

Regents' Scholarship Application Checklist & FAQ for 2021

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REGENTSSCHOLARSHIP.ORG

Students apply for the Regents' Scholarship in their senior year by creating an account on the Regents' Scholarship Student Portal. Once logged in, you will complete the application and submit the required supporting documents.

If at any point you need assistance with your application call our office at 801-321-7159 or send a message through your Message Center. DO NOT rely on other sources for information regarding your application.

YOUR DOCUMENT CHECKLIST

The information provided below is general information. A personalized checklist showing what documentation is required is provided in your student account once you have submitted the online application. It is specific to your application, and is only as accurate as the information you have provided to us.

The document checklist is updated as documents are submitted and verified. Verification may take 7-10 business days and could be longer during peak submission times. For mailed documents, we recommend certified mail as a way to track the delivery of the documents.

REQUIRED DOCUMENTS	
DOCUMENT	HOW TO SUBMIT DOCUMENTS
1. ONLINE APPLICATION	<ul style="list-style-type: none"> Submit the application through your Regents' Scholarship account.
2. OFFICIAL HIGH SCHOOL TRANSCRIPT for the high school from which you will graduate. <ul style="list-style-type: none"> You will need to submit additional transcripts if you completed a class from a source outside of your high school and your high school transcript does not accurately reflect the class. 	<ul style="list-style-type: none"> It is preferred to have your high school send them via an electronic transcript exchange, but they can also be mailed. E-mailed or faxed transcripts are not accepted.
3. OFFICIAL COLLEGE TRANSCRIPT(S) If you earned college credit for any English, math, social science, science or world language course(s) that is required to qualify for the scholarship completed during grades 9-11. <ul style="list-style-type: none"> This is required even if these classes are included on your high school transcript because your application is evaluated off of the college credits earned as reflected on the college transcript. 	<ul style="list-style-type: none"> Use the college's electronic transcript exchange system to send to our office. If you are required to provide an e-mail address for the recipient, use RegentsScholarship@ushe.edu. If mailed, transcripts must be in a college/university sealed envelope to be official. E-mailed or faxed transcripts are not accepted.
4. ACT SCORES. Not required for 2020-2021 application.	<ul style="list-style-type: none"> Not required for 2020-2021 application.
5. 2021-2022 FAFSA (FREE APPLICATION FOR FEDERAL STUDENT AID)	<ul style="list-style-type: none"> Submit the FAFSA through studentaid.ed.gov/sa/fafsa. Your name, date of birth, and SSN used on the FAFSA must match your scholarship application. The submission date will automatically be uploaded to our system approximately 7-10 days after the FAFSA is submitted.

IMPORTANT DATES

INITIAL REVIEW

Dec 4*
Priority Application Deadline

Feb 1
Final Application Deadline

May 1
Contact us if you have NOT received a notification

*Students who apply by the priority deadline may be given first consideration.

FINAL REVIEW

July 1
Verification documents due

Aug-Sept
Award notices are sent

FREQUENTLY ASKED QUESTIONS ABOUT THE APPLICATION

1. What is the application process like?

First: Students create an account using the Regents' Scholarship Portal in order to submit the online application and all supporting documents. Once a student's complete application file has been received, a review is conducted to determine if the student is on-track to earn the scholarship.

Second: Students will be notified of their status through their Regents' Scholarship account in the Message Center no later than May 3, 2021. If you do not receive a notice by this point in time, please contact our office.

Third: Students who are identified as being on-track are required to submit verification documents by July 1, 2021. Verification documents provide the necessary information to determine if the student has in fact met all requirements of the scholarship by the time they graduate from high school.

Fourth: Students are notified of the outcome of the final review via the Message Center in their Regents' Scholarship account.

2. When is the deadline to apply?

Application materials are required to be postmarked by February 1, 2021. You are encouraged to meet the priority deadline by submitting everything by December 4, 2020.

3. I have questions about the FAFSA, are there any resources to help me fill out the FAFSA?

YES! You can watch a tutorial video here: <https://www.youtube.com/watch?v=Uop9NGRkkfc>. We also recommend reviewing studentaid.ed.gov or contact a college's financial aid office for assistance.

4. How will the scholarship office communicate with me regarding my application?

We will send all important information to your Message Center in your scholarship account. When a message is sent to your student portal, you will also receive an email notifying you that you need to log in and check your message. We strongly recommend that you do not use your high school email address as you will lose access after you graduate. You can also opt to receive text message notifications. If you opt for text messages ensure your cell phone settings allow for the delivery of short code texts. Check your email often and if you have a message from us, log in to your account to read your messages as soon as possible. Failure to follow up may result in loss of consideration for the scholarship.

5. I earned college credit for a course, do I need to submit a college transcript even though the class is also listed on my high school transcript?

YES! Your application will be evaluated off of the college credits earned as reported on the official college transcript. You may not have physically set foot on a college campus, but if you earned college credit through the concurrent enrollment or distance education programs you will be required to submit an official college transcript. If you do not submit the official college transcript your file will be considered incomplete resulting in the loss of consideration for the scholarship.

6. How do I know if the documents I submitted have been received?

Log in to your student account and click on the Document Checklist. There you can see what documents we have received. Keep in mind that mail processing time is up to 10 business days; it may not be feasible to receive a confirmation prior to the deadline if documents are submitted fewer than 10 days before the deadline. Please note, when submitting the online application, the date of submission will auto-populate once you press submit. Documents that you mail will need to be processed by hand, then a date will be entered. You are encouraged to submit your application documents via certified mail, which gives you a way to track the receipt of the documents.

7. If I decided to change my class schedule after I submitted my application, will this impact my application?

YES! Changing what classes and/or where you are taking a class is NOT recommended. Remember, the checklist found in your student account is only as accurate as the information you have provided us. If you make changes the checklist may not be right. If you absolutely must change your class or where you are taking the class, contact us first to make sure it will not impact your eligibility.

8. How is the award amount determined?

The Regents' Scholarship can be used for up to four semesters towards tuition and fees. A maximum semester award amount will be determined in the spring of each year and will be based on available funding and the number of students participating in the program. Each student's award amount may vary based on the cost of tuition and fees and the state aid they have been granted, however; the award will not exceed the maximum amount. Information from the student's FAFSA will not be used to determine the award amount that they can receive.