

MINUTES OF MEETING
UTAH STATE BOARD OF REGENTS
OGDEN-WEBER CAMPUS, UTAH COLLEGE OF APPLIED TECHNOLOGY
June 10, 2005

Regents Present

Nolan E. Karras, Chair
Daryl C. Barrett
Meghan Holbrook
James S. Jardine
Michael R. Jensen
Trenton Kemp
John C. Pingree
Jed H. Pitcher
Maria Sweeten

Regents Excused

E. George Mantes, Chair
Jerry C. Atkin
Bonnie Jean Beesley
Janet A. Cannon
Katharine B. Garff
David J. Grant
Sara V. Sinclair
Marlon O. Snow

Office of the Commissioner

Richard E. Kendell, Commissioner
David L. Buhler, Associate Commissioner for Public Affairs
Amanda Covington, Director of Communications
David S. Doty, Assistant Commissioner and Director of Policy Studies
Brian Foisy, Assistant Commissioner for Budget and Finance
Kimberly Henrie, Budget Officer
Becky Hudson, Administrative Assistant
Phyllis C. Safman, Assistant Commissioner for Academic Affairs
Mark H. Spencer, Associate Commissioner for Finance and Facilities and Executive Director, UHEAA
Lucille T. Stoddard, Associate Commissioner for Academic Affairs
Kevin Walthers, Assistant Commissioner for Finance and Facilities
Lynne Ward, Assistant Commissioner and Executive Director, UESP
Gary S. Wixom, Assistant Commissioner for Applied Technology Education and Special Projects

INSTITUTIONAL REPRESENTATIVES:

University of Utah

Michael K. Young, President
Paul T. Brinkman, Associate Vice President for Budget and Planning
Arnold B. Combe, Vice President for Administrative Services
Gordon Crabtree, Administrative Executive Director, UU Hospital and Clinics
Charles A. Evans, Director
Nancy S. Lyon, Assistant Vice President for Governmental Affairs
Michael Perez, Associate Vice President for Facilities
David W. Pershing, Senior Vice President for Academic Affairs
Laura Snow, Special Assistant to the President and Secretary to the University

Utah State University

Stan L. Albrecht, President

Clinton G. Moffitt, Assistant Vice President for Finance/Controller
Kevin C. Womack, Associate Vice President for Business and Finance

Weber State University

F. Ann Millner, President
G. Richard Hill, University Counsel
Gretta Spendlove
Michael Vaughan, Provost

Southern Utah University

Steven D. Bennion, President
Gregory L. Stauffer, Vice President for Administrative and Financial Services

Snow College

Rick Wheeler, Vice President of College Relations
Bradley A. Winn, Provost

Dixie State College

Robert C. Huddleston, President
Phillip J. Alletto, Vice President of Student Services
Stanley J. Plewe, Vice President of College Services

College of Eastern Utah

Ryan L. Thomas, President

Utah Valley State College

William A. Sederburg, President
Val Peterson, Vice President for Administrative and External Affairs
J. Karl Worthington, Associate Academic Vice President

Salt Lake Community College

David Richardson, Vice President of Academic Services
Don Porter, Vice President of Administrative Services

Utah College of Applied Technology

Darrell K. White, President
Jared Haines, Vice President of Instruction and Student Services
Russ Galt, Davis ATC
Sandra Grimm Mullen, Assistant to the President and Graduation/Credentials Analyst
Collette Mercier, Ogden-Weber ATC
David Peterson, Ogden-Weber ATC

Representatives of the Media

Stephen Speckman, *Deseret Morning News*
Amy K. Stewart, *Standard-Examiner*
Shanika Sykes, *Salt Lake Tribune*

Others

Andy Archibald
Brent Crane, AON Consulting
Nancy Faville, AON Consulting
Ken Nye, Deputy Director, Division of Facilities Construction and Management

Chair Karras called the meeting to order at 9:00 a.m. and welcomed everyone in attendance. He thanked the Odgen Weber Applied Technology Center for their warm welcome. He excused Vice Chair Mantes and Regents Atkin, Beesley, Cannon, Garff, Grant, Sinclair, and Snow. Chair Karras also excused Joyce Cottrell, who had shattered her elbow, and said the Regents wished her a comfortable recovery. He thanked Becky Hudson for filling in for her.

The Regents were dismissed to meet with their respective committees.

The Committee of the Whole reconvened at 11:00 a.m.

Chair Karras introduced president Brent Wallace as one of the finest people in education in the state. President Wallace has been with the OWATC for 20 years. Chair Karras thanked President Wallace, and his staff for their generous hospitality. He noted that the culinary arts department provided the meals which were exceptional. The Regents showed their appreciation with a large round of applause.

Reports of Board Committees

Programs Committee

University of Utah – Master of Public Policy Degree (Tab A). Chair Jardine noted that this is the only program of its kind to be offered within the state. **Chair Jardine moved approval of the program. The motion was seconded by Regent Barrett and adopted.**

Utah State University – Bachelor of Science Degree in Biochemistry (Tab B). Chair Jardine said that as the science programs grow in sophistication, a Bachelor of Science Degree in Biochemistry at Utah State University makes sense. **Regent Jardine moved approval of the program. The motion was seconded by Regent Barrett and adopted.**

Snow College – Associate of Applied Science Degree in Culinary Arts (Tab C). Chair Jardine noted that there is a large demand for a culinary arts program at Snow College. **Regent Jardine moved approval of the program. The motion was seconded by Regent Barrett and adopted.**

Utah Valley State College – Baccalaureate Degrees in Dance (Tab D). Chair Jardine said that Utah Valley State College has a very impressive dance program which has been nationally recognized and competed at an international level. He stated that there had been concern expressed regarding institutional overlap; however, the University of Utah's program has more demand than is being met. **Regent Jardine moved approval of the program. The motion was seconded by Regent Barrett and adopted.**

Utah College of Applied Technology – Mission Statement (Tab E). Chair Jardine stated his belief that the mission statement of the Utah College of Applied Technology is appropriate and focused. He stated that it allows some flexibility for the structural diversity of each campus. **Regent Jardine moved approval of the statement. The motion was seconded by Regent Kemp and adopted.**

Dixie State College - Revised Mission Statement (Tab F). Chair Jardine remarked that Dixie State College did a good job of explaining its two interdependent tiers within the Mission Statement. The Program Review Committee resolved to remove the word "comprehensive" from the Mission Statement in paragraph two, the heading of paragraph eight, and within paragraph eight. **Chair Jardine expressed his thanks to Dixie State College and moved approval of the statement with the above-noted changes. The motion was seconded by Regent Sweeten and adopted.**

Concurrent Enrollment – Revision of Regents Policy R165 (Tab G). Chair Jardine noted that the revision of Policy R165 clarifies the structure of concurrent enrollment, although it does not resolve the issues surrounding funding. **Regent Jardine moved approval of the revised policy. The motion was seconded by Regent Sweeten and adopted.**

Consent Calendar – Programs Committee (Tab H). **On motion by Chair Jardine and seconded by Regent Barrett, the following items were approved on the Programs Committee's Consent Calendar:**

- A. University of Utah –
 - i. Creation of The Brain Institute
 - ii. Creation of the Institute of Public and International Affairs
- B. Utah State University – Creation of a Distance Education Bachelor's of Business
- C. Southern Utah University – Restructure a Bachelor's of Fine Arts

Information Calendar – Programs Committee (Tab I¹). The board discussed the University of Utah's proposal to offer a Certificate in Revitalization of Endangered and Languages and the proposal for creation of an undergraduate minor in Campaign Management.

Finance, Facilities and Accountability Committee

Proposed Revision to Policy R541, *Managing and Reporting Institutional Investments* (Tab I²). Chair Pitcher stated that the change in Regent Policy R541 implements provisions of the Uniform Management for Institutional Funds Act and the State Money Management Act. The reporting process will be redesigned to verify compliance in a single step. He noted that this is a nice change for higher education investments.

Chair Pitcher stated that the Committee is encouraging institutions to partner when possible. Chair Karras noted that in the event of a partnership, the institutions will present the issue to the Board for approval. **Chair Pitcher moved approval of the policy revision. The motion was seconded by Regent Jensen and was adopted.**

University of Utah – Authorizing Resolution, Replacement Standby Bond Purchase Agreements, Auxiliary and Campus Facility Bonds, Series 1997 – Stadium Project (Tab J). Chair Pitcher said the University of Utah has requested to enter into a Standby Bond Agreement in order to replace previous bonds with those offering lower basis points. **Upon motion by Chair Pitcher and second by Regent Jensen, the resolution and was adopted by the following vote:**

AYE:	Daryl C. Barrett Meghan Holbrook James S. Jardine Michael R. Jensen Nolan E. Karras Trenton Kemp Jed H. Pitcher Maria Sweeten
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NAY:	(None)
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University of Utah – Proposed Purchase of Building 585 Komas in Research Park (Tab K). **Chair Pitcher said the University of Utah entered into a 20-year lease on the above-referenced property in October of 2003. However, a lease option offers the University the opportunity to purchase the property at a significant savings if the option is exercised the first two working days in October 2005.** Chair Pitcher moved approval of the purchase. The motion was seconded by Regent Sweeten and was adopted.

Utah State University – Purchase of Building in Moab (Tab L). Chair Pitcher noted the funds to purchase the above-referenced property will be gifted to the University. **Chair Pitcher moved approval of the purchase. The motion was seconded by Regent Holbrook and was adopted.**

Weber State University – Expansion of Lease in Roy (Tab M). Chair Pitcher noted that the considerable growth in the Roy area requires the expansion of the lease in the Roy Crossroads Retail Center for the Weber State University Continuing Education West Center. **Chair Pitcher moved approval of the purchase. The motion was seconded by Regent Jensen and was adopted.**

Consent Calendar – Finance Committee (Tab N). **On motion by Chair Pitcher and seconded by Regent Jensen, the following items were approved on the Finance, Facilities, and Accountability Committee Consent Calendar:**

1. USHE – UofU and USU – Capital Facilities Delegation Reports
2. USU – Granting of Easement/Sale of Property in Logan to UDOT

3. USHE – 2004-2005 Final Work Program Revisions
4. USHE – 2005 -2006 Work Program
5. USHE – 2005 -2006 President Salaries

Chair Karras noted the gap in salaries of the Utah institutional presidents with the USHE's peer groups. He expressed the Board's appreciation to each of the USHE Presidents for their patience and understanding as the Board attempts to narrow the gap in salaries. He noted that the salary comparison study should be complete by May of 2006. He gave special thanks to President Huddleston for his long tenure with Dixie State College.

Final Capital Improvement Funding Allocations (Tab O). Chair Pitcher presented the Capitol Improvement Funding Allocations that were approved by the State Building Board. Chair Karras expressed his deep appreciation to Ken Nye and DFCM for presenting USHE's requests to the Building Board. He noted that 61% of the allocated funds for building projects funded this year are for higher education facilities. Chair Karras asked Commissioner Kendell to draft a letter of appreciation to DFCM.

Revenue Bond Refinancing Opportunities (Tab P). Chair Pitcher discussed bond refunding options and noted that 18 of the 32 USHE bonds are refunding bonds. He noted that bond advisors and institutional representatives will continue to look for refunding opportunities as interest rates increase.

Report on Technical Corrections to Data Elements within Q&P (Tab Q). Chair Pitcher encouraged the Board to review the corrections to the data elements within the Q&P. He noted no recommendation to significantly change future reports.

Update on Employee Health Plans, 2004 -2005 Benchmark Scores and Proposed 2005-2006 Plans (Tab R) Chair Pitcher presented the Update on Employee Health Plans. He encouraged the Board to review the premium index presented in Attachment 1 calculated in 2002-03 when the study began. The second study shows the tremendous efforts made by institutions to maximize benefits at a time when funds were short. He expressed his pleasure at the steady decrease of the Health and Benefits Premium Index when compared to the State of Utah PEHP benefit plan.

Reports from Trustee Audit Committees (Tab S) Chair Pitcher noted the Trustee Audit Committees are working as designed and expressed his pleasure with the progress that had been made. He noted that additional audits were included as handouts.

Utah College of Applied Technology – Odgen Weber ATC Campus Master Plan (Tab T) President Wallace reviewed the Campus Master Plan. He noted that there are 3,000 students on campus every day and gave an update of the Roy location of the Iomega Business Park.

Planning and Training /Committee of the Whole

Training Session for Regents and Presidents (Tab U). Commissioner Kendell stated that the Strategic Directions for Utah Higher Education document is intended to be a comprehensive plan that will span a number

of years. The proposal will involve public engagement and therefore the major task will not be met in one day, but will be an ongoing process. He noted that significant strides in creating this plan have already been made with the creation of UCAT and key partnerships between USHE's institutions. Large amounts of information and research led to the policy workshop topics and work plan.

Commissioner Kendell stated that the United States no longer leads the world in higher education graduation rates. He said that this information should be a call to action from the higher education community. Utah is ranked at 32nd in the nation for graduates at a baccalaureate level. There are global issues to address as well as local issues.

In order to improve the level of education within the state, higher education needs to connect with K-12 in a more significant way by agreeing on a set of expectations for access and success. He noted that high school graduation requirements, such as math requirements, correlate directly with completing college degrees. He noted that encouraging young people to go to college should be the joint responsibility of the USHE, the State Board of Education, parents, and cultural and religious organizations in the community.

Commissioner Kendell stated that more data will be required to complete this process. It will help answer questions relating to the correlation between concurrent enrollment and graduation rates. He noted that public education has developed a common numbering system to gauge success. A K-16 task force would be very helpful in identifying necessary improvements within the education system at all levels. Commissioner Kendell said an assertive agenda about improving education in the state needs to be adopted.

Chair Karras referred to page 7 of 57 and asked the Regents to identify any missing components.

President Thomas stated that to begin this type of analysis, uniform data collection will be necessary. He noted that a systematic way of collecting retention and graduation rates should be considered, particularly when referring to transfer students.

Regent Jardine noted that in order to be successful, good data and a way to measure improvement will be necessary.

President Sederburg said enrollment growth should be considered, as well higher education's role in economic development needs. This is a time to think outside of the box in terms of innovation and creative partnerships with industry. The Regents and Presidents agreed that innovative distance education should be explored, also.

President Bennion recommended that faculty retention, salaries and inflating O& M costs be considered. He suggested that the institutional research component be considered as well.

The Regents and Presidents discussed counseling tools. Commissioner Kendell noted an increase of student advisors at UVSC to improve tracking and retention.

Commissioner Kendell pointed out that remedial education studies will be very important to the success of developmental education. A study of the delivery and effectiveness of remedial education may help determine the direction of higher education. Commissioner Kendell discussed the graduation rates of minority and disadvantaged students and said finding more effective ways to make financial aid available is imperative.

Chair Karras recommended that the types of programs offered be considered. Educating students regarding career paths and available options for employment is necessary to this process.

The Regents and Presidents agreed that one plan, rather than varying plans at each institution, be adopted. It can be a unified statement if it is programmatic, not regulatory. The plan will include all ten institutions and cover all degrees or certificates to post-graduate education. They agreed that presenting overall initiatives to the legislature is helpful.

Commissioner Kendell reviewed the three pieces of the proposal: economic development, finance, and K-16 collaboration.

Chair Karras stressed the importance of support from the community, religious leaders, and trustees.

General Consent Calendar

General Consent Calendar (Tab V). **On motion by Regent Sweeten and seconded by Regent Jardine, the following items were approved on the General Consent Calendar:**

- A. Minutes – Minutes of the Regular Board of Regents Meeting held April 20-21, 2005 at Dixie State College in St. George, Utah
- B. Grant Proposals (on file in the Commissioner's Office)
- C. Grants Awarded
 1. University of Utah – "Center for Simulation of Accidental Fires and Explosions (CSAFE);" \$4,575,000. David W. Pershing, Principal Investigator.
 2. University of Utah – "The Kronos Early Estrogen Prevention Study (KEEPS);" \$1,591,497. Eliot A. Brinton, Principal Investigator.
 3. University of Utah – State of Utah/Department of Human Services; "Title IV-E: Training Grant;" \$1,519,615. Norma J. Harris, Principal Investigator.
- D. Executive Session(s) – Approval to hold a properly-noticed executive session or sessions, as needed, prior to or in connection with the meetings of the State Board of Regents to be held August 18-19, 2005

Report of the Commissioner

Commissioner Kendell reported that Joyce Cottrell was on the mend after surgery on her elbow, and wished her well. He stated that she was pleased with her recovery and would be returning to the office within four to six weeks. He expressed his appreciation to the staff who contributed to the agenda and meeting.

The Commissioner reviewed notable achievements of the institutions, as highlighted by his written report in the Regents' folders.

Report of the Chair

Chair Karras expressed his gratitude to Regent Kemp for his contributions to the Board and recognized that his term will expire June 30. He expressed his appreciation to Regent Kemp for his refreshing attitude and willingness to speak up and asked him to keep the Board apprised of his progress.

Regent Kemp thanked the Board for the opportunity to serve with them. He expressed his gratitude to the Board for their selfless service to the students of the state. He told a story of USU graduation and the impact the Regents make on so many lives, including his own as he moves toward his goal of becoming a higher education administrator. The Regents showed their appreciation to Regent Kemp with a round of applause.

Chair Karras expressed his appreciation to Commissioner Kendell and his staff for their excellent work from which the students and state of Utah will benefit. He noted the Board's responsibility to educate society. He asked the Regents to add emphasis and input to the document provided as Tab U.

Chair Karras expressed the Board's appreciation for the phenomenal job Judd Morgan has done as Interim President at Salt Lake Community College. Chair Karras stated that President Morgan stepped into a very difficult situation with great style. **Regent Pitcher moved creation of a resolution to honor President Morgan. The motion was seconded by Regent Jardine and was adopted.**

Chair Karras expressed his appreciation to President Huddleston who will retire from DSC this year. He said that President Huddleston has been a wonderful addition to higher education. He noted that President Huddleston has been with DSC for twelve years and should be very proud of the work he has done there. President Huddleston's knowledge of the budget, tracking students and collecting data has raised the level of higher education within the state.

Adjournment

Chair Karras thanked President Wallis for hosting the Regents and asked him to convey the Board's appreciation to his staff for their efforts. The meeting adjourned at 2:25 p.m.

Joyce Cottrell CPS
Executive Secretary

Date Approved