM was the state's capital management organization. Through the Building Ownership Authority, it also provides bonding. DFCM is responsible for leasing facilities as well as constructing and renovating them. Higher education has the ability to lease and buy facilities without the Building Board's or DFCM's participation under certain circumstances. Director Byfield noted that DFCM had rewritten their mission statement. They have had a significant budget reduction and have reduced their staff from 15 to 7. In partnership with each institution or

agency, they try to understand the capital asset planning and construction needs and how DFCM can facilitate that process.

The state's method of hiring contractors is no longer based solely on price, but also on performance measurements. The contractors are asked to explain why they should be awarded the project. References are checked and a survey is done to determine which firm has the highest performance. The state also requires a management plan through the completion of the project. DFCM determines how much weight is attached to price and how much to performance. Participation is scored at the end of a project, and that weight is considered into the contractor's next project. This method has worked successfully for roofers, custodial services, architects, etc. The process will be reviewed by the Legislature next year. Utah is the first state to use this method on a large scale, and it has become a model for other states.

Chair Johnson congratulated Director Byfield for his innovative new approach and DFCM's desire to drive down costs. Regent Atkinson commended him for his creativity and expressed the hope that other state agencies would follow suit in quality management. She asked if the quality of materials and construction was being improved so that maintenance costs would be lower. Director Byfield confirmed that superior projects were resulting. In fact, a higher quality is achieved throughout the entire process. He expressed his appreciation to Representative Adair for his forward thinking in matching motivation to performance.

Deferred Maintenance. Chair Johnson asked Representative Adair to lead this discussion. Representative Adair said the state must maintain and take care of its buildings. He stressed the need for useful buildings which would last for many years. Director Byfield noted that the state had done a good job in maintaining its facilities. A statutory change enabling the state to use .9% of a building's value for maintenance has helped immensely. However, we are falling behind; hundreds of millions of dollars of work remains to be done. Director Byfield noted that 80% of the state's facilities have been built since the early 1950s and 1960s. These buildings were designed to last for 30-40 years. Renovation is sometimes more expensive than demolition and rebuilding. The Dixie Fine Arts Building was used as an example. Some temporary phases have been done. However, to rehabilitate this building, the state would be spending over 70% of the value of a new building. If maintenance problems had been taken care of as they arose, this would not be necessary. The USHE projects which have been funded for existing facilities were also reviewed.

Director Byfield noted that there is a new definition to replace the term "deferred maintenance." He credited Kevin Walthers for his work to arrive at two definitions in terms of funding -- "capital facilities renewal" and "adaptation." DFCM is also attempting to increase the formula so that 1.1% of the appraised value of a building can be set aside for maintenance. Commissioner Foxley referred to Mr. Walther's report on deferred maintenance with a recommendation that more money be put into AR&I funding. The funds which the state has committed to be spent without bonding, including AR&I (improvement and deferred maintenance) and funding for new projects or renovations is \$59 million for the entire state. Of that, AR&I is approximately \$33 million. The proposal is to increase this every year to 1.1% of the appraised value, which could add another \$7.5 million to the AR&I money. That would leave only \$19.5 million for capital projects, which would not even fund higher education's top priority. She asked, "How do we get out of this dilemma without increasing taxes or bonding?" We must address the pressing needs for expanded facilities and renovation of existing projects.

Representative Adair sensed that Legislative Leadership did not want to bond, so they will have to put more money into the budget. As long as the state's economy remains

stable, we do not have a problem. Someday, however, that will change. He pledged to continue to help his fellow legislators realize that the state must maintain its buildings. Representative Hunter said we must convince the legislators who are afraid to go into debt that bonding is the only solution. Chair Johnson pointed out that interest rates are less than the increased construction costs and deferred maintenance.

Regent Grant asked why the Legislature can see the need for bonding for roads but not educational facilities. Representative Adair said they feel more pressure for the highways. He advised the Regents to continue to tell their story. Regent Atkinson said the perception is that there is not a crisis. She asked for suggestions in getting across to the public that faculty and students are in danger in some of our buildings. This also affects quality. How can we promise quality when we do not have quality in our buildings? Representative Pace encouraged the Regents and members of the Building Board to contact their legislators personally and get to know them as individuals. She also encouraged less paperwork and more time for discussion and strategy. Chair Johnson thanked her for her advice and stated that a message would be developed and taken to members of the Legislature.

State Board of Regents Office Building (Attachment C). Commissioner Foxley said the last item on the list was an office building for the Board of Regents, Commissioner's staff, and UHEAA. It is a non-state funded capital development project which represents a great saving to the state budget. The current lease in the Triad Center ended September 1999. The lease has been renewed at an escalated rate for four years, with an option to terminate after two years. Under the old lease, we were paying \$15 per square foot of space. We are now paying \$17.50 per square foot and will be paying \$19.55 per square foot through 2004. This escalation will continue. The HK Tower was considered as a possible location, but the opportunity did not materialize as we had hoped. The best long-term investment would be to own a building. The staff of the student loan programs will occupy most of the space. The project would also include some space to be used for instruction through technology. We are still exploring a permanent long-term location. Commissioner Foxley thanked Director Byfield for the excellent help DFCM staff had offered in working with architects on the program for new space. Chair Johnson suggested that a decision be made within 30 days if this is to be an item for the state budget in 2000.

Chair Adams thanked the Regents for the opportunity to meet together. He thanked President Emert for his hospitality and dinner the previous evening. He told the Regents that the Building Board had supported them on the HK Tower and were sorry it did not become available. He indicated the Building Board's support for the new building and encouraged them to come to them early for help. He credited DFCM for the professionalism of their agency. Chair Johnson thanked everyone for coming to Logan to meet together.

### Progress Report on Dixie College Proposal

Following a short recess, the Committee of the Whole reconvened at 10:25 a.m. and a quorum was established. Chair Johnson welcomed Senator Lorin Jones and Representatives Bill Hickman and Dennis Iverson. He announced that the meeting would move directly into an update of the Dixie College proposal. He asked President Huddleston to begin the presentation.

President Huddleston introduced members of the Dixie College Board of Trustees, St. George Mayor Dan McArthur, and other guests who had come for the meeting. He was assisted in his presentation by Vice President Max Rose and Deans Rich VanAusdal, Joe Peterson and Gary Koeven.

Senator Jones, Representative Hickman and Representative Iverson made brief remarks about the importance to St. George and Washington County residents of Dixie College's efforts to obtain four-year programs.

President Huddleston noted that the enrollment at Dixie College between 1992-1993 and 1998-1999 had increased 99% in head count and 57% in FTE. There was a 67% increase in the number of graduates during that same time. He pointed out that \$4,635,000 had been received in community donations to help offset the costs of delivering four-year programs. Dixie officials believe they can effect a savings of \$175,000 per year in administrative costs over the present cost of University Center delivery.

Vice President Rose spoke of Dixie College's readiness in the areas of faculty, library and accreditation. New policies have been added to allow selected faculty members to take educational leave to finish a doctorate degree while on salary, and authorizing the president to offer compensation that differs from the salary schedule when necessary. The proposed addition to the library budget will support the four-year programs to the levels recommended by the LAS. College officials have filed a draft prospectus with the Northwest Association of Schools and Colleges which will meet and exceed the required standards.

Dean VanAusdal spoke of the proposed Bachelor of Business Administration degree. Following his remarks, Dave Clark, Vice President of Zions First National Bank, spoke of the community need for the degree. Dean Peterson spoke of the proposed elementary education baccalaureate program. Following his presentation, Dr. Kolene Granger, Superintendent of Washington School District, discussed how the program would aid teachers in southern Utah. Dean Koeven introduced the proposed Bachelor of Science degree in Computer Information Technology. After his remarks, Steven Caplin, CEO of Steton Technology Group, Inc. spoke of the economic benefits of this program to residents of Washington County. Jesse Ronnow, student body president, spoke of student interest in attending Dixie College.

Chair Johnson thanked everyone who attended and participated in the presentation. He invited Regents to comment or ask questions. Regent Jardine requested back-up material to support the data quoted during the presentation. Regent Grant asked Superintendent Granger how many new teachers would be needed in the Washington County School District over the next 20 years. Superintendent Granger said it would depend on growth. Over 70 teachers were recruited this year. Some years the district has grown by 1100 students. Regent Jordan requested additional information about the supply and demand of education graduates from the other institutions. Commissioner Foxley noted that this would impact the system as a whole. Regent Atkinson said there appeared to be a shortage of elementary school teachers across the country.

Regent Mantes read from the Utah Foundation report about the lack of funding available for public and higher education. Noting that the state does not want to bond to cover capital needs, he asked if Dixie's proposal would further dilute the system's budget approach. Senator Jones responded that 43% of the state's budget is spent on education. Representative Iverson stressed the need to stay within the budget because when the economy dips, we may not be able to pay off bonds. He pointed out that there would be very little additional cost to the state for Dixie to furnish the four-year programs. Representative Hickman responded that the state was always looking for additional money for education. House Bill 32 did not carry a fiscal note because the money would follow the students. He anticipated that student growth at Dixie would accelerate.

Commissioner's Response and Progress Report. Commissioner Foxley commended



Dixie College and its guests for making their two-volume proposal come to life for the Regents. The Commissioner's Office reviewed the proposal and hired consultants to help evaluate Dixie's readiness to become a four-year institution or to offer four-year degrees. Dr. Rita Meyer was Vice Chancellor for Academic Affairs at the University of Minnesota-Crookston, which began as a two-year campus and evolved into a four-year institution. Consultants were asked to review specific programs. Two were from the University of Northern Arizona. The state of Arizona has been looking at the need for four-year degrees at two-year institutions. The same kind of effort is being made in Nevada so other consultants were invited from the University of Nevada at Reno to evaluate programs. The consultants were judged to be the best faculty for this process by their peers. Reports of these reviewers were given to Dr. Meyer, who made an on-campus visit with the Commissioner, Associate Commissioner Peterson and Assistant Commissioner Tarbox. Dr. Meyer was impressed with the beauty of the facilities, the enthusiasm of a student-centered atmosphere, and the technology. A great deal of care and effort has been made to get the best review of materials and objective outside review of the proposed programs. Commissioner Foxley said she was awaiting the final report from Dr. Meyer and expected to have the full report ready for the Board in October. She reminded them it was part of the overall master planning process. The Commissioner said she was pleased with the progress and with the processes being used in developing a new master plan. The criteria adopted by the Board in January was being followed in the Dixie College review and evaluation.

Vice Chair Clyde spoke of the work of the Missions/Roles Task Force. Criteria were developed by the task force for the entire system. The meetings of the other task forces also focused on the entire Utah System of Higher Education. Chair Johnson said the Dixie segment must fit into the total master planning effort. Commissioner Foxley responded that very good progress had been made and a draft of a master plan document would be presented to the Regents in their October 14-15 meeting.

### Reports of Board Committees

#### Finance and Facilities.

University of Utah - Property Donation from Eccles Foundation (New agenda item). Chair Hoggan said the Eccles Foundation wanted to donate some property to the University of Utah to be used for residential purposes. He moved that this new item be added to the agenda for action. The motion was seconded by Regent Atkinson and carried unanimously. Chair Hoggan explained that the property was adjacent to the campus and was intended to be used as a residence for the University's Senior Vice President for Health Sciences or similar residential purposes. The Foundation would pay for the renovation and O&M for the property. Chair Hoggan moved approval of the transaction, seconded by Regent Hale. The motion carried unanimously.

University of Utah - Ratification of Executive Committee on East Campus Central Plant (Tab E). Chair Hoggan explained that the Board Executive Committee had met via conference call on August 18 and had approved the transaction by which the University would enter into a lease purchase obligation for the construction of an East Campus Central Plant to support the utility needs of the eastern section of the University campus. He moved approval of the full Board. The motion was seconded by Regent Jardine and carried unanimously.

University of Utah - Establishment of "Heritage Preserve" (Tab F). Chair Hoggan explained that when this item was brought to the Regents in June, they had requested more information. Chair Hoggan thanked Regent Jordan for thoroughly reviewing the proposed easement. Following a lengthy discussion regarding pre-existing easements and water rights, Regent Jordan moved that the following sections of the Easement be amended to read:

1. Page 1, last paragraph:

NOW, THEREFORE, in consideration of the recitals as set forth above and the covenants, terms, conditions and restrictions contained herein, which the parties hereby agree constitute adequate consideration for this Easement, and pursuant to the laws of the State of Utah and in particular Utah Code Sections 57-18-1-7, Grantor hereby irrevocably grants and conveys to Grantee and its successors in interest a perpetual conservation easement over and across all of the Property subject to and in accordance with the terms contained herein. This Easement shall forever bind Grantor and Grantor's successors in interest regarding ownership and use of the Property, as well as Grantee and any qualified successor of Grantee as identified in Section 10 below. **This Easement and all rights granted hereunder are subject and subordinate to all** restrictions, covenants, easements, liens, and other encumbrances **(whether or not of record)** existing on the date this Easement is recorded.

2. Section 6. Prohibited Uses:

(f) construction of any new roads , **except as necessary for maintenance of, or permitted construction on, the Property or Grantor's adjoining property or facilities located thereon;**

(g) mining or removal of groundwater for use off of the Property including, but not limited to the sale, removal or transfer of water rights and shares for use off of the Property except **that Grantor may mine or remove groundwater from the Property for Grantor's own use and install and operate such improvements as may be reasonable and necessary in connection therewith;**

(k) any industrial use of or activity on the Property;

(p) use of snowmobiles, all-terrain vehicles, motorcycles or other motorized vehicles, except in connection with the maintenance **or permitted construction** of facilities either on the Property or on adjoining property owned by Grantor;

**(s) Notwithstanding any provision to the contrary herein, in no event shall Prohibited Uses include any pre-existing use, condition, or improvement (i.e., any use, condition, or improvement existing or operating on the Property on or prior to the date of this Easement), or the maintenance, repair, or replacement of same.**

Regent Hoggan seconded the motion, which carried unanimously. Regent Jordan explained that these changes would allow the University to maintain the existing water storage facilities. It is expected that they will continue to be used, with all appurtenances, and that the area would be limited to University use. Regent Jordan moved approval of the Easement as previously amended. The motion was seconded by Regent Atkinson. Regent Jordan noted that these changes did not modify any subsequent action understood by the University's Board of Trustees. He credited Regent Jordan with thinking of areas which were outside the contemplation of the Board's intention. President Machen said the University was very pleased with the improvements the Board was effecting in the proposal. He expressed his confidence that this would prove to be beneficial in the long term. Vote was taken on the motion, which carried unanimously. A copy of the amended Easement is on file on the Commissioner's Office.

G). Chair Hoggan said this item had previously been on the Board agenda in July. At that time the Regents requested that it be reworked to eliminate a negative balance. That having been done, Chair Hoggan moved approval of the amended UNI budget. The motion was seconded by Regents Grant and Jardine. Chair Johnson said he had reviewed the balance sheet with Vice President Combe and Christine St. Andre, Director of the University Hospital. The motion carried.

Utah State University - Campus Master Plan(Tab H). Chair Hoggan stated a professional planner had worked with institutional officials to update their long-range campus master plan. Noting that there had been no significant differences since it was last approved, he moved its approval. The motion was seconded and approved.

Utah State University - Revenue Bonds Authorization for Uintah Basin Education Center (Tab I). Chair Hoggan explained that the proposal was for a \$500,000 bond at 2.5% interest to complete the construction of a Uintah Basin Education Center in Roosevelt, Utah. The bond is being subsidized by a \$2 million grant from the Permanent Community Impact Board, \$2 million in legislative appropriations, and \$900,000 in community contributions. Chair Hoggan moved approval of the bond, seconded by Regent Clyde. The motion was adopted with the following vote:

AYE:

Jerry C. Atkin  
Pamela J. Atkinson  
Brian D. Brown  
Aileen H. Clyde  
David J. Grant  
Larzette G. Hale  
L. Brent Hoggan  
James S. Jardine  
Michael R. Jensen  
Charles E. Johnson  
David J. Jordan  
E. George Mantes  
Winn L. Richards  
Paul S. Rogers

NAY:

(None)

Utah Valley State College - Lease Revenue Bonds Authorization for Utah County Journal Building (Tab J). Chair Hoggan recalled that the Board had authorized UVSC to enter into an option agreement with the Strawberry Water Users Association last April to purchase this building. That option to purchase will expire in December. The proposal is for a \$3.5 million revenue bond to purchase the building and adjacent land. The facility will be renovated and will become the new Student Services Building. Chair Hoggan moved approval of the transaction, seconded by Vice Chair Clyde. Commissioner Foxley noted that key legislators had been contacted, and they have indicated their approval of this type of funding. President Romesburg clarified that \$3.7 million was the maximum amount of the bond, which would include remodeling the building. The college has received a donation of \$1.25 million. The motion was adopted with the following vote:

AYE:

Jerry C. Atkin  
Pamela J. Atkinson  
Brian D. Brown

Aileen H. Clyde  
David J. Grant  
Larzette G. Hale  
L. Brent Hoggan  
James S. Jardine  
Michael R. Jensen  
Charles E. Johnson  
David J. Jordan  
E. George Mantes  
Winn L. Richards  
Paul S. Rogers

NAY:  
(None)

2000-2001 Non-State Funded Capital Development Projects (Tab K). Chair Hoggan said the Regents had previously established a policy whereby O&M funding would be requested for facilities originally funded with non-state dollars which were to be used primarily for educational purposes. He moved approval of the projects for O&M funding, seconded by Regent Jordan. Chair Johnson requested clarification on which institutional funds would be used for the University of Utah projects. President Machen explained that the athletic cash balance funds would be used on the Burbidge Athletics and Academic Center. Vote was taken on the motion, which carried unanimously.

Student Financial Aid - Approving Resolution, SBR Student Loan Revenue Bonds, Series 1999N and 1999O (Tab L). Chair Hoggan noted the following corrections to the bond amounts on page 2 of the Commissioner's cover letter:

Series 1999N	Proposed Amount: \$23,000,000
Series 1999O-1	Proposed Amount: \$51,000,000
Series 1999O-2	Proposed Amount: \$51,000,000

Chair Hoggan explained that there had been a greater demand than anticipated. He also noted a correction in the Commissioner's recommendation, changing the series number to 1999N and 1999O. With those corrections, he moved approval of the motion, which was seconded by Regent Atkinson. The motion was adopted with the following vote:

AYE:  
Jerry C. Atkin  
Pamela J. Atkinson  
Brian D. Brown  
Aileen H. Clyde  
David J. Grant  
Larzette G. Hale  
L. Brent Hoggan  
James S. Jardine  
Michael R. Jensen  
Charles E. Johnson  
David J. Jordan  
E. George Mantes  
Winn L. Richards  
Paul S. Rogers

NAY:

(None)

Consent Calendar, Finance and Facilities Committee(Tab M). Upon motion by Chair Hoggan and second by Regent Clyde, the following items were approved on the Finance and Facilities Committee's Consent Calendar:

- a. OCHE Monthly Investment Report
- b. UofU and USU Capital Facilities Delegation Reports
- c. UofU U - Acceptance of Donated Properties

Chair Johnson thanked Regent Hoggan for his well-done report. He appreciated the appropriate, thoughtful corrections which had been made to some of the items.

#### Program and Planning Committee

Academic Affairs Issues and Procedures (Tab C). Chair Atkinson explained that questions which had been raised by new Regents provoked a discussion of Academic Affairs procedures to approve new programs. The committee had a discussion of policy R401, *Program Approval*. Section 4.5 specifies that budgetary considerations should come back to the Board. The majority of programs referred for approval state that no new funds or facilities would be required. The committee will be looking at this section. Some programs take many years to develop before the Regents see them. From 12 to 15 committees are used in a linear process. The committee will consider a parallel process. Chair Atkinson indicated that certificates are now approved by the institutional Boards of Trustees. Programs are also reviewed by accrediting bodies. Action items, non-action items and information items were all discussed. Normally items will come to the Board for non-action, then after they are reviewed by the committee, they will come back as an action item for approval. In recent months, new programs have been moved to action items in the same meeting because of the tightening of programs coming to the Board.

Discussion then turned to policy R402, *Program Additions or Changes*. Section 402.6, Off-Campus Delivery of Approved Programs, needs to be revised. Regent Sweeten said the committee had commended the Commissioner's Office for the thorough work they do in preparing these programs for approval. Chair Johnson noted that some of the criteria may change as a result of the master planning final document.

Information Calendar, Program and Planning Committee(Tab D). Chair Atkinson noted that the information calendar included eliminations, program reports, and name changes. She called attention to the progress report from the Department of Sociology at the University of Utah. She moved that the Regents commend the department and Dr. Rhodewalt, who led this department for the past year, for their progress. The motion was seconded by Regent Jardine and carried unanimously.

Chair Atkinson said the Academic Vice Presidents were asked the process by which they eliminated programs. The processes varied, but all were very good. Regent Jordan asked President Emert if the eliminations in the agricultural areas indicated that the nature of the institution was changing. Is there still sufficient interest in this type of program? President Emert responded that Utah State University was meeting the needs of the changing marketplace. The low productivity which forced the elimination of these programs did not reflect a change in the character of the institution. Those programs were degrees no longer needed in the marketplace. He clarified that the Master of Science degree remains in psychology; only the Master of Arts degree was eliminated. Chair Johnson commended the Presidents for going through this process and recognizing the need to eliminate programs when necessary.

Chair Johnson thanked Regent Atkinson for her report and the work of the committee.

## General Consent Calendar

On motion by Regent Hoggan and second by Regent Hale, the following items were approved on the General Consent Calendar (Tab P):

Minutes – Approval of the Minutes of the Meeting of the Utah State Board of Regents held July 12, 1999, at the College of Eastern Utah in Blanding, Utah.

Grant Proposals – Approval to submit the following proposals:

1. Utah State University - Infusing Technology Across the Curriculum, \$1,938,957; Joyce Kinkead, Principal Investigator.
2. Utah State University - Continue ongoing Russian-American Observation Satellite program studies, \$6,931,101; David Burt, Principal investigator.
3. Utah State University - Continue NAVIS program, \$3,157,384; Niel Holt, Principal Investigator.
4. Utah State University - Mechanisms of Herbs Used by Aging Navajo Populations, \$7,168,967; Ann Sorenson, Principal Investigator.

Proposed Policy Revisions – Revisions to the following policies to conform the policies to current law, rules, and practice.

Section 1. System Governance

R161, Guidelines for Cooperation Between the State Board of Regents and State Board of Education

R163, Joint Liaison Committee

Section 2, Institutional Governance

R201, Presidents' Responsibility to the System, the Assigned Institution, and for Legislative Relations

R251, Campus Speakers

R257, Maintenance of Class Schedules

Section 5. Financial Affairs

R531, Research and Grant Programs

R558, Surplus Property

R561, Accounting and Financial Controls

R565, Audit Review Subcommittee

R581, Payment of Dues and Memberships

Section 7. Capital Facilities

R711, State Building Board Delegation of Capital Facilities Projects

Section 8. Personnel

R824, Tuition Remissions Benefits

Executive Session – Approval to hold an executive session or sessions in connection with the meeting of the State Board of Regents to be held on October 14-15, 1999 at Weber State University in Ogden, Utah, to consider property transactions, personnel performance evaluations, litigation, and such other matters permitted by the Utah Open and Public Meetings Act.

## Concurrent Enrollment Status Report

Associate Commissioner Petersen called attention to Tab R and commended Linda Fife for her excellent work on the concurrent enrollment study. The cover memo highlighted the major points drawn from the study, as well as recommendations made to the Regents as suggested action items. Students are not necessarily completing their

college degree requirements more rapidly. Although eligibility requirements have been established at each institution and parameters established in Board policy, there is not a level of standardization or consistency in those requirements. Recommendations included GPA requirements, higher standards for juniors than seniors, and a greater level of standardization within the system. Procedures are in place to ensure that the quality of concurrent enrollment courses remains high. However, there are cases where the institutions do not follow through as well as they should. This can be improved. The New Century Scholarship will have implications for concurrent enrollment. A greater number of students will attempt to pursue a concurrent program to enable them to graduate at the end of their high school senior year. Greater structure is needed to ensure that the courses offered fit into the associate degree programs. There are also implications for academic advising.

Additional questions remain. Funding issues require additional study, and the funding implications of the New Century Scholarship are not fully known. An annual update to the Board on concurrent enrollment was recommended.

Chair Johnson agreed that student advising was becoming an increasing problem. He expressed the need for a major technological effort to make more information and common data available for student advisors. This will be a recommendation from the master planning effort. Associate Commissioner Petersen said the UEC may be more helpful for rural students to complete their education than students in urban areas. Commissioner Foxley noted that Representative Richard Siddoway heads the electronic high school. She suggested that perhaps there could be more interface between the two organizations.

Regent Atkinson applauded the recommendations, all of which were so badly needed. She expressed her hope that the State Board of Education felt the same urgency for standardization of criteria for student eligibility as well as quality and said these issues would be addressed through the Joint Liaison Committee. She moved that the Commissioner's recommendation be accepted with the addition that all of the recommendations be followed and the outcomes reported in the January Board meeting. The motion was seconded by Regent Sweeten.

Vote was taken on the motion to approve the recommendations. The motion carried unanimously.

#### Report of the Chair

Master Planning Update. Chair Johnson noted three timelines which would be included in the revised master plan: short-term, medium-term and long-term recommendations. There are issues which will require cooperation with public education. Eight community meetings were held with 344 people attending, including public education and higher education leaders, community leaders, and legislators. Common themes were: (1) Every area wants more education and more facilities. Technology has not replaced on-site education. (2) They want more cooperation between institutions. (3) More student advisement is needed within the colleges and universities regarding transferability of credit, program completion, etc. (4) Everyone wants a line item budget for their area so decisions can be made locally with money to back them up.

#### Report of the Commissioner

Commissioner Foxley added to Chair Johnson's comments regarding the community discussions. A questionnaire was distributed to the individuals at these meetings. One question asked them to rate the importance to them of various levels of education.

There is a high value for education in Utah. The results were:

ATE vocational certificate/degree	75% considered very important
Non-ATE associate degree	43% considered very important
Bachelors degree	87% considered very important
Masters degree	85% considered very important
Doctorate degree	60% considered very important
Professional degree	82% considered very important

### Adjournment

Chair Johnson thanked everyone for their participation. He expressed a special thanks to President Emert and his staff for their hospitality and the Aggie ice cream.

The meeting was adjourned at 1:48 p.m.

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Joyce Cottrell CPS  
Secretary to the Board of Regents