

STATE BOARD OF REGENTS
DIXIE STATE UNIVERSITY, ST GEORGE, UTAH
HOLLAND CENTENNIAL COMMONS & GARDNER CENTER
NOVEMBER 16, 2018

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STATE BOARD OF REGENTS
DIXIE STATE UNIVERSITY
HOLLAND CENTENNIAL COMMONS & GARDNER CENTER
FRIDAY, NOVEMBER 16, 2018

COMMITTEE OF THE WHOLE
MINUTES

Regents Present

Harris Simmons, Chair
Nina R. Barnes, Vice Chair
Jesselie B. Anderson
Wilford W. Clyde
Marlin K. Jensen
Ron Jibson
Patricia Jones
JaKell Larson
Steve Lund
Robert S. Marquardt
Robert W. Prince
Mark Stoddard
Teresa L. Theurer
Thomas E. Wright

Regents Absent

Daniel W. Campbell
Sanchaiti Datta
Cristina Ortega

Office of the Commissioner

David L. Buhler, Commissioner of Higher Education
Julie Hartley for Elizabeth Hitch, Associate Commissioner of Academic Affairs
Kimberly L. Henrie, Associate Commissioner for Planning, Finance and Facilities

Institutional Presidents Present

Cathy Anderson for Ruth Watkins, University of Utah
Noelle Cockett, Utah State University
Scott L. Wyatt, Southern Utah University
Astrid S. Tuminez, Utah Valley University
Richard B. Williams, Dixie State University
Denece G. Huftalin, Salt Lake Community College
Norm Tarbox, Weber State University

Other Commissioner's Office and institutional personnel were also present. The signed role is on file in the Commissioner's Office.

Discussion – Review of Roles and Responsibilities of Regents and Commissioner

Geoff Landward, Commissioner's Office provided training on the roles and responsibilities of the Utah State Board of Regents and the Commissioner of Higher Education. There was a discussion on how to make materials available to Regents earlier than they currently receive to allow more review time.

Chair Simmons called the meeting to order at 12:45 p.m.

President's Report

President Williams said Dixie has a great strategic plan and the faculty and staff are anxiously engaged in it. We are here because of students and sometimes we don't focus enough on the students and the fact we are here to help make their dreams come true. He shared a video students and faculty created that demonstrates Dixie's active learning, active life motto. Dixie has six goals that are part of the strategic plan, which is called Status to Stature. This year they had their first external validation; Dixie was ranked 26th in the regional category in the west and 7th in public schools. He noted he would share some highlights of the first four goals, starting with student success. There is a new Student Success center and they have implemented the new Starfish program, which is an early alert system to identify students at risk; they have a rigorous onboarding process; and they have received a \$250,000 donation to help with retention programs. Lastly, in effort to help with student success is the need for student housing. They will be proposing additional campus housing with Campus View Suites 2. The second goal is broadening and enhancing academic programs. Dixie's approach has been to limit the diversity of their programs. The goal was to have 42 new programs by 2020 and they are currently at 43. They have increased their online programs; they have also increased their active learning on campus. The third goal is compensation for faculty and staff. The goal is to bring salaries to 100% of the 2015 baseline. The last goal is focusing on diversity, and this year hired the first chief diversity officer. They have done well in increasing diversity in faculty. The goal was 11.5% and they are at 12% for the year. The 2020 goal for women in leadership roles is 40% and they are currently at 38%; they started at 22%. The 2020 goal for minorities in administration is 12% and they are at 8% currently.

Consent Calendar (TAB Y)

On a motion by Regent Prince and seconded by Regent Anderson the following items were approved on the Regents' General Consent Calendar

- A. Minutes – Minutes of the Board meeting September 20 & 21, 2018, University of Utah, Salt Lake, Utah.
- B. Grant Proposals
- C. Awards
- D. Academic and Student Affairs Items

Amendment to 2018-19 Board of Regents Meeting Schedule (TAB Z)

Regent Jensen made a motion to approve the schedule change as outlined in TAB Z; the motion was seconded by Regent Clyde and the motion passed.

USHE – System Strategic Metrics (TAB AA)

Chair Simmons noted Regents have had discussions over the last couple of meetings and is hopeful to approve the metrics today. Commissioner Buhler has worked closely with presidents. Commissioner Buhler noted seven metrics have been identified as follows: General Attainment, Access, Affordability, Timely Completion, Workforce and Research, Effective Use of Resources, Instruction Related Classroom Space Utilization. Each metric is based on verifiable data and includes a goal. Chair Simmons said he hopes this is a starting point and not an end point. Regent Jensen asked if there is anything that will measure how we are doing with the underserved population. Commissioner said not specifically but

affordability correlates with first generation population and making sure we stay affordable does impact the underserved. Kimberly Henrie noted we will start aggregating the formula; it's on the radar and coming. Regent Marquardt said this is a great start. It seems in the future we could bring them under more of a general format to achieve more system goals. President Huftalin notes SLCC is very interested in participation of the underserved. President Cockett said she wanted to highlight the mission of Utah State in her goals and used more traditional graduate and retention and then added research and outreach to recognize the extension mission. She believes we can get to institutional metrics that will work across the system, but hopes it will continue to highlight the institutional needs. Regent Barnes asked if presidents still have concerns. President Williams said yes there are still concerns that need to be addressed. Commissioner Buhler said concerns of the presidents are being addressed. President Huftalin wants to make sure as we move forward these metrics are helping and advancing the institution and system. The goal is to help students and institutions to be more successful. Regent Clyde said it is important to identify the metric, set the goal, meet the goal, and then decide where to go from there. President Carlston said Snow has taken the system goals and personalized for Snow College. Commissioner Buhler went through each metric and goal in detail. There was a lot of discussion about the metrics and how the goals are being set and tracked, specifically dealing with Use of Resources. Chair Simmons reminded everyone that the Regents have a statutory requirement to not only establish metrics, but to delineate the expected contribution as an individual intuition towards the goals. Wright said the biggest mistake in metrics is not doing it and trying to create the perfect upfront and sacrificing the good. We can all agree these are good metrics, but we can improve them to great metrics down the road. The most important thing is to not continue to have the conversation, but start measuring, and if they don't work we can move forward. **Regent Clyde made a motion to approve as outlined in TAB AA and added the Commissioner should come back with institutional goals; the motion was seconded by Regent Wright and the motion passed.**

USHE – Institutional Metrics (TAB BB)

Commissioner Buhler asked for feedback from the Board on how to determine institutional metrics. One way is to have the similar or the same, or would you rather have them be individualized with an emphasis based on areas that are most important to student success at that institution with their benchmarks and goals? Chair Simmons said it really is a combination of both. **Regent Marquardt made a motion to approve as outlined in TAB BB, directing the Commissioner to work with presidents on institutional metrics; the motions was seconded by Regent Jibson and the motion passed.**

Update on the Statewide College Access Advising Initiative (TAB CC)

Commissioner Buhler noted he has identified 1 million from the Commissioner's office that can be redirected to support this initiative. The total cost is estimated to be 7 million, so the request to the legislature will be for 6 million. We want to begin now with the 1 million, identifying areas to start the outreach by putting college advisors in place. Regent Marquardt asked what will happen if the legislature does not approve the 6 million request. The answer is we will not be able to expand the program and will continue with the areas already in place. Commissioner Buhler noted the starting places have not yet been identified. Regent Clyde asked who the counselors will be employed by and noted there is some concern if the employees are employed by an institution. Commissioner Buhler noted this was a University of Utah initiative and they are currently employed by the U, but will be under the Commissioner's office. The counselors are not recruiting for any one institution but are working to find the best match for the student.

The intent is this will be a statewide initiative under the Commissioner's office. This is an information item only; no action was taken.

Academic and Student Affairs

Transfer and Articulation

Regent Theurer noted they heard about data being collected, will continue to work on a single identification number for students. This was a discussion item; no action was taken.

Women in Leadership Mentoring Exchange Proposal (TAB A)

Regent Theurer noted this was a discussion on how to better prepare women for leadership positions. This was a discussion item; no action was taken.

Adoption of Policy R615, *Talent Development Incentive Loan Program* (TAB B)

Regent Theurer noted this program was passed in the last legislative session and allows students to get loans for qualifying jobs, determined by GOED, those jobs that would be eligible. **Regent Theurer made a motion to approve as outlined in TAB B with small grammatical changes still to be made; the motion was seconded by Regent Jensen and the motion passed.**

Revision and Policy Title Change R805, *Women and Minorities in Faculty and Administrative Positions* (TAB C)

Regent Theurer noted this item will be moved to another meeting; no action was taken.

Revised Regents' Mental Health Recommendations (TAB D)

Regent Theurer noted this item will be moved to another meeting; no action was taken.

University of Utah – Dental School Progress and Partnerships

Regent Theurer noted they received information on progress of the dental school as it reaches its sixth year. This is an information item only; no action was taken.

Finance and Facilities

USHE – Revision of Policy R510 & Adoption of Policies R514, R515, R516 (TAB E)

Regent Stoddard noted this revision is to create a new tuition setting process that eliminated the requirement for a uniform first-tier tuition increase, and eliminated the two-tier tuition structure to an institution specific tuition adjustment proposal based on institution specific needs and priorities. The recommendation also includes dividing the current policy into four policies related to tuition, fees, refunds of tuition and excess credit hour surcharges. **Regent Stoddard made a motion to approve as outlined in TAB E; the motion was seconded by Regent Anderson and the motion passed.**

USHE – Revision of Policies R565 & R567 (TAB F)

Regent Stoddard noted these changes are in response to recommendations made in the Legislative Audit of the Board of Regents. **Regent Stoddard made a motion to approve as outlined in TAB F; the motion was seconded by Regent Jibson and the motion carried.**

USHE – Adoption of Policy R571, *Noncapital Asset Inventory and Tracking* (TAB G)

Regent Stoddard noted this policy is being adopted due to the findings and recommendations from the Legislature associated with A Legislative audit of institution inventory and security controls. **Regent Stoddard made a motion to approve as outlined in TAB G and authorized the Commissioner's Office to file an Administrative Rule adopting these changes into Administrative Code R765-571; the motion was seconded by Regent Wright and the motion passed.**

USHE – Revision to Policy R345, *Information Technology Resource Security* (TAB H)

Regent Stoddard noted the revisions to this policy is to update the policy as necessary to adapt to the evolving threats. **Regent Stoddard made a motion to approve as outlined in TAB H; the motion was seconded by Regent Barnes and the motion passed.**

USHE – Revision to Policy R513, *Tuition Waiver and Reductions* (TAB I)

Regent Stoddard noted these changes are to better align the policy with the State Statute language authorizing the tuition waiver. **Regent Stoddard made a motion to approve as outlined in TAB I; the motion was seconded by Regent Anderson and the motion passed.**

USHE – Institutional Non-State Funded Projects for 2019-20 (TAB J)

This item was included in the motion under TAB O.

University of Utah – Campus Master Plan Amendment (TAB K)

This item was included in the motion under TAB O.

University of Utah – Property Acquisition (TAB L)

This item was included in the motion under TAB O.

University of Utah – Authorization for Legislative Bond Authority (TAB M)

Item pulled by institution; no action was taken.

University of Utah – Lease Renewal (TAB N)

This item was included in the motion under TAB O

USHE – 2018-19 Information Technology Operating Plan (TAB O)

This motion was included in the motion under TAB O.

Regent Stoddard said instead of going through TABS J, K, L, N, O, he would make a motion to approve as outlined; the motion was seconded by Regent Jibson and the motions passed.

USHE – Approval Board of Trustee Audit Committee Membership (TAB P)

Regent Stoddard noted this item is to appoint audit committee members for all eight institutions of higher education. **Regent Stoddard made a motion to approve the list of Trustee Audit Committee members for each of the eight USHE institutions as outlined in TAB P; the motion was seconded by Regent Anderson and the motion passed.**

USHE – Tuition and Student Aid Scope Approval (TAB Q)

Regent Stoddard noted the Board is asked to review and take action of the final scope of work document associated with the Board's Tuition and Student Aid policy study. The proposed study will address the following three actions: Conduct a tuition and student aid policy baseline assessment; Identify the value of nonresident students to the USHE institutions and state of Utah; and Identify potential options for the Board to consider when defining affordability and appropriate system metrics. **Regent Stoddard moved to approve as outlined in TAB Q; the motion was seconded by Regent Wright and the motion passed.**

University of Utah – Trustee Property Action (TAB R)

This is an information item only; no action was taken.

USHE – Certification for State's Moral Obligation Pledge (TAB S)

Regent Stoddard noted Utah Code requires the Chair of the Regents to certify annually any amount required to restore debt service reserve funds or to meet projected shortfalls of principal or interest for the coming year. All USHE institutions confirm they have sufficient financial resources to make all debt service payments for calendar year 2019. This is an information item only; no action was taken.

USHE – Annual Institutional Residences Expense Report (TAB T)

This is an information item only; no action was taken.

USHE – Annual Report on Leased Space (TAB U)

This is an information item only; no action was taken.

USHE – Annual Contracts and Grants Report (TAB V)

This is an information item only; no action was taken.

USHE – Fall 2018 Third-week Enrollment Report (TAB W)

This is an information item only; no action was taken.

USHE – 2017-18 End-of-year Enrollment Report (TAB X)

This is an information item only; no action was taken.

Regent Jensen made a motion to move into executive session; the motion was seconded by Regent Barnes and the motion carried. Regent Theurer made a motion to close executive session and the motion carried.

The meeting adjourned at 5:00 p.m.

Loreen Olney, Executive Secretary

Date Approved: January 25, 2019