

BOARD OF TRUSTEES

I. Introduction

A. Call To Order – Chair Bingham

B. Pledge of Allegiance – Chair Bingham

C. Approval of Agenda – Chair Bingham

D. Approval of Meeting Minutes

1. 12 June 2014 Board of Trustees Meeting **AGENDA ITEM D.1** ([assets/docs/6.12.14-BOT-Meeting-Minutes-draft.pdf](#)).

2. 08 August 2014 Board of Trustees Meeting **AGENDA ITEM D.2** ([assets/docs/2014/09/BOT-Special-Meeting-8.8.14-Minutes.pdf](#))

E. Executive Committee Report – Chair Bingham

F. Recognition of Departing Board Members – President Brems

G. Oath of Office for UCAT Trustee Val Hale – Barbara Miner

II. Action Items

H. UCAT Policy 101 Bylaw Revision – Executive Committee Membership – Vice President Haines
AGENDA ITEM H ([assets/docs/AGENDA-ITEM-BYLAWS.pdf](#)).

I. Executive Committee Appointments – Chair Bingham **AGENDA ITEM I** ([assets/docs/Agenda-Item-Executive-Committee-Appointments.pdf](#)).

J. FY 2014 Student Data – Vice President Haines and Director Rikard **AGENDA ITEM J**
([assets/docs/AGENDA-ITEM-J.pdf](#))

K. FY 2016 Budget Requests – Vice President Brinkerhoff **AGENDA ITEM K** ([assets/docs/REVISED-AGENDA-ITEM-K.pdf](#))

L. 2014 UCAT Annual Report – Director Rushton **AGENDA ITEM L** ([assets/docs/agenda-item-L.pdf](#))

M. UCAT Coordinated Audit – Utah State Auditor John Dougall **AGENDA ITEM M**
([assets/docs/AGENDA-ITEM-M.pdf](#))

III. Information Items

N. Apprenticeship Presentation – Trustee Brad Tanner and Trustee Dale Cox **AGENDA ITEM N**
([assets/docs/REVISED-AGENDA-ITEM-N.pdf](#))

O. UCAT Marketing Update for FY 2015 – Director Rushton **AGENDA ITEM O** ([assets/docs/AGENDA-ITEM-O1.pdf](#))

P. Office of the UCAT President Budget Report – Vice President Brinkerhoff **AGENDA ITEM P**
([assets/docs/AGENDA-ITEM-P.pdf](#))

Q. Open Meetings Training – Assistant Attorney General Doug Richards **AGENDA ITEM Q**
([assets/docs/agenda-item-Q.pdf](#))

IV. Action Item

R. UCAT President Evaluation – Chair Bingham **AGENDA ITEM R** ([assets/docs/AGENDA-ITEM-R.pdf](#))

V. Closed Session

Board may elect to go into closed session, which will not be open to the public, pursuant to Utah Code Section 52-4-204-206.

VI. Adjourn

Public Notice of Electronic Meeting Access (UCA 52-4-207(3)): This meeting will be provided with electronic meeting access via conference/speaker telephone for Board of Trustee members only by prior arrangement with the board secretary. The Utah College of Applied Technology shall be the anchor location for public attendance.

The Utah College of Applied Technology (UCAT)
Board of Trustees Meeting
DATE: 12 June 2014
TIME: 10:00 AM – 2:00 PM
LOCATION: Utah College of Applied Technology
2801 Ashton Boulevard
Lehi, UT 84043

(Anchor location for electronic access)

MINUTES

(Awaiting formal approval-subject to change)

Board of Trustees Present

Tom Bingham, Chair – TATC
Michael Madsen, Vice Chair – BATC
Michael Jensen – DATC
Stephen Wade – DXATC
Jim Evans – MATC
Steve Moore – OWATC
Don Roberts – SWATC
Mark Dennis – UBATC
Jessalie Anderson – State Board of Regents
Richard Tranter – Salt Lake Community College
Jim Olsen – Business Industry Governor’s Appointee
Dale Cox – Union Apprenticeship
Dixie Allen – State Board of Education

Board of Trustees Absent

Mike McCandless – USU Eastern CTE
Brad Tanner – Non-Union Apprenticeship
Spencer Eccles – Governor’s Office of Economic Development

UCAT Administration

Robert Brems – President
Jared Haines – VP, Instruction and Student Services
Tyler Brinkerhoff – VP, Administrative Services
Jordan Rushton – Director of Public Relations/Exec Assist
Doug Richards – Assistant Attorney General
Kristin Madsen – Executive Assistant

Others Present

Chad Campbell – BATC, Vice President
Mike Bouwhuis – DATC, Campus President
Kelle Stephens – DXATC, Campus President
Clay Christensen – MATC, Campus President
Collette Mercier – OWATC, Campus President
Dana Miller – SWATC, Campus President
Dennis Heaton – SWATC, Vice President
Scott Snelson – TATC, Campus President
Aaron Weight – UBATC, Campus President
Bob Peterson – UBATC Vice President
Spencer Pratt – Legislative Fiscal Analyst Office
Ron Rushton – Notary Public

MINUTES OF MEETING

UTAH COLLEGE OF APPLIED TECHNOLOGY
Board of Trustees
12 June 2014

I. INTRODUCTION ITEMS

I. Call to Order

Meeting was called to order at 10:14 a.m.

I.B Pledge of Allegiance

I.C Approval of Agenda

Motion to approve the agenda

Motion: Dale Cox, Second: Steve Moore

Voting: Unanimous

I.D Approval of 10 April 2014 Minutes (regular) & 23 May 2014 (special) Minutes

Motion to approve the 10 April 2014 Minutes and the 23 May 2014 Minutes.

Motion: Mark Dennis, Second: Steve Moore

Voting: Unanimous

I.E Executive Committee Report

Chair Bingham informed the board that the Executive Committee had met this morning to approve minutes of previous Committee meetings and to make preparations for the full Board meeting.

I.F UCAT President Evaluation

Chair Bingham proposed an evaluation of UCAT President Robert Brems. He named a UCAT President Evaluation Committee consisting of Michael Madsen, Jim Evans, Jim Olsen, Tom Bingham, and Don Roberts to perform the evaluation. Upon completion of the evaluation a recommendation will be brought back to the board for approval.

I.G Oath of Office for UCAT Trustee Stephen Wade

Ron Rushton administered the oath of office to Stephen Wade.

I.H Introduction of New Campus President for UBATC

President Brems officially introduced Aaron Weight as the new Campus President for UBATC.

I.I Announcement of Retirement

President Brems reported that President Dana Miller had announced his retirement as Campus President for SWATC. President Brems thanked President Miller for his hard work and dedication. Trustee Roberts also thanked him for the service he has given to the college.

II. ACTION ITEMS

II.J UCAT Policy 101 Revision - Bylaws

Vice President Haines summarized the proposed updates for the UCAT Policy 101 Bylaws that will make the policy more consistent with recent legislation and provide for an additional Vice Chair.

Motion to approve the updated changes to the UCAT Policy 101 Bylaws.

Motion: Michael Jensen, Second: Jim Olsen

Voting: Unanimous

II.K Nominating Committee Report, Elections for Board of Trustees Chair and Vice Chairs

Trustee Olsen reported that the Nominating Committee proposes that Tom Bingham serve as the Chair for the Board of Trustees, Michael Madsen serve as 1st Vice Chair, and Jim Evans serve as 2nd Chair for a two-year term.

Motion to approve the Nominating Committee Report.

Motion: Jim Olsen, Second: Dale Cox

Voting: Unanimous

II.L Capital Development Priorities FY15

Vice President Brinkerhoff presented the proposed Capital Development priorities of the 2015 Fiscal Year. President Brems mentioned that MATC was redirecting their priority from improving the Orem Campus to the Thanksgiving Point Campus.

Motion to approve the priority list to include the buildings and land banking for the 2015 fiscal year.

Motion: Jim Evans, Second: Stephen Wade

Voting: Unanimous

II.M SWATC Current Main Campus Ownership Transfer, O&M Request

Vice President Brinkerhoff introduced the O&M Request to the board. President Miller proceeded to summarize the background of the lease purchase of the SWATC Main Campus. He then presented the opportunity SWATC has to buy out their lease purchase agreement one year early and the details that go along with that proposal.

Motion to approve SWATC seeking legislative approval and funding for early payoff of the current main campus lease.

Motion: Michael Madsen, Second: Steve Moore

Voting: Unanimous

II.N Enrollment/Completion Reporting Policy Revisions: Policy 200 & 205 Revisions

Vice President Haines explained that since the April Board of Trustees Meeting, the campuses have had the opportunity to review their data before the end of the fiscal year to bring them into compliance with the approved revisions to Policy 205. He also stated that more revisions to Policy 205 were necessary to provide clarification to the campuses regarding the definitions and how they were to be implemented and reported.

President Brems outlined further revisions to Policy 200 and mentioned how these revisions would make UCAT support Governor Herbert's 66% goal of having Utah residents possess a post secondary certificate or degree by the year 2020. Trustee Olson suggested considering how the proposed Occupational Skills Certificate might apply to Custom Fit Training.

Motion to approve the proposed amendments to Policy 200 & 205.

Motion: Jim Olson, Second: Steve Moore

Voting: Unanimous

II.O Data Dictionary FY 2015

Director Rikard proposed minor changes to the UCAT Data Dictionary regarding definitions for enrollment objectives, exit codes, and award types.

Motion to approve the UCAT Data Dictionary for the 2015 fiscal year with the summarized revisions.

Motion: Mark Dennis, Second: Jim Evans

Voting: Unanimous

II.P FY 2015 Custom Fit Allocations

President Brems reported that Custom Fit had received an additional \$500,000.00 from the legislature for the 2015 fiscal year. He proposed the amended allocation schedule include the additional money awarded to be disbursed between the campuses, with specific target amounts to go toward manufacturing training.

Motion to approve the proposed Custom Fit allocations for the 2015 fiscal year.

Motion: Don Roberts, Second: Dixie Allen

Voting: Unanimous

II.Q Campus President /UCAT President Compensation Salary Adjustments

President Brems reported that the Legislature granted a 1.25% cost of living increase to all UCAT employees for the 2015 fiscal year. He proposed that the 1.25% increase be added to the salaries of the UCAT Campus Presidents and also the UCAT President. President Brems also recommended that allowances presently part of the Presidents' compensation be added to the salaries of the campus presidents to be consistent with the UCAT Audit Committee's recommendation.

Motion to approve and support the 1.25% salary increase and that allowances now be included in the salaries of campus presidents.

Motion: Don Roberts, Second: Jim Evans

Voting: Unanimous

II.R Office of the UCAT President 2014-2015 Budget

Vice President Brinkerhoff presented the 2014-2015 budget for the Office of the UCAT President to the Board.

Motion to approve the 2014-2015 Budget for the Office of the UCAT President.

Motion: Dixie Allen, Second: Steve Moore

Voting: Unanimous

II.S DXATC Dixie Commons Lease and Diesel Lease Extension Approval

Vice President Brinkerhoff presented the two DXATC Leases to the Board. DXATC Campus President Stephens gave an update as to the status of the proposed spaces. She requested the approval of the Diesel Lease Extension and indicated that additional changes are being considered for the Dixie Commons Lease. The final draft of the Dixie Commons Lease will be brought before the board later for approval.

Motion to approve the extension of the DXATC Diesel Lease.

Motion: Michael Jensen, Second: Michael Madsen

Voting: Unanimous

III.INFORMATION ITEMS

III.T DATC Charter School Report

Trustee Jensen reported that DATC had just completed their first year of high school students. They love having students at the campus and having that educational partnership, however within a year and half they have asked Career Path High to find a new chartering organization to better serve the students.

III.U Programs Approved

Vice President Haines reported to the Trustees that President Brems had approved the following programs since the last board meeting.

<u>Campus</u>	<u>Program Title</u>	<u>Length (hours)</u>	<u>Approval Date</u>
UBATC	Civil Technology	750	4/14/2014
OWATC	Software Development	1,290	4/14/2014
TATC	Welding Technician (<i>substantive change</i>)	1,200(<i>formerly 195</i>)	4/14/2014
TATC	Medical Billing and Coding	660	4/22/2014
MATC	CNC Machining	630	4/30/2014
DXATC	Healthcare Coding Technician	900	5/15/2014
OWATC	Electrical Trades Preparation (<i>substantive change</i>)	600(<i>formerly 900</i>)	6/4/2014

III.V Office of the UCAT President Budget Report

Vice President Brinkerhoff presented a progress report of UCAT's expenses from April – June 2014 to the Board.

III.W UCAT FY 2015 System-wide Marketing/Messaging Campaign & UCAT Student of the Year Program

Director Rushton updated the Board on the Marketing Steering Committee that had recently been appointed. The purpose of the committee is to bring new perspective and fresh ideas on how to influence people to rethink education and where they start. A part of their campaign is the Student of the Year program, which highlights the extremely impressive students coming out of our colleges. Chair Bingham mentioned that a good starting point would be educating high school counselors to understand what post-secondary educational options are available. By the time a student graduates from high school, they could have a certificate and are able to go to work. Director Rushton plans to meet with the Steering Committee and the Campus Marketing Directors to carry out the upcoming campaign.

UCAT Board of Trustees
12 June 2014
Page 6
(Awaiting formal approval)

IV. ADJOURN

Motion to Adjourn: Stephen Wade, Second: Steve Moore
Meeting adjourned at 12:40pm

UTAH COLLEGE OF APPLIED TECHNOLOGY

AGENDA ITEM

UCAT BOARD OF TRUSTEES

18 September 2014

ITEM: II.H

TOPIC: UCAT Policy 101 (Bylaws) Revision – Executive Committee Membership

BACKGROUND

Board leadership has recommended that an option be provided to appoint an additional member to the Executive Committee of the UCAT Board of Trustees. The optional position would bring the Executive Committee to a total of nine members when the option was exercised, to include the chair, the two vice-chairs, and six additional members. A proposed revision to the applicable sections of Policy 101 (Bylaws) is attached which, if approved by the Board, will provide for the change.

FISCAL IMPACT

None.

RECOMMENDATIONS

UCAT Board of Trustees leadership recommends the UCAT Board of Trustees approve the proposed revisions to UCAT Policy 101, providing an option to appoint an additional Executive Committee member, as shown in the attached draft.

Attachments: Proposed revisions to UCAT Policy 101 (Bylaws)





Subject:	Bylaws
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101.1 Purpose

To provide bylaws for the governance of the Utah College of Applied Technology.

101.2 Approval

UCAT Board of Trustees: November 7, 2007. Revised: June 18, 2009; September 22, 2011; June 12, 2014; September 18, 2014 (pending).

101.3 References

[UCA 53B-2a-103](#). Utah College of Applied Technology Board of Trustees – Membership – Terms – Vacancies – Oath – Officers – Quorum – Committees – Compensation.

...[Revisions proposed in Section 101.10 only]...

101.10 ARTICLE VII: Committees

10.1 Executive Committee: The Executive Committee shall consist of the following:

10.1.1 The chair of the Board of Trustees;

10.1.2 The two vice-chairs of the Board of Trustees;

10.1.3 Five ~~or six~~ additional members of the Board of Trustees appointed by the chair and confirmed by majority vote of the voting members of the Board of Trustees present in the meeting.

10.2 Duties and Powers of the Executive Committee.

10.2.1 The Executive Committee shall have full authority of the Board of Trustees to act upon routine matters during the interim between Board of Trustees meetings.

10.2.2 The Executive Committee may act on non-routine matters only under extraordinary and emergency circumstances.

10.3 Standing Committees: The only standing committee shall be the Audit Committee, which shall consist of not more than five members appointed by the chair and confirmed by majority vote of the seated, voting members of the Board of Trustees.

10.4 Ad Hoc Committees: Ad hoc, temporary committees for specific purposes may be established by the Board of Trustees, Chair or Executive Committee.

UTAH COLLEGE OF APPLIED TECHNOLOGY

AGENDA ITEM

UCAT BOARD OF TRUSTEES

18 September 2014

ITEM: II.I

TOPIC: Executive Committee Appointments

BACKGROUND

UCAT Policy 101.10.1 (Bylaws – Committees – Executive Committee) provides that “the Executive Committee shall consist of the following: the chair of the Board of Trustees; the two vice-chairs of the Board of Trustees; five additional members of the Board of Trustees appointed by the chair and confirmed by majority vote of the voting members of the Board of Trustees present in the meeting.” If a proposed change to the Bylaws is approved in today’s meeting, the number of additional members will be changed to “five or six”.

With recent departures of Board members creating vacancies in the Executive Committee, and assuming the proposal is approved to provide an option for an additional Executive Committee member, UCAT Board Chair Tom Bingham has appointed the following six members to the Executive Committee in addition to the chair (Thomas E. Bingham) and two vice-chairs (Michael J. Madsen and Jim T. Evans), in accordance with the Bylaws:

Michael E. Jensen
Stephen Wade
Steven R. Moore
Don G. Roberts
Mark R. Dennis
Jim Olsen

Board confirmation of the appointments is requested.

FISCAL IMPACT

None.

RECOMMENDATIONS

UCAT Board of Trustees leadership recommends that the UCAT Board of Trustees confirm the six additional members appointed to the Executive Committee by the chair.

Attachments: None



UTAH COLLEGE OF APPLIED TECHNOLOGY

AGENDA ITEM

UCAT BOARD OF TRUSTEES

18 September 2014

ITEM: II.J

TOPIC: Certification and Approval of FY 2014 Student Data

BACKGROUND

Data Submission and Certification: In accordance with UCAT Policy 205.11.2 (Student Enrollment and Completion Reporting), campuses have submitted data to the Office of the UCAT President from their student information systems for Fiscal Year 2014. Campus presidents have certified that the data submitted comply with all applicable statutes and policies, and campus boards of directors have approved their campus presidents' certifications.

The Office of the UCAT President has reviewed, accepted, and approved the data submissions and certifications of the eight campuses. A summary of the data showing membership hours, student headcount, and certificates awarded by campus for secondary and post secondary students in comparison with last year is attached. Upon acceptance and approval of the campus data submissions and certifications by the Board of Trustees, the approved information will be designated the official data to be published in reports pertaining to FY 2014.

Completion Reports: Reports are also included detailing the calculation of completion rates, certificates awarded, and cost rates for each campus and the UCAT system as specified in 2014 legislative intent language and in UCAT Policy 205. As provided in the policy, campuses continue to track the outcomes of FY 2014 certificate-seeking students after the year has ended, and will provide a follow-up submission in December that will report additional non-graduate/early-hire completers and re-enrolled students for the final completion numbers. The certificate-seeking numbers approved in this year-end submission will be reported and clearly identified as pre-final data pending the final placement/completion follow-up submission in December.

FISCAL IMPACT

None

RECOMMENDATIONS

UCAT Administration recommends the Board of Trustees accept and approve the FY 2014 year-end campus data submissions and certifications, as summarized in the attached reports.

Attachments: UCAT FY-2014 Year-End Data Summary
UCAT Enrollment, Completion, & Cost Reports – FY 2014 Pre-Final (UCAT and eight campuses)



Utah College of Applied Technology
FY 2014 Year-End Data Summary
1 July 2013 - 30 June 2014

**Pending UCAT Board of Trustees approval 9/18/2014*

		MEMBERSHIP HOURS				STUDENT HEADCOUNT				PROGRAM CERTIFICATES				
		FY2013	FY2014	Growth		FY2013	FY2014	Growth			FY2013	FY2014	Growth	
BATC	Adult	772,078	721,523	-50,555	-6.55%	4,253	3,860	-393	-9.24%	Students	826	755	-71	-8.60%
	High School	275,885	359,936	84,051	30.47%	1,737	1,722	-15	-0.86%	Certificates	912	829	-83	-9.10%
	Campus Tot.	1,047,963	1,081,459	33,496	3.20%	5,990	5,582	-408	-6.81%					
DATC	Adult	1,197,770	1,093,240	-104,530	-8.73%	5,197	4,923	-274	-5.27%	Students	1,339	1,131	-208	-15.53%
	High School	206,592	229,301	22,709	10.99%	1,095	946	-149	-13.61%	Certificates	1,371	1,419	48	3.50%
	Campus Tot.	1,404,362	1,322,541	-81,821	-5.83%	6,292	5,869	-423	-6.72%					
DXATC	Adult	219,188	261,847	42,659	19.46%	6,108	5,693	-415	-6.79%	Students	130	281	151	116.15%
	High School	34,638	46,539	11,901	34.36%	985	730	-255	-25.89%	Certificates	258	471	213	82.56%
	Campus Tot.	253,826	308,386	54,560	21.50%	7,093	6,423	-670	-9.45%					
MATC	Adult	512,400	524,144	11,744	2.29%	2,375	2,456	81	3.41%	Students	1,471	1,581	110	7.48%
	High School	409,941	392,877	-17,064	-4.16%	1,422	1,284	-138	-9.70%	Certificates	1,636	1,776	140	8.56%
	Campus Tot.	922,341	917,021	-5,320	-0.58%	3,797	3,740	-57	-1.50%					
OWATC	Adult	954,265	921,981	-32,284	-3.38%	4,008	3,924	-84	-2.10%	Students	994	1,092	98	9.86%
	High School	220,051	176,504	-43,547	-19.79%	1,219	1,028	-191	-15.67%	Certificates	1,029	1,129	100	9.72%
	Campus Tot.	1,174,316	1,098,485	-75,831	-6.46%	5,227	4,952	-275	-5.26%					
SWATC	Adult	168,280	144,525	-23,755	-14.12%	789	743	-46	-5.83%	Students	126	258	132	104.76%
	High School	74,595	87,177	12,582	16.87%	644	798	154	23.91%	Certificates	126	270	144	114.29%
	Campus Tot.	242,875	231,702	-11,173	-4.60%	1,433	1,541	108	7.54%					
TATC	Adult	84,715	118,736	34,021	40.16%	401	563	162	40.40%	Students	77	147	70	90.91%
	High School	3,824	7,941	4,117	107.66%	30	44	14	46.67%	Certificates	99	200	101	102.02%
	Campus Tot.	88,539	126,677	38,138	43.07%	431	607	176	40.84%					
UBATC	Adult	322,722	337,031	14,309	4.43%	4,440	4,542	102	2.30%	Students	464	824	360	77.59%
	High School	212,275	211,283	-992	-0.47%	1,269	1,348	79	6.23%	Certificates	487	877	390	80.08%
	Campus Tot.	534,997	548,314	13,317	2.49%	5,709	5,890	181	3.17%					
UCAT TOTALS	Adult	4,231,418	4,123,027	-108,391	-2.56%	27,571	26,704	-867	-3.14%	Students	5,427	6,069	642	11.83%
	High School	1,437,801	1,511,558	73,757	5.13%	8,401	7,900	-501	-5.96%	Certificates	5,918	6,971	1,053	17.79%
	UCAT Total	5,669,219	5,634,585	-34,634	-0.61%	35,972	34,604	-1,368	-3.80%					

UCAT Enrollment, Completion, & Cost Report - FY-2014 (Pre-Final¹)

(As specified in UCAT Policy 205)

Printed 9/15/14.
Pending Board of Trustees approval

	Certificate-Seeking	Occupational Upgrade	Other Post-Secondary	Secondary	Total/Composite
MEMBERSHIP HOURS					
Membership Hours	3,369,881	436,902	316,244	1,511,558	5,634,585
STUDENT HEADCOUNT/COMPLETION²					
Headcount	11,026	11,637	4,041	7,900	34,604
Total Completers¹	5,304	11,011	3,044	6,433	25,792
<i>Graduate Completers</i>	4,689	(NA)	(NA)	(NA)	4,689
<i>Non-Grad/Early-Hire¹</i>	615	(NA)	(NA)	(NA)	615
Non-Completers	2,438	301	493	829	4,061
Completion Rate¹	68.51%	97.34%	86.06%	88.58%	86.40%
(Still-Enrolled)	3,284	325	504	638	4,751
CERTIFICATES					
Prog Cert - #Students	4,494	236	54	1,285	6,069
Prog Cert - Tot Awards	5,263	252	89	1,367	6,971
Occ Upgrade 60-Hr	(NA)	933	(NA)	(NA)	933
Total Certificates	5,263	1,185	89	1,367	7,904
Weighted Avg Prog Cert Length					465
COST RATES					
Total State Appropriation ³					\$ 60,408,400
Direct Instructional Cost					\$ 31,926,158
Cost per Membership Hour					\$ 5.67
Cost per Certificate/Completion⁴	\$ 3,084.33	209.02	559.49	1,262.66	

1- Pre-Final Data: Campuses continue tracking Certificate-Seeking student outcomes after year-end. Numbers shown as *faded* are **pre-final data** pending final follow-up report of additional Non-Grad/Early-Hire completers and re-enrolled students in December.

2- Distinct Post Secondary Headcounts: Occupational Upgrade excludes students who also were enrolled as Certificate-Seeking; Other Post-Secondary excludes students also in Certificate-Seeking or Occupational Upgrade.

3- Total State Appropriation: Includes tax funds and dedicated credits for the eight campuses; does not include funds appropriated to UCAT for UCAT Administration, Equipment, and Custom Fit.

4- Cost per Certificate/Completion: Cost per Certificate under "Certificate-Seeking" column reflects program certificates awarded to all students, regardless of enrollment category. Cost per Completion under other columns includes all other completers in the category.

BATC Enrollment, Completion, & Cost Report - FY-2014 (Pre-Final¹)

(As specified in UCAT Policy 205)

Printed 9/15/14.
Pending Board of Trustees approval

	Certificate- Seeking	Occupational Upgrade	Other Post- Secondary	Secondary	Total/ Composite
MEMBERSHIP HOURS					
Membership Hours	561,774	123,472	36,277	359,936	1,081,459
STUDENT HEADCOUNT/COMPLETION²					
Headcount	1,414	2,035	411	1,722	5,582
Total Completers ¹	625	1,920	376	1,298	4,219
<i>Graduate Completers</i>	606	(NA)	(NA)	(NA)	606
<i>Non-Grad/Early-Hire¹</i>	19	(NA)	(NA)	(NA)	19
Non-Completers	181	115	33	231	560
Completion Rate¹	77.54%	94.35%	91.93%	84.89%	88.28%
(Still-Enrolled)	608	-	2	193	803
CERTIFICATES					
Prog Cert - #Students	-	-	-	-	755
Prog Cert - Tot Awards	725	82	-	22	829
Occ Upgrade 60-Hr	(NA)	349	(NA)	(NA)	349
Total Certificates	725	431	-	22	1,178
Weighted Avg Prog Cert Length					513
COST RATES					
Total State Appropriation ³					\$ 11,539,700
Direct Instructional Cost					\$ 7,025,040
Cost per Membership Hour					\$ 6.50
Cost per Certificate/Completion⁴	\$ 4,510.67	375.08	626.73	1,794.99	

1- Pre-Final Data: Campuses continue tracking Certificate-Seeking student outcomes after year-end. Numbers shown as *faded* are pre-final data pending final follow-up report of additional Non-Grad/Early-Hire completers and re-enrolled students in December.

2- Distinct Post Secondary Headcounts: Occupational Upgrade excludes students who also were enrolled as Certificate-Seeking; Other Post-Secondary excludes students also in Certificate-Seeking or Occupational Upgrade.

3- Total State Appropriation: Includes tax funds and dedicated credits.

4- Cost per Certificate/Completion: Cost per Certificate under "Certificate-Seeking" column reflects program certificates awarded to all students, regardless of enrollment category. Cost per Completion under other columns includes all other completers in the category.

DATC Enrollment, Completion, & Cost Report - FY-2014 (Pre-Final¹)

(As specified in UCAT Policy 205)

Printed 9/15/14.
Pending Board of Trustees approval

	Certificate-Seeking	Occupational Upgrade	Other Post-Secondary	Secondary	Total/Composite
MEMBERSHIP HOURS					
Membership Hours	926,189	36,712	130,339	229,301	1,322,541
STUDENT HEADCOUNT/COMPLETION²					
Headcount	2,827	323	1,773	946	5,869
Total Completers ¹	1,186	240	1,471	740	3,637
<i>Graduate Completers</i>	1,000	(NA)	(NA)	(NA)	1,000
<i>Non-Grad/Early-Hire¹</i>	186	(NA)	(NA)	(NA)	186
Non-Completers	796	33	150	53	1,032
Completion Rate¹	59.84%	87.91%	90.75%	93.32%	77.90%
(Still-Enrolled)	845	50	152	153	1,200
CERTIFICATES					
Prog Cert - #Students	-	-	-	-	1,131
Prog Cert - Tot Awards	1,219	8	14	178	1,419
Occ Upgrade 60-Hr	(NA)	157	(NA)	(NA)	157
Total Certificates	1,219	165	14	178	1,576
Weighted Avg Prog Cert Length					570
COST RATES					
Total State Appropriation ³					\$ 13,228,000
Direct Instructional Cost					\$ 6,025,775
Cost per Membership Hour					\$ 4.56
Cost per Certificate/Completion⁴	\$ 3,152.00	664.14	392.54	1,103.06	

1- Pre-Final Data: Campuses continue tracking Certificate-Seeking student outcomes after year-end. Numbers shown as *faded* are **pre-final data** pending final follow-up report of additional Non-Grad/Early-Hire completers and re-enrolled students in December.

2- Distinct Post Secondary Headcounts: Occupational Upgrade excludes students who also were enrolled as Certificate-Seeking; Other Post-Secondary excludes students also in Certificate-Seeking or Occupational Upgrade.

3- Total State Appropriation: Includes tax funds and dedicated credits.

4- Cost per Certificate/Completion: Cost per Certificate under "Certificate-Seeking" column reflects program certificates awarded to all students, regardless of enrollment category. Cost per Completion under other columns includes all other completers in the category.

DXATC Enrollment, Completion, & Cost Report - FY-2014 (Pre-Final¹)

(As specified in UCAT Policy 205)

Printed 9/15/14.
Pending Board of Trustees approval

	Certificate-Seeking	Occupational Upgrade	Other Post-Secondary	Secondary	Total/Composite
MEMBERSHIP HOURS					
Membership Hours	135,521	115,280	11,046	46,539	308,386
STUDENT HEADCOUNT/COMPLETION²					
Headcount	334	5,251	108	730	6,423
Total Completers ¹	95	5,171	76	690	6,032
Graduate Completers	74	(NA)	(NA)	(NA)	74
Non-Grad/Early-Hire ¹	21	(NA)	(NA)	(NA)	21
Non-Completers	51	24	15	23	113
Completion Rate¹	65.07%	99.54%	83.52%	96.77%	98.16%
(Still-Enrolled)	188	56	17	17	278
CERTIFICATES					
Prog Cert - #Students	-	-	-	-	281
Prog Cert - Tot Awards	316	82	22	51	471
Occ Upgrade 60-Hr	(NA)	86	(NA)	(NA)	86
Total Certificates	316	168	22	51	557
Weighted Avg Prog Cert Length					385
COST RATES					
Total State Appropriation ³					\$ 2,889,700
Direct Instructional Cost					\$ 1,637,453
Cost per Membership Hour					\$ 5.31
Cost per Certificate/Completion⁴	\$ 2,171.93	101.72	237.26	102.07	

1- Pre-Final Data: Campuses continue tracking Certificate-Seeking student outcomes after year-end. Numbers shown as *faded* are **pre-final data** pending final follow-up report of additional Non-Grad/Early-Hire completers and re-enrolled students in December.

2- Distinct Post Secondary Headcounts: Occupational Upgrade excludes students who also were enrolled as Certificate-Seeking; Other Post-Secondary excludes students also in Certificate-Seeking or Occupational Upgrade.

3- Total State Appropriation: Includes tax funds and dedicated credits.

4- Cost per Certificate/Completion: Cost per Certificate under "Certificate-Seeking" column reflects program certificates awarded to all students, regardless of enrollment category. Cost per Completion under other columns includes all other completers in the category.

MATC Enrollment, Completion, & Cost Report - FY-2014 (Pre-Final¹)

(As specified in UCAT Policy 205)

Printed 9/15/14.
Pending Board of Trustees approval

	Certificate-Seeking	Occupational Upgrade	Other Post-Secondary	Secondary	Total/Composite
MEMBERSHIP HOURS					
Membership Hours	483,997	33,854	6,293	392,877	917,021
STUDENT HEADCOUNT/COMPLETION²					
Headcount	1,816	222	418	1,284	3,740
Total Completers ¹	1,063	135	376	1,037	2,611
Graduate Completers	1,062	(NA)	(NA)	(NA)	1,062
Non-Grad/Early-Hire ¹	1	(NA)	(NA)	(NA)	1
Non-Completers	254	22	27	143	446
Completion Rate¹	80.71%	85.99%	93.30%	87.88%	85.41%
(Still-Enrolled)	499	65	15	104	683
CERTIFICATES					
Prog Cert - #Students	-	-	-	-	1,581
Prog Cert - Tot Awards	988	-	-	788	1,776
Occ Upgrade 60-Hr	(NA)	139	(NA)	(NA)	139
Total Certificates	988	139	-	788	1,915
Weighted Avg Prog Cert Length					407
COST RATES					
Total State Appropriation ³					\$ 6,757,400
Direct Instructional Cost					\$ 3,295,110
Cost per Membership Hour					\$ 3.59
Cost per Certificate/Completion⁴	\$ 1,385.93	901.09	60.14	664.84	

1- Pre-Final Data: Campuses continue tracking Certificate-Seeking student outcomes after year-end. Numbers shown as *faded* are pre-final data pending final follow-up report of additional Non-Grad/Early-Hire completers and re-enrolled students in December.

2- Distinct Post Secondary Headcounts: Occupational Upgrade excludes students who also were enrolled as Certificate-Seeking; Other Post-Secondary excludes students also in Certificate-Seeking or Occupational Upgrade.

3- Total State Appropriation: Includes tax funds and dedicated credits.

4- Cost per Certificate/Completion: Cost per Certificate under "Certificate-Seeking" column reflects program certificates awarded to all students, regardless of enrollment category. Cost per Completion under other columns includes all other completers in the category.

OWATC Enrollment, Completion, & Cost Report - FY-2014 (Pre-Final¹)

(As specified in UCAT Policy 205)

Printed 9/15/14.
Pending Board of Trustees approval

	Certificate- Seeking	Occupational Upgrade	Other Post- Secondary	Secondary	Total/ Composite
MEMBERSHIP HOURS					
Membership Hours	798,856	36,763	86,362	176,504	1,098,485
STUDENT HEADCOUNT/COMPLETION²					
Headcount	2,903	302	719	1,028	4,952
Total Completers ¹	1,290	152	306	671	2,419
<i>Graduate Completers</i>	912	(NA)	(NA)	(NA)	912
<i>Non-Grad/Early-Hire¹</i>	378	(NA)	(NA)	(NA)	378
Non-Completers	771	47	124	208	1,150
Completion Rate¹	62.59%	76.38%	71.16%	76.34%	67.78%
(Still-Enrolled)	842	103	289	149	1,383
CERTIFICATES					
Prog Cert - #Students	-	-	-	-	1,092
Prog Cert - Tot Awards	890	62	47	130	1,129
Occ Upgrade 60-Hr	(NA)	68	(NA)	(NA)	68
Total Certificates	890	130	47	130	1,197
Weighted Avg Prog Cert Length					644
COST RATES					
Total State Appropriation ³					\$ 13,409,600
Direct Instructional Cost					\$ 6,907,814
Cost per Membership Hour					\$ 6.29
Cost per Certificate/Completion⁴	\$ 4,687.91	1,229.48	1,602.29	1,397.89	

1- Pre-Final Data: Campuses continue tracking Certificate-Seeking student outcomes after year-end. Numbers shown as *faded* are **pre-final data** pending final follow-up report of additional Non-Grad/Early-Hire completers and re-enrolled students in December.

2- Distinct Post Secondary Headcounts: Occupational Upgrade excludes students who also were enrolled as Certificate-Seeking; Other Post-Secondary excludes students also in Certificate-Seeking or Occupational Upgrade.

3- Total State Appropriation: Includes tax funds and dedicated credits.

4- Cost per Certificate/Completion: Cost per Certificate under "Certificate-Seeking" column reflects program certificates awarded to all students, regardless of enrollment category. Cost per Completion under other columns includes all other completers in the category.

SWATC Enrollment, Completion, & Cost Report - FY-2014 (Pre-Final¹)

(As specified in UCAT Policy 205)

Printed 9/15/14.
Pending Board of Trustees approval

	Certificate- Seeking	Occupational Upgrade	Other Post- Secondary	Secondary	Total/ Composite
MEMBERSHIP HOURS					
Membership Hours	124,110	942	19,473	87,177	231,702
STUDENT HEADCOUNT/COMPLETION²					
Headcount	376	42	325	798	1,541
Total Completers ¹	216	40	271	733	1,260
<i>Graduate Completers</i>	205	(NA)	(NA)	(NA)	205
<i>Non-Grad/Early-Hire¹</i>	11	(NA)	(NA)	(NA)	11
Non-Completers	108	2	53	65	228
Completion Rate¹	66.67%	95.24%	83.64%	91.85%	84.68%
(Still-Enrolled)	52	-	1	-	53
CERTIFICATES					
Prog Cert - #Students	-	-	-	-	258
Prog Cert - Tot Awards	212	-	-	58	270
Occ Upgrade 60-Hr	(NA)	-	(NA)	(NA)	-
Total Certificates	212	-	-	58	270
Weighted Avg Prog Cert Length					348
COST RATES					
Total State Appropriation ³					\$ 3,370,000
Direct Instructional Cost					\$ 1,919,959
Cost per Membership Hour					\$ 8.29
Cost per Certificate/Completion⁴	\$ 4,068.74	195.14	595.42	889.81	

1- Pre-Final Data: Campuses continue tracking Certificate-Seeking student outcomes after year-end. Numbers shown as *faded* are **pre-final data** pending final follow-up report of additional Non-Grad/Early-Hire completers and re-enrolled students in December.

2- Distinct Post Secondary Headcounts: Occupational Upgrade excludes students who also were enrolled as Certificate-Seeking; Other Post-Secondary excludes students also in Certificate-Seeking or Occupational Upgrade.

3- Total State Appropriation: Includes tax funds and dedicated credits.

4- Cost per Certificate/Completion: Cost per Certificate under "Certificate-Seeking" column reflects program certificates awarded to all students, regardless of enrollment category. Cost per Completion under other columns includes all other completers in the category.

TATC Enrollment, Completion, & Cost Report - FY-2014 (Pre-Final¹)

(As specified in UCAT Policy 205)

Printed 9/15/14.
Pending Board of Trustees approval

	Certificate-Seeking	Occupational Upgrade	Other Post-Secondary	Secondary	Total/Composite
MEMBERSHIP HOURS					
Membership Hours	104,803	4,123	9,810	7,941	126,677
STUDENT HEADCOUNT/COMPLETION²					
Headcount	399	46	118	44	607
Total Completers ¹	124	26	65	24	239
Graduate Completers	121	(NA)	(NA)	(NA)	121
Non-Grad/Early-Hire ¹	3	(NA)	(NA)	(NA)	3
Non-Completers	132	8	38	11	189
Completion Rate¹	48.44%	76.47%	63.11%	68.57%	55.84%
(Still-Enrolled)	143	12	15	9	179
CERTIFICATES					
Prog Cert - #Students	-	-	-	-	147
Prog Cert - Tot Awards	175	13	5	7	200
Occ Upgrade 60-Hr	(NA)	5	(NA)	(NA)	5
Total Certificates	175	18	5	7	205
Weighted Avg Prog Cert Length					398
COST RATES					
Total State Appropriation ³					\$ 2,759,100
Direct Instructional Cost					\$ 1,219,451
Cost per Membership Hour					\$ 9.63
Cost per Certificate/Completion⁴	\$ 5,275.97	855.27	1,285.21	2,436.70	

1- Pre-Final Data: Campuses continue tracking Certificate-Seeking student outcomes after year-end. Numbers shown as *faded* are **pre-final data** pending final follow-up report of additional Non-Grad/Early-Hire completers and re-enrolled students in December.

2- Distinct Post Secondary Headcounts: Occupational Upgrade excludes students who also were enrolled as Certificate-Seeking; Other Post-Secondary excludes students also in Certificate-Seeking or Occupational Upgrade.

3- Total State Appropriation: Includes tax funds and dedicated credits.

4- Cost per Certificate/Completion: Cost per Certificate under "Certificate-Seeking" column reflects program certificates awarded to all students, regardless of enrollment category. Cost per Completion under other columns includes all other completers in the category.

UBATC Enrollment, Completion, & Cost Report - FY-2014 (Pre-Final¹)

(As specified in UCAT Policy 205)

Printed 9/15/14.
Pending Board of Trustees approval

	Certificate- Seeking	Occupational Upgrade	Other Post- Secondary	Secondary	Total/ Composite
MEMBERSHIP HOURS					
Membership Hours	234,631	85,756	16,644	211,283	548,314
STUDENT HEADCOUNT/COMPLETION²					
Headcount	957	3,416	169	1,348	5,890
Total Completers ¹	719	3,327	133	1,240	5,419
<i>Graduate Completers</i>	709	(NA)	(NA)	(NA)	709
<i>Non-Grad/Early-Hire¹</i>	10	(NA)	(NA)	(NA)	10
Non-Completers	132	50	25	95	302
Completion Rate¹	84.49%	98.52%	84.18%	92.88%	94.72%
(Still-Enrolled)	106	39	11	13	169
CERTIFICATES					
Prog Cert - #Students	-	-	-	-	824
Prog Cert - Tot Awards	741	-	1	135	877
Occ Upgrade 60-Hr	(NA)	129	(NA)	(NA)	129
Total Certificates	741	129	1	135	1,006
Weighted Avg Prog Cert Length					234
COST RATES					
Total State Appropriation ³					\$ 6,454,900
Direct Instructional Cost					\$ 3,895,556
Cost per Membership Hour					\$ 7.10
Cost per Certificate/Completion⁴	\$ 2,234.56	183.13	877.23	975.74	

1- Pre-Final Data: Campuses continue tracking Certificate-Seeking student outcomes after year-end. Numbers shown as *faded* are **pre-final data** pending final follow-up report of additional Non-Grad/Early-Hire completers and re-enrolled students in December.

2- Distinct Post Secondary Headcounts: Occupational Upgrade excludes students who also were enrolled as Certificate-Seeking; Other Post-Secondary excludes students also in Certificate-Seeking or Occupational Upgrade.

3- Total State Appropriation: Includes tax funds and dedicated credits.

4- Cost per Certificate/Completion: Cost per Certificate under "Certificate-Seeking" column reflects program certificates awarded to all students, regardless of enrollment category. Cost per Completion under other columns includes all other completers in the category.

UTAH COLLEGE OF APPLIED TECHNOLOGY

AGENDA ITEM

UCAT BOARD OF TRUSTEES

6 April 2016

ITEM: II.L

TOPIC: FY 2017 Proposed Tier 1 Tuition Adjustment

BACKGROUND

Utah Code Annotated 53B-7-101.5 requires state institutions of higher education to conduct public hearings regarding possible tuition increases. Campuses have held public hearings as required based on campus intentions regarding possible net tuition increases.

The consensus of the President's Cabinet is that a Tier 1 tuition increase of \$0.05 per hour is appropriate. Tier 1 tuition will be \$1.80 per membership hour if approved and represents an approximately 2.9% increase.

RECOMMENDATIONS

UCAT Administration recommends the Board of Trustees increase UCAT Tier 1 tuition to \$1.80 per membership hour.

Attachments:

none



UTAH COLLEGE OF APPLIED TECHNOLOGY

AGENDA ITEM

UCAT BOARD OF TRUSTEES

6 April 2016

ITEM: II.M

TOPIC: FY 2017 Proposed Tier 2 Tuition Adjustments

BACKGROUND

A number of the Applied Technology Colleges are requesting Tier 2 tuition adjustments. The following table summarizes the requests:

	FY 2016 Tuition Rates			FY 2017 Proposed Rates			Fy 2017 Increase
	Tier 1	Tier 2	Total	Tier 1	Tier 2	Total	
BATC	1.75	-	1.75	1.80	0.05	1.85	0.10
DATC	1.75	0.25	2.00	1.80	0.25	2.05	0.05
DXATC	1.75	0.25	2.00	1.80	0.45	2.25	0.25
MATC	1.75	0.25	2.00	1.80	0.20	2.00	-
OWATC	1.75	0.10	1.85	1.80	0.10	1.90	0.05
SWATC	1.75	-	1.75	1.80	-	1.80	0.05
TATC	1.75	-	1.75	1.80	-	1.80	0.05
UBATC	1.75	0.25	2.00	1.80	0.20	2.00	-

MATC and UBATC are requesting a \$0.05 per hour decrease in Tier 2 tuition, resulting in no change in tuition from FY 2016 to FY 2017.

RECOMMENDATIONS

UCAT Administration recommends the Board of Trustees approve the Applied Technology Colleges' requests as reflected above with respect to Tier 2 Tuition rates.

Attachments:

none



UTAH COLLEGE OF APPLIED TECHNOLOGY

AGENDA ITEM

UCAT BOARD OF TRUSTEES

18 September 2014

ITEM: III.O

TOPIC: Update on UCAT 2015 Marketing/Messaging Campaign & UCAT Student of the Year Program

BACKGROUND

Utah statute calls for the UCAT President, in conjunction with the Board of Trustees, to “develop and implement a plan to inform the citizens about the availability, cost, and advantages of career and technical education.” UCAT was provided \$200,000 in one-time funds by the 2014 Legislature for FY 2015 to enhance the messaging/marketing processes of the UCAT system to Utah citizens.

A new UCAT Marketing Steering Committee was formed to assist the existing UCAT Marketing Committee in formulating a 2014-2015 marketing/messaging campaign. The Steering Committee includes: Trustees Mike Jensen and Jim Olsen, TATC Campus President Scott Snelson, BATC Vice President Troy Christensen, MATC Marketing Director Mark Middlebrook, OWATC Marketing Director Elsa Zwiiffel, DXATC Marketing Director Jennifer Forbes, UCAT President Rob Brems and UCAT Public Relations and Marketing Director Jordan Rushton.

At the request of the Steering Committee, the UCAT Marketing Committee (consisting of marketing directors from each campus and the Office of the UCAT President) developed a system-wide message to be deployed from the UCAT Office and coordinated, as appropriate, with campus marketing plans. The Marketing Committee proposed the phrase “**rethink Education**” as the primary message for FY 2015. The Steering Committee enthusiastically received and endorsed the message for use with radio, television, and web advertising. The Marketing Committee also opted to continue UCAT’s contractual relationship with Fluid Advertising as a buying agent to make bulk purchases of media and maximize financial resources.

Additional to the new and traditional marketing efforts during FY 2015, the UCAT Student of the Year Program has now commenced with the donation of \$8,000 (\$1,000 per campus) by Zions Bank to be awarded to the eight campus students of the year prior to November 21. From that group, the 2014-15 UCAT Student of the Year will be identified and awarded a new car (24-month lease) with the Alan Hall Foundation as primary sponsor and several other supporting companies and associations as additional sponsors.

FISCAL IMPACT

\$200,000 – One-time marketing/messaging appropriated funds

\$20,000 – UCAT President’s Office FY2015 Marketing Budget

\$16,000 – (\$2,000 from each campus) for statewide cooperative marketing/messaging efforts (campuses will continue with their own local messaging using local campus funding)



RECOMMENDATIONS

Information/discussion only

UTAH COLLEGE OF APPLIED TECHNOLOGY

AGENDA ITEM

UCAT BOARD OF TRUSTEES

6 April 2016

ITEM: II.P

TOPIC: BATC Land Exchange

BACKGROUND

The City of Logan is designing and implementing an improved intersection at the corner of 1400 North and 600 West, Logan, Utah. The project will widen the intersection and add traffic signals. In order to complete this project, the city needs to acquire a small strip of land from each of the property owners on all four corners of the intersection. When approached to purchase the land, BATC proposed that the College provide the small strip of land in exchange for a sidewalk from the intersection to the west and another sidewalk from the intersection to the south. This will create a safer place for students to walk. The City of Logan agreed to the proposal.

RECOMMENDATIONS

UCAT Administration recommends the Board of Trustees approve the proposed land exchange between BATC and the City of Logan and authorize the Chair and/or Acting President Haines to sign any documents to facilitate the transaction.

Attachments:

Various documents pertaining to the BATC/Logan City Land Exchange



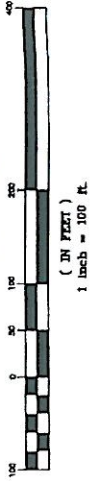
DATE

DATE 1/25/10

318575

FARM SURVEY PLAT "D" BLOCKS 3, 4, 5 & 6

GRAPHIC SCALE



1005

1/2 NORTH, RANGE 1 EAST OF THE SALT LAKE MERIDIAN, ALSO PLAT "D" OF THE LOGAN FARM SURVEY, LOCATED IN THE COUNTY OF CACHE, STATE OF UTAH, DESCRIBED AS FOLLOWS:

LOT 1;
- SAID LOT 163.87 FEET;

LINE OF SAID LOT;
- NORTH LINE TO THE NORTHEAST CORNER OF SAID SAID LOT 671.17 FEET TO THE POINT OF BEGINNING.

-081-0023

1/2 EAST OF THE SALT LAKE MERIDIAN, ALSO LOGAN FARM SURVEY, LOCATED IN THE CITY OF LOGAN, COUNTY OF CACHE, STATE OF UTAH, DESCRIBED AS FOLLOWS:

LOT 2;
500 WEST STREET 41.10 FEET;
- LINE OF THE OREGON SHORTLINE RAILROAD;
- 76 FEET TO THE SOUTH LINE OF SAID LOT 2;
- 9.04 FEET TO THE POINT OF BEGINNING.

D

1/2 EAST OF THE SALT LAKE MERIDIAN, ALSO LOGAN FARM SURVEY, LOCATED IN THE CITY OF LOGAN, COUNTY OF CACHE, STATE OF UTAH, DESCRIBED AS FOLLOWS:

SAID LOT 2;
- SAID LOT 28.04 FEET TO THE POINT OF BEGINNING;
- 34 FEET;

LINE OF SAID RAILROAD;
- 88 FEET TO THE SOUTH LINE OF SAID LOT;
- 16.02 FEET TO THE POINT OF BEGINNING.

4-081-0018

1/2 EAST OF THE SALT LAKE MERIDIAN, ALSO LOGAN FARM SURVEY, LOCATED IN THE CITY OF LOGAN, COUNTY OF CACHE, STATE OF UTAH, DESCRIBED AS FOLLOWS:

SAID LOT 2;
- SAID LOT 95.07 FEET TO THE EAST LINE OF THE WEST LINE TO THE POINT OF BEGINNING;
- 20 FEET TO THE POINT OF BEGINNING;
- 37 FEET;

LINE OF SAID LOT;
- 36.24 FEET TO THE POINT OF BEGINNING.

10

1/2 EAST OF THE SALT LAKE MERIDIAN, ALSO LOGAN FARM SURVEY, LOCATED IN THE CITY OF LOGAN, COUNTY OF CACHE, STATE OF UTAH, DESCRIBED AS FOLLOWS:

SAID LOT;
- SAID LOT 27.17 FEET TO WEST LINE OF THE POINT OF BEGINNING.

PARCEL 6: CLYDE JOSEPH DOWNS, ETUX. 05-041-0017

PART OF SECTION 28, TOWNSHIP 12 NORTH, RANGE 1 EAST OF THE SALT LAKE MERIDIAN, ALSO PART OF LOT 5, BLOCK 3, PLAT "D" OF THE LOGAN FARM SURVEY, LOCATED IN THE CITY OF LOGAN, COUNTY OF CACHE, STATE OF UTAH, DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHWEST CORNER OF SAID LOT 5;
THENCE S88°47'50"E ALONG NORTH LINE OF SAID LOT 27.17 FEET TO THE WEST LINE OF THE OREGON SHORTLINE RAILROAD;
THENCE S02°45'03"W ALONG SAID WEST LINE 330.35 FEET;
THENCE N88°45'36"W ALONG THE GRANTOR'S SOUTH LINE 19.31 FEET TO THE WEST LINE OF SAID LOT;
THENCE N07°23'16"E ALONG SAID WEST LINE 330.23 FEET TO THE POINT OF BEGINNING;
CONTAINING 0.18 ACRES, MORE OR LESS.

PARCEL 7: DALLAS J. & YONDA R. ELDER 05-041-0004

PART OF SECTION 28, TOWNSHIP 12 NORTH, RANGE 1 EAST OF THE SALT LAKE MERIDIAN, ALSO PART OF LOT 5, BLOCK 3, PLAT "D" OF THE LOGAN FARM SURVEY, LOCATED IN THE CITY OF LOGAN, COUNTY OF CACHE, STATE OF UTAH, DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF SAID LOT 5;
THENCE S07°23'16"W ALONG THE WEST LINE OF SAID LOT 330.23 FEET TO THE POINT OF BEGINNING;
THENCE S88°45'36"E ALONG THE GRANTOR'S NORTH LINE 19.31 FEET TO WEST LINE OF THE OREGON SHORTLINE RAILROAD;
THENCE S02°45'03"W ALONG SAID WEST LINE 165.17 FEET;
THENCE N88°45'36"W ALONG THE GRANTOR'S SOUTH LINE 15.38 FEET TO THE WEST LINE OF SAID LOT;
THENCE N07°23'16"E ALONG SAID WEST LINE 165.11 FEET TO THE POINT OF BEGINNING;
CONTAINING 0.07 ACRES, MORE OR LESS.

PARCEL 8: BOYD O. & BEVERLY C. CAMPBELL 05-041-0018

PART OF SECTION 28, TOWNSHIP 12 NORTH, RANGE 1 EAST OF THE SALT LAKE MERIDIAN, ALSO PART OF LOT 5, BLOCK 3, PLAT "D" OF THE LOGAN FARM SURVEY, LOCATED IN THE CITY OF LOGAN, COUNTY OF CACHE, STATE OF UTAH, DESCRIBED AS FOLLOWS:

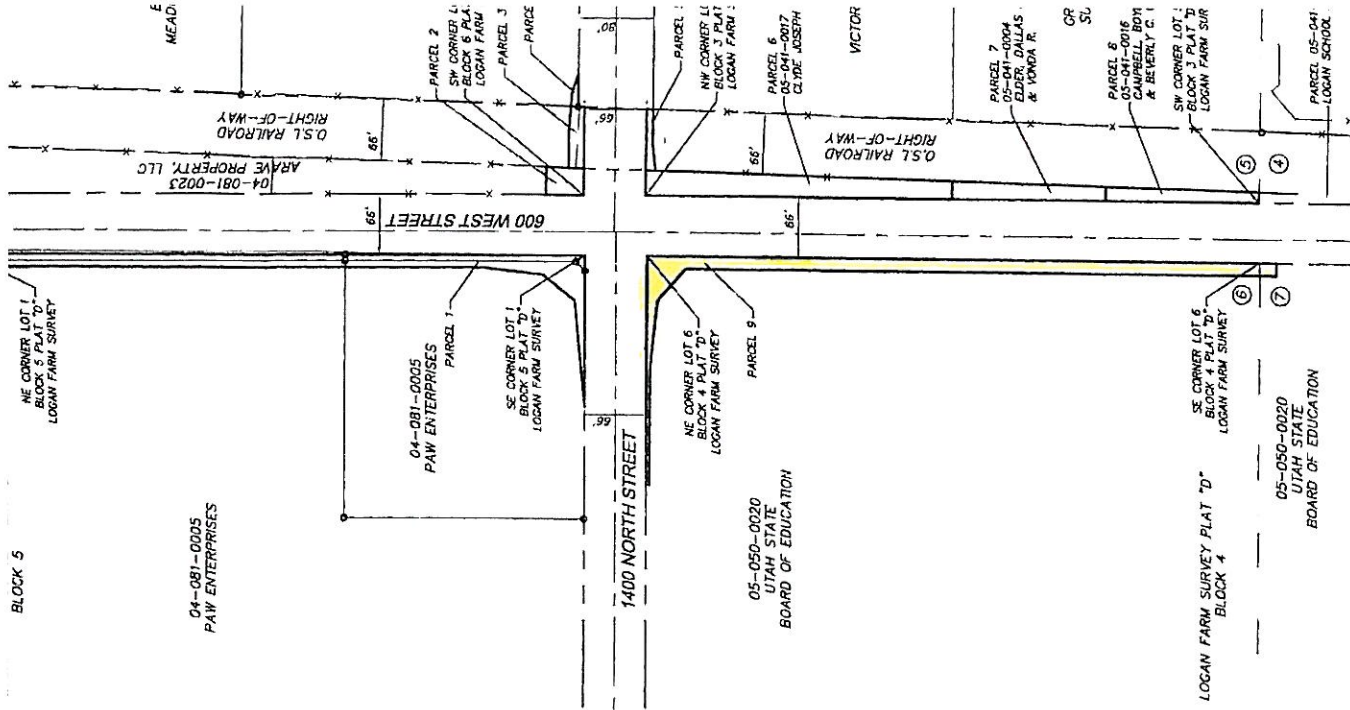
COMMENCING AT THE NORTHWEST CORNER OF SAID LOT 5;
THENCE S07°23'16"W ALONG THE WEST LINE OF SAID LOT 495.34 FEET TO THE POINT OF BEGINNING;
THENCE S88°45'36"E ALONG THE GRANTOR'S NORTH LINE 15.38 FEET TO WEST LINE OF THE OREGON SHORTLINE RAILROAD;
THENCE S02°45'03"W ALONG SAID WEST LINE 165.26 FEET TO THE SOUTH LINE OF SAID LOT;
THENCE N88°16'35"W ALONG SAID SOUTH LINE 11.45 FEET TO THE SOUTHWEST CORNER OF SAID LOT;
THENCE N07°23'16"E ALONG THE WEST LINE OF SAID LOT 165.11 FEET TO THE POINT OF BEGINNING;
CONTAINING 0.05 ACRES, MORE OR LESS.

PARCEL 9: STATE BOARD OF EDUCATION 05-050-0020

PART OF SECTION 28, TOWNSHIP 12 NORTH, RANGE 1 EAST OF THE SALT LAKE MERIDIAN, ALSO PART OF LOT 6 & LOT 7, BLOCK 4, PLAT "D" OF THE LOGAN FARM SURVEY, LOCATED IN THE CITY OF LOGAN, COUNTY OF CACHE, STATE OF UTAH, DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHEAST CORNER OF SAID LOT 6;
THENCE S07°23'16"W ALONG THE EAST LINE OF SAID LOTS 678.52 FEET;
THENCE N88°37'16"W 14.00 FEET;
THENCE N07°23'16"E 637.30 FEET;
THENCE N88°40'21"W 45.64 FEET;
THENCE N89°02'29"W 125.34 FEET;
THENCE N00°37'31"E 3.50 FEET TO THE NORTH LINE OF SAID LOT 6;
THENCE S89°02'29"E ALONG SAID NORTH LINE 248.13 FEET TO THE POINT OF BEGINNING;
CONTAINING 0.26 ACRES, MORE OR LESS.

SURVEY NARRATIVE



LEGEND

- PROPOSED RIGHT-OF-WAY
- RIGHT-OF-WAY
- LOT LINE FARM SURVEY
- PROPERTY/ PARCEL LINE
- SIDEWALK EASEMENT

Project No:	Parcel No.(s): 9
Job/Proj / Auth No:	Pin No:
Project Location: 1400 North 600 West, Logan Utah	
County of Property: CACHE	Tax ID / Sidwell No: 05-050-0020
Property Address: SWC of 1400 North 600 West, Logan, Utah 84321	
Owner's Address: 1301 North 600 West, Logan, Utah 84321	
Owner's Office Phone: (435)- 750-3126	Owner's Cell Phone: 435-760-1385
Owner / Grantor (s): Utah College of Applied Technology – Bridgerland Applied Technology College Campus	

March , 2016

RIGHT OF WAY DONATION

I/we Utah College of Applied Technology – Bridgerland Applied Technology College Campus acknowledging that I/we have the right to receive just compensation for the right of way parcel noted above, agree to donate said property to Logan City Corporation without compensation, and to deliver properly executed deeds, with any and all releases necessary to provide clear title. Further, we understand that we have the right to know the appraised value of the property being donated, however we are waiving our right to have the property appraised.

Terms of the donation:

1. The Utah College of Applied Technology - Bridgerland Applied Technology College Campus (BATC) will donate to Logan City the land needed for the 1400 North 600 West Signal Project, Logan, Utah that is owned by BATC.
2. Logan City will install curb, gutter and sidewalk within the area along 1400 North from the college's east access closest to the intersection and the furthest north access along 600 West to the college. See the attached map Exhibit A.
3. BATC will allow Logan City and / or their contractor the right to work on their property for the installation of the curb, gutter and sidewalk for the project

Signed By: _____, As the grantor

On this ____ day of _____.

STATE OF UTAH)
)s
 COUNTY OF _____)

On the ____ day of _____, _____, personally appeared before me

_____ the signer(s) of the within instrument, who duly acknowledge to me that they/he/she executed the same.

My commission expires
 Notary Public

 Notary

 Date

misc



**SPECIAL WARRANTY DEED
(CORPORATE FORM)**

UTAH COLLEGE OF APPLIED TECHNOLOGY-BRIDGERLAND
APPLIED TECHNOLOGY COLLEGE CAMPUS

a corporation organized and existing under the laws of the State of Utah
grantor, with its principal office at the State of Utah, hereby CONVEYS and WARRANTS only as against all
claiming by, through or under it to

LOGAN CITY

grantee of 290 West 100 West, Logan, Utah 84321; for the sum of TEN DOLLARS and other good and
valuable consideration the following described tract of land in Cache County, State of Utah.

SEE ATTACHED EXHIBIT A
Tax Roll No. 05-050-0020 (part of)

This document has been prepared as an accommodation by HICKMAN LAND TITLE COMPANY without
the benefit of a title search and its accuracy is not guaranteed.

The officer(s) who sign this deed hereby certify that this deed and the transfer represented thereby was duly
authorized by a quorum. In witness whereof, the grantor has caused its corporate name and seal to be hereunto
affixed by its duly authorized officers this day of March A.D. 2016.

UTAH COLLEGE OF APPLIED
TECHNOLOGY-BRIDGERLAND APPLIED
TECHNOLOGY COLLEGE CAMPUS

ATTEST:

By: _____

By: _____

STATE OF UTAH }
 SS
County of }

On the day of March A.D. 2016 personally appeared before me _____ and
_____ who, being by me duly sworn, did say that he/she/they is/are the
_____ and _____ respectively of the UTAH COLLEGE OF APPLIED
TECHNOLOGY-BRIDGERLAND APPLIED TECHNOLOGY COLLEGE CAMPUS and that the said
instrument was signed in behalf of said corporation by authority of a resolution of its board of directors and the
aforesaid officers acknowledged to me that said corporation executed the same.

Commission expires:
Residing in:

Notary Public

misc

EXHIBIT A

Part of Section 28, Township 12 North, Range 1 East of the Salt Lake Meridian, also part of Lot 6 & Lot 7, Block 4, Plat "D" of the Logan Farm Survey, located in the City of Logan, County of Cache, State of Utah, described as follows: Beginning at the Northeast Corner of Said Lot 6; thence South $01^{\circ}23'16''$ West along the East line of said Lots 678.52 feet; thence North $88^{\circ}37'16''$ West 14.00 feet; thence North $01^{\circ}23'16''$ East 637.30 feet; thence North $48^{\circ}40'21''$ West 45.64 feet; thence North $82^{\circ}48'11''$ West 74.14 feet; thence North $89^{\circ}02'29''$ West 125.34 feet; thence North $00^{\circ}57'31''$ East 3.50 feet to the North line of said Lot 6; thence South $89^{\circ}02'29''$ East along said North line 248.13 feet to the point of beginning.

Tax Roll No. 05-050-0020 (part of)

Cache Title Company, Inc. 00000103

Warranty Deed

UTAH STATE BOARD OF EDUCATION

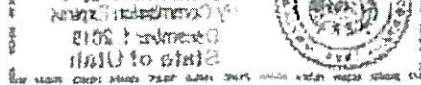
of Logan, County of CACHE, State of UTAH, hereby CONVEY and WARRANT to

UTAH COLLEGE OF APPLIED TECHNOLOGY- BRIDGERLAND APPLIED TECHNOLOGY COLLEGE
CAMPUS

of, Logan, UT, Grantee for the sum of Ten Dollars and Other Good and Valuable Consideration the following described tract(s) of land in CACHE County, State of UTAH:

All of Lot 6 and the East 5 acres of Lot 5, Block 4, Plat "D" Logan Farm Survey, described as follows: Beginning at the Northeast corner of said Lot 6, and running thence West 25 chains, thence South 10 chains; thence East on the South line of said Lots 5 and 6, 25 chains to the Southeast Corner of said Lot 6, thence North 10 chains to the beginning.
Contains 25 acres more or less.

All of Lot 7 and the East 5 acres of Lot 4, Block 4, Plat "D" Logan Farm Survey, described as follows: Beginning at the Northeast corner of said Lot 7, and running thence West 25 chains, thence South 10 chains; thence East on the South line of said Lots 4 and 7, 25 chains to the Southeast Corner of said Lot 7, thence North 10 chains to the beginning.
Contains 25 acres more or less.



The officers who sign this deed hereby certify that this deed and the transfer represented thereby was duly authorized under resolution duly adopted by the Board of Directors of the Grantor at a lawful meeting duly held and attended by a quorum.

In witness whereof, the Grantor has caused its corporate name and seal to be hereunto affixed by its duly authorized officers this day of 2, February 2016.



Lorraine Austin, Secretary

BY: 

David L. Crandall, Board Chair

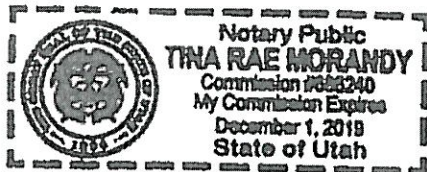
STATE OF UTAH)
COUNTY OF CACHE)

On the 8 day of February, 2016 personally appeared before me Lorraine Austin, Secretary and David L. Crandall, Board Chair, who being by me duly sworn, did say, each for himself/herself, that the said David L. Crandall, is the Board Chair, and the said Lorraine Austin, is the secretary of Utah State Board of Education, and that the within and foregoing instrument was signed in behalf of said corporation by authority of a resolution of its board of directors and said, Lorraine Austin, Secretary and David L. Crandall, Board Chair, each duly acknowledged to me that said corporation executed the same and that the seal affixed is the seal of the said corporation.

Tina Rae Morandy
NOTARY PUBLIC

My Commission Expires: December 1, 2019

Residing at: 3095 W Bedford Rd, SLC UT
84119



UTAH COLLEGE OF APPLIED TECHNOLOGY

AGENDA ITEM

UCAT BOARD OF TRUSTEES

6 April 2016

ITEM: II.Q

TOPIC: Appointment of UCAT Commissioner Position Development Committee

BACKGROUND

The Board voted in its March 23, 2016, meeting to immediately begin the process to develop a policy for appointing a UCAT Commissioner of Technical Education ensuring statutory parameters are met. The Board will utilize the Executive Committee, President's Cabinet, and UCAT staff, to develop a position description for the new UCAT Commissioner of Technical Education, allowing the Board to move forward with the search process.

The Board also appointed Jared Haines to serve as Acting UCAT President (continuing as Acting UCAT Commissioner after May 10, 2016) during the search process, and to inform the Governor and the President of the Senate of the appointment and of the status of the search process. A copy of the letter that was sent is attached.

It is proposed that the Board, under the direction of the new Board Chair elected in today's meeting, appoint a Commissioner Position Development Committee to produce by May 9, 2016, a draft position description and a draft policy for appointing a Commissioner, to be considered by the full Board. It is recommended that the Committee consist of four Trustees, three College Presidents, and the Acting UCAT President.

RECOMMENDATIONS

It is recommended that the Board appoint a Commissioner Position Development Committee to develop a draft position description and a draft policy for appointing a UCAT Commissioner of Technical Education by May 9, 2016, for full Board consideration.

Attachment:

Letters to Governor Herbert and Senate President Niederhauser





**Utah College of
Applied Technology**

2801 Ashton Boulevard
Lehi, UT 84043

Office of the President

Direct • 801.341.6000
Fax • 801.341.6019
www.ucat.edu

The Honorable Governor Gary R. Herbert
Utah State Capitol Complex
350 North State Street, Suite 200
PO Box 142220
Salt Lake City, Utah 84114-2220

March 25, 2016

Subject: UCAT Commissioner Search and Acting President

Dear Governor Herbert,

The Utah College of Applied Technology Board of Trustees held a special meeting on March 23, 2016, following the 2016 General Legislative Session to prepare for implementation of Senate Bill 131 ("Utah College of Applied Technology Governance Amendments") and for a search process for a new UCAT commissioner of technical education.

In the meeting, the Board in a unanimous vote determined that, under the provisions of SB-131, it would begin immediately the process of developing a position description and a permanent policy for the selection of the commissioner of technical education that will then guide the search for a new commissioner.

Since the retirement of former UCAT President Robert O. Brems on March 11, 2016, UCAT's senior vice president has been functioning in his normal role to assume the day-to-day duties while the president is gone. To assure continuity during the SB-131 transition and the search for a new commissioner, the Board acted in the meeting to formally appoint Jared A. Haines, who is the senior vice president, to serve as the acting UCAT president until a new commissioner is appointed. Under the provisions of SB-131, he would continue to function in the same role as acting UCAT commissioner when the bill becomes effective on May 10, 2016.

The Board is cognizant that statute currently requires the appointment of a UCAT president to be approved by the governor with the consent of the senate. Since this is a transitional arrangement necessary for continuity, is not occurring during a leave of absence, and is not a regular permanent appointment, the Board directed that I notify you regarding the appointment of the acting president and seek your counsel as to whether or not any further action would be advised while we are moving forward with the search for a new commissioner.

We will let you know when we have the position description and selection policy in place for the commissioner of technical education and are ready to begin the search process. We appreciate your support of the Utah College of Applied Technology, and the opportunity we have to serve the State of Utah by meeting the needs of Utah employers for a technically-prepared workforce.

Sincerely,

Thomas E. Bingham, Chair
Utah College of Applied Technology Board of Trustees

c: Senate President Wayne L. Niederhauser



**Utah College of
Applied Technology**

2801 Ashton Boulevard
Lehi, UT 84043

Office of the President

Direct • 801.341.6000

Fax • 801.341.6019

www.ucat.edu

President Wayne L. Niederhauser
Utah State Senate
320 State Capitol
PO Box 145115
Salt Lake City, Utah 84114

March 25, 2016

Subject: UCAT Commissioner Search and Acting President

Dear President Niederhauser,

The Utah College of Applied Technology Board of Trustees held a special meeting on March 23, 2016, following the 2016 General Legislative Session to prepare for implementation of Senate Bill 131 ("Utah College of Applied Technology Governance Amendments") and for a search process for a new UCAT commissioner of technical education.

In the meeting, the Board in a unanimous vote determined that, under the provisions of SB-131, it would begin immediately the process of developing a position description and a permanent policy for the selection of the commissioner of technical education that will then guide the search for a new commissioner.

Since the retirement of former UCAT President Robert O. Brems on March 11, 2016, UCAT's senior vice president has been functioning in his normal role to assume the day-to-day duties while the president is gone. To assure continuity during the SB-131 transition and the search for a new commissioner, the Board acted in the meeting to formally appoint Jared A. Haines, who is the senior vice president, to serve as the acting UCAT president until a new commissioner is appointed. Under the provisions of SB-131, he would continue to function in the same role as acting UCAT commissioner when the bill becomes effective on May 10, 2016.

The Board is cognizant that statute currently requires the appointment of a UCAT president to be approved by the governor with the consent of the senate. Since this is a transitional arrangement necessary for continuity, is not occurring during a leave of absence, and is not a regular permanent appointment, the Board directed that I notify you regarding the appointment of the acting president and seek your counsel as to whether or not any further action would be advised while we are moving forward with the search for a new commissioner.

We will let you know when we have the position description and selection policy in place for the commissioner of technical education and are ready to begin the search process. We appreciate your support of the Utah College of Applied Technology, and the opportunity we have to serve the State of Utah by meeting the needs of Utah employers for a technically-prepared workforce.

Sincerely,

Thomas E. Bingham, Chair
Utah College of Applied Technology Board of Trustees

c: Governor Gary R. Herbert

UTAH COLLEGE OF APPLIED TECHNOLOGY

AGENDA ITEM

UCAT BOARD OF TRUSTEES

6 April 2016

ITEM: III.R

TOPIC: 2016 Legislative Session Review

BACKGROUND

The General Session of the Utah Legislature concluded on March 11, 2016. A review of the impact of legislative action on UCAT and the eight campuses will be led by Acting President Haines.

Funding: The legislature funded on-going increases in FY 2017 for compensation, health insurance, campus program expansion, equipment, and Custom Fit. One-time funds were appropriated for certain capital development projects and for a disability scholarship program. A table is attached summarizing UCAT's budget request and what was funded.

Legislative Intent Language: [House Bill 2](#) (Items 94 through 102) included the following intent language.

The Legislature intends that the Utah College of Applied Technology determines and adopts a clear policy to ensure that reporting of student completions, certificates, and upgrades are uniform across all campuses when they are reported to the Legislature. The Legislature further intends that for the 2017 General Session, the Utah College of Applied Technology reports to the Higher Education Appropriations Subcommittee separate and segregated data for each of the following categories: (1) certificate-seeking students, (2) occupational upgrade students, (3) other postsecondary students, and (4) secondary students.

Senate Bill 131 (Utah College of Applied Technology Governance Amendments): [SB 131](#) provides for adjustments to the title and duties of the UCAT President, the naming of UCAT campuses, the appointment of UCAT Board of Trustees members and officers, and the titles and selection of UCAT campus presidents. The impact of SB 131 was considered by the Board in a special meeting on March 23, 2016. A summary of provisions, which was also provided in the special meeting, is attached for reference.

Legislation: A summary of selected bills that have some relevance to UCAT and the campuses is provided for Board members to review.

RECOMMENDATIONS

Information/discussion

Attachments:

Legislative Funding Summary – FY 2017

SB 131 Summary of Provisions

2016 Legislative Session – Summary of Bills Relevant to UCAT



UCAT Legislative Funding - Fiscal Year 2017

	Requested	Funded	Percent
Ongoing Priorities			
Compensation	\$2,172,500	\$1,561,300	71.9%
Campus Program Expansion (Sum of breakouts below)	\$9,046,400	\$2,988,900	33.0%
<i>BATC</i>	\$1,046,400	\$313,900	30.0%
<i>DATC</i>	\$1,210,000	\$363,000	30.0%
<i>DXATC</i>	\$1,685,000	\$780,500	46.3%
<i>MATC</i>	\$1,320,000	\$396,000	30.0%
<i>OWATC</i>	\$1,170,000	\$351,000	30.0%
<i>SWATC</i>	\$865,000	\$259,500	30.0%
<i>TATC</i>	\$800,000	\$240,000	30.0%
<i>UBATC</i>	\$950,000	\$285,000	30.0%
Performance-Based Funding	\$1,000,000	\$0	0.0%
Ongoing Equipment Upgrade & Replacement	\$1,200,000	\$600,000	50.0%
Custom Fit	\$3,159,200	\$800,000	25.3%
UCAT Information System Maintenance and Expansion	\$250,000	\$0	0.0%
UCAT Marketing and Messaging Fund	\$400,000	\$0	0.0%
In-house Legal Counsel	\$120,000	\$0	0.0%
One-Time Priorities			
One-Time Equipment	\$3,000,000	\$0	0.0%
Financial Aid Package	\$400,000	\$0	0.0%
Other			
OWATC Business Depot Ogden Buildout	\$6,340,400	\$6,586,500	103.9%
Ongoing O&M (Held back for this Fiscal Year)	\$336,200	\$336,200	100.0%
TATC Education & Economic Development Land	\$525,000	\$525,000	100.0%
SWATC Disability Scholarship	N/A	\$200,000	N/A

SENATE BILL 131 (2016 GENERAL SESSION)
UTAH COLLEGE OF APPLIED TECHNOLOGY
GOVERNANCE AMENDMENTS

SUMMARY OF PROVISIONS

March 15, 2016

(link to SB 131: <http://le.utah.gov/~2016/bills/static/SB0131.html>)

1. UCAT Commissioner of Technical Education:

- a. UCAT president is redesignated “Utah College of Applied Technology commissioner of technical education” (53B-2a-101(3) and throughout statute).
- b. Detailed duties are removed from statute (formerly 53B-2a-102(2)), and are assigned to the Board to be prescribed (53B-2a-102(2)(b) and (3)).
- c. Appointment of interim/acting commissioner during leave of absence requires Senate consent (53B-2a-102(1)(d)).

2. Applied Technology Colleges (53B-2a-101(1) and throughout statute): UCAT “campus” is redesignated “applied technology college”, including board of directors and president.

3. UCAT Board of Trustees Membership (53B-2a-103(3) and (4)):

- a. All 15 voting members will be appointed by the governor with Senate consent.
- b. Members serve four-year terms (no change), but are now limited to two consecutive terms.
- c. Current voting members will serve until their current terms expire (2017 or 2019). Members who have already served two or more full consecutive terms by May 10, 2016, will be replaced on that date.
- d. For members representing **the eight ATCs**, the governor will select from at least two nominees presented by the ATC board of directors. (An earlier version of the bill restricted a trustee from serving simultaneously on an ATC board: this provision was removed from the final bill.)
- e. For **the other seven** voting members, the governor will appoint a representative of each of the following sectors: information technology, manufacturing, life sciences, health care, transportation, union trade/apprenticeship, non-union trade/apprenticeship. At least four of the seven must be from ATC regions, with no more than two from any ATC region.
- f. The **Board of Regents** chair will continue to appoint a Regent as a non-voting member, who is not subject to the two-term limit.
- g. The current **Board of Education** member will remain on the board until June 30, 2019.
- h. By July 1, 2019, the Board will be fully transitioned to the new structure.

4. UCAT Board of Trustees Officers (53B-2a-103(8)(b)): The board chair and vice chair are limited to two consecutive two-year terms.

5. Applied Technology College Presidents (53B-2a-107(1)): Appointment, evaluation, retention, and compensation of ATC presidents is changed from the UCAT president to the UCAT board of trustees, in cooperation with the ATC board of directors. The board of trustees is to establish a policy for appointing a president using a search process with certain statutory parameters.

UTAH COLLEGE OF APPLIED TECHNOLOGY
2016 LEGISLATIVE SESSION
SUMMARY OF SELECTED BILLS RELEVANT TO UCAT
April 1, 2016

HB 53 (Westwood)

Passed

BUSINESS RESOURCE AMENDMENTS

Repeals the Utah Business Assistance Advisory Board; allows GOED to convene an advisory group as needed to make recommendations for business resource center improvements; provides certain rulemaking authority to GOED.

HB 93 (Froerer)

Passed

ORGAN DONOR AMENDMENTS

Requires an institution of higher education to distribute by electronic message certain information regarding organ donation.

HB 100 (Schultz)

Passed

EMERGENCY MEDICAL SERVICES PERSONNEL LICENSURE INTERSTATE COMPACT

Enacts the EMS Personnel Licensure Interstate Compact to provide Utah certification for EMTs and paramedics certified in other states and military.

HB 109 (Cox)

(not considered after House 1st Reading)

CONSTRUCTION TRADES EDUCATION AMENDMENTS

Modifies the continuing education requirements for certain contractor licensees.

HB 112 (Sandall)

Passed

CONTINUING EDUCATION FOR CONTRACTOR LICENSING AMENDMENTS

Provides that an approved contractor continuing education program may include a course approved by certain entities; provides that an approved contractor continuing education program may include a course offered by: a state executive branch agency, the Workers' Compensation Fund, or a state or nationally accredited college or university with a campus in the state; provides that certain entities may offer and market, to a contractor in the electrical trade, a continuing education course offered by certain electrical trade organizations; and provides that certain entities may market, to a contractor in the plumbing trade, a continuing education course offered by certain plumbing trade organizations.

HB 171 (Anderegg)

(held in House Committee)

UTAH APPRENTICESHIP AUTHORIZATION ACT

Creates the Apprenticeship Executive Board within the Utah Department of Workforce Services (includes UCAT President or designee); provides duties for the Apprenticeship Executive Board; establishes a process for an employer to become a certified apprenticeship sponsor; and establishes a process and certain exemptions for a student entering into an apprenticeship agreement with a certified apprenticeship sponsor.

HB 262 (Coleman)

(held in House Committee)

CAMPUS ANTI-HARASSMENT ACT

Enacts requirements related to how an institution of higher education addresses discriminatory harassment; prohibits an institution of higher education from punishing certain acts of speech that do not constitute discriminatory harassment; creates causes of action related to discriminatory harassment at an institution of higher education; and enacts other provisions related to discriminatory harassment at an institution of higher education.

HB 336 (Christensen)

(held in Senate Committee)

ELECTRICIANS LICENSING AMENDMENTS

Modifies provisions related to the immediate supervision of an apprentice electrician.

HB 352 (Dunnigan)

Passed

COSMETOLOGY AMENDMENTS

Modifies provisions related to approved cosmetology apprenticeships; requires an apprentice to register with the Division of Occupational and Professional Licensing before beginning an approved apprenticeship; lowers the training hour requirements and modifies other requirements for obtaining certain instructor licenses.

HB 353 (Coleman)

(not considered after House 1st Reading)

INSTITUTIONS OF HIGHER EDUCATION DISCLOSURE PROVISIONS

With certain exceptions, requires an institution of higher education to disclose information regarding program completion and job placement for each program; and directs the Board of Regents to adopt rules for the implementation of disclosure requirements.

HB 357 (Anderegg)

(not considered by House Committee)

LONGITUDINAL DATA MANAGEMENT ACT

Establishes the Utah Data Commission; requires the State Board of Education, the State Board of Regents, the Utah Education and Telehealth Network, the Utah College of Applied Technology, and the Department of Workforce Services to contribute data to the Utah Longitudinal Database; directs the Utah Data Commission to: hire an executive director, and establish the Utah Longitudinal Database that contains de-identified data from participating state entities; directs the executive director to: hire data scientists, data technology experts, and data security experts; and accept requests from a state government official or a member of the public for a longitudinal data study using the data in the Utah Longitudinal Database; directs the Utah Data Commission to use the fees the commission collects for longitudinal data study requests to cover the commission's costs; and provides a procedure for an individual to remove the individual's information from the Utah Longitudinal Database.

HB 410 (Oda)

(not considered for Senate 2nd Reading)

MILITARY TUITION WAIVER AMENDMENTS

Amends provisions related to tuition waivers for members of the Utah National Guard.

SB 47 (Mayne)

(held in Senate Committee)

COLLEGE CREDIT FOR PUBLIC SAFETY OFFICERS

Requires the Peace Officers Standards and Training Division to provide certain information on credits to a person who completes basic training and passes a certification examination; defines terms; and requires certain institutions of higher education to award credit to a person who completes a law enforcement basic training course and passes a certification examination.

SB 56 (Vickers)

Passed

NURSE PRACTICE ACT AMENDMENTS

Requires a nursing education program to be accredited in order to qualify students to practice nursing in the state; and provides students of certain non-accredited nursing education programs time to graduate from the non-accredited program and qualify to practice nursing in the state.

SB 76 (Mayne)

Passed

WORKERS' COMPENSATION FOR VOLUNTEERS

Provides that volunteers (*including interns*) are not employees for purposes of workers' compensation unless the nongovernment entity for which the volunteer provides services elects to cover the volunteer with workers' compensation coverage; clarifies the application of the exclusive remedy; provides how disability compensation is to be determined; addresses how premiums are calculated; addresses affect of the failure or refusal of a nongovernment entity to elect workers' compensation coverage for volunteers; addresses insurance obtained by a volunteer; and addresses notice to volunteers.

SB 103 (Millner)

Passed

STRATEGIC WORKFORCE INVESTMENTS

Establishes a process and appropriates \$1,500,000 for investing strategically in workforce development through the development of stackable credentials.

SB 131 (Urquhart)

Passed

UTAH COLLEGE OF APPLIED TECHNOLOGY GOVERNANCE AMENDMENTS

Renames a Utah College of Applied Technology college campus an applied technology college; renames the president of the Utah College of Applied Technology the commissioner of technical education; amends the duties of the commissioner of technical education; amends provisions related to the membership of the Utah College of Applied Technology Board of Trustees; establishes a term limit for a member of the Utah College of Applied Technology Board of Trustees; amends provisions related to the appointment of an applied technology college president.

SB 148 (Weiler)

Passed

WORKFORCE SERVICES REVISIONS

Modifies the names of divisions within the Department of Workforce Services; creates the State Workforce Development Board and describes its membership and duties; makes the Department of Workforce Services' Code consistent with the federal Workforce Innovation and Opportunity Act; modifies background check provisions for certain child care providers; modifies the membership of the Utah Intergenerational Welfare Reform Commission.

UTAH COLLEGE OF APPLIED TECHNOLOGY

AGENDA ITEM

UCAT BOARD OF TRUSTEES

18 September 2014

ITEM: II.K

TOPIC: FY 2016 Budget Requests

BACKGROUND

Each year UCAT Administration along with the campus presidents and other campus personnel identifies budget priorities for consideration in the upcoming legislative session. Priorities for Fiscal Year 2016 include compensation for faculty and staff along with funding for potential increases in health insurance and retirement plans. The largest portion of the request is for campus equity as encouraged by the chairs of the Higher Education Appropriations Subcommittee. A number of metrics were considered in calculating various campus amounts to achieve greater equity including membership hour production, headcount, new buildings, and population of the service region. UCAT Administration also identified needs for ongoing funding for marketing/messaging and ongoing development and expansion of the Northstar Student and Information Management System. One time funding for a small number of campus specific needs are also included in the attached draft budget request.

FISCAL IMPACT

N/A

RECOMMENDATIONS

UCAT administration recommends that the Board of Trustees approve the attached budget request for presentation to the Governor's office and the Legislature.

Attachments:

Draft FY 2016 UCAT Budget Request Summary





UTAH COLLEGE
of
APPLIED TECHNOLOGY

09/15/14

**Legislative Budget Request Summary
For the Fiscal Year Ending June 30, 2016**

Anticipated FY 2016 Base Budget (State Tax Funds Only)	\$65,975,100
<i>Ongoing Budget Increase Requested</i>	\$ 13,026,900
1. Compensation	-
A. Performance-Based Compensation Increase	TBD
B. Health Insurance Increase	TBD
C. Retirement Cost Increases	TBD
2. Campus Equity Request	12,576,900
Bridgerland Applied Technology College	745,500
Davis Applied Technology College	2,487,000
Dixie Applied Technology College	1,892,100
Mountainland Applied Technology College	5,707,100
Southwest Applied Technology College	1,074,600
Uintah Basin Applied Technology College	670,600
3. System Requests	450,000
A. UCAT Marketing/Messaging Fund	200,000
C. UCAT Information System Maintenance and Expansion	250,000
<i>One-time Budget Increase Requested - Campus Special Needs</i>	3,181,000
1. OWATC Instruction/SS Building and BDO Bay 2 Repair	2,150,000
2. SWATC Completion of ISD Facility Purchase	281,000
3. TATC Land Purchase/Maintenance Garage	750,000
<i>FY 2015 Supplemental Budget Increase Requested</i>	-
No Supplemental Request	
<i>Request Summary</i>	
<u>Ongoing Budget Priorities</u>	13,026,900
<u>One-time Increases</u>	3,181,000
<u>Supplemental Increases</u>	-



UTAH COLLEGE
of
APPLIED TECHNOLOGY

Proposed Budget Request for the Fiscal Year ending June 30, 2016



DXATC
Dixie Applied Technology College



TATC
Tooele Applied Technology College





Compensation

- **Performance-Based Compensation Increases – TBD**
- **Health Insurance Increases – TBD**
 - **Request to be based on PEHP rate change**
- **Retirement Plan Cost Increases – TBD**
 - **Request to be based on URS rate change**





Campus Equity

BATC	-	\$745,500
DATC	-	\$2,487,000
DXATC	-	\$1,892,100
MATC	-	\$5,707,100
SWATC	-	\$1,074,600
UBATC	-	\$670,600





BATC Equity Plan

\$745,500

Areas of Focus

- Manufacturing Initiative
- STEM Center
- Diesel Program Expansion





BATC Equity Plan

\$745,500

Projected Outcomes

- 9 Additional Campus FTE
- 129,600 Additional Membership Hours
- 194 Additional Headcount
- 38 Additional Program Certificates
- 64 Additional Occupational Upgrades
- 76 Additional Secondary Completers





DATC Equity Plan

\$2,487,000

Areas of Focus

- Faculty and Staff Retention and Recruiting
- Nursing Program Faculty Expansion
- Health Information Technician Expansion
- Industrial Robotics Repair Technician
- Emergency Services Technician
- UAV Maintenance and Repair Technician
- 3D Printer Technician Program
- Student Mentors and Virtual Student Services Software
- Student Portal Developer
- Full-time Facilities Electrician
- Full-time Customer Service Representative - Freeport
- Classroom Technology & Equipment Updates
- Software Licensing (Microsoft, Adobe, AutoCAD)
- Instructional Management Assistants
- Service Professions Coordinator
- Evening Programs Manager
- Full-time Customer Service Representatives
- Full-time Custodians
- Full-time IT Staff
- Facilities Infrastructure
- Part-time Campus Security Personnel





DATC Equity Plan

\$2,487,000

Projected Outcomes

- 22.5 Additional Campus FTE
- 201,950 Additional Membership Hours
- 135 Additional Headcount
- 350 Additional Program Certificates
- 95 Additional Occupational Upgrades





DXATC Equity Plan

\$1,892,100

Areas of Focus

- Marketing/Recruiting
- Finance
- Security Officer
- Cashier/Registrar
- Campus IT Technician
- Institutional Data
- Campus Maintenance Technician
- Manufacturing Instructor
- Manufacturing Instructor
- Medical/C.N.A. Instructor
- Construction Technology Asst.
- Drafting & Design Adjuncts
- Information Technology Adjuncts
- Diesel Instructor
- Healthcare Coding Technician Inst.
- AHA/EMT Instructor
- Autobody
- Auto Technology
- Welding
- Pharmacy
- Digital Media/Visual Tech
- Paramedic
- CDL
- Structural Fire





DXATC Equity Plan

\$1,892,100

Projected Outcomes

- 20 Additional Campus FTE
- 158,100 Additional Membership Hours
- 340 Additional Headcount
- 127 Additional Program Certificates
- 298 Additional Occupational Upgrades
- 70 Additional Secondary Completers
- 53 Additional Other Completions





MATC Equity Plan

\$5,707,100

Areas of Focus

- Coding (Computer Programming)
- IT Expansion
- Media Design
- Injection Molding
- Composites
- Structural Fitting(Welding)
- Automated Welding
- Pipe Fitting (Welding)
- Maintenance Technician
- Diesel Expansion
- Expand Machining
- Expand Welding
- Computer Aided Drafting
- NATEF Certification
- Blended Learning Expansion
- Program Director
- Additional Counselor/Placement Specialist
- Expanded Student Services
- Curriculum Developer
- Data Specialist
- Additional Support Staff
- Expanded Facilities Staff
- Expanded IT Support
- Additional Finance Staffing
- Leases





MATC Equity Plan

\$5,707,100

Projected Outcomes

- 49.5 Additional Campus FTE
- 432,500 Additional Membership Hours
- 745 Additional Headcount
- 596 Additional Program Certificates
- 75 Additional Occupational Upgrades
- 37 Additional Secondary Completers
- 3 Additional Other Completions





SWATC Equity Plan

\$1,074,600

Areas of Focus

- Practical Nursing
- Culinary Arts
- Manufacturing
- O & M for Existing Building





SWATC Equity Plan

\$1,074,600

Projected Outcomes

- 7.5 Additional Campus FTE
- 67,000 Additional Membership Hours
- 73 Additional Headcount
- 62 Additional Program Certificates
- 40 Additional Secondary Completers





UBATC Equity Plan

\$670,600

Areas of Focus

- Well Control
- Culinary Arts
- Civil Technology
- Instrumentation, Electronics & Automation





UBATC Equity Plan

\$670,600

Projected Outcomes

- 6 Additional Campus FTE
- 71,070 Additional Membership Hours
- 206 Additional Headcount
- 159 Additional Program Certificates
- 17 Additional Secondary Completers
- 30 Additional Other Completions





System Requests

\$450,000

- Marketing/Messaging Fund - \$200,000
 - FY 2015 One-time to Ongoing
- Information System Maintenance and Expansion - \$250,000





One-Time Requests

\$3,181,000

- **OWATC Instruction/SS Building and BDO Bay 2 Repair - \$2,150,000**
- **SWATC Completion of ISD Facility Purchase - \$281,000**
- **TATC Land Purchase/Maintenance Garage - \$750,000**



UTAH COLLEGE OF APPLIED TECHNOLOGY

AGENDA ITEM

UCAT BOARD OF TRUSTEES

18 September 2014

ITEM: III.N

TOPIC: Apprenticeship Programs

BACKGROUND

By statute, the UCAT Board of Trustees includes two "representative[s] of [union and non-union] craft, trade, or apprenticeship programs that prepare workers for employment in career and technical education fields, appointed by the governor with the consent of the Senate" (UCA 53B-2a-103(1)). In fulfillment of these statutory appointments, Trustees Dale Cox (union) and Brad Tanner (non-union) have met with UCAT administration and campus apprenticeship representatives, and recommend that the Board discuss the current state of apprenticeships.

Trina Hansen, Apprenticeship Manager for OWATC and current chair of the Utah Apprenticeship Education Advisory Team (UAEAT), will provide the Board with a brief overview of apprenticeships in UCAT. The Board will follow with discussion of the role of the campuses and the Board in supporting the funding, facilities, and marketing of apprenticeship programs.

FISCAL IMPACT

None

RECOMMENDATIONS

Information and discussion only.

Attachments: None

UCAT Apprenticeship Information

UCAT Apprenticeship Programs:

- Electrical
- Electrician Blended Learning
- Union Electrical
- Plumbing
- Heavy Duty Repair Mechanic
- Heavy Equipment Operator
- Masonry
- Machinist
- Operating Engineers Lube Tech
- Sign Maker
- Sheet Metal
- Union Sheet Metal
- HVAC Residential
- HVAC Commercial
- Sign Maker
- Automation Maintenance
- Others upon request from employers

Opportunities for Growth

- Market to more employers on the benefits of apprenticeship training by hosting marketing events specifically directed to individual occupations and employers.
- Educate career counselors and parents about career paths that include apprenticeship instruction and an AAS degree from specific Utah universities.
- Offer more pre-apprenticeship programs beginning in high school.

Challenges to Apprenticeship

- Increased market demand for blended-learning or on-line education for electricians and plumbers.
- Increased enrollment and program growth leading to decreased classroom space.

2014 UCAT Apprenticeship Program Enrollment										
<i>Source: Utah Apprenticeship Education Advisory Team</i>										
School	Electricians		Elect. BL	Plumbers	HVAC	Sheet Metal		Mach-inist	Other	Total
	Indep.	Union				Indep.	Union			
BATC	49			18	2					69
DATC	84			85	18					187
DXATC	53			43	19					115
MATC	130			81	18			28	19	276
OWATC	65	235	23	52	29	12	125	4	59	579
SWATC	17			7						24
UBATC	51									51