



# How to Apply for College

**Congratulations! You are taking the first step toward going to college—applying!** Refer to this list as you complete the college application process.

**Step 1: List colleges and compare them to determine the best fit for you.** You can discuss your list with a parent, college adviser, or school counselor. Create a comparison list through [ktsutah.org/login](https://ktsutah.org/login) under the College Application Checklist feature or use the Utah Programs and Majors Guide: [utahmajors.org](https://utahmajors.org)

**Step 2: Choose the type of certificate or degree you want to pursue in college.** Each college and program will have different options, such as certificate, associate, applied associate, bachelor, master, or doctorate degrees. To learn more, visit [utahmajors.org](https://utahmajors.org).

**Step 3: Discover exciting career paths.** Part of going to college is exploring what you want to do with the degree or certificate you will earn. Explore your options with the Keys to Success Interest Profiler: [ktsutah.org/resources](https://ktsutah.org/resources)

**Step 4: APPLY! Go to the college website and find the admissions application portal.** You can also find a list of college application links on your high school website or at [ktsutah.org/ucaw](https://ktsutah.org/ucaw). Check with your school counselor or volunteer for application fee waiver codes.

**Step 5: Send your OFFICIAL high school transcript after you submit your college applications and, if applicable, Concurrent Enrollment college transcript(s).** Most colleges allow students to send electronic transcripts directly from their high school. Ask your school counselor or volunteer about the process of sending transcripts. **Make a note of any additional items you need to submit with your application** (essay, transcripts, ACT or SAT scores, or recommendation letters).

**Step 6: Create your StudentAid.Gov account at [studentaid.gov/fsa-id/create-account/launch](https://studentaid.gov/fsa-id/create-account/launch).**

**REMEMBER YOUR LOGIN!** You will need this to fill out and sign your Free Application for Federal Student Aid (FAFSA) form as soon as possible. This is essential because many grants and scholarships require you to submit a FAFSA. Remember your login information by writing it down and keeping it in a safe place. **Be sure to ask your school counselor or college adviser for help researching scholarships you can apply to.**

**Step 7: Follow up and apply for aid and scholarships!** Make sure you submit any additional information required by the colleges you applied to, such as recommendation letters, test scores, and high school transcripts. The next step is completing your FAFSA form and scholarship applications. Sit down with your parents/guardians to submit the FAFSA or ask your counselor or college adviser about a FAFSA Completion Open House at your school.

**Congratulations! You're on your way to starting college.**