

STATE BOARD OF REGENTS MEETING
 COLLEGE OF EASTERN UTAH, PRICE, UTAH
 SEPTEMBER 5, 2008

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Minutes

Regents Present

Jed H. Pitcher, Chair
Bonnie Jean Beesley, Vice Chair
Rosanita Cespedes
France A. Davis
Greg W. Haws
Meghan Holbrook
Nolan E. Karras
Robert S. Marquardt
Basim Motiwala
Anthony Morgan
Teresa Theurer
Marlon O. Snow
John H. Zenger

Regents Excused

Jerry C. Atkin
Janet A. Cannon
Katharine B. Garff
David J. Jordan
Joel D. Wright

Office of the Commissioner

William A. Sederburg, Commissioner
Carrie Beckman, Policy and Special Projects Coordinator
David L. Buhler, Associate Commissioner for Public Affairs
Joyce Cottrell, Executive Secretary
Ronell Crossley, UHEAA Research Officer
Joseph Curtin, Director of Institutional Research
Richard Davis, Deputy Director, UHEAA
David S. Doty, Director of Policy Studies and Assistant Commissioner
David Feitz, Executive Director, UHEAA
Kimberly Henrie, Assistant Commissioner for Budget and Finance
Stephen H. Hess, Chief Information Officer
Spencer Jenkins, Assistant Commissioner for Public Affairs
Melissa Miller Kincart, State Scholars Initiative Program Director
Phyllis C. Safman, Assistant Commissioner for Academic Affairs
Mark H. Spencer, Associate Commissioner for Finance and Facilities
Lucille T. Stoddard, Associate Commissioner for Academic Affairs
Gary S. Wixom, Assistant Commissioner for Academic Affairs

INSTITUTIONAL REPRESENTATIVES

University of Utah

Michael K. Young, President
Paul T. Brinkman, Associate Vice President for Budget and Planning
Chuck Wight, Associate Vice President for Academic Affairs

Utah State University

Stan L. Albrecht, President
Raymond T. Coward, Provost
David Cowley, Associate Vice President for Financial Services/Controller

Michelle B. Larson, Assistant Provost
Sydney Peterson, Chief of Staff

Weber State University

Michael Vaughan, Provost
Brad Mortensen, Vice President for University Relations

Southern Utah University

Michael T. Benson, President
Rod Decker, Interim Vice President for Academic Affairs

Snow College

Scott L. Wyatt, President
Marvin Dodge, Vice President for Administrative Services
Craig Mathie, Dean of Student and Academic Affairs
Bradley A. Winn, Academic Vice President

Dixie State College

Stephen D. Nadauld, Interim President
Donna Dillingham-Evans, Academic Vice President
Stanley J. Plewe, Vice President of College Services

College of Eastern Utah

Michael King, Interim President
Del Beatty, Dean of Students, Price Campus
Michelle Fleck, Interim Vice President of Academic Affairs
Eric Mantz, Chief Information Officer
Vicki Noyes, Professional Staff President
Susan W. Polster, Instructor and Faculty Advisor, *CEU Eagle*
Kevin Walthers, Vice President for Finance and Administrative Services
Garth Wilson, Dean of Students, San Juan Campus

Utah Valley University

Elizabeth J. Hitch, Interim President
Jack R. Christianson, Executive Director, Center for Engaged Learning
Cameron Martin, Assistant to the President
J. Karl Worthington, Interim Vice President for Academic Affairs

Salt Lake Community College

Cynthia A. Bioteau, President
Dennis Klaus, Vice President of Business Services
Joe Peterson, Vice President of Instruction

Utah College of Applied Technology

Richard L. White, President

Brian Foisy, Vice President of Finance and Administrative Services
Jared Haines, Vice President of Instruction and Student Services

Representatives of the Media

Kellie Henderson, *CEU Eagle*
Kris Kohler, *CEU Eagle*
Wendy Leonard, *Deseret News*

Other Guests

Michael A. Petersen, Executive Director, Utah Education Network

Following a meeting with the College of Eastern Utah Board of Trustees, the State Board of Regents convened in Committee of the Whole at 9:00 a.m. Chair Jed Pitcher called the meeting to order and excused Regents Jerry Atkin, Janet Cannon, Katharine Garff, David Jordan, and Joel Wright. He announced the room locations of the committee meetings to follow.

Administration of Oath of Office

Chair Pitcher administered the Oath of Office to Regents Robert S. Marquardt and Teresa Theurer. He congratulated them and welcomed to the State Board of Regents.

Regent Theurer said she would be completing her eighth year on the State Board of Education in December. She has enjoyed her service on that board and has already discovered that her experiences there will be beneficial to her service on the Board of Regents. She proudly announced that all of her children were graduates of Utah State University.

Regent Marquardt is a graduate of the University of Utah Law School, where he also earned an MBA degree. He served for eight years as a member of the Weber State University Board of Trustees, including four years as its chair. He currently serves as chair of the National Advisory Board for the University of Utah School of Business. Regent Marquardt said he was looking forward to serving on the State Board of Regents.

The Regents were dismissed to their respective committees at 9:15 a.m. and reconvened in Committee of the Whole at 11:05 a.m. Chair Pitcher recognized Dr. Elizabeth Hitch in her capacity as Interim President of Utah Valley University and Dr. William Sederburg at his first Board meeting as Commissioner of Higher Education.

State of the College

President King said CEU was celebrating its 70th anniversary this year. The school was originally called Carbon College (1938), affiliated with Carbon High School. It became the College of Eastern Utah in 1964. The San Juan Campus was added in 1977. Approximately 55,000 students have been served in those 70 years. Anniversary celebrations will be held on September 13 in Price and on September 18 in Salt Lake City. CEU serves the largest service region in the state – more than 18,000 square miles. The region is rich in natural resources.

CEU serves the traditional community college role, offering Associate of Arts, Associate of Science, and Associate of Applied Science degrees, as well as non-credit courses preparing students for the workplace. CEU is also engaged in community activity. CEU has the highest diversity rate in the system, primarily due to the Native American students who attend the San Juan Campus. CEU serves many first-generation students.

CEU's Prehistoric Museum is one of five accredited museums in the state. It is a federal and state repository of more than 750,000 archaeological artifacts. There are 51,000 paleontological dig sites, in addition to the archaeological field schools and research stations in the area.

President King reviewed the accomplishments of prominent CEU alumni, including Dr. Troy Justesen, Assistant Secretary of Education.

Presentation by Commissioner Sederburg

Commissioner Sederburg thanked the Regents for allowing him the opportunity to serve the people of Utah as Commissioner of Higher Education. He thanked President King for his leadership at CEU. He also thanked the staff for welcoming him and for their hard work. He expressed special appreciation to Joyce Cottrell and Dave Buhler for their valuable assistance. He congratulated Dave Doty on his appointment as Superintendent of Utah's newest school district and said the position of Assistant Commissioner for Administration and Planning had been posted and nominations and applications invited.

The Commissioner briefly reviewed the events of the Commissioner's office since his appointment and outlined his plans for the next few months. His transition will consist of three stages: Information Gathering, Plan Development, and Implementation. Economic development is a big priority. The Presidents have met with the Governor and are planning an economic development roundtable.

Plans have been made for the Commissioner and members of his staff to visit each of the institutions. He invited the Regents to join him as he visits the various campuses. The first campus visited will be Utah State University on Tuesday, September 9. Dr. Cameron Martin is coordinating the campus tours.

Dr. Jim Phelps, a consultant from Michigan, will be helping the Commissioner develop a plan built on operating principles. The Commissioner has heard from several Regents that they would like to find a way to make Board meetings more productive. He invited Regent Zenger to lead a brief discussion about how to improve Board meetings.

Regent Zenger posed three questions: (1) What have we been doing that we should continue to do? (2) What could be delegated? (3) What could be added to make meetings more significant or valuable? The group broke into small discussion groups and came back with the following suggestions:

1. The Regents should concentrate on strategic issues and the Trustees should handle tactical issues.
2. Increase political productivity, with the greatest focus on theme-based best practices. Help the Regents to understand more thoroughly what happens on each campus. Creative strategic support is essential.
3. Minimize the amount of time spent in Board meetings. Accomplish the necessary business more quickly, focus on strategic governance issues and legislative initiatives. Become more effective as Regents and Presidents.
4. Reduce or eliminate reports. More time could then be spent on strategic issues and less time on management issues.
5. Regents should have a more participatory format on strategic issues, with less time spent listening to reports.
6. Review and update Regents' policies. Delegate more to the Resource and Review Teams. Have committee meetings outside of regular Board meetings. Require Regents' approval of only large expenditures, with institutional approval of routine expenditures.

Regent Zenger summarized the discussion into the following themes:

- More time on strategic issues and less time on tactical issues
- Fewer meetings, meatier agenda, opportunities for the Regents to visit campuses every year or two so they can get a "feel" for the mission and role of each institution
- Include legislators
- Better training of Trustees so that they understand their duties and responsibilities
- More coordination and correlation of committees – Are they the right committees? Should current subcommittee structure remain?

Commissioner Sederburg thanked Regent Zenger for his help with this important process.

General Consent Calendar

On motion by Regent Holbrook and second by Regent Morgan, the following items were approved on the Regents' General Consent Calendar (Tab U):

- A. Minutes

1. Minutes of the Special Board Meeting held July 8, 2008, at the Regents' Offices in Salt Lake City, Utah
 2. Minutes of the Regular Board Meeting held July 10-11, 2008, at Southern Utah University in Cedar City, Utah
- B. Grant Proposals (On file in the Commissioner's Office)
- C. Grant Awards
1. University of Utah – National Institutes of Health/National Cancer Institute; "Natural Anti-cancer Agents"; \$1,115,726. Chris M. Ireland, Principal Investigator.
 2. University of Utah – Department of Community and Culture; "HCI Appropriation"; \$7,500,000. Kevin L. Cheney, Principal Investigator.
 3. University of Utah – National Institutes of Health/National Center for Research; "University of Utah CTSA"; \$4,513,700. James P. Kushner, Principal Investigator.
 4. University of Utah – National Institutes of Health/National Institute for Child Health and Human Development; "MFMU Network Base"; \$1,652,269. Michael W. Varner, Principal Investigator.
 5. University of Utah – HRSA Maternal and Child Health; "National EMSC Data Analysis Resource Center"; \$1,300,000. J. Michael Dean, Principal Investigator.
 6. University of Utah – National Institutes of Health/National Institute of General and Medical Sciences; "Conus Peptides and Their Receptor Targets"; \$2,092,340. Baldomero M. Olivera, Principal Investigator.
 7. University of Utah – National Institutes of Health/National Cancer Institute; "Surveillance, Epidemiology and End Results (SEER) Program"; \$1,1346,449. Wallace Akerley, Principal Investigator.
 8. University of Utah – Centers for Disease Control; "ERC Training Grant"; \$1,320,902. Kurt Timothy Hegmann, Principal Investigator.
 9. Utah State University – U.S. Naval Research Laboratory; "Time Critical Sensor Image/Data Processing, Naval Research Laboratory Task Order 7"; \$1,229,592. Niel Holt, Principal Investigator.
 10. Utah State University – National Science Foundation; "National Center for Engineering and Technology Education"; \$1,999,875. Christine Hailey, Principal Investigator; Kurt Becker, Daniel Householder, and Maurice Thomas Co-Principal Investigators.

11. Utah State University – U.S. Department of Education; “To Operate Regional Resource Center, Region No. 5, Utah State University”; \$1,300,000. John Copenhaver, Principal Investigator.

Resolutions

In the Regents' folders were copies of Resolutions of Appreciation for Senator Mike Dmitrich and Assistant Commissioner Dave Doty. **Regent Holbrook moved adoption of both resolutions. Regent Snow seconded the motion. The Resolutions of Appreciation were adopted unanimously.** Chair Pitcher presented Dr. Doty's resolution to him, along with a gift of appreciation. He noted Dave had been responsible for bringing \$2.3 million into the state. He congratulated him on his new appointment and conveyed the Regents' appreciation for his work in the Commissioner's Office.

Recognition Luncheon

Senator Mike Dmitrich and his wife were invited to be the Regents' special guests for lunch. Other special guests included Senator Brent Goodfellow and Senator Margaret Dayton. Representatives Brad King and Brad Winn were also recognized.

After lunch, Chair Pitcher gave a brief background of Senator Dmitrich's life. The Senator will be retiring in December after 40 years as a state legislator. Commissioner Sederburg narrated a humorous slide show and presented a Resolution of Appreciation to Senator Dmitrich. Other speakers included Associate Commissioner Buhler, Regent Karras, Senator Dayton and Senator Goodfellow. Chair Pitcher presented Senator Dmitrich with a gift of appreciation from the Utah System of Higher Education.

Senator Dmitrich remarked that it was harder to quit than to get re-elected. He thanked the speakers for their remarks and paid special tribute to Regent Karras. He expressed his appreciation to his wife for her support. He also expressed appreciation for higher education and its contributions to the state and its residents.

Committee of the Whole

The Regents reconvened in Committee of the Whole at 1:35 p.m. Chair Pitcher recognized Price Mayor Joe Piccolo. The Mayor thanked everyone for coming to Price and said the Mayor's office was very supportive of higher education. He said he was grateful for what higher education stands for and the way it improves the quality of lives. CEU is a very vital part of the community. Mayor Piccolo expressed his appreciation for the commitment to higher education which he hoped would continue for more generations.

Proposed 2009-2010 Budget Request

Commissioner Sederburg referred to Replacement Tab V. The Governor asked each state agency to hold their budget increases to a minimum and to concentrate on mandated costs. The Presidents are increasingly concerned about retaining key faculty, so that is also a priority. Compensation continues to be the top priority for all of the institutions. Continuing operating costs was the second priority category, followed by student financial aid. The fourth priority was addressing workforce needs. Commissioner Sederburg noted

Governor Huntsman had requested our budget request earlier this year than in previous years. There are several areas where we do not know yet what our need will be. Additional budget items may be identified prior to the Legislative Session that will alter our official budget request.

Regent Morgan said the operating and capital budget categories should come to the Regents at least one month prior to any request for action. That would promote a good policy discussion. Commissioner Sederburg agreed and said he hoped the budget would be an outgrowth of ongoing discussions. He asked President Young to comment on the compensation issue.

President Young said the University of Utah and Utah State University are capable of hiring world-class professors, but keeping them remains a great challenge. Recently a survey was taken to ascertain how many faculty members had received inquiries or offers for employment at other institutions for much higher salaries. Many verified that they had received offers. In addition, when these professors leave, they take with them the research benefit and revenue they bring into the state as well as the technology that can create new companies. These are also the teachers who train scientists and engineers, and their contributions to the state are enormous. Higher education is one of the major engines of economic growth.

Regent Snow moved approval of the FY2010 budget recommendation. The motion was seconded by Vice Chair Beesley and adopted unanimously.

Institutional Capital Development Projects for 2009-2010

Commissioner Sederburg said the Q&P process had been used to prioritize capital projects for presentation to the State Building Board and the Legislature. He referred to Supplemental Tab W and the Attachment called "Q&P Made Easy." Associate Commissioner Spencer pointed out the Q&P results were presented to the Regents as an aid in their decision-making process. The Regents may change the priorities; they do not have to follow the Commissioner's recommendation. He said we try to maintain a balance between new space and maintaining or renovating older buildings. This year the institutions made more changes to their requests (which changed the Q or P points) than in recent years.

Associate Commissioner Spencer referred to the Non-State Funded Projects (Tab X), and recommended that the Regents wait to vote until they had heard all of the presentations in both categories. The non-state funded projects category is a request for O&M (operation and maintenance) funding to maintain buildings constructed with bonded or donated funds. Commissioner Sederburg said that list was important because much private money goes into the construction of higher education facilities. In recent years, two-thirds ($\frac{2}{3}$) of funding for higher education facilities has come from private funds. **Vice Chair Beesley moved approval of the requests for O&M for non-state funded projects. Regent Davis seconded the motion. The motion was adopted unanimously.**

Institutional representatives made presentations on their proposed capital projects. The proposed priority list, as determined by the Q&P, was:

1. Salt Lake Community College – Digital Art and Design
2. (tie) University of Utah – David Eccles School of Business

2. (tie) Utah State University – Business Building Addition and Remodel
4. (tie) Southern Utah University – Science Center Addition
4. (tie) Dixie State College – Centennial Commons
6. Utah Valley University – Sciences/Health Science Building Addition
7. College of Eastern Utah – Arts and Education Building
8. Weber State University – Professional Programs Classroom Building (Davis 3)

Unranked projects included the Skaggs Pharmacy Research Building at the University of Utah and Kent Concert Hall Addition/Renovation at Utah State University.

Following the presentations, **Regent Karras moved approval of the Regents' priority list, with the University of Utah School of Business facility as the #1 ranked project. The motion was seconded by Regent Motiwala. Regent Holbrook moved an amendment to the motion to show the U's project tied for #1 with the SLCC project. Regent Cespedes seconded the motion to amend. Regent Karras accepted the amendment, and the motion carried.**

Reports of Board Committees

Chair Pitcher asked each committee chair to report only on the action items.

Programs Committee – Regent Rosanita Cespedes, Acting Chair

Utah State University – Bachelor of Science Degree in Residential Landscape Design and Construction (Tab A). This program will include courses in both the Horticulture and Landscape Architecture disciplines. The balance combination will make this program unique and will distinguish it from existing degrees in Horticulture and Landscape Architecture. Students will be prepared for careers in the design, construction and maintenance of residential landscapes and small-scale gardens. It is expected to appeal to students interested in environmental issues such as water conservancy in landscape.

Utah State University – Doctorate of Philosophy in Engineering Education (Tab B). This degree is intended to refocus the department and develop a new emphasis in engineering education. The University has received a \$10 million grant from the National Science Foundation to establish the National Center for Engineering and Technology Education. Graduates will be familiar with the theory and practice of engineering education, will be able to guide and perform research within a specific area of engineering education, and will have the ability to design, implement and assess high school and college-level engineering curricula.

Dixie State College – Associate of Applied Science Degree in Physical Therapy Assistant (Tab C). This program is a response to the expansion of health care needs in southern Utah. The program is designed to produce graduates who will be knowledgeable and competent rehabilitation specialists.

Chair Cespedes moved approval of the above three requests. Regent Zenger seconded the motion, which carried unanimously.

Consent Calendar, Programs Committee (Tab D). **On motion by Chair Cespedes and second by Regent Zenger, the following items were approved on the Programs Committee's Consent Calendar:**

1. Davis Applied Technology College – Certificates of Completion in Managing Bookkeeper and in Barbering and Certificates of Proficiency in Bookkeeper, Accounts Payable Management Clerk, Accounts Receivable Management Clerk, eBusiness, Entrepreneurship, Inventory Management Clerk, Payroll Management Clerk, Project Management Technician, and Purchasing Management Clerk.
2. Bridgerland Applied Technology College – Certificates of Proficiency in Veterinarian Assistant/Pre-Technician and in Basic Esthetician and Master Esthetician.

Information Calendar, Programs Committee (Tab E). The following items were discussed in committee: (1) Utah State University – K-6 Licensure Program in the School of Teacher Education and Leadership and a name change in the Bachelor of Interior Design and Bachelor of Arts/Bachelor of Science in Interior Design, Sales and Marketing, and (2) Utah Valley University – Minor in Classical Studies.

Finance Committee – Regent Nolan Karras, Acting Chair

USHE – Long-term Enrollment Scenarios (Tab F). Chair Karras referred to the long-term (20-year) projections for enrollment at the USHE-9 institutions. He said the Commissioner's staff will prepare long-term enrollment summaries in the next three months.

First-Tier Tuition Range for 2009-2010 (Tab G). Chair Karras said first-tier tuition will be whatever is needed to fund the institutional share of compensation for faculty and staff.

Revision to Policy R558, Surplus Property (Tab H). Chair Karras reported \$4.7 was being deleted; the institutional trustees felt they did not need to approve the disposition of surplus property.

University of Utah – Campus Master Plan (Tab I). Chair Karras pointed out the new master plan was the culmination of a five-year planning process. In addition to the agenda materials, a Website was set up to provide greater detail. Chair Karras noted the committee had heard and addressed community concerns. The University held 24 public hearings to get the neighborhood involved. University officials will work with the individuals and groups who wrote letters of concern. Regent Holbrook commended President Young and his staff for making that effort.

College of Eastern Utah – Campus Master Plan (Tab J). Chair Karras noted CEU had also gone through a planning process.

Chair Karras moved approval of the above agenda items. The motion was seconded and carried unanimously.

Consent Calendar, Finance Committee (Tab K). **On motion by Chair Karras and second by Regent Holbrook, the following items were approved on the Finance Committee's Consent Calendar:**

1. Revision to Policy 932, *Vacation Leave*
2. Utah Valley University – Sale of Property to Utah Transit Authority (UTA)

UHEAA Update (Tab L). Chair Karras said this discussion had to be postponed until the next Board meeting. He apologized to Executive Director Dave Feitz for the lack of time for his presentation.

Utah College of Applied Technology – 2009-2010 Budget Request (Tab M) and Utah Education Network – 2009-2010 Budget Request (Tab N) were discussed by the committee but were not discussed in the Committee of the Whole.

Planning Committee – Regent Meghan Holbrook, Acting Chair

Campus Retention Plan Reports – College of Eastern Utah and Snow College (Tab O). Chair Holbrook thanked institutional representatives for their presentations to the committee and apologized that there was not time for them to comment to the entire Board.

Report on Legislative Task Force on Higher Education and Applied Technology Governance (Tab P). Associate Commissioner Dave Buhler updated the committee on the committee's actions.

Update on Regents' Scholarship (Tab Q). The cover memo to Tab Q reported the disposition of the first round of scholarship awards, based on funding received. This year 103 scholarships were awarded and another 413 applications were denied. Criteria were amended to include AP courses, as requested by the Legislative Administrative Rules Committee.

Utah Scholars and College Access Challenge Grant Update (Tab R). Assistant Commissioner Doty reported on what was being done during the first year of this program. To date, \$2.5 million has been received as the result of federal grants and state appropriations. Chair Holbrook thanked Dr. Doty for his efforts to raise this funding.

Report on Utah's ACT Test Results for the Class of 2008 (Tab S). Chair Holbrook said the ACT test scores should be discussed at a future meeting.

Proposed Amendments to Policy R203, Search Committee Appointment and Function, and Regents' Selection of Presidents of Institutions (Tab T). Three minor revisions were mostly housekeeping in nature, to put current policy into policy. **Regent Zenger moved approval of the proposed revisions. Regent Morgan seconded the motion, which carried unanimously.**

Report of the Chair

Chair Pitcher referred to his written report and said he was very proud of our students. He announced that as part of CEU's 70th anniversary, President King had scheduled a dinner in Salt Lake City on September 18, at the Little America. The Utah Valley University Presidential Search Committee has met; the committee is co-chaired by Regents Marlon Snow and Jack Zenger. The University of Utah's Capital Campaign will be launched on October 25. Chair Pitcher said he and Commissioner Sederburg would meet with leadership of the State Building Board on September 23 to review priorities and the Q&P process.

Report of the Commissioner

Commissioner Sederburg thanked Chair Pitcher and Vice Chair Beesley for the amount of time they had spent in resolving higher education issues. Secretary Cottrell is drafting a meeting schedule for 2009, which she will e-mail to Regents and Presidents. The Commissioner asked that Regents and Presidents inform Joyce of conflicts with proposed meeting dates.

Adjournment

President King thanked the Regents for meeting on the CEU campus. He expressed his appreciation to Sherry Arellano for the countless hours she had spent preparing for this meeting. He also thanked Vice President Walthers and other members of his staff for their assistance and support in this meeting.

Regent Holbrook moved that the meeting be adjourned. The motion was seconded by Regent Karras and carried unanimously. The meeting was adjourned at 3:25 p.m.

Joyce Cottrell CPS, Executive Secretary

Date Approved