



## division of **Risk Management**



### **WHEN AN ACCIDENT HAPPENS**

Injured employees should report any work-related accidents as soon as possible, regardless of severity. Encouraging your employees to report injuries promptly will significantly reduce claim costs.

### **AS THE EMPLOYER, YOU SHOULD. . .**

- If medical attention is needed, direct the employee to a preferred medical provider. For loss of life or limb-type injuries, the employee should be taken to the nearest hospital emergency room regardless of our preference for industrial clinics.
- Immediately report the incident/accident to the Agency's Risk Coordinator and/or Human Resources Representative. They will file the claim with WCF. Time is of the essence! Late accident reporting can negatively impact the ability of an adjuster to manage the claim. We strive to file claims with WCF within 5 days of the injury.
- Obtain the names and contact information of anyone who witnessed the accident or who may be able to provide additional details.
- Investigate and document the circumstances surrounding the injury.
  - Look at the accident site.
  - Determine why the accident happened.
  - Secure evidence by taking photographs or retaining any faulty tools or equipment.

### **WCF PREFERRED MEDICAL PROVIDERS**

You have the right to direct injured employees to one of the preferred providers clinics for all initial care that is not life or limb threatening. If the injury happens after hours and is a non-emergency situation, direct the employee to a nearby urgent care clinic. If the injury is life or limb threatening, have the employee transported to the nearest emergency medical facility.

If after-hours care or emergency treatment is rendered, the injured employee should follow up with a preferred provider clinic rather than returning to the urgent care facility or emergency room where initial treatment happened. Any employee that returns to the emergency room for

conditions that are not life or limb threatening could end up being responsible for the medical bills associated with the visit. Make sure your employees understand this. It's unfortunate to have employees be unnecessarily responsible for medical bills.

Preferred provider facilities have numerous advantages for injured employees and their employers:

- Modified-duty release to work is given whenever possible.
- Work environment and physical demands are considered.
- Employer policies regarding modified duty and post-accident drug testing are considered.
- Specialists have extensive knowledge of work-related conditions.
- They are familiar with regulatory requirements and workers' compensation rules and procedures.

Preferred providers lower costs for both employers and employees:

- A facility fee is not charged as with emergency room use.
- Facilities are easily accessible with numerous locations and walk-in service.
- Preferred provider facilities agree to regulated rates and charges, which can result in saving of 30 to 40%.

Preferred providers are quality driven:

- They consider the injured employee, employer, and insurance expectations.
- They emphasize functional and safe recovery (return-to-work programs).
- They manage cases and referrals.

Preferred providers are consistent:

- Injured employees receive similar treatment and work status for similar problems.
- Treatment, policies, procedures, and billing are similar throughout clinics.

## **UTAH-PREFERRED MEDICAL PROVIDERS**

Industrial medical clinics are the preferred choice for treating industrial injuries. All industrial clinics take walk-ins during normal business hours. No appointment is necessary.

### **Cedar City WorkMed**

962 S Sage Dr  
Cedar City, UT 84720  
Phone (435) 865-3460  
Fax (435) 865-3465  
M-F 9 a.m. to 5 p.m.

### **Layton WorkMed**

2075 N University Park Blvd, 2nd Fl  
Layton, UT 84041  
Phone (801) 776-4444  
Fax (801) 776-1791  
M-F 8 a.m. to 5 p.m.

**Logan WorkMed**

412 N 200 E  
Logan, UT 84321  
Phone (435) 713-2850  
Fax (435) 713-2860  
M-F 8 a.m. to 4:30 p.m.

**Moroni Clinic**

51 E Main St  
Moroni, UT 84646  
Phone (435) 436-5250  
Fax (435) 436-5265  
M-F 8 a.m. to 5 p.m.

**Mt. Pleasant Clinic**

1100 S Medical Dr  
Mount Pleasant, UT 84647  
Phone (435) 462-3471  
Fax (435) 462-3354  
M-F 9 a.m. to 7 p.m.

**Murray Intermountain WorkMed**

201 E 5900 S, Ste 100  
Murray, UT 84107  
Phone (801) 288-4900  
Fax (801) 288-4905  
M-F 8 a.m. to 5 p.m.

**Ogden WorkMed**

1355 W Hinckley Dr  
Ogden, UT 84401  
Phone (801) 387-6150  
Fax (801) 399-2572  
M-F 7:30 a.m. to 5:30 p.m.

**Orem Intermountain WorkMed**

830 N 980 W  
Orem, UT 84057  
Phone (801) 724-4000  
Fax (801) 724-4001  
M-F 8 a.m. to 5 p.m.

**Park City InstaCare and WorkMed**

1750 Sidewinder Dr  
Park City, UT 84060  
Phone (435) 649-7640  
Fax (435) 645-7768  
7 days/week 8 a.m. to 8 p.m.

**Salt Lake WorkMed**

1685 W 2200 S  
Salt Lake City, UT 84119  
Phone (801) 972-8850  
Fax (801) 973-9671  
M-F 8:30 a.m. to 5:30 p.m.

**South Jordan WorkMed**

1091 W South Jordan Pkwy, Ste 500  
South Jordan, UT 84095  
Phone (385) 887-7200  
Fax (385) 887-7290  
M-F 8 a.m. to 5 p.m.

**Springville Intermountain WorkMed**

385 S 400 E  
Springville, UT 84663  
Phone (801) 491-6400  
Fax (801) 491-6449  
M-F 8 a.m. to 5 p.m.

**St. George WorkMed**

385 N 3050 E  
St. George, UT 84790  
Phone (435) 251-2630  
Fax (435) 627-0316  
M-F 8:30 a.m. to 5:30 p.m.

**Tremonton WorkMed**

905 N 1000 W  
Tremonton, UT 84337  
Phone (435) 207-4512  
Fax (435) 207-4715  
M-F 8 a.m. to 5 p.m.

**U of U Health Occupational Medicine  
Clinic at South Jordan Health Center**

5126 W Daybreak Pkwy

South Jordan, UT 84009

Phone (801) 213-4500

7 days/week 9 a.m. to 9 p.m.

**U of U Health Occupational Medicine  
Clinic at Redwood Health Center**

1525 W 2100 S

Salt Lake City, UT 84119

Phone

(801) 213-9900

7 days/week 9 a.m. to 9 p.m.