

MINUTES OF MEETING
UTAH STATE BOARD OF REGENTS
SALT LAKE COMMUNITY COLLEGE, SALT LAKE CITY, UTAH
January 20, 2006

Regents Present

Nolan E. Karras, Chair
Jed H. Pitcher, Vice Chair
Jerry C. Atkin
Bonnie Jean Beesley
Rosanita Cespedes
Katharine B. Garff
David J. Grant
Meghan Holbrook
James S. Jardine
Michael R. Jensen
David J. Jordan
Gaby Kingery
Josh Reid

Regents Excused

Daryl C. Barrett
Janet A. Cannon
Greg W. Haws
Sara V. Sinclair
Marlon O. Snow

Office of the Commissioner

Richard E. Kendell, Commissioner
David L. Buhler, Associate Commissioner for Public Affairs
Joyce Cottrell, Executive Secretary
Amanda Covington, Director of Communications
Richard Davis, Associate Executive Director for UHEAA Finance and Administration
David S. Doty, Assistant Commissioner and Director of Policy Studies
David Feitz, Associate Executive Director for UHEAA Policy and Development
Carrie Flamm, Executive Director, Utah Student Association
Brian Foisy, Assistant Commissioner for Financial Services
Kimberly Henrie, Budget Officer
Phyllis C. Safman, Assistant Commissioner for Academic Affairs
Mark H. Spencer, Associate Commissioner for Finance and Facilities/ Executive Director, UHEAA
Lucille T. Stoddard, Associate Commissioner for Academic Affairs
Lynne N. Ward, Executive Director, Utah Education Savings Plan
Gary S. Wixom, Assistant Commissioner for Academic Affairs
Jason Matthews, Legislative Intern

INSTITUTIONAL REPRESENTATIVES

University of Utah

Michael K. Young, President
Paul T. Brinkman, Associate Vice President for Budget and Planning
Arnold B. Combe, Vice President for Administrative Services
John G. Francis, Associate Vice President for Undergraduate Studies/Deputy Chief Academic Officer
Erika Thompson, Graduate Assistant, International Center
Lindsey Thurgood, Student
Cai L. Jin

Utah State University

Stan L. Albrecht, President
Raymond T. Coward, Provost
Joyce Kinkead, Vice Provost for Undergraduate Studies and Research
Whitney J. Pugh, Director of Budget and Planning
Quinn Millet, Student Body President

Weber State University

F. Ann Millner, President
Brad Mortensen, Assistant Vice President for Support and Auxiliary Services
Norman C. Tarbox, Vice President of Administrative Services

Southern Utah University

Steven D. Bennion, President
Mikhail Bouniaev, Interim Dean, College of Computing, Integrated Engineering & Technology
Abe Harraf, Provost
Harold Ornes, Dean, College of Science
Dorian Page, Associate Vice President for Administrative & Financial Services
Carl Templin, Dean, School of Business

Snow College

Michael T. Benson, President
Bradley A. Winn, Provost

Dixie State College

Lee G. Caldwell, President
Donna Dillingham-Evans, Academic Vice President
Christina Schultz, Vice President of Institutional Advancement

College of Eastern Utah

Ryan L. Thomas, President
Michael King, Provost and Vice President for Academic Affairs
Todd Olsen, Director of Admissions and Scholarships

Utah Valley State College

William A. Sederburg, President
J. Karl Worthington, Associate Vice President of Academic Affairs

Salt Lake Community College

Cynthia A. Bioteau, President
Kent Ferrel, Interim Vice President for Business Services
Mark Hamilton, Director of Accounting Systems
David Richardson, Vice President for Academic Services
(and others)

Utah College of Applied Technology

Darrell K. White, Interim President
Linda Fife, Campus President, Salt Lake-Tooele ATC

Jared Haines, Vice President for Instruction and Student Services

Representatives of the Media

Brandy A. Lee, *Weber Signpost*
Shinika Sykes, *Salt Lake Tribune*
Amy Stewart, *Ogden Standard Examiner*
Erin Stewart, *Deseret Morning News*

Others

Kim Hood, Governor's Office of Planning and Budget
Blake Wade, Ballard Spahr
Paul Wozniak, UBS Investment Bank

Following a breakfast meeting with the SLCC Board of Trustees and meetings of the Board committees, Vice Chair Jed Pitcher welcomed everyone to Salt Lake Community College and called to order the Committee of the Whole at 11:00 a.m. He thanked President Bioteau and her staff for the gracious accommodations and excused Regents Barrett, Cannon, Haws, Sinclair and Snow.

Jane Barrett. Regent Pitcher announced that a memorial service had been held for Regent Barrett's daughter, Jane, earlier in the week. Commissioner Kendell said the memorial service was held in the Utah Museum of Fine Arts. Several hundred people attended the service. To honor the family's request, an initial donation of \$100 was made to the Jane Barrett Memorial Fund at the University of Utah's College of Architecture and Planning on behalf of the State Board of Regents. Others willing to contribute personally to the memorial fund should send their donation directly to the College of Architecture and Planning at the University.

REPORTS OF BOARD COMMITTEES

Programs Committee

Chair Jardine asked President Albrecht to introduce his new Provost. President Albrecht introduced Dr. Raymond Coward, who came to USU from Pennsylvania State. Chair Jardine announced that Donna Dillingham-Evans had been appointed Academic Vice President at Dixie State College. She had been serving as Interim Vice President for the past few months.

Southern Utah University – Master of Science Degree in Forensic Science (Tab A). Chair Jardine said this proposal had been reviewed and approved by the Program Review Committee, who had forwarded it to the Regents for approval. This particular proposal arose out of discussions with UVSC about higher education responses to homeland security following 9/11. The University is taking an interdisciplinary approach, with contributions from a number of faculty and several departments. Emphasis options will be offered in Forensic Biology, Forensic Chemistry, CyberForensics, Forensic Accounting, Forensic Psychology, and Criminalistics. There is a growing demand for this profession. President Bennion said the program does not presently exist in any other USHE institution. **Chair Jardine moved approval of SUU's Master of Science Degree program in Forensic Science. Regent Beesley seconded the motion, which carried.**

Utah Valley State College – Bachelor of Arts and Bachelor of Science Degrees in Political Science (Tab B). Chair Jardine said this proposal had been under discussion for several years. College officials view Political Science as an appropriate addition of their full portfolio of four-year degrees. Searches are currently under way to fill three faculty positions in this department. President Sederburg said many years of work had gone into this degree program. He noted that he currently teaches a Political Science class of 25 students. Of that group, 20 have expressed interest in a Political Science major. **Chair Jardine moved approval of the Commissioner’s request for UVSC’s BA and BS Degrees in Political Science, including two- and three-year reports that include enrollment, graduation, and faculty. Regent Reid seconded the motion, which carried.**

Programs Committee Consent Calendar (Tab C). **On motion by Chair Jardine and second by Regent Beesley, the following items were approved on the Programs Committee’s Consent Calendar:**

- A. Utah State University – Elimination of Stand-alone Teaching Majors in the College of Humanities, Arts, and Social Sciences
- B. Utah College of Applied Technology – Fast-track Approval
 - 1. Davis ATC – Certificate of Proficiency in Restaurant and Hospitality
 - 2. Ogden-Weber ATC – Certificate of Proficiency in Interior Design Drafting

Programs Committee Information Calendar (Tab D). Chair Jardine said the items on the Information Calendar were self-explanatory. He offered to respond to questions, but none were raised.

University of Utah – Institutional Review Summary, Department of Exercise and Sports Science (Tab E). Chair Jardine reported that the dean of the department had made an excellent report to the committee. He referred to the recommendations on page 3 of the Commissioner’s letter and commented that the need for additional funding is always the top recommendation by outside reviewers. He called attention to the second recommendation for a mentoring of junior faculty by senior faculty. The committee discussed what is being done at the various institutions and recommended that the CAOs discuss mentoring programs at all of the institutions and find a way to incorporate best practices into those programs.

UHEAA – Tracking High School Seniors and College Freshmen via the National Student Clearing House (Tab F). Chair Jardine introduced Dave Feitz, Associate Executive Director for UHEAA, and asked him to report on this item. Mr. Feitz said UHEAA had entered into a partnership with the National Student Clearing House for a new research tool which allows for tracking of students through high school and college. Through the StudentTracker, high schools can track where their students went on to college. Colleges and universities can also track where their students go when they leave their institutions to attend another school. Student Tracker is sponsored by UHEAA for all Utah high schools, USHE colleges and universities and other private, non-profit institutions. Private, for-profit institutions are not included. Mr. Feitz said UHEAA became interested in the program because students who do not complete their college education become candidates for defaulting on their student loans. Data can be sorted by gender, ethnicity, year of high school graduation, etc. Institutional research staff are very interested in this data because it can show them if students who leave their schools attain a degree at another institution. UHEAA officials have negotiated a \$50,000 price for the entire state, and the program is being made available to all of the high schools, colleges and universities at no cost.

Chair Karras asked if the program could be used to track employment after a student leaves school. Regent Grant asked about compliance with privacy laws and regulations. Regent Holbrook asked if the program could track the length of time it takes a student to attain a degree or diploma. Regent Jordan asked about

comparative analysis, i.e., does it give institutions the opportunity for peer comparisons, or comparisons with other states?

Report on K-16 Alliance Meeting. Commissioner Kendell said he had recently read a paper written by Utah's first Commissioner of Higher Education, G. Homer Durham. Reading some of the challenges Commissioner Durham faced reminded Commissioner Kendell of the rocky, sometimes non-existent relationship that has existed between the State Board of Regents (SBR) and the State Board of Education (SBE) through the years. The relationship between the two boards is now very good. Public education and higher education are working together, through the K-16 Alliance, to develop a seamless K-16 system.

Commissioner Kendell referred to the handout in the Regents' folders about the inaugural meeting of the Alliance on December 20, 2005. The Alliance developed a schedule for 2006 and set the following goals: Work together to communicate the need and value of education, and develop initiatives to (a) promote and support the Regents' Award, (b) Develop teacher education initiatives to infuse programs with strong linkages and services for K-12, (c) develop cooperative and coordinated remediation efforts, (d) facilitate the concurrent enrollment program, (e) increase retention at all levels, (f) coordinate high school and college testing, and (g) coordinate alignment of K-16 course content.

The Commissioner pointed out that the State of Utah will be faced with enormous enrollment growth in the next decade. In its most recent meeting, the Legislative Higher Education Appropriations Subcommittee discussed the need for teachers and strongly recommended a Teacher Education Initiative. The Alliance also discussed the Regents' Diploma/Award. Although planning is still in the early stages, there was positive support from the State Board of Education. A very rigorous curriculum in high school will enable students to do better in higher education institutions and in the workplace. The Alliance also discussed concurrent enrollment. All in all, it was a very good start.

Regents' Diploma/Award. Commissioner Kendell reported that he had made a presentation on the Regents' Award to the State Board of Education, and that members were generally supportive. They had a number of questions but most comments were positive. Some concerns were raised that this might be a way to mandate increased requirements (which it is not) or a European-type tracking system (which it is not). Simply, many students are choosing courses which do not adequately prepare them for college. He asked Regent Beesley, who sits on the State Board of Education, to comment.

Regent Beesley said the meeting at which the Regents' Award was discussed also resulted in the SBE approving two diplomas for high school graduation. Both would certify that the student had completed required course work for graduation from high school. However, one diploma would read "Completed UBISCT" (Utah Basic Skills Competency Test), and the other would read "Completed without passing [specific sections] UBISCT." Regent Beesley complimented Commissioner Kendell for laying the groundwork well for the Regents' Award. A concern was raised in the SBE meeting about funding for the scholarships. She said the discussion underscored the need to be careful explaining this program, so it is not misunderstood. Utah should have a diploma representing that a student was prepared to be successful in college or work. There is a common perception that a high school diploma equals college readiness, and this is not necessarily the case.

Vice Chair Pitcher thanked Chair Jardine for his report.

USHE – Approving Resolution, SBR Student Loan Revenue Bonds, Series 2006BB and 2006CC (Tab G). Chair Atkin explained that UHEAA purchases student loans from banks and manages repayment. The bonds under consideration represent about six months of bonding. About half of the new student loans for this period of time will be financed with \$200 million of repayments, and about half from \$200 million from new bonding. Half are taxable bonds and half are tax-exempt bonds. He explained that the federal government limits the number of tax-exempt bonds that can be issued each year. UHEAA's portfolio is split about equally between taxable and tax-exempt bonds. The federal government also guarantees the interest rate as well as the principal. Utah has very low default rates on its student loans. **On motion by Chair Atkin and second by Regent Grant, the Regents adopted the resolution with the following vote:**

YEA:

Jerry C. Atkin
Bonnie Jean Beesley
Rosanita Cespedes
Katharine B. Garff
David J. Grant
Meghan Holbrook
James S. Jardine
Michael R. Jensen
David J. Jordan
Nolan E. Karras
Gaby Kingery
Jed H. Pitcher
Josh Reid

NAY:

[None]

Proposed Policy R992, Information and Technology Resource Security (Tab H). Chair Atkin explained that the proposed policy would apply to all employees of the Commissioner's Office and UHEAA. The new policy is needed to comply with requirements of the lending institutions with whom the System does business, to guarantee security of student records and other sensitive information. The committee recommended that institutions review their policies to ensure they are in compliance. Commissioner Kendell said security is becoming an increasing issue. The Board of Regents Building is undergoing changes to make the building more secure. Background checks will now be done on all OCHE and UHEAA employees. The Commissioner reported that he had met with all staff to explain the process and the need for the heightened security and background checks. Regent Jordan recommended provision in the policy for periodic security audits and compliance. **Chair Atkin moved approval of Policy R992. Regent Jensen seconded the motion, which carried.**

Salt Lake Community College – Campus Master Plan (Tab I). Chair Atkin noted SLCC has 14 locations and five primary campuses. There have been no changes since the plan was last approved. **Chair Atkin moved approval of SLCC's Campus Master Plan. The motion was seconded by Regent Holbrook and carried.**

Finance Committee Consent Calendar (Tab J). Chair Atkin said updated Discretionary Funds Report was in the Regents' folders. **On motion by Chair Atkin and second by Regent Jensen, the following items were approved on the committee's Consent Calendar:**

- A. OCHE – Discretionary Funds Report
- B. University of Utah – Sale of Donated Property

Response and Plan for Actuarial Review, Legislative Auditor's Report on Post-Retirement Benefits (Tab K). Chair Atkin said there is a question about the richness of the System's post-retirement benefits. Early retirement is done as an exception on an institutional basis. An actuarial study will be completed by late spring. About one-third of USHE employees participate in the State Retirement Plan, and the remainder participate in TIAA-Cref. Chair Karras remarked that many companies are moving away from a defined benefit policy toward an employee contribution policy. With the "baby boomers" approaching retirement age, it has become a national concern.

Commissioner Kendell said he has a very productive working relationship with the Legislative Auditor. The audit report was discussed by the Higher Education Appropriations Subcommittee earlier in the week. The Commissioner and his staff have been engaged with the Auditor and his staff about the assumptions in the report. They are sharing information and hope to come to consensus. Higher education wants to be treated fairly but as a different entity than public education. The systems are different, and the contributions are different. The System will comply with the Auditor's request for an actuarial study.

Vice Chair Pitcher thanked Chair Atkin for his report.

General Consent Calendar

On motion by Regent Jardine and second by Chair Karras, the following items were approved on the Regents' General Consent Calendar (Tab L):

- A. Minutes – Minutes of the Regular Meeting of the State Board of Regents held December 9, 2005, at the University of Utah, Salt Lake City, Utah
- B. Grant Proposals – On file in the Commissioner's Office
- C. Grant Awards
Utah State University – NASA Jet Propulsion Laboratory; "Wide-field Infra-red Survey Explorer (WISE);" \$1,800,000. Scott Schick, Principal Investigator.

Report of the Commissioner

Legislative Update. Commissioner Kendell asked Associate Commissioner Dave Buhler to give a progress report on the first week of the 2006 Legislative Session. Associate Commissioner Buhler distributed the 2006-07 Operating Budget Comparisons (Tax Funds Only), showing the Regents', Governor's and Legislative Fiscal Analyst's (LFA) recommendations in parallel columns. The Legislature has not yet determined the level of compensation for state employees. Higher education officials have stressed the need to be treated equally with other state employees. The Higher Education Appropriations Subcommittee will be meeting on Mondays, Wednesdays and Thursdays throughout the Session. A meeting schedule, including the agenda for each meeting, was distributed. The big issue before the Legislature this year is the proposed tax cut and the amount of that tax cut. Debate continues between the Governor, House and Senate.

Associate Commissioner Buhler said he and the institutional legislative representatives are tracking approximately 20 bills. He thanked the legislative representatives and introduced Jason Matthews, legislative intern for the Commissioner's Office. Dave will e-mail weekly summaries to the Regents and Presidents each Monday throughout the Session, reporting the previous week's progress and bills being tracked. He reminded everyone of the Higher Education on the Hill Luncheon which is scheduled for Friday, February 10, and asked the Regents and Presidents to mark that date on their calendars. Regents, Presidents, student body leaders, and institutional trustee chairs will be invited. The luncheon will be held in the State Office Building Auditorium.

Messaging Strategy, "A State of Mind" (Tab M). Commissioner Kendell showed a PowerPoint presentation entitled "A State of Mind," and gave a brief overview of the need to invest in higher education. Regent Jordan asked the Commissioner to e-mail the presentation to the Regents and Presidents. The Commissioner urged them to use whatever slides were appropriate in talking with legislators, neighbors and others.

Utah Educational Savings Plan (UESP). Commissioner Kendell encouraged all Utahns to get involved in the Utah Educational Savings Plan and save for their children's and grandchildren's college education. UESP had the best day in its history this past week; over \$5 million was invested in one single day.

Notable Accomplishments. Commissioner Kendell referred to the Highlights of Notable Accomplishments in USHE, which was in the Regents' folders. He briefly reviewed the achievements of each institution and recommended that the Regents read the report in more detail.

Report of the Chair

Chair Karras said he had been watching the Legislature with concern. He understands the need to remove sales tax from food and to adjust income tax rates. All are worthy of debate. He recalled the presentation on the need for tax reform which Dr. Gary Cornia made to the Regents in October, especially the growing gap between yield from tax dollars and the ability to fund our increasing enrollment growth. Utah is facing some interesting challenges. Chair Karras expressed his concern that the short-term advantages of a tax cut may outweigh the long-term benefit for the State. He suggested that the rallying cry for those who care about education is that, to get through this, we must educate our children and grandchildren. He encouraged those present to write a guest editorial or letter to the editor of their local newspaper, and/or to call their own legislators to express these concerns. We cannot continue to balance the System on the backs of the students.

Vice Chair Pitcher said President Bioteau's inauguration would be held on April 10. He announced the times for the various inaugural events and encouraged the Regents and Presidents to put this date on their calendars.

Salt Lake Community College Presentation on ATE/CTE Programs

Regent Pitcher asked Commissioner Kendell to introduce the subject of the luncheon presentation. Commissioner Kendell said he had asked President Bioteau to talk to the Regents about Salt Lake Community College, outlining the role and mission of a comprehensive community college.

Through the years, the terminology has changed from “vocational education” to “applied technology education” to “career and technical education.” This training begins early – in junior high or high school. These classes prepare students for UCAT, college, or the workforce. When it became apparent that the high schools could no longer meet the entire need for vocational education, the regional vocational training schools were established, which attracted secondary students as well as adult students. Late, in 2001, the Utah Legislature created the Utah College of Applied Technology. UCAT has nine campuses. Some of the UCAT campuses are relatively small, while others are well established with large campuses. Typically, UCAT is in communities where there are other higher education institutions. In some cases, UCAT colleges work side-by-side with the comprehensive community colleges. That has given rise to concern, in some communities, about interaction between the two higher education institutions. The USHE Master Plan for Vocational Education, written in 1984, addressed some of the same issues with which Utah is dealing today.

President Bioteau said it is important to maintain a comprehensive community college in every area of the country. Salt Lake Community College is one of the best comprehensive community colleges in the nation. The College cares about and is committed to remaining a comprehensive community college. Community colleges offer opportunities for young adults, seniors, and others to drop in and drop out. Students can get their general education courses at SLCC and then transfer to a four-year institution. President Bioteau commended the Commissioner’s Academic Affairs staff and the CAOs for ensuring a seamless articulation process. She noted that 31% of SLCC graduates seamlessly transfer to the University of Utah.

Dr. Bioteau said she works closely with President White and Linda Fife, Salt Lake-Tooele ATC Campus President, and their respective faculty and staff to ensure that vocational training needs are met in the Salt Lake Valley. SLCC and UCAT are working together to enable students to articulate from a UCAT campus to Salt Lake Community College. Students do not come to the Skills Center for an academic degree but for skills training.

Another important role of a community college is corporate training, to build workforce and economic development. Much of this is done at SLCC’s Larry H. Miller Campus. Custom Fit allows the College to tailor training to the needs of the particular business or industry.

President Bioteau explained the difference between applied technology education (ATE) and career and technical education (CTE). ATE refers to non-credit programs, while CTE applies to credit programs, or preparation for work with associate degrees.

SLCC’s Aviation Maintenance Program was a finalist for the prestigious Bellwether Award. Bellwether Awards are given to colleges with outstanding and innovative programs or practices and are focused on cutting-edge, trend-setting programs that other colleges might find worthy of replicating. Eight students are currently enrolled in SLCC’s Aviation Maintenance Program. President Bioteau said she was pleased with the College’s partnerships with local high schools, as well as an articulation agreement with Weber State University. She showed a DVD about the Aviation Maintenance Program. Regent Holbrook pointed out that the Utah Air Travel Commission had facilitated the donation of jet engines to the program.

Chair Karras asked President Bioteau about partnerships between SLCC and UCAT. President Bioteau said she had met with President Fife soon after her arrival in Salt Lake City to determine what the two institutions shared in common. Articulation agreements have been made in Telecommunication, HVAC, and Heavy Diesel Mechanics. Students proving competencies at SLTATC are accepted into the SLCC programs. The faculty at both institutions are deeply committed to providing quality education.

President Bioteau thanked the Regents for meeting at Salt Lake Community College.

Adjournment

The meeting was adjourned at 1:15 p.m.

Joyce Cottrell CPS

Date Approved