



## UT SARA Fee Schedule

Effective August 2017

Per R431 State Authorization Reciprocity Agreement, institutions approved as UT SARA institutions pay an annual fee established by the Office of the Commissioner for Higher Education (OCHE). The fee will be used to administer SARA in the state. The fee is based on most recent FTE as reported to IPEDS:

Institution's total full-time equivalent (FTE) enrollments as reported to IPEDS*	UT SARA Annual Fee
Under 2,500 FTE	\$2,000
2,500 – 9,999 FTE	\$4,000
10,000 or higher FTE	\$6,000

*\*Institutions not reporting to IPEDS use the FTE count for the last full academic year.*

Once the annual membership fee is received by OCHE, and the institution application is reviewed by the committee, given the UT SARA committee approves renewal, the UT SARA state portal entity will report institution renewal approval to NC-SARA within two business days. NC-SARA will send an email with instructions to pay the national coordinating committee for SARA. The institution's renewal as a SARA institution is official once NC-SARA receives payment. The institution will be listed on [nc-sara.org](http://nc-sara.org) as a SARA institution.

Mail state fees payments to:

Utah System of Higher Education  
Attention: UT SARA/Cynthia Grua  
60 S 400 W  
Salt Lake City, Utah. 84101

If you require an invoice to process payment, email [cgrua@ushe.edu](mailto:cgrua@ushe.edu).