

Overview & Key Concepts

Overview

 This section will cover Utah Board of Higher Education guidance and processes for setting annual institutional tuition and fee schedules, along with other finance and facilities-related information.

Key Concepts

- Tuition & 'Mandatory Match' Requirements
- Tuition Types & Models
- General Fees, Course & Program Fees, & Auxiliary Enterprise Revenue

Resources/Guide



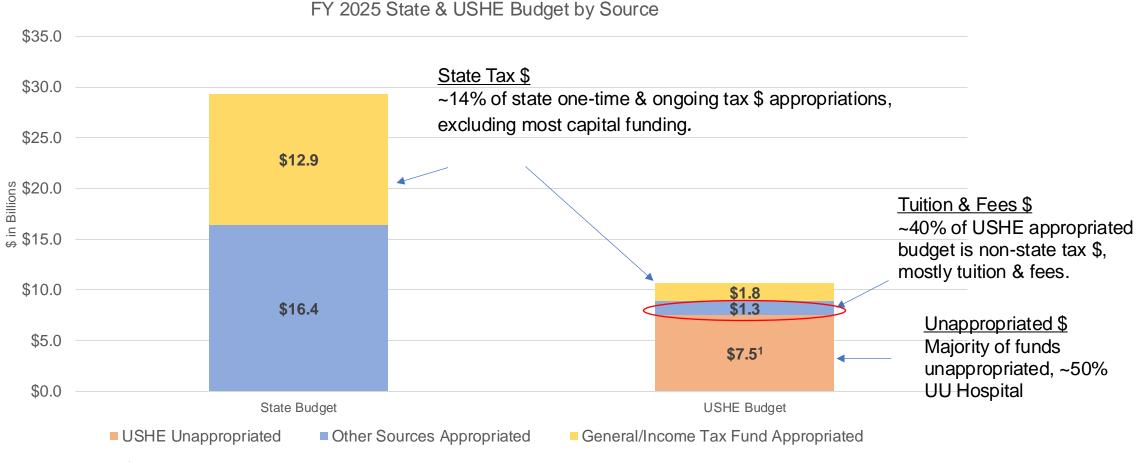
Statute/Leg. Materials



Policy/USHE Materials



State & USHE Budgets by Appropriation Status & Source







USHE Tuition & Fee Setting Process



Utah Code 53B-1-402

(2)(j)(iii) [The board shall]...create and implement a strategic finance plan for higher education, including by:...setting tuition for each institution;



Utah Code 53B-7-101

(8)(b)...the board may fix the tuition, fees, and charges for each institution at levels the board finds necessary to meet budget requirements.



USHE Board Policy R510 Tuition & R511 Tuition Disclosures and Consultation

• Definitions and guidance on tuition setting and publication.



<u>USHE Board Policy R516 General Student Fees, R517 Course & Program Fees, R521 Dedicated Credits</u>

 Definitions and guidance on general fee setting, course and program fee distinctions and dedicated credit reporting.



<u>USHE FY 2024-2025 Guidelines for the Review and Recommendation of Tuition & General Fees</u>

Previous-year tuition and general fee institutional Board of Trustees guidance.

USHE Tuition & Fee Setting Process Policy R510 Tuition

Level & Residency

- Undergraduate Resident
- Undergraduate Non-Resident (≥ 3x Undergraduate Resident Rate)
- Graduate Resident ≥ 110% of Undergraduate Rate
- Graduate Non-Resident
- No Tuition for Secondary Students at Technical Colleges

Other Tuition Charges

- Registration Costs: Shall be included in tuition
- Online Tuition: May use an alternative schedule
- Differential Tuition: Tuition premiums used to support specific programs

Authorized Tuition Models

- Linear (Technical College Requirement): Standard incremental increase in tuition per credit hour
- Plateau: Incremental increase before and after full-time load credit bands

USHE Tuition & Fee Setting Process Policies R516 General Student Fees, R517 Course & Program Fees & R521 Dedicated Credits

General Student Fees

- Degree-granting institution-wide mandatory fees assessed upon registration to benefit students broadly and to support belonging, enrichment, and success as a campus community.
- Student-led process for recommendations to create, revise and repeal general student fees.
- Utah Board of Higher Education annually establishes general fee schedules.

Course and Program Fees

- Fees to cover direct costs essential to the educational outcomes for specific course and program offerings. Often include materials that cannot be purchased by individual students or for which bulk purchases reduce the cost to students.
- Institution-formed committees for creating, revising and repealing course and program fees.
- UBHE delegates authority to institutions for establishing course and program fee schedules.

Auxiliary Enterprise Revenue

- Business enterprises or other support activities, the purpose of which is to provide specified services to students, faculty, staff or guests of the institution.
- Includes self-supporting revenue-generating activities like housing, food service, and college store activities.

USHE Tuition & Student Fee Setting Process Timeline/Sequencing

Board Adopts Guidelines for Trustees Institutional
Analysis /
Legislative
Appropriations

Public Hearings /
Trustee Review and
Recommendation

Board Deliberation and Adoption

Implementation

November

December- March

March

Summer Semester

USHE Tuition & Student Fee Setting Process Timeline/Sequencing

Board Adopts Guidelines for Trustees

November

General principles contemplate fiscal prudence, internal efficiencies & appropriate categorization of tuition & fees, etc.

USHE Tuition & Student Fee Setting Process Standard Guidance/Practices 🕰

- Tuition & Fee proposals may contemplate legislative match requirements and robustly substantiated institution needs. Reasonable funding alternatives should be identified and explored.
- Tuition & Fee proposals must not be intended to generate revenue to offset:
 - Previously enacted tuition freezes (e.g. FY 2024)
 - Legislatively enacted budget reductions or reallocations (e.g. FY 2025, FY 2026)
 - UBHE actions to promote access & affordability (e.g. elimination of application fees)
- Commissioner's Office to provide Tuition & Fee increase scenarios and recommendations recognizing these and other criteria.

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December- March

Institution-level budget analysis and legislative match requirement calculations, etc.

USHE Tuition & Student Fee Setting Process Mandatory Cost Drivers

	Enrolled Copy S.B. 8		Enrolled Copy H.B. 8
1 2 3 4 5	STATE AGENCY AND HIGHER EDUCATION COMPENSATION APPROPRIATIONS 2024 GENERAL SESSION STATE OF UTAH Chief Sponsor: Don L. Ipson	1 2 3 4	STATE AGENCY FEES AND INTERNAL SERVICE FUND RATE AUTHORIZATION AND APPROPRIATIONS 2024 GENERAL SESSION STATE OF UTAH
6 7 8	House Sponsor: Robert M. Spendlove LONG TITLE	5 6 7	Chief Sponsor: Robert M. Spendlove Senate Sponsor: Don L. Ipson
9 10 11 12 13 14 15 16 17	General Description: This bill supplements or reduces appropriations otherwise provided for the support and operation of state government for the fiscal year beginning July 1, 2023 and ending June 30, 2024 and for the fiscal year beginning July 1, 2024 and ending June 30, 2025. Highlighted Provisions: This bill: • provides funding for a 3% labor market increase for state employees and higher education employees; • provides funding for pay for performance labor market increases for state employees; • provides funding for a 5% discretionary increase for offices of the Legislature, statewide elected officials, and the Judiciary;	8 9 10 11 12 13 14 15	LONG TITLE General Description: This bill supplements or reduces appropriations otherwise provided for the support and operation of state government for the fiscal year beginning July 1, 2023 and ending June 30, 2024 and for the fiscal year beginning July 1, 2024 and ending June 30, 2025. Highlighted Provisions: This bill: ▶ provides budget increases and decreases for the use and support of certain state agencies and institutions of higher advections.
20 21 22 23 24	 provides funding for a 0.7% salary enhancement for state employees participating in the Utah Retirement Systems Tier II retirement plan; provides funding for health and dental benefit cost changes as recommended by the Public Employees Health Programs; provides funding for retirement rate changes for certain state employees; 	16 17 18 19 20	 and institutions of higher education; authorizes certain state agency fees; authorizes internal service fund rates; adjusts funding for the impact of Internal Service Fund rate changes; and, provides budget increases and decreases for other purposes as described.

USHE Tuition & Student Fee Setting Process FY 2025 Mandatory Match, Freeze, & Budget Cut %s

	(a)	(b)		(c)		(d)		(e)		(f)	(g)	(h)	(i)	(j)
2024-25 Tuition Increase Estimates by Institution	Net Tuition Revenue - FY24 R-1 Budget	3% Salary & Relat		7.2% Health at Dental Insu	rance %	Internal Serv (Liability, Fue Motor Pool, Pr State Trave Cybersec	l Network, operty, AG, il, Auto, urity)	2024-25 Total Chang	ges %	2024 GS Budget Cut Amount (Including CTE for USU/SLCC/Snow)	Budget Cut Amount % Increase	2023 GS Tuition Freeze Amount (Comp & ISF)	Tuition Freeze Amount % Increase	Total w/2024 GS Match
Institution	Amount	Amount	% Change	Amount	Change	Amount	% Change	Amount	Change	Amount	% Change	Amount	% Change	Change
University of Utah	\$406,766,380	\$4,969,500	1.22%	\$1,174,100	0.29%	\$1,821,800	0.45%	\$7,965,400	1.96%	\$7,174,900	1.76%	\$7,860,100	1.93%	5.65%
Utah State University	168,364,000	2,074,800	1.23%	778,700	0.46%	322,400	0.19%	3,175,900	1.89%	\$4,759,300	2.83%	\$3,283,600	1.95%	6.66%
Weber State University	82,081,814	1,090,500	1.33%	388,900	0.47%	108,100	0.13%	\$1,587,500	1.93%	\$1,936,900	2.36%	\$1,744,400	2.13%	6.42%
Southern Utah University	66,583,000	721,200	1.08%	223,200	0.34%	357,600	0.54%	1,302,000	1.96%	\$1,088,200	1.63%	\$1,116,000	1.68%	5.27%
Snow College	12,962,000	250,800	1.93%	109,700	0.85%	58,500	0.45%	\$419,000	3.23%	\$223,900	1.73%	\$445,400	3.44%	8.40%
Utah Tech University	43,910,000	543,000	1.24%	232,200	0.53%	78,900	0.18%	854,100	1.95%	\$969,600	2.21%	\$888,000	2.02%	6.18%
Utah Valley University	148,418,900	1,719,900	1.16%	675,800	0.46%	112,100	0.08%	\$2,507,800	1.69%	\$2,747,800	1.85%	\$2,819,300	1.90%	5.44%
Salt Lake Community College	56,811,372	1,020,900	1.80%	315,400	0.56%	46,000	0.08%	1,382,300	2.43%	\$702,800	1.24%	\$1,573,900	2.77%	6.44%
Total	\$985,897,466	\$12,390,600	1.26%	\$3,898,000	0.40%	\$2,905,400	0.29%	\$19,194,000	1.95%	\$19,603,400	1.99%	\$19,730,700	2.00%	5.94%



USHE Tuition & Student Fee Setting Process Timeline/Sequencing

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Institution-level budget analysis and legislative match requirement calculations, etc.

General Student Fee Advisory Boards, Truth in Tuition Hearings, Student Body Leadership Councils, Institution Board of Trustee Approval, etc.

USHE Tuition & Fee Setting Process Policy R510 Tuition

- 4.2 Presidents & Boards of Trustees may recommend institutional tuition rate adjustments via a formal proposal to the UBHE that includes the following:
- Total tuition adjustment in both \$ and % change
- Details on how the funds will be used
- Anticipated impact on student access, retention and completion
- Justification on why the adjustment is necessary, including reference to institution's efforts to fund with existing resources

USHE Tuition & Fee Setting Process Policy R516 General Student Fees

- 6.1.1 Creation of General Student Fee Advisory Board with majority representation by currently enrolled students.
- 6.2.1-6 Guidelines for establishing, reviewing, revising, repealing and sunsetting general student fees.
- 6.3 Requirements for Student Notice and Student Hearing
- 6.4 Institutional Board of Trustee Recommendation



6.5 Board of Higher Education Deliberation and Fee Setting



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March

Verify Institution BoT process, evaluate requests, consider Commissioner's recommendation and establish tuition and fee levels.

USHE Tuition & Fee Setting Process Institution Presentation Elements 1

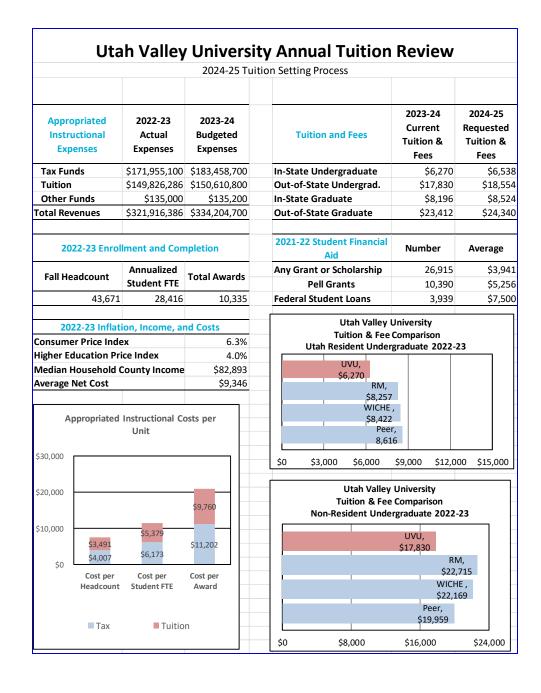
- Date of General Student Fee Advisory Board Meeting(s)
- Date of Truth-in-Tuition Student Hearing(s)
- Date of Student Leadership Review
- Date of Board of Trustee Meeting(s)
- Other Relevant Meeting Dates
- General description or discussion of institutional Board process

USHE Tuition & Fee Setting Process Policy R510 Tuition

- 5.1 The Board shall annually review price competitive tuition data including:
- National and regional comparisons
- Institutional cost data
- Median income statistics
- Average student debt load
- Other affordability factors relevant to fairness and price competitiveness

USHE Tuition & Fee Setting Process Materials

- Summary prepared for institutional trustees
- Compares institutional tuition and fees with peer groups
- Includes financial aid, economic statistics and average net cost, etc.



USHE Tuition & Fee Setting Process Materials

Form R-4A Tuition

- 1. Institutional Request
- 2. No Tuition Increase
- 3. Legislative Match Only

Utah System of Higher Education

FORM R-4A: 2024-25 PR	FORM R-4A: 2024-25 PROPOSED NEW TUITION REVENUE				
Truth-in-Tuition Hearing:	March 13, 2024	Presidents Cabinet Review:	March 12, 2024	Institution:	University of Utah
Student Leadership Review:	March 13, 2024	Trustees Approval:	March 15, 2024	Prepared by:	Sandy Hughes
Line Item		Current Year Tuition Budget			
All \$406,766,380		\$406,766,380			

Option 1 - Institution Proposed Increase - Complete a R-4B form for each request beyond comp match and fee transfer						
Proposed New	Estimated Per	Estimated Per Student FTE Impact				
Tuition Revenue	\$ Impact	% Increase				
\$4,969,500		1.22%				
\$1,174,100		0.29%				
\$1,821,800		0.45%				
\$2,500,000		0.61%				
\$1,660,000		0.41%				
\$2,100,000		0.52%				
\$14,225,400	\$0	3.50%				
	Proposed New Tuition Revenue \$4,969,500 \$1,174,100 \$1,821,800 \$2,500,000 \$1,660,000 \$2,100,000	Proposed New Tuition Revenue \$4,969,500 \$1,174,100 \$1,821,800 \$2,500,000 \$1,660,000 \$2,100,000				

Ne understand that any increase can have an impact on individual students. We continue to ensure that students understand what options are available for scholarships, financial aid as well as the importance of completing the FAFSA. We are very appreciative of the Legislative funding to help support a 3% salary increase for state-funded faculty and staff. It is especially critical due to the ongoing challenges brought on as the result of the pandemic and new challenges we are facing such as inflation and a highly competitive job market that has forced salaries higher and made it challenging to hire or retain faculty and staff. The portion that needs to be funded from tuition will help us be competitive in hiring and retaining our biggest asset – our employees.

Option 2: No Tuition Increase - All new costs will be covered through reallocation, cost savings, and efficiency efforts						
	Proposed New	Estimated Per Student FTE Impact				
No Tuition Increase	Tuition Revenue	\$ Impact	% Increase			
	\$0	\$0	0.00%			
Summary Description and Evalanation:						

Two consecutive years of no tuition increases will have a detrimental impact on student retention and completion as we would need to make some budget reductions to absorb our portion of the legislative match in order to cover compensation increases, address disparities in salary equity for faculty and staff, and to keep up with the rapidly rising costs of products and services due to inflation. We have not been able to keep up with the rapid inflation since coming out of the pandemic. It will make it extremely difficult for us to hire and retain key staff and faculty in this job market, especially considering our record breaking enrollment numbers that have occurred year-over-year for the last 4 years.

Option 3: Legislative Match Funds Only - All new match funds will be covered by new revenue						
Description	Proposed New	Estimated Per Student FTE Impact				
Description	Tuition Revenue	\$ Impact	% Increase			
Legislative Match to Cover Compensation and Other Mandated Increases	\$7,965,400		1.96%			
			0.00%			
			0.00%			
Tota	\$7,965,400	\$0	1.96%			
Summary Description and Explanation:	*					

This would cover the needed increase for salaries from the state legislature. However, it would not compensate the adustments in equity needed to retain faculty and staff in this extremely competitive job market nor will it allow us to remain competitive in hiring faculty and staff especially as we try to keep up with our growth in enrollment. In addition, this would cover our portion of health and dental premiums and the internal service funds

USHE Tuition & Fee Setting Process Materials

Form R-2 Student Fees

- Summary of institutional general student fees
- Shows current year and proposed next year fees
- Will be enhancing these data collection

Utah System of Higher Education FORM R-2: STUDENT FEE PROPOSAL 2024-25 Prepared by: Chaz Steimel Due Date: March 8, 2024

A. Current Year 2023-24

Fee Name	Category	15 Credit Hours - two semesters	Total Revenue Generated	Comments
Activity	Student Activity/Support	\$257.02	\$4,291,840	
Building	Building Bond	\$249.12	\$3,949,127	
Athletic	Athletic	\$160.80	\$2,549,005	
Union Building	Building Support	\$75.10	\$1,190,573	
ID Card/ Student Support	Student Activity/Support	\$19.00	\$312,197	
Medical	Health	\$57.72	\$915,054	
Recreation	Student Activity/Support	\$85.58	\$1,356,499	
Transportation	Transportation	\$15.56	\$246,676	
Total Fees		\$919.90	\$14,810,971	

B. Proposed Year 2024-25

Fee Name	Category	15 Credit Hours - two semesters	Total Revenue Generated	Comments
Activity	Student Activity/Support	\$273.76	\$4,319,248	
Building	Building Bond	\$246.14	\$3,883,474	
Athletic	Athletic	\$147.30	\$2,324,026	
Union Building	Building Support	\$85.10	\$1,342,665	
ID Card/ Student Support	Student Activity/Support	\$19.00	\$299,772	
Medical	Health	\$56.86	\$897,109	
Recreation	Student Activity/Support	\$94.32	\$1,488,134	
Transportation	Transportation	\$13.50	\$212,996	
Total Fees		\$935.98	\$14,767,424	

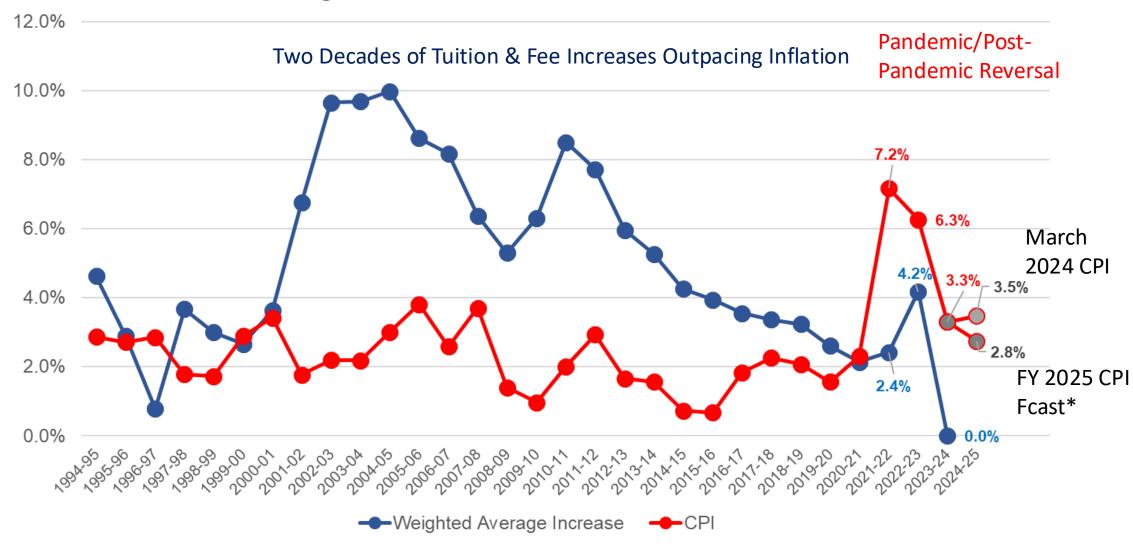
. Per Credit Hour Charges for 2024-25 General Student Fees per Semester

Credit Hours	\$ Amoun
1	\$124.59
2	\$158.93
3	\$193.27
4	\$227.61
5	\$261.95
6	\$296.29
7	\$330.63
8	\$364.97
9	\$399.31
10	\$433.65
11	\$467.99
12	\$467.99
13	\$467.99
14	\$467.99
15	\$467.99
16	\$467.99
17	\$467.99
18	\$467.99
19	\$467.99
20	\$467.99
21	\$467.99
22	\$467.99
23	\$467.99
24	\$467.99
25	\$467.99

Notes:

WSU is increasing our general students fees by 1.75% to offset legislative mandated expenditures covering salary and wage increases, subsequent tuition increases, and increased medical costs.

Year-Over Change in USHE Tuition & Fees vs. U.S. Consumer Price Index



USHE Tuition & Fee Setting Process Commissioner Developed Scenarios

- Scenario A) Approve Legislative Match %; Approve Fee Requests up to 3.0%
- Scenario B) Approve Scenario A + 1% Additional Tuition Increase
- Scenario C) Approve Institution Requests Less Commissioner Identified Outliers
- Scenario D) Commissioner's Recommendation

FY 2025 USHE Tuition & Fee Setting

Undergraduate Resident FTE for Two Semesters

Research Universities (Requested)								
<u>Institution</u>	2023-24	<u>2024-25</u>	\$ Increase	% Increase				
UU Tuition	\$9,103	\$9,422	\$319	3.50%				
UU Fees	\$1,184	\$1,203	\$20	1.65%				
UU Total ¹	\$10,287	\$10,625	\$338	3.29%				
USU Tuition	\$7,387	\$7 <i>,</i> 639	\$252	3.40%				
USU Fees	\$918	\$933	\$15	1.68%				
USU Total	\$8,305	\$8,571	\$267	3.21%				

UBHE Approved									
<u>2024-25</u>	\$ Increase	% Increase	\$ Diff	<u>% Diff</u>					
\$9,422	\$319	3.50%	\$0	0.00%					
\$1,203	\$20	1.65%	\$0	0.00%					
\$10,625	\$338	3.29%	\$0	0.00%					
\$7,626	\$239	3.24%	-\$13	-0.17%					
\$933	\$15	1.68%	\$0	0.00%					
\$8,559	\$254	3.06%	-\$13	-0.15%					

FY 2025 USHE Tuition & Fee Setting

Undergraduate Resident FTE for Two Semesters

	Regional Universities (Requested)							
<u>Institution</u>	2023-24	<u>2024-25</u>	\$ Increase	<u>% Increase</u>				
WSU Tuition	\$5,471	\$5,621	\$150	2.75%				
WSU Fees	\$920	\$936	\$16	1.75%				
WSU Total	\$6,391	\$6,557	\$167	2.61%				
SUU Tuition	\$6,006	\$6,186	\$180	3.00%				
SUU Fees	\$764	\$776	\$13	1.64%				
SUU Total	\$6,770	\$6,962	\$193	2.85%				
UT Tuition	\$5,267	\$5,451	\$184	3.50%				
UT Fees	\$808	\$872	\$64	7.92%				
UT Total	\$6,075	\$6,323	\$248	4.09%				
UVU Tuition	\$5,614	\$5,836	\$222	3.95%				
UVU Fees	\$656	\$702	\$46	7.01%				
UVU Total	\$6,270	\$6,538	\$268	4.27%				

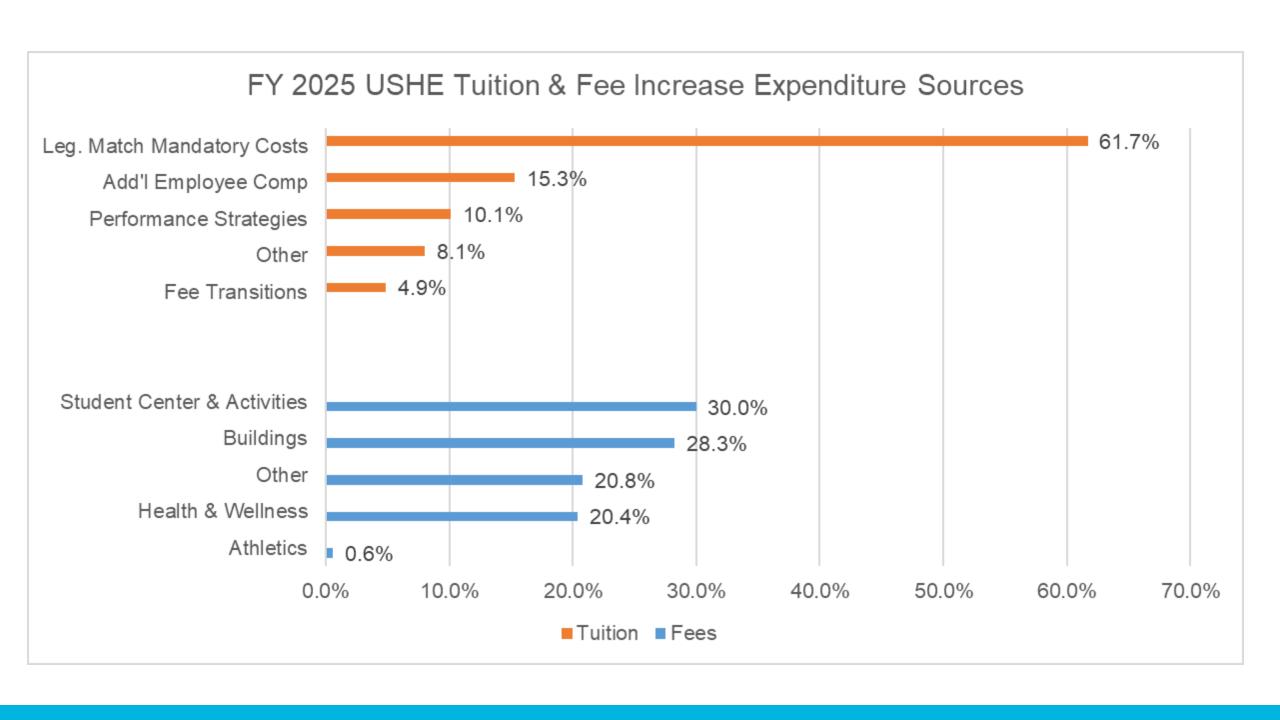
UBHE Approved									
<u>2024-25</u>	\$ Increase	% Increase	\$ Diff	% Diff					
\$5,621	\$150	2.75%	\$0	0.00%					
\$936	\$16	1.75%	\$0	0.00%					
\$6,557	\$167	2.61%	\$0	0.00%					
\$6,186	\$180	3.00%	\$0	0.00%					
\$776	\$13	1.64%	\$0	0.00%					
\$6,962	\$193	2.85%	\$0	0.00%					
\$5,435	\$168	3.20%	-\$16	-0.30%					
\$872	\$64	7.92%	\$0	0.00%					
\$6,307	\$232	3.82%	-\$16	-0.27%					
\$5,818	\$204	3.63%	-\$18	-0.31%					
\$690	\$34	5.20%	-\$12	-1.82%					
\$6,508	\$238	3.80%	-\$30	-0.47%					

FY 2025 USHE Tuition & Fee Setting

Undergraduate Resident FTE for Two Semesters

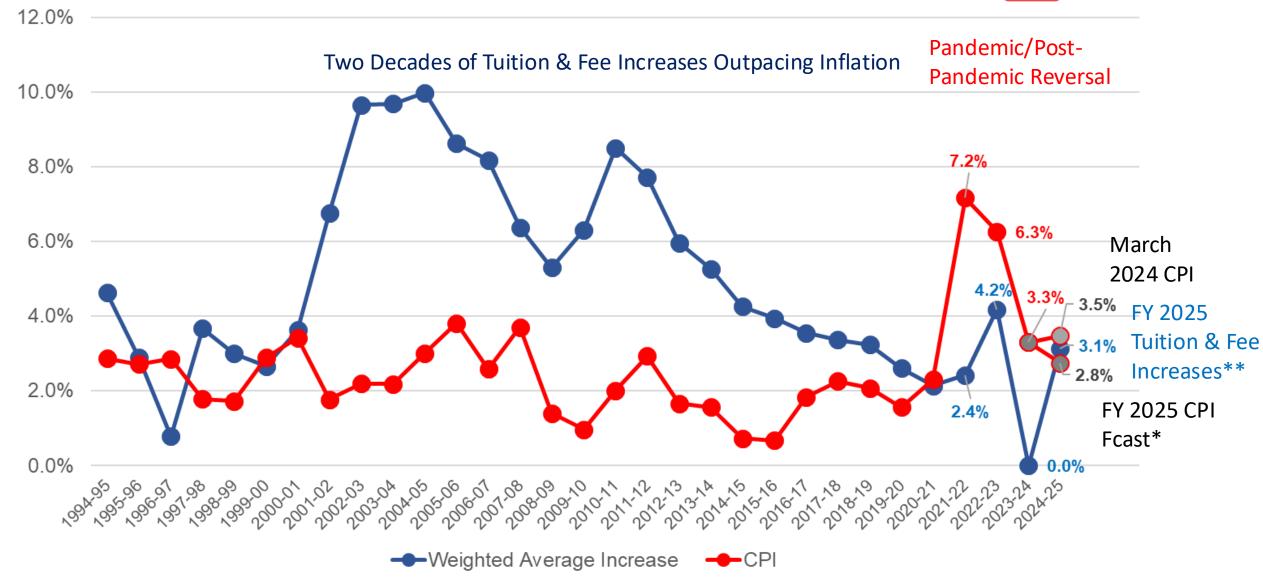
Community Colleges (Requested)							
<u>Institution</u>	2023-24	<u>2024-25</u>	\$ Increase	<u>% Increase</u>			
SLCC Tuition	\$3,778	\$3,929	\$151	4.00%			
SLCC Fees	\$479	\$539	\$60	12.53%			
SLCC Total	\$4,257	\$4,468	\$211	4.96%			
Snow Tuition	\$3,796	\$3,929	\$133	3.50%			
Snow Fees	\$384	\$408	\$24	6.25%			
Snow Total	\$4,180	\$4,337	\$157	3.76%			

UBHE Approved									
<u>2024-25</u> §	\$ Increase	% Increase	\$ Diff	% Diff					
\$3,929	\$151	3.99%	\$0	-0.01%					
\$498	\$19	3.97%	-\$41	-8.56%					
\$4,427	\$170	3.99%	-\$41	-0.97%					
\$3,929	\$133	3.50%	\$0	0.00%					
\$408	\$24	6.25%	\$0	0.00%					
\$4,337	\$157	3.76%	\$0	0.00%					



Year-Over Change in USHE Tuition & Fees vs. U.S. Consumer Price Index





^{*}March 2024 Utah Economic Council

^{**}Effective increases less UU neutral fee transitions & USU scholarship support

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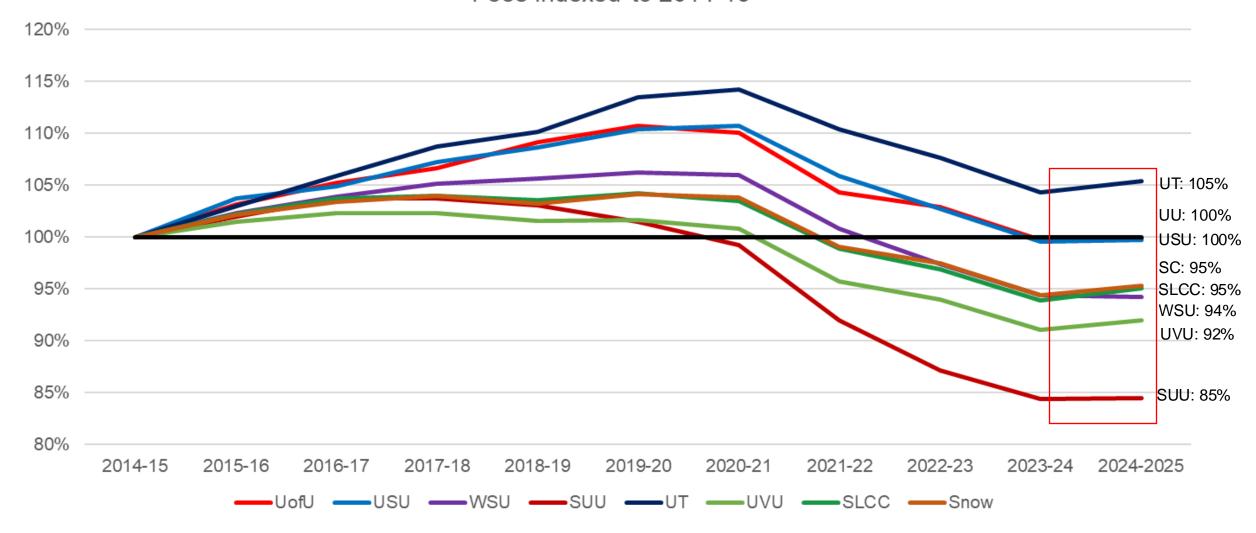
General Student Fee Advisory Boards, Truth in Tuition Hearings, Student Body Leadership Councils, Institution Board of Trustee Approval, etc. March

Verify Institution BoT process, evaluate requests, consider Commissioner's recommendation and establish tuition and fee levels.

Summer Semester

CPI Adjusted Cumulative Change in Full-Time Undergraduate Resident Tuition & Fees Indexed to 2014-15





Misc. Finance & Facilities Policies

Additional Select USHE Business & Financial Affairs Policies



<u>USHE Board Policy R508 Guideline for Approving Lists of Comparable Institutions</u>

Procedures for identifying and proposing changes to peer institution groups.



USHE Board Policy R541 Management and Reporting of Institutional Investments

Board of Trustees delegation responsibility and generic investment asset allocations



USHE Board Policies R561 Accounting and Financial Control and R562 Non-Lapsing Balances

Policies for accounting conventions, financial reporting and non-lapsing balance holdings.



USHE Board Policies R565 Audit Committees and R567 Internal Audit Program

Trustee audit committee responsibilities and auditing standards and priorities.

