

# NEW CENTURY SCHOLARSHIP

## APPEAL FORM

New Century Scholarship | PO Box 145116 | Salt Lake City, Utah 84114-5116

### APPEAL RULES AND INSTRUCTIONS

- Under Regents' Policy (R604), New Century Scholarship applicants have the right to appeal an adverse decision.
- Appeals must be submitted within **30 days** of the date of the notification sent to the student.
- The preferred method to submit the appeal and supporting documents is by using the "uploader" found in your Regents' Scholarship account. If you cannot upload the documents they can be mailed.
- The appeal must provide evidence that the adverse decision was made in error and that, in fact, you met all scholarship requirements and submitted all requested documentation by the deadline. Appeals filed in an attempt to change the scholarship requirements are beyond the scope and purpose of the appeals process.
- An appeal filed before you receive an official notification regarding your application will not be considered.
- A submission of an appeal does not guarantee a reversal of the original decision.
- As the student applicant, it is the your responsibility to file the appeal, including all supplementary documentation.
- It is estimated that the notification of the decision regarding an appeal will be sent to the student via their message center in their New Century Scholarship account 4-6 weeks after receipt of all appeal application documents.

First Name \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Cell phone Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Home phone Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

E-mail address \_\_\_\_\_

High school you attended last \_\_\_\_\_

If you are currently in college, list the college you are attending \_\_\_\_\_

The appeal is related to (mark all that apply):

Academic Requirements     Documentation     Loss of Eligibility

Other, please specify \_\_\_\_\_

- You are required to include a typed statement, written by you, the scholarship applicant, detailing why you are appealing and including information to support your appeal. Include all information you would like the committee to consider. Please use 12 point font with page margins no smaller than 1 inch for readability.
- You have one opportunity to appeal, therefore it is vital to include all supporting documentation you want the committee to consider. For example, if your transcript had an error on it, please include a new transcript showing that the error has been corrected. Failure to include supporting documentation could impact the outcome of the appeal. If you choose to include supporting documents, please list the documents you are including:

\_\_\_\_\_

I understand and agree to the appeal application rules as outlined above. I certify that all information provided regarding this appeal application is true and accurate.

Student Signature \_\_\_\_\_

Date \_\_\_\_\_