

## **Electronic Transcript Information & Instructions**

Institution	Accepts Electronic Transcripts?	Instructions
Brigham Young University  https://enrollment.byu.edu/verifying-your-high-school- transcript	YES	High school transcripts are not required to complete an application. However, an official transcript needs to be sent to BYU if a student is admitted.  Official transcripts: Accepted from the following agencies: Parchment Exchange, , or National Student Clearinghouse.  By email directly from high school: highschooltranscript@byu.edu In-person: BYU Enrollment Services, D-155 ASB By mail:  CES Admission Processing B-226 ASB, Provo, UT 84602
Ensign College <a href="https://www.ensign.edu/how-to-apply">https://www.ensign.edu/how-to-apply</a>	YES	Official transcripts: Accepted from the following agencies: Parchment Exchange, National Student Clearinghouse, or SCRIP-Safe By email: collegetranscript@byu.edu By mail: CES Admissions Processing B-226 ASB, Provo, UT 84602
Davis Technical College https://davistech.my.site.com/apply	YES	By email: admissions@davistech.edu
Dixie Technical College <a href="https://dixietech.edu/apply/">https://dixietech.edu/apply/</a>	YES	By email: registrar@dixietech.edu
Ogden Weber Technical College  https://www.otech.edu/future-students/how-to-enroll/		<b>Transcripts should be submitted at the time of enrollment to classes.</b> Please set up an appointment with OTech pre-enrollment advisor for the next steps.
Salt Lake Community College <a href="http://www.slcc.edu/transcriptevaluation/">http://www.slcc.edu/transcriptevaluation/</a>	YES	By email: highschooltranscripts@slcc.edu
Snow College <a href="https://www.snow.edu/catalog/admissions.html">https://www.snow.edu/catalog/admissions.html</a>	YES	By email: transcripts@snow.edu By fax: 435-283-7157 By mail: Snow College Admissions Office 150 College Ave, Ephraim, UT 84627



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Southern Utah University <a href="https://www.suu.edu/admissions/first-year/">https://www.suu.edu/admissions/first-year/</a>	YES	Official transcripts: Accepted from the following agencies: Parchment or SENDedu Secure Document Upload: <a href="https://my.suu.edu/secure/upload/adminfo">https://my.suu.edu/secure/upload/adminfo</a> By email: admissions@suu.edu By mail: Southern Utah University
Southwest Technical College <a href="https://stech.edu/admissions/enrollment/">https://stech.edu/admissions/enrollment/</a> Tooele Technical College	YES	ATTN: Admissions Office 351 W University Blvd., Cedar City, UT 84721  Official transcripts are prepared and sent by the prior institution at the student's request, directly to the Southwest Tech Registrar's office. Sealed tamper evident paper copies or password-protected encrypted emails are considered official transcripts. Opened paper copies or unsecure email copies are considered unofficial and are not acceptable for prior credit review.  By email: registrar@stech.edu  By mail: 757 West 800 South, Cedar City, UT 84720  Information is coming soon.
Uintah Basin Technical College <a href="https://ubtech.edu/admissions/">https://ubtech.edu/admissions/</a>		Transcripts should be submitted during the pre-registration process. Please set up an appointment with a UB Tech Student Success Officer for the next steps.
University of Utah <a href="https://admissions.utah.edu/apply/freshmen-students/">https://admissions.utah.edu/apply/freshmen-students/</a>	YES	Common App Request: Official transcripts may be submitted by your school counselor through the Common App. Applicants will be prompted to add their high school counselor as a recommender. An email notification will be sent to the counselor instructing them to submit the applicant's electronic transcript through the Common App portal.  Digital Delivery Methods: If the Common App method is not used, official transcripts may be submitted through Credential Solutions, eScrip-Safe, National Student Clearinghouse, Parchment/Naviance or Scoir.  When prompted, please use the recipient email address: admisstranscripts@utah.edu.



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		By mail/in-person: Official transcripts may be mailed by the school or delivered inperson in a sealed envelope to: Office of Admissions University of Utah 201 S 1460 E, Room 250S, Salt Lake City, UT 84112
Utah State University <a href="https://www.usu.edu/admissions/apply/">https://www.usu.edu/admissions/apply/</a>	YES	Official transcripts: Transcript authorization on the application. Allows USU to electronically obtain your transcript from Utah Transcript Exchange (UTRex).  Attach PDF by logging onto <a href="https://applynow.usu.edu/account">https://applynow.usu.edu/account</a> By email: <a href="mailto:transcripts@usu.edu">transcripts@usu.edu</a> By mail:  USU Admissions  0160 Old Main Hill, Logan, UT 84322-0160
Utah Tech University <a href="https://admissions.utahtech.edu/ucaw/">https://admissions.utahtech.edu/ucaw/</a>	YES	By email: admissions@utahtech.edu
Utah Valley University <a href="https://www.uvu.edu/admissions/whatsnext/">https://www.uvu.edu/admissions/whatsnext/</a>	YES	By email: admissions@uvu.edu By mailed directly from the high school to: UVU Office of Admissions 800 W. University Parkway, Orem, UT 84058-6703
Weber State University  https://www.weber.edu/Admissions/new-freshman-in- state.html	YES	By email: admissions@weber.edu  By mail:  WSU Admissions Office Dept 1137  3885 West Campus Dr, Ogden, UT 84408-1137
Westminster University <a href="https://westminsteru.edu/admissions/undergraduate-admissions/index.html">https://westminsteru.edu/admissions/undergraduate-admissions/index.html</a>	YES	By email: <a href="mailto:admission@westminsteru.edu">admission@westminsteru.edu</a> After submitting the application, students can also upload a PDF of their high school transcripts directly to their application.

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