

BOARD OF TRUSTEES

APRIL 6, 2016 BOARD OF TRUSTEES MEETING

UTAH COLLEGE OF APPLIED TECHNOLOGY

BOARD OF TRUSTEES MEETING AGENDA

April 6, 2016 – 10:00 a.m. to 2:00 p.m.

UCAT Administrative Office

2801 Ashton Blvd.

Lehi, Utah 84043

I. Introduction

A. Call to Order – Chair Bingham

B. Pledge of Allegiance – Chair Bingham

C. Approval of the 14 January 2016 (regular) Board Meeting Minutes – Chair Bingham [ITEM C](#)
([assets/docs/1.14.16-BOT-Meeting-Minutes.pdf](#))

D. Approval of the 23 March 2016 (special) Board Meeting Minutes – Chair Bingham [ITEM D](#)
([assets/docs/3.23.16-BOT-Meeting-Minutes-DRAFT.pdf](#))

E. Recognition of Departing Board Members Richard Tranter, Tom Bingham, & Michael Madsen – Vice Chair Evans

F. Oath of Office for UCAT Trustee W. Tim Miller – Board Secretary Kristin Smith

G. Introduction of 2016 UCAT Student of the Year Shawn Owens – Director Zweifel [ITEM G](#)
([assets/docs/ShawnOwens.pdf](#))

II. Action Items

H. Policy 101.9 (Bylaws – Board Officers) Revisions – VP Barrus [ITEM H](#)([assets/docs/FINAL-ITEM-H.pdf](#))

I. Elections for Board of Trustees Chair and Vice Chair – Chair Bingham, Trustee Tanner [ITEM I](#)
([assets/docs/Agenda-Item-Board-Officer-Election.pdf](#))

J. BATC & TATC Nominations for UCAT Board Members – Acting President Haines [ITEM J](#)
([assets/docs/FINAL-ITEM-J.pdf](#))

K. Custom Fit FY 2017 Allocations – VP Brinkerhoff [ITEM K](#)([assets/docs/Agenda-Item-K.pdf](#))

L. FY 2017 Proposed Tier 1 Tuition Adjustment – VP Brinkerhoff [ITEM L](#)([assets/docs/Agenda-Item-L.pdf](#))

M. FY 2017 Proposed Tier 2 Tuition Adjustments – VP Brinkerhoff [ITEM M](#)([assets/docs/Agenda-Item-M.pdf](#))

N. FY 2017 Proposed Differential Tuition Rates – VP Brinkerhoff [ITEM N](#)([assets/docs/AGENDA-ITEM-N.pdf](#))

O. UBATC FY 2015 Enrollment, Completion, & Cost Report Correction – VP Barrus [ITEM O](#)
([assets/docs/AGENDA-ITEM-O.pdf](#))

P. BATC Land Exchange – VP Brinkerhoff, President Campbell [ITEM P](#)([assets/docs/AGENDA-ITEM-P.pdf](#))

Q. Appointment of UCAT Commissioner Position Development Committee – Newly Elected Chair [ITEM Q](#)
([assets/docs/AGENDA-ITEM-Q.pdf](#))

III. Information Items

R. 2016 Legislative Session Review – Acting President Haines [ITEM R \(assets/docs/AGENDA-ITEM-R.pdf\)](#)

S. Events: SWATC Ribbon Cutting, CTE Awards Banquet, UCAT Conference – Director Zweifel [ITEM S \(assets/docs/AGENDA-ITEM-S.pdf\)](#)

T. Program Approvals – Acting President Haines [ITEM T \(assets/docs/AGENDA-ITEM-T.pdf\)](#)

U. Office of the UCAT President Budget Report – VP Brinkerhoff [ITEM U \(assets/docs/AGENDA-ITEM-U.pdf\)](#)

IV. Closed Session

Board may elect to go into closed session, which will not be open to the public, pursuant to Utah Code Section 52-4-204-206.

V. Adjourn

Public Notice of Electronic Meeting Access (UCA 52-4-207(3)): This meeting will be provided with electronic meeting access via conference/speaker telephone for Board of Trustee members only by prior arrangement with the board secretary. The Utah College of Applied Technology shall be the anchor location for public attendance.

The Utah College of Applied Technology (UCAT)
Board of Trustees Meeting
DATE: 14 January 2016
TIME: 9:45 AM – 2:30 PM
LOCATION: Southwest Applied Technology College
757 West 800 South
Cedar City, UT 84720
(Anchor location for electronic access)

MINUTES (DRAFT – Pending Board Approval)

Board of Trustees Present

Tom Bingham, Chair – TATC
Michael Madsen, 1st Vice Chair – BATC
Jim Evans, 2nd Vice Chair – MATC*
Michael Jensen – DATC*
Steve Moore – OWATC
Jerry Taylor – SWATC
Mike Angus – UBATC*
Brad Tanner – Non-Union Apprenticeship
Dale Cox – Union Apprenticeship
Jim Olsen – Governor's Appointee Business/Industry
Val Hale – Governor's Office of Economic Development*
Jessellie Anderson – State Board of Regents*
Barbara Corry – State Board of Education

Board of Trustees Absent

Stephen Wade – DXATC
Richard Tranter – Salt Lake Community College
Brian Florang – Snow College

UCAT Administration

Robert Brems – President
Jared Haines – VP, Instruction and Public Relations
Tyler Brinkerhoff – VP, Finance & Administrative Services
Zachary Barrus – VP, Student Services & Institutional Data
Kristin Smith – Executive Assistant
Doug Richards – Legal Counsel

Others Present

Chad Campbell – BATC, Campus President
Mike Bouwhuis – DATC, Campus President
Clay Christensen – MATC, Campus President
Collette Mercier – OWATC, Campus President
Brennan Wood – SWATC, Campus President
Scott Snelson – TATC, Campus President
Aaron Weight – UBATC, Campus President
Kirt Michaelis – MATC, Vice-President
Jon Stanard – Utah State Representative

*participated via electronic access

MINUTES OF MEETING
UTAH COLLEGE OF APPLIED TECHNOLOGY
Board of Trustees
14 January 2016

I. INTRODUCTION ITEMS

A. Call to Order

Meeting was called to order at 9:56 a.m.

B. Pledge of Allegiance

C. Approval of Agenda

The Board was presented with the agenda for the meeting.

Motion to approve the agenda.

Motion: Michael Madsen; Second: Brad Tanner

Voting: Unanimous

D. Approval of UCAT Board of Trustees Meeting Minutes

Motion to approve the Meeting Minutes from 17 September 2015, 05 November 2015, 09 November 2015, 12 November 2015, 02 December 2015, and 18 December 2015.

Motion: Brad Tanner; Second: Jerry Taylor

Voting: Unanimous

II. ACTION ITEMS

E. Legislative Audit 2015-11 & Gov. Herbert's FY 2017 Budget Recommendations

President Brems gave an overview of the Legislative Audit that was released on November 3, 2015, and the three recommendations of the Legislative Auditor General. The Board discussed these recommendations. Trustee Cox, being Chair of the UCAT Audit Committee made the following three-part motion to provide guidance from the Board of Trustees:

1) I move that we direct President Brems, the UCAT administrative staff, and the campus presidents, to increase emphasis on reporting specific completion rates as specified in our Policy 205 with the express goal of achieving a higher level of employer and student understanding of the significance of completions, and where applicable, the certificates awarded in each of our four enrollment categories.

2) I move that we direct President Brems and the UCAT administrative staff to complete an internal review of all UCAT courses and programs prior to the September, 2016 meeting assessing the significance of the accomplishments by students AND that a report be made to the Trustees in the September, 2016 meeting when FY 2016 data is submitted for approval.

3) I move that we direct President Brems, the UCAT administrative staff, and the campus presidents to develop a comprehensive UCAT placement policy for approval in the June, 2016 meeting to be used for assessing student placements beginning with Fiscal Year 2017. The new policy should include guidance to the campuses to enhance the independence and data validity concerns expressed in the legislative audit.

Motion: Dale Cox; Second: Jim Evans.

Discussion: Jim Olsen expressed concern that part 3 of the motion may cost the campuses money. Representative Stanard suggested the Board could, through the policy being developed, respond to the legislature describing the checks and balances built into the currently-available processes, and that if additional external checks are determined to be needed they could be provided with additional financial help. Dale Cox amended part 3 of the motion as follows:

3) I move that we direct President Brems, the UCAT administrative staff, and the campus presidents to develop a comprehensive UCAT placement policy for approval in the June, 2016 meeting to be used for assessing student placements beginning with Fiscal Year 2017. The new policy should include guidance to the campuses to enhance the independence and data validity concerns expressed in the legislative audit. The policy will provide for checks and balances currently available or attainable within existing financial constraints.

Voting: Unanimous

F. FY 2015 Student Data

Vice President Barrus reviewed the FY15 Final Enrollment, Completion, and Cost Reports. The Board had approved "Pre-Final" Year-end data in its September meeting, which was included in the statutory year-end report to the Governor and the Legislature. The follow-up data accounts for certificate-seeking students who were found to have qualified as Early-Hire Completers by virtue of being placed in related employment in the months after the fiscal year ended.

Motion to approve the FY 2015 follow-up campus data submissions and certifications and the associated final data, as summarized in the attached reports.

Motion: Michael Madsen, Second: Steve Moore

Voting: Unanimous

G. Performance-Based Funding Goals & Funding Distribution

Vice President Brinkerhoff gave an overview of the possible methods that UCAT administration and campus presidents had discussed to determine how the requested funding could be distributed among the campuses based on different performance-funding model goals. UBATC will unavoidably see a decrease because of the energy crisis.

Trustee Madsen moved that the Board separate the funding distribution from the performance-based funding goals and address only the goals today.

Motion: Michael Madsen; Second: Jerry Taylor

Voting: Unanimous

Trustee Jensen moved that the Board leave the final decision of how to proceed with the performance-based funding goals to President Brems.

Motion: Mike Jensen; Second: Michael Madsen, with the addition that President Brems stretch goals a little further.

Discussion: President Brems asked for clarification on the stretched goals. Trustee Madsen stated that we should raise the bar a little higher; even though we are faced with difficulties we can achieve a little bit higher than that. Trustee Tanner suggested that the UCAT Vice Presidents help advise him.

Voting: Unanimous

Motion to recess for lunch: Jim Evans

Back in Session: 12:38 p.m.

H. Proposed UCAT Goal for Governor's developing Utah Education Plan

Governor Herbert and the Governor's Education Excellence Commission continue to develop a new Utah Education Plan as an update to the current 66% by 2020 plan. At this point, leading indicators and statewide measures are

being finalized which identify various goals for public and higher education. UCAT's goal was modified and explained by President Brems to the Board. (See Agenda Item H)

Trustee Moore moved that the Board approve UCAT's modified goal as explained by President Brems.

Motion: Steve Moore; Second: Mike Madsen

Voting: Unanimous

I. UCAT 2015 Annual Report

Vice President Haines introduced the 2015 UCAT Annual Report to be reviewed by the Board. Vice President Haines pointed out the information that was updated since the September 2015 edition, which was submitted to the Governor and Legislature in accordance with statutory deadlines.

Motion to approve the UCAT 2015 Annual Report.

Motion: Dale Cox; Second: Jerry Taylor

Voting: Unanimous

J. UCAT Board 2016 Meeting Calendar

An updated UCAT Board of Trustees Meeting Calendar was presented to the Board for review.

Motion to approve the 2016 UCAT Board Meeting Calendar as shown in Agenda Item I

Motion: Steve Moore; Second: Brad Tanner

Voting: Unanimous

K. Contractual Agreement with President Brems

Chair Bingham led a discussion regarding the recent withdrawal of Aaron Osmond's appointment as UCAT president and action of the Board of Trustees to delay a search for a new UCAT president until after the 2016 General Session of the Utah State Legislature. With the Board accepting and approving President Brems' offer to delay his planned December 31, 2015 retirement and continue to serve as UCAT President through the legislative session and as needed following the session until a new president is in place, Chair Bingham would like to put together a compensation contract for President Brems to be reviewed at the April Board Meeting.

Motion to approve the creation of a contractual arrangement for President Brems' service during 2016 and bring it before the Board for final approval in the April Board meeting.

Motion: Jim Olsen, Second: Steve Moore

Voting: Unanimous

III. INFORMATION ITEMS

L. Student of the Year Program & Marketing Update

Assistant Director Smith gave a brief overview of the marketing strategy for the remainder of the fiscal year. She explained that FLUID had completed and launched the marketing campaign for the UCAT landing page. She displayed the page for the board, and also walked them through Career Coach, a new marketing and resource tool for prospective students.

M. 2015 Campus COE Reports

Vice President Haines reviewed the campus COE reports with the Board. The reports listed the completion, placement, and licensure rates reported by each of the campuses for its FY 2015 accredited programs. Of the 218 total programs reported, 211 (97%) met or exceeded all of the required standards. Seven programs at four campuses are in "heightened monitoring" status, with their improvement plans included in the agenda item attachments.

N. Office of the UCAT President Budget Report

Vice President Brinkerhoff presented the board with a report detailing appropriated revenues and expenditures by category for the Office of the UCAT President for the current fiscal year through August 31, 2015, as well as check and credit card registers for July-Aug 2015.

O. 2016 Legislative Planning Discussion

President Brems presented the Board with the overall UCAT budget request as well as the requests that will be presented to the Legislature from the eight campuses. These items can be found in the agenda item attachments.

P. Tour of SWATC New Facility

The Board was invited to tour the new SWATC facility that is set to be completed within the next month.

Q. Groundbreaking for DXATC Building at 2:30pm

The Board was invited to attend the groundbreaking of the new DXATC building in St. George, UT.

VI. ADJOURN

Motion to Adjourn: Dale Cox
Voting: Unanimous

Meeting adjourned at 1:20pm

The Utah College of Applied Technology (UCAT)
Board of Trustees Special Meeting
DATE: 23 March 2016
TIME: 9:00 AM – 10:30 AM
LOCATION: Utah College of Applied Technology
2801 Ashton Boulevard
Lehi, UT 84043

(Anchor location for electronic access)

MINUTES

Board of Trustees Present

Tom Bingham, Chair – TATC
Jim Evans, 2nd Vice Chair – MATC
Michael Jensen – DATC
Steve Moore – OWATC
Jerry Taylor – SWATC
Mike Angus – UBATC
Brad Tanner – Non-Union Apprenticeship
Dale Cox – Union Apprenticeship
Jim Olsen – Governor's Appointee Business/Industry
Barbara Corry – State Board of Education*

Board of Trustees Absent

Michael Madsen, 1st Vice Chair – BATC
Stephen Wade – DXATC
Richard Tranter – Salt Lake Community College
Brian Florang – Snow College
Val Hale – Governor's Office of Economic Development
Jessellie Anderson – State Board of Regents

UCAT Administration

Jared Haines – Senior VP, Instruction & Public Relations
Tyler Brinkerhoff – VP, Finance & Administrative Services
Elsa Zweifel – Director of Public Relations
Kristin Smith – Executive Assistant, Board Secretary
Doug Richards – Legal Counsel
Zachary Barrus – Director of Institutional Data

Others Present

Chad Campbell – BATC, Campus President
Mike Bouwhuis – DATC, Campus President
Kelle Stephens – DXATC, Campus President*
Clay Christensen – MATC, Campus President
Collette Mercier – OWATC, Campus President*
Brennan Wood – SWATC, Campus President
Scott Snelson – TATC, Campus President
Aaron Weight – UBATC, Campus President
Jacob Wright – Governor's Office of Management & Budget
Spencer Pratt – Legislative Fiscal Analyst's Office
Jill Curry – Legislative Fiscal Analyst's Office

*participated via electronic access

MINUTES OF MEETING
UTAH COLLEGE OF APPLIED TECHNOLOGY
Board of Trustees
23 March 2016

I. INTRODUCTION ITEMS

Call to Order

Meeting was called to order at 9:06 a.m.

Approval of Agenda

The Board was presented with the agenda for the meeting.

Motion to approve to agenda.

Motion: Dale Cox; Second: Steve Moore

Discussion: Trustee Jensen asked to have an information/discussion item about current public relations. Chair Bingham indicated that open meetings law does not allow for a topic not posted on the agenda 24 hours in advance. UCAT Legal Counsel Doug Richards said there could be some discussion connection with the posted agenda items for SB 131 and the search process without taking any action, or could be postponed to the April 6th board meeting. Trustee Evans suggested considering that discussion as part of the SB 131 item.

Voting: Unanimous

II. ACTION ITEMS

II.B Impact of Senate Bill 131 – UCAT Governance Amendments

VP Haines gave an overview of Senate Bill 131 to the Board. Trustee Tanner asked if the bill mirrored another system such as the Board of Regents. Chair Bingham confirmed that this was the case. The Board will decide and assign the duties of the Commissioner. Trustee Jensen would like the Board to begin being in compliance with the guidelines of SB 131 now as a show of good faith. Trustee Evans agreed.

Motion to construct an official policy for the appointment of a commissioner using a search process ensuring the statutory parameters; and engage a consultant to begin the process of developing a position description for the UCAT Commissioner of Technical Education addressing what the statute requires, what the campuses require, and what the Board of Trustees requires with the position.

Motion: Mike Jensen; Second: Mike Angus

Discussion: Trustee Cox inquired if UCAT had a funding mechanism in place for a consultant. VP Brinkerhoff stated that UCAT has some funding reserves that could be utilized if it were not an exorbitant amount. Trustee Moore stated that there are guidelines in SB 131, and there is expertise here within the Board now and with the college presidents. Trustee Evans asked where the information in the President Search Outline came from. Chair Bingham explained

that it was a proposed outline based on the previous search and provisions of SB 131. Trustee Evans recommended changing it to be in line with the guidelines that would go into effect after May 10, 2016. Trustee Jensen stated he would accept that as a friendly amendment.

Trustee Olsen asked if Trustee Jensen would consider dividing the motion into two pieces and have the board vote on them individually. Trustee Jensen stated he is willing to forgo the consultant if the Board believes there is ample resources and skills here to create the position description. Chair Bingham asked if the college presidents had any input. President Bouwhuis offered comment.

Trustee Jensen restated the motion as follows:

Motion: That the Board immediately begin the process to develop a policy for appointing a UCAT Commissioner of Technical Education ensuring statutory parameters are met; and to utilize the services of the Executive Committee, the UCAT President's Cabinet, and the President's Office staff to develop a position description for the new UCAT Commissioner of Technical Education, so that the Board can move forward with the search process.

Voting: Unanimous

II.C Continuation of Search Process and/or Appointment of New UCAT President/Commissioner

Trustee Olsen stated that when President Brems retired, Chair Bingham sent out an email regarding the temporary leadership of the UCAT office. He asked Chair Bingham whether there needed to be action taken on that. Chair Bingham stated that Jared Haines is the Senior Vice President, and in that role he can assume the duties of the President until the Board can get through the search process now that President Brems has retired.

Motion to appoint Jared A. Haines as the acting UCAT President.

Motion: Jim Olsen; Second: Mike Jensen, with the addition that the Board ask for the consent of the Senate. He understands it may not be law yet, but as a sign of good faith on behalf of the Board that we begin to be in compliance now.

Discussion: Trustee Olsen stated that an advisory letter from Chair Bingham to Senate President Neiderhauser addressing what the UCAT Board had done and asking for them to contact us if they had any feedback would be a positive move. Trustee Hale also liked the idea and asked that it also be sent to the Governor's Office as well. The letter will also include that the Board will be constructing a permanent policy regarding the commissioner position description as well as the search process.

The motion was restated as follows:

Motion: to appoint Jared A. Haines as the acting UCAT President, continuing as acting UCAT Commissioner beginning on May 10, 2016, until a new Commissioner is in place; and to send a letter to the Governor and the President of the Senate informing them of the appointment and the status of the search process.

Voting: Unanimous

Trustee Jensen proposed that given the timing of the May 10th deadline of SB 131, and that the Board will be losing the two trustees from BATC and TATC, that President Campbell and President Snelson work with their boards to bring forward proposed names of new trustees for the UCAT board to consider providing a letter of support before the colleges forward them to the Governor.

Motion: Mike Jensen; Second: Brad Tanner

Voting: Unanimous

III. INFORMATION ITEMS

III.D Appointment of Nominating Committee for Board Officers

Chair Bingham announced that he had appointed Trustee Brad Tanner as Chair, with Dale Cox and Val Hale as members of the Nominating Committee to take elections for new board officers. They will be calling each trustee and taking those nominations and the election will be held at the April 6, 2016 UCAT Board Meeting.

VI. ADJOURN

Motion to Adjourn: Jim Olsen
Voting: Unanimous

Meeting adjourned at 10:09 a.m.

UTAH COLLEGE OF APPLIED TECHNOLOGY

AGENDA ITEM

UCAT BOARD OF TRUSTEES

6 April 2016

ITEM: II.I

TOPIC: Elections for Board of Trustees Chair and Vice Chair

BACKGROUND

As discussed in the March 23, 2016, special Board meeting, the current Board Chair and First Vice Chair have served two or more consecutive terms as Board members, requiring them under the provisions of Senate Bill 131 to vacate the Board on May 10, 2016, and their positions as Board officers. In the meeting, Chair Bingham announced the appointment of a nominating committee consisting of trustees Brad Tanner (chair), Dale Cox, and Val Hale, as provided in UCAT Policy 101.9, UCAT Bylaws. The committee has been contacting the current voting members of the Board representing each campus board of directors and determining those interested in being considered to serve as chair or vice-chair for the upcoming term.

Chair Bingham will call upon the members of the nominating committee to make a report of the nominating committee's work and, if the recommended revision to the Bylaws has been approved, nominate at least one candidate for each of the positions of chair and vice-chair. Chair Bingham will then declare nominations open for any further nominations. Any voting member of the Board of Trustees who is present in the meeting may nominate any eligible member of the Board of Trustees for chair or vice-chair providing the member nominated has given consent for their name to be placed in nomination.

Election shall be conducted in open meeting with each voting member of the Board of Trustees who is present having one vote and each board member's vote recorded in the minutes of the meeting. If in the event there are more than two candidates for an office and no candidate receives a majority of the votes, a second vote will be conducted between the two candidates with the most votes. At the conclusion of the vote, the chair shall announce the new chair and vice chair. The new chair shall then preside for the remainder of the meeting. If the recommended revision to the Bylaws has been approved, the officers will serve a term that begins April 6, 2016, and ends on June 30, 2017.

RECOMMENDATIONS

UCAT Administration recommends that the Board of Trustees elect a chair and a vice-chair, who will serve a term of office from April 6, 2016, until June 30, 2017, as provided in UCAT Policy 101.9.

Attachments:

None



UTAH COLLEGE OF APPLIED TECHNOLOGY

AGENDA ITEM

UCAT BOARD OF TRUSTEES

6 April 2016

ITEM: II.K

TOPIC: FY 2017 Ongoing Custom Fit Allocations

BACKGROUND

House Bill 2 of the 2016 General Legislative Session appropriated an additional \$800,000 to the Custom Fit program administered by UCAT. The Board of Trustees approved an allocation proposal in 2014 after the program received an additional \$500,000 during the 2014 Legislative Session. The allocations to each service region are similar to those approved in 2014. The President's Cabinet felt that an exception should be made for Tooele Applied Technology College to align that college more closely with its peer ATCs. The following distribution has been approved by the Custom Fit Council as well as the President's Cabinet:

	<u>Current</u>	<u>Proposed</u>	<u>Increase</u>
BATC	400,000	500,000	100,000
DATC	400,000	500,000	100,000
DXATC	275,000	345,000	70,000
MATC	400,000	500,000	100,000
OWATC	400,000	500,000	100,000
SWATC	275,000	345,000	70,000
TATC	200,000	325,000	125,000
UBATC	325,000	410,000	85,000
USU-Eastern	225,000	250,000	25,000
SNOW	250,000	275,000	25,000
UCAT Admin	9,200	9,200	-
TOTALS	3,159,200	3,959,200	800,000

RECOMMENDATIONS

UCAT Administration recommends the Board of Trustees approve the proposed allocations for FY 2017 and subsequent years until such time as the Board determines modifications are appropriate.



UTAH COLLEGE OF APPLIED TECHNOLOGY

AGENDA ITEM

UCAT BOARD OF TRUSTEES

6 April 2016

ITEM: II.L

TOPIC: FY 2017 Proposed Tier 1 Tuition Adjustment

BACKGROUND

Utah Code Annotated 53B-7-101.5 requires state institutions of higher education to conduct public hearings regarding possible tuition increases. Campuses have held public hearings as required based on campus intentions regarding possible net tuition increases.

The consensus of the President's Cabinet is that a Tier 1 tuition increase of \$0.05 per hour is appropriate. Tier 1 tuition will be \$1.80 per membership hour if approved and represents an approximately 2.9% increase.

RECOMMENDATIONS

UCAT Administration recommends the Board of Trustees increase UCAT Tier 1 tuition to \$1.80 per membership hour.

Attachments:

none



UTAH COLLEGE OF APPLIED TECHNOLOGY

AGENDA ITEM

UCAT BOARD OF TRUSTEES

6 April 2016

ITEM: II.M

TOPIC: FY 2017 Proposed Tier 2 Tuition Adjustments

BACKGROUND

A number of the Applied Technology Colleges are requesting Tier 2 tuition adjustments. The following table summarizes the requests:

	FY 2016 Tuition Rates			FY 2017 Proposed Rates			Fy 2017 Increase
	Tier 1	Tier 2	Total	Tier 1	Tier 2	Total	
BATC	1.75	-	1.75	1.80	0.05	1.85	0.10
DATC	1.75	0.25	2.00	1.80	0.25	2.05	0.05
DXATC	1.75	0.25	2.00	1.80	0.45	2.25	0.25
MATC	1.75	0.25	2.00	1.80	0.20	2.00	-
OWATC	1.75	0.10	1.85	1.80	0.10	1.90	0.05
SWATC	1.75	-	1.75	1.80	-	1.80	0.05
TATC	1.75	-	1.75	1.80	-	1.80	0.05
UBATC	1.75	0.25	2.00	1.80	0.20	2.00	-

MATC and UBATC are requesting a \$0.05 per hour decrease in Tier 2 tuition, resulting in no change in tuition from FY 2016 to FY 2017.

RECOMMENDATIONS

UCAT Administration recommends the Board of Trustees approve the Applied Technology Colleges' requests as reflected above with respect to Tier 2 Tuition rates.

Attachments:

none



UTAH COLLEGE OF APPLIED TECHNOLOGY

AGENDA ITEM

UCAT BOARD OF TRUSTEES

6 April 2016

ITEM: II.N

TOPIC: FY 2017 Proposed Differential Tuition Rates

BACKGROUND

UCAT Policy 204.6.4 provides for differential tuition rates based on extraordinary circumstances. The following courses at BATC, DATC, OWATC and UBATC were identified to be considered for differential tuition rates which have previously been approved by the Board. Requests for differential tuition rates are presented to the Board of Trustees annually, as approved differential tuition rates expire each year on June 30th.

BATC:

Farm and Ranch Management - \$210 per year for beginning students, \$240 for advanced students
Academic Learning Center - \$20 per month

DATC:

Academic Learning Center - \$1.00 per hour

OWATC:

Academic Learning Center - \$20 per month

TATC:

Academic Learning Center - \$20 per month

UBATC:

Farm and Ranch Management - \$204 per year for beginning students, \$240 for advanced students

RECOMMENDATIONS

UCAT Administration recommends the Board of Trustees approve the requested differential tuition rates.

Attachments:

Letters from BATC, DATC, OWATC, TATC and UBATC requesting approval of differential tuition rates





March 22, 2016

Jared Haines
Utah College of Applied Technology
2801 Ashton Blvd
Lehi, UT 84043

Dear Jared:

In accordance with UCAT Policy Number 204.6-6.4, "Differential Tuition," please accept this letter as Bridgerland Applied Technology College's (BATC) official request for differential tuition rates in Fiscal Year 2017 as described below.

1. Farm /Ranch Business Management:

Beginning students: \$210/annually

Advanced students: \$240/annually

Justification: The Farm/Ranch Business Management Program began in the early to mid-1980s in an effort to help small- and medium-sized farms and ranches become successful. For each year of its existence, it has operated with a differential tuition rate. In prior years, the process of renewing the differential rate was virtually automatic and occurred at the same time the regular tuition rate was approved. With the development and approval of the newest version of UCAT Policy Number 204.6-6.4, BATC is now required to request approval of this differential rate on an annual basis.

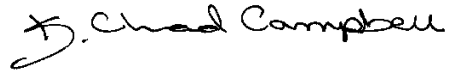
2. Academic Learning:

All students: \$20/month

Justification: The Academic Learning Center exists as a resource to assist students in transitioning from wherever they are academically, to a level that will ensure success in their chosen training program. The Academic Learning Center does not result in an occupational credential but rather prepares students for success in both their chosen training program and eventual occupation. This center has also existed since the mid-1980s and has always operated with a differential tuition rate. The rate has been established as a means of removing or at least reducing barriers to enrollment as students move through the remedial math, English, and/or reading curriculum at their own pace. Upon successful completion of the curriculum, students are then prepared to enter one of BATC's more than 30 training programs (with over 40 career paths) and will be charged the UCAT approved tuition rate for their chosen occupational program.

Because of the reasons stated above, and on behalf of the Bridgerland Applied Technology College Campus Board of Directors, I would like to respectfully request approval of these differential tuition rates for the 2017 Fiscal Year.

Sincerely,

A handwritten signature in black ink that reads "K. Chad Campbell". The signature is written in a cursive style with a large, stylized "K" at the beginning.

K. Chad Campbell
Campus President



M E M O

To: UCAT Board of Trustees

From: Michael J. Bouwhuis, DATC President

Date: March 24, 2016

Subject: Regular Tuition Rate, Differential Tuition Rate Request

The institution published two notices of a proposed tuition increase of \$0.05¢ per hour during the period prescribed by law and held formal public hearings on March 17 and March 23, 2016, at 3:15 p.m. The parent of one student attended, and no electronic correspondence was received from the student body.

The Davis Applied Technology College Board of Directors' met on March 24th, 2016, and approved the proposed tuition increase of \$0.05 cents per hour (First Tier). With approval of this tuition increase, tuition will be charged at the combined rate of \$2.05 per hour for regular courses which includes the tuition in Tier One and Tier Two.

Differential Tuition Rate Request

UCAT Policy 204, Tuition and Fees, provides a mechanism for a differential tuition rate to be applied for a specific course or program due to a unique or extraordinary circumstance. A campus Board of Directors' may request from the UCAT Board of Trustees' a one-year waiver.

The Davis Applied Technology College Board of Directors' approved a \$1.00 per hour differential tuition. Academic learning services are provided by the college to assist students in the development of fundamental academic skills for successful enrollment in DATC's technical programs and success in employment. These programs do not generate a college certificate. DATC administration recommends approval of a differential tuition rate intended to improve skill attainment for enrolling students who fail to pass math, literacy and writing levels required for program entry.

The Davis Applied Technology College now requests approval of the UCAT Board of Trustees for these tuition rates.



March 23, 2016

Mr. Jared Haines
Utah College of Applied Technology
2801 Ashton Blvd
Lehi, Utah 84043

Dear Jared:

The Ogden-Weber Tech College has two tuition proposals which require UCAT Board approval:

Tuition Increase

The college supports, with full college board approval, a Tier I tuition increase of five cents per hour. The college will maintain the current Tier II tuition rate of ten cents per hour.

Differential Tuition

In accordance with UCAT Policy Number 204.6-6.4, "Differential Tuition," please accept this letter as Ogden-Weber Applied Technology College's (OWATC) official request for a differential tuition rate in FY17 as described below. The OWATC Board of Directors has given unanimous support to continue this differential tuition rate in FY17.

Academic Learning Services:

All students: \$20/month

Justification: Academic learning services are provided by the college to assist students in the development of fundamental skills required for successful enrollment in college technical programs and eventual employment. Completion of academic learning courses do not result in a college post-secondary certificate but does prepare students for success in their chosen instructional program and as a productive member of a technically-trained workforce. Mirroring successful academic learning programs offered at other institutions, the request to establish a differential tuition rate is intended to reduce economic barriers to skill attainment in areas such as remedial math, literacy, and writing. Academic learning services also support high school completion for YouthBuild students. Upon successful skill attainment, students are either co-enrolled or fully-enrolled in college certificate programs. The regular UCAT approved tuition is applied to courses leading to an OWATC post-secondary certificate of completion.

On behalf of the Ogden-Weber Applied Technology College Campus Board of Directors, I respectfully request approval of the Tier I tuition increase and differential tuition rate for FY17.

Sincerely,



Collette Mercier
President

/jrt



March 24, 2016

Jared Haines, Acting President
Utah College of Applied Technology
2801 Ashton Blvd.
Lehi, Utah 84043

Acting President Haines,

Please accept this letter as Tooele Applied Technology College's (TATC) official request to continue to offer a differential tuition rate of \$20 per month for students enrolling in Learning Center coursework. This request is in accordance with UCAT Policy 204.6-6.4 Differential Tuition. TATC Board Chair, Joyce Hogan and Vice Chair Thomas Bingham support this request.

Learning Center services are provided by the college to assist students in the development of fundamental skills required for successful enrollment in college technical programs and eventual employment. Completion of Learning Center coursework will not result in a college certificate; rather it will prepare students for success in their chosen instructional program and as a productive member of a technically-trained workforce.

This request to continue a differential tuition rate for Learning Center students is intended to reduce economic barriers to skill attainment in areas such as remedial math and literacy. On behalf of the TATC Board of Directors, I respectfully request approval for the Learning Center differential tuition rate of \$20 per month, effective July 1, 2016.

Sincerely,



Scott Snelson
President

c: Joyce Hogan, Chair, TATC Board of Directors
Thomas Bingham, Vice Chair, TATC Board of Directors





March 22, 2016

Tom Bingham, Chairman
UCAT Board of Trustees
2801 Ashton Boulevard
Lehi, UT 84043

Dear Chairman Bingham:

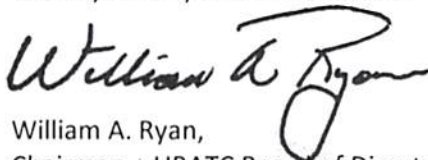
As the UCAT Board of Trustees approves the tuition, we would appreciate their consideration in keeping some of the differential tuition rates which we have followed for many years. One of the core values of UCAT is flexibility which allows for us to respond to requests in a manner which is appropriate for that situation. Farm and Ranch Management is where we would urge the board to consider some flexibility in the way we apply our tuition policy.

For many years, the Farm and Ranch Management programs within UCAT have followed their own membership hour and tuition policy. This policy was developed with the input of all the instructors and the agricultural specialist from the Utah State Office of Education. Because of the unique nature of this program, the policy has done a very good job of providing a pricing structure which was acceptable to the market and accounted for membership hours in a way that treated it in a manner which is very comparable to other UCAT programs.

Duchesne County is one of the highest beef producing counties in the state. The skills taught in the program help farmers and ranchers develop management practices based on sound economic principles. The agricultural lending institutions encourage their clients to complete the Farm and Ranch Business Management program as a condition of the lending process. This program is primarily an occupational upgrade program which helps the businesses be more competitive in the market place. Without our program, there would not be another training program to take its place.

By requiring the normal tuition rate, the cost would rise from \$204 to \$720 a year. This would create an economic hardship on the farming families who need this training. We therefore request approval to continue to utilize a differential tuition rate of \$204 for the 480 hour basic course and \$240 for the 690 hour advanced course.

Thank you for your consideration.

A handwritten signature in black ink that reads "William A. Ryan". The signature is fluid and cursive, with the first name "William" and last name "Ryan" clearly visible.

William A. Ryan,
Chairman – UBATC Board of Directors

UTAH COLLEGE OF APPLIED TECHNOLOGY

AGENDA ITEM

UCAT BOARD OF TRUSTEES

6 April 2016

ITEM: II.O

TOPIC: UBATC FY 2015 Enrollment, Completion, and Cost Report Correction

BACKGROUND

On 14 January 2016, the Board of Trustees approved FY 2015 year-end campus data submissions and certifications as summarized in the agenda at <http://ucat.edu/wp-content/uploads/2016/01/FINAL-ITEM-F.pdf>. The approval was in accordance with 2015 legislative intent language, and included costs per membership hour, program certificate, and other completions as defined in [UCAT Policy 205 \(Student Enrollment and Completion Reporting\)](#). These cost rates were calculated using each campus' direct instructional cost.

In February 2016 it was discovered that Uintah Basin Applied Technology College's FY 2015 direct instructional cost as approved by the Board was overstated. UCAT practice requires that reported instructional costs reflect only appropriated dollars. UBATC's Board-approved cost figures erroneously included other sources of revenue.

The Office of the UCAT President has revised UBATC's FY 2015 direct instructional cost and the college's costs per membership hour, program certificate, and other completions. These revisions result in further changes to UCAT's system-wide cost figures.

Attached reports include revised FY 2015 data summaries for UBATC and UCAT, in addition to summaries approved by the Board of Trustees on 14 January 2016 for comparison purposes.

RECOMMENDATIONS

UCAT Administration recommends the Board of Trustees approve the revised FY 2015 UBATC and UCAT Enrollment, Completion, and Cost Reports as final for all future reporting purposes.

Attachments:

UBATC Enrollment, Completion, & Cost Report – FY 2015 (Revised)

UCAT Enrollment, Completion, & Cost Report – FY 2015 (Revised)

UBATC Enrollment, Completion, & Cost Report - FY 2015 (Revised)

(As specified in UCAT Policy 205)

Revised by UCAT Office of the President;
pending Board approval

Revised by UCAT Office of the President; pending Board approval	Certificate-Seeking	Occupational Upgrade	Other Post- Secondary	Secondary	Total/ Composite
MEMBERSHIP HOURS					
Total Membership Hours	197,634	70,337	28,982	243,095	540,048
STUDENT HEADCOUNT/COMPLETION ¹					
Headcount	791	2,786	214	1,449	5,240
Total Completers	550	2,730	80	1,354	4,714
Graduate Completers	529	(NA)	(NA)	(NA)	529
Non-Grad/Early-Hire	21	(NA)	(NA)	(NA)	21
Non-Completers	99	14	99	94	306
Completion Rate	84.75%	99.49%	44.69%	93.51%	(NA)
(Still-Enrolled)	142	42	35	1	220
CERTIFICATES					
Prog Cert - #Students	581	-	14	114	709
Prog Cert - Tot Awards	633	-	14	135	782
Occupational Skills (60+ hours)	-	-	-	-	-
Total Certificates	633	-	14	135	782
Weighted Avg Prog Cert Length					255
COST RATES					
Total State Appropriation ²					\$ 6,961,100
Direct Instructional Cost					\$ 4,073,081
Cost per Membership Hour					\$ 7.54
Cost per Certificate/Completion ³	\$ 2,408.14	\$ 191.55	\$ 2,375.75	\$ 1,217.89	

1 - Distinct Post Secondary Headcounts: Occupational Upgrade excludes students who also were enrolled as Certificate-Seeking; Other Post-Secondary excludes students also in Certificate-Seeking or Occupational Upgrade.

2 - Total State Appropriation: Includes tax funds and dedicated credits for the eight campuses; does not include funds appropriated to UCAT for UCAT Administration, Equipment, and Custom Fit.

3 - Cost per Certificate/Completion: Cost per Certificate under "Certificate-Seeking" column reflects program certificates awarded to all students, regardless of enrollment category. Cost per Completion under other columns includes all other completers in the category.

UBATC Enrollment, Completion, & Cost Report - FY 2015 (Final)

(As specified in UCAT Policy 205)

Approved by UCAT Board of Trustees
1/14/2016

Approved by UCAT Board of Trustees 1/14/2016	Certificate-Seeking	Occupational Upgrade	Other Post- Secondary	Secondary	Total/ Composite
MEMBERSHIP HOURS					
Total Membership Hours	197,634	70,337	28,982	243,095	540,048
STUDENT HEADCOUNT/COMPLETION ¹					
Headcount	791	2,786	214	1,449	5,240
Total Completers	550	2,730	80	1,354	4,714
Graduate Completers	529	(NA)	(NA)	(NA)	529
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(Still-Enrolled)	142	42	35	1	220
CERTIFICATES					
Prog Cert - #Students	581	-	14	114	709
Prog Cert - Tot Awards	633	-	14	135	782
Occupational Skills (60+ hours)	-	-	-	-	-
Total Certificates	633	-	14	135	782
Weighted Avg Prog Cert Length					255
COST RATES					
Total State Appropriation ²					\$ 6,961,100
Direct Instructional Cost					\$ 4,760,498
Cost per Membership Hour					\$ 8.81
Cost per Certificate/Completion ³	\$ 2,814.56	\$ 223.88	\$ 2,776.71	\$ 1,423.43	

UCAT Enrollment, Completion, & Cost Report - FY 2015 (Revised)

(As specified in UCAT Policy 205)

Revised by UCAT Office of the President;
pending Board approval

Revised by UCAT Office of the President; pending Board approval	Certificate-Seeking	Occupational Upgrade	Other Post- Secondary	Secondary	Total/ Composite
MEMBERSHIP HOURS					
Total Membership Hours	3,351,615	506,539	325,596	1,624,477	5,808,226
STUDENT HEADCOUNT/COMPLETION ¹					
Headcount	11,510	12,723	3,308	8,652	36,193
Total Completers	5,560	12,074	2,476	7,212	27,322
Graduate Completers	4,833	(NA)	(NA)	(NA)	4,833
Non-Grad/Early-Hire	727	(NA)	(NA)	(NA)	727
Non-Completers	1,977	215	494	686	3,372
Completion Rate	73.77%	98.25%	83.37%	91.31%	(NA)
(Still-Enrolled)	3,973	434	338	754	5,499
CERTIFICATES					
Prog Cert - #Students	4,852	424	97	1,263	6,636
Prog Cert - Tot Awards	5,638	431	97	1,416	7,582
Occupational Skills (60+ hours)	323	155	54	225	757
Total Certificates	5,961	586	151	1,641	8,339
Weighted Avg Prog Cert Length					424
COST RATES					
Total State Appropriation ²					\$ 67,597,000
Direct Instructional Cost					\$ 34,504,629
Cost per Membership Hour					\$ 5.97
Cost per Certificate/Completion ³	\$ 3,017.01	\$ 232.64	\$ 596.84	\$ 1,260.64	

1 - Distinct Post Secondary Headcounts: Occupational Upgrade excludes students who also were enrolled as Certificate-Seeking; Other Post-Secondary excludes students also in Certificate-Seeking or Occupational Upgrade.

2 - Total State Appropriation: Includes tax funds and dedicated credits for the eight campuses; does not include funds appropriated to UCAT for UCAT Administration, Equipment, and Custom Fit.

3 - Cost per Certificate/Completion: Cost per Certificate under "Certificate-Seeking" column reflects program certificates awarded to all students, regardless of enrollment category. Cost per Completion under other columns includes all other completers in the category.

UCAT Enrollment, Completion, & Cost Report - FY 2015 (Final)

(As specified in UCAT Policy 205)

Approved by UCAT Board of Trustees
1/14/2016

Approved by UCAT Board of Trustees 1/14/2016	Certificate-Seeking	Occupational Upgrade	Other Post- Secondary	Secondary	Total/ Composite
MEMBERSHIP HOURS					
Total Membership Hours	3,351,615	506,539	325,596	1,624,477	5,808,226
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Graduate Completers	4,833	(NA)	(NA)	(NA)	4,833
Non-Grad/Early-Hire	727	(NA)	(NA)	(NA)	727
Non-Completers	1,977	215	494	686	3,372
Completion Rate	73.77%	98.25%	83.37%	91.31%	89.01%
(Still-Enrolled)	3,973	434	338	754	5,499
CERTIFICATES					
Prog Cert - #Students	4,852	424	97	1,263	6,636
Prog Cert - Tot Awards	5,638	431	97	1,416	7,582
Occupational Skills (60+ hours)	323	155	54	225	757
Total Certificates	5,961	586	151	1,641	8,339
Weighted Avg Prog Cert Length					424
COST RATES					
Total State Appropriation ²					\$ 67,597,000
Direct Instructional Cost					\$ 35,192,046
Cost per Membership Hour					\$ 6.09
Cost per Certificate/Completion ³	\$ 3,077.12	\$ 237.27	\$ 608.73	\$ 1,285.76	

UTAH COLLEGE OF APPLIED TECHNOLOGY

AGENDA ITEM

UCAT BOARD OF TRUSTEES

6 April 2016

ITEM: II.P

TOPIC: BATC Land Exchange

BACKGROUND

The City of Logan is designing and implementing an improved intersection at the corner of 1400 North and 600 West, Logan, Utah. The project will widen the intersection and add traffic signals. In order to complete this project, the city needs to acquire a small strip of land from each of the property owners on all four corners of the intersection. When approached to purchase the land, BATC proposed that the College provide the small strip of land in exchange for a sidewalk from the intersection to the west and another sidewalk from the intersection to the south. This will create a safer place for students to walk. The City of Logan agreed to the proposal.

RECOMMENDATIONS

UCAT Administration recommends the Board of Trustees approve the proposed land exchange between BATC and the City of Logan and authorize the Chair and/or Acting President Haines to sign any documents to facilitate the transaction.

Attachments:

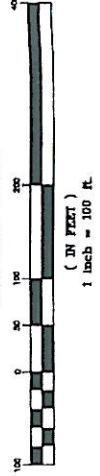
Various documents pertaining to the BATC/Logan City Land Exchange



FARM SURVEY PLAT "D" BLOCKS 3, 4, 5 & 6

DATE 1/25/10
318575

GRAPHIC SCALE



PARCEL 6: CLYDE JOSEPH DOWNS, ETUX. 05-041-0017
PART OF SECTION 28, TOWNSHIP 12 NORTH, RANGE 1 EAST OF THE SALT LAKE MERIDIAN, ALSO
PART OF LOT 5, BLOCK 3, PLAT "D" OF THE LOGAN FARM SURVEY, LOCATED IN THE CITY OF
LOGAN, COUNTY OF CACHE, STATE OF UTAH, DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHWEST CORNER OF SAID LOT 5;
THENCE S88°47'50"E ALONG NORTH LINE OF SAID LOT 27.17 FEET TO THE WEST LINE OF THE
OREGON SHORTLINE RAILROAD;
THENCE S02°45'03"W ALONG SAID WEST LINE 330.35 FEET;
THENCE N88°45'36"W ALONG THE GRANTOR'S SOUTH LINE 19.31 FEET TO THE WEST LINE OF SAID
LOT;
THENCE N07°23'16"E ALONG SAID WEST LINE 330.23 FEET TO THE POINT OF BEGINNING.
CONTAINING 0.18 ACRES, MORE OR LESS.

PARCEL 7: DALLAS J. & YONDA R. ELDER 05-041-0004
PART OF SECTION 28, TOWNSHIP 12 NORTH, RANGE 1 EAST OF THE SALT LAKE MERIDIAN, ALSO
PART OF LOT 5, BLOCK 3, PLAT "D" OF THE LOGAN FARM SURVEY, LOCATED IN THE CITY OF
LOGAN, COUNTY OF CACHE, STATE OF UTAH, DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF SAID LOT 5;
THENCE S07°23'16"W ALONG THE WEST LINE OF SAID LOT 330.23 FEET TO THE POINT OF
BEGINNING;
THENCE S88°45'36"E ALONG THE GRANTOR'S NORTH LINE 19.31 FEET TO WEST LINE OF THE
OREGON SHORTLINE RAILROAD;
THENCE S02°45'03"W ALONG SAID WEST LINE 165.17 FEET;
THENCE N88°45'36"W ALONG THE GRANTOR'S SOUTH LINE 15.38 FEET TO THE WEST LINE OF SAID
LOT;
THENCE N07°23'16"E ALONG SAID WEST LINE 165.11 FEET TO THE POINT OF BEGINNING.
CONTAINING 0.07 ACRES, MORE OR LESS.

PARCEL 8: BOYD O. & BEVERLY C. CAMPBELL 05-041-0018
PART OF SECTION 28, TOWNSHIP 12 NORTH, RANGE 1 EAST OF THE SALT LAKE MERIDIAN, ALSO
PART OF LOT 5, BLOCK 3, PLAT "D" OF THE LOGAN FARM SURVEY, LOCATED IN THE CITY OF
LOGAN, COUNTY OF CACHE, STATE OF UTAH, DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF SAID LOT 5;
THENCE S07°23'16"W ALONG THE WEST LINE OF SAID LOT 495.34 FEET TO THE POINT OF
BEGINNING;
THENCE S88°45'36"E ALONG THE GRANTOR'S NORTH LINE 15.38 FEET TO WEST LINE OF THE
OREGON SHORTLINE RAILROAD;
THENCE S02°45'03"W ALONG SAID WEST LINE 165.26 FEET TO THE SOUTH LINE OF SAID LOT;
THENCE N88°16'35"W ALONG SAID SOUTH LINE 11.45 FEET TO THE SOUTHWEST CORNER OF SAID
LOT;
THENCE N07°23'16"E ALONG THE WEST LINE OF SAID LOT 165.11 FEET TO THE POINT OF
BEGINNING.
CONTAINING 0.05 ACRES, MORE OR LESS.

PARCEL 9: STATE BOARD OF EDUCATION 05-050-0020
PART OF SECTION 28, TOWNSHIP 12 NORTH, RANGE 1 EAST OF THE SALT LAKE MERIDIAN, ALSO
PART OF LOT 6 & LOT 7, BLOCK 4, PLAT "D" OF THE LOGAN FARM SURVEY, LOCATED IN THE
CITY OF LOGAN, COUNTY OF CACHE, STATE OF UTAH, DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHEAST CORNER OF SAID LOT 6;
THENCE S07°23'16"W ALONG THE EAST LINE OF SAID LOTS 678.52 FEET;
THENCE N88°37'16"W 14.00 FEET;
THENCE N07°23'16"E 637.30 FEET;
THENCE N48°40'21"W 45.64 FEET;
THENCE N89°02'25"W 125.34 FEET;
THENCE N00°37'31"E 3.50 FEET TO THE NORTH LINE OF SAID LOT 6;
THENCE S89°02'25"E ALONG SAID NORTH LINE 248.13 FEET TO THE POINT OF BEGINNING.
CONTAINING 0.26 ACRES, MORE OR LESS.

SURVEY NARRATIVE

1005
1/25/10
DATE

1/25/10
DATE

1/25/10
DATE

1/25/10
DATE

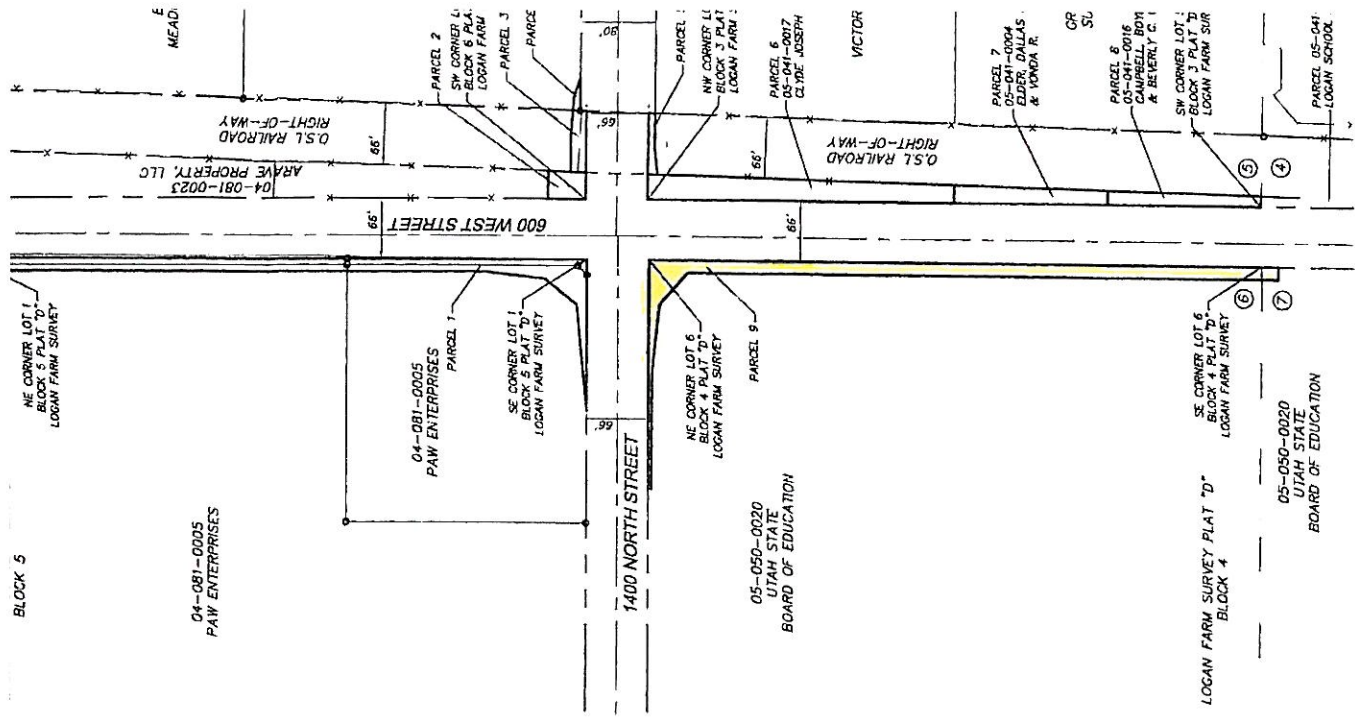
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LEGEND

- PROPOSED RIGHT-OF-WAY
- RIGHT-OF-WAY
- LOT LINE FARM SURVEY
- PROPERTY/ PARCEL LINE
- SIDEWALK EASEMENT

Project No: Parcel No.(s): 9
Job/Proj / Auth No: Pin No:
Project Location: 1400 North 600 West, Logan Utah
County of Property: CACHE Tax ID / Sidwell No: 05-050-0020
Property Address: SWC of 1400 North 600 West, Logan, Utah 84321
Owner's Address: 1301 North 600 West, Logan, Utah 84321
Owner's Office Phone: (435)- 750-3126 Owner's Cell Phone: 435-760-1385
Owner / Grantor (s): Utah College of Applied Technology – Bridgerland Applied Technology College Campus

March , 2016

RIGHT OF WAY DONATION

I/we Utah College of Applied Technology – Bridgerland Applied Technology College Campus acknowledging that I/we have the right to receive just compensation for the right of way parcel noted above, agree to donate said property to Logan City Corporation without compensation, and to deliver properly executed deeds, with any and all releases necessary to provide clear title. Further, we understand that we have the right to know the appraised value of the property being donated, however we are waiving our right to have the property appraised.

Terms of the donation:

1. The Utah College of Applied Technology - Bridgerland Applied Technology College Campus (BATC) will donate to Logan City the land needed for the 1400 North 600 West Signal Project, Logan, Utah that is owned by BATC.
2. Logan City will install curb, gutter and sidewalk within the area along 1400 North from the college's east access closest to the intersection and the furthest north access along 600 West to the college. See the attached map Exhibit A.
3. BATC will allow Logan City and / or their contractor the right to work on their property for the installation of the curb, gutter and sidewalk for the project

Signed By: _____, As the grantor

On this ____ day of _____.

STATE OF UTAH)
)s
COUNTY OF _____)

On the ____ day of _____, _____, personally appeared before me

_____ the signer(s) of the within instrument, who duly
acknowledge to me that they/he/she executed the same.

My commission expires
Notary Public

Notary

Date

misc



SPECIAL WARRANTY DEED (CORPORATE FORM)

UTAH COLLEGE OF APPLIED TECHNOLOGY-BRIDGERLAND
APPLIED TECHNOLOGY COLLEGE CAMPUS

a corporation organized and existing under the laws of the State of Utah
grantor, with its principal office at the State of Utah, hereby CONVEYS and WARRANTS only as against all
claiming by, through or under it to

LOGAN CITY

grantee of 290 West 100 West, Logan, Utah 84321; for the sum of TEN DOLLARS and other good and
valuable consideration the following described tract of land in Cache County, State of Utah.

SEE ATTACHED EXHIBIT A
Tax Roll No. 05-050-0020 (part of)

This document has been prepared as an accommodation by HICKMAN LAND TITLE COMPANY without
the benefit of a title search and its accuracy is not guaranteed.

The officer(s) who sign this deed hereby certify that this deed and the transfer represented thereby was duly
authorized by a quorum. In witness whereof, the grantor has caused its corporate name and seal to be hereunto
affixed by its duly authorized officers this day of March A.D. 2016.

UTAH COLLEGE OF APPLIED
TECHNOLOGY-BRIDGERLAND APPLIED
TECHNOLOGY COLLEGE CAMPUS

ATTEST:

By: _____

By: _____

STATE OF UTAH }
 SS
County of }

On the day of March A.D. 2016 personally appeared before me _____ and
_____ who, being by me duly sworn, did say that he/she/they is/are the
_____ and _____ respectively of the UTAH COLLEGE OF APPLIED
TECHNOLOGY-BRIDGERLAND APPLIED TECHNOLOGY COLLEGE CAMPUS and that the said
instrument was signed in behalf of said corporation by authority of a resolution of its board of directors and the
aforesaid officers acknowledged to me that said corporation executed the same.

Commission expires:
Residing in:

Notary Public

misc

EXHIBIT A

Part of Section 28, Township 12 North, Range 1 East of the Salt Lake Meridian, also part of Lot 6 & Lot 7, Block 4, Plat "D" of the Logan Farm Survey, located in the City of Logan, County of Cache, State of Utah, described as follows: Beginning at the Northeast Corner of Said Lot 6; thence South 01°23'16" West along the East line of said Lots 678.52 feet; thence North 88°37'16" West 14.00 feet; thence North 01°23'16" East 637.30 feet; thence North 48°40'21" West 45.64 feet; thence North 82°48'11" West 74.14 feet; thence North 89°02'29" West 125.34 feet; thence North 00°57'31" East 3.50 feet to the North line of said Lot 6; thence South 89°02'29" East along said North line 248.13 feet to the point of beginning.

Tax Roll No. 05-050-0020 (part of)

Cache Title Company, Inc. 00000103

Warranty Deed

UTAH STATE BOARD OF EDUCATION

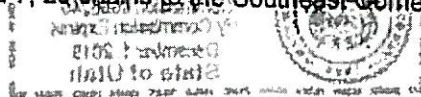
of Logan, County of CACHE, State of UTAH, hereby CONVEY and WARRANT to

UTAH COLLEGE OF APPLIED TECHNOLOGY- BRIDGERLAND APPLIED TECHNOLOGY COLLEGE
CAMPUS

of, Logan, UT, Grantee for the sum of Ten Dollars and Other Good and Valuable Consideration the following described tract(s) of land in CACHE County, State of UTAH:

All of Lot 6 and the East 5 acres of Lot 5, Block 4, Plat "D" Logan Farm Survey, described as follows: Beginning at the Northeast corner of said Lot 6, and running thence West 25 chains, thence South 10 chains; thence East on the South line of said Lots 5 and 6, 25 chains to the Southeast Corner of said Lot 6, thence North 10 chains to the beginning.
Contains 25 acres more or less.

All of Lot 7 and the East 5 acres of Lot 4, Block 4, Plat "D" Logan Farm Survey, described as follows: Beginning at the Northeast corner of said Lot 7, and running thence West 25 chains, thence South 10 chains; thence East on the South line of said Lots 4 and 7, 25 chains to the Southeast Corner of said Lot 7, thence North 10 chains to the beginning.
Contains 25 acres more or less.



The officers who sign this deed hereby certify that this deed and the transfer represented thereby was duly authorized under resolution duly adopted by the Board of Directors of the Grantor at a lawful meeting duly held and attended by a quorum.

In witness whereof, the Grantor has caused its corporate name and seal to be hereunto affixed by its duly authorized officers this day of 2, February 2016.


Lorraine Austin, Secretary

BY: 
David L. Crandall, Board Chair

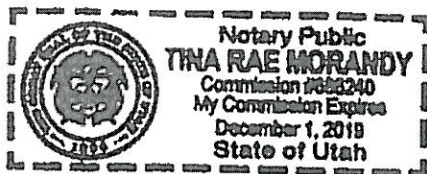
STATE OF UTAH)
COUNTY OF CACHE)

On the 8 day of February, 2016 personally appeared before me Lorraine Austin, Secretary and David L. Crandall, Board Chair, who being by me duly sworn, did say, each for himself/herself, that the said David L. Crandall, is the Board Chair, and the said Lorraine Austin, is the secretary of Utah State Board of Education, and that the within and foregoing instrument was signed in behalf of said corporation by authority of a resolution of its board of directors and said, Lorraine Austin, Secretary and David L. Crandall, Board Chair, each duly acknowledged to me that said corporation executed the same and that the seal affixed is the seal of the said corporation.

Tina Rae Morandy
NOTARY PUBLIC

My Commission Expires: December 1, 2019

Residing at: 3095 W Bedford Rd, SLC UT
84119



QUIT-CLAIM DEED

Logan City Corporation, Grantor, with its principal office located at Logan City, Cache County, State of Utah, hereby quitclaims to the Utah State Board of Education, with its principal office located at 250 East 500 South, Salt Lake City, Salt Lake County, State of Utah 84111, for the sum of ten dollars and other good and sufficient consideration the following described tract of land in Cache County, Utah, to wit:

All of Lot 6 and the East 5 acres of Lot 5, Block 4, Plat "D" Logan Farm Survey, described as follows: Beginning at the Northeast corner of said Lot 6, and running thence West 25 chains, thence South 10 chains; thence East on the South line of said Lots 5 and 6, 25 chains to the Southeast Corner of said Lot 6, thence North 10 chains to the beginning.

Contains 25 acres more or less.

WITNESS the hand of said Grantor this 25 day of June, 1996.

LOGAN CITY CORPORATIONS

By:

Darla B. Clark, Mayor

ATTEST:

Lois Price, City Recorder

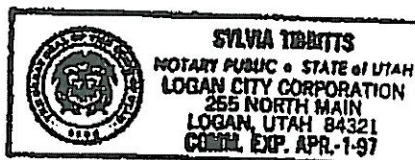
STATE OF UTAH)
) ss.
County of Cache)

ENT 643572 BK 707 Pg 619
DATE 10-JUL-1996 1:22PM FEE 0.00
MICHAEL L GLEED, RECORDER - FILED BY JH
CACHE COUNTY, UTAH
FOR BRIDGERLAND APPLIED TECHNOLOGY

On the 25th day of June, 1996, A.D. personally appeared before me Darla D. Clark and Lois Price who being by me duly sworn did say, each for herself, that the said Darla D. Clark is the Mayor, and the said Lois Price is the City Recorder, and that the within foregoing instrument was signed in behalf of said Logan City by authority of a resolution of the Logan Municipal Council and said Darla D. Clark and Lois Price each duly acknowledged to me that the said Logan City executed the same and that the seal affixed is the seal of said Logan City.

(Notary Public)

Residing at: Hoquiam, Utah
Commission Expires: 4-1-97



UTAH COLLEGE OF APPLIED TECHNOLOGY

AGENDA ITEM

UCAT BOARD OF TRUSTEES

6 April 2016

ITEM: II.Q

TOPIC: Appointment of UCAT Commissioner Position Development Committee

BACKGROUND

The Board voted in its March 23, 2016, meeting to immediately begin the process to develop a policy for appointing a UCAT Commissioner of Technical Education ensuring statutory parameters are met. The Board will utilize the Executive Committee, President's Cabinet, and UCAT staff, to develop a position description for the new UCAT Commissioner of Technical Education, allowing the Board to move forward with the search process.

The Board also appointed Jared Haines to serve as Acting UCAT President (continuing as Acting UCAT Commissioner after May 10, 2016) during the search process, and to inform the Governor and the President of the Senate of the appointment and of the status of the search process. A copy of the letter that was sent is attached.

It is proposed that the Board, under the direction of the new Board Chair elected in today's meeting, appoint a Commissioner Position Development Committee to produce by May 9, 2016, a draft position description and a draft policy for appointing a Commissioner, to be considered by the full Board. It is recommended that the Committee consist of four Trustees, three College Presidents, and the Acting UCAT President.

RECOMMENDATIONS

It is recommended that the Board appoint a Commissioner Position Development Committee to develop a draft position description and a draft policy for appointing a UCAT Commissioner of Technical Education by May 9, 2016, for full Board consideration.

Attachment:

Letters to Governor Herbert and Senate President Niederhauser





**Utah College of
Applied Technology**

2801 Ashton Boulevard
Lehi, UT 84043

Office of the President

Direct • 801.341.6000
Fax • 801.341.6019
www.ucat.edu

The Honorable Governor Gary R. Herbert
Utah State Capitol Complex
350 North State Street, Suite 200
PO Box 142220
Salt Lake City, Utah 84114-2220

March 25, 2016

Subject: UCAT Commissioner Search and Acting President

Dear Governor Herbert,

The Utah College of Applied Technology Board of Trustees held a special meeting on March 23, 2016, following the 2016 General Legislative Session to prepare for implementation of Senate Bill 131 ("Utah College of Applied Technology Governance Amendments") and for a search process for a new UCAT commissioner of technical education.

In the meeting, the Board in a unanimous vote determined that, under the provisions of SB-131, it would begin immediately the process of developing a position description and a permanent policy for the selection of the commissioner of technical education that will then guide the search for a new commissioner.

Since the retirement of former UCAT President Robert O. Brems on March 11, 2016, UCAT's senior vice president has been functioning in his normal role to assume the day-to-day duties while the president is gone. To assure continuity during the SB-131 transition and the search for a new commissioner, the Board acted in the meeting to formally appoint Jared A. Haines, who is the senior vice president, to serve as the acting UCAT president until a new commissioner is appointed. Under the provisions of SB-131, he would continue to function in the same role as acting UCAT commissioner when the bill becomes effective on May 10, 2016.

The Board is cognizant that statute currently requires the appointment of a UCAT president to be approved by the governor with the consent of the senate. Since this is a transitional arrangement necessary for continuity, is not occurring during a leave of absence, and is not a regular permanent appointment, the Board directed that I notify you regarding the appointment of the acting president and seek your counsel as to whether or not any further action would be advised while we are moving forward with the search for a new commissioner.

We will let you know when we have the position description and selection policy in place for the commissioner of technical education and are ready to begin the search process. We appreciate your support of the Utah College of Applied Technology, and the opportunity we have to serve the State of Utah by meeting the needs of Utah employers for a technically-prepared workforce.

Sincerely,

Thomas E. Bingham, Chair
Utah College of Applied Technology Board of Trustees

c: Senate President Wayne L. Niederhauser



**Utah College of
Applied Technology**

2801 Ashton Boulevard
Lehi, UT 84043

Office of the President

Direct • 801.341.6000
Fax • 801.341.6019
www.ucat.edu

President Wayne L. Niederhauser
Utah State Senate
320 State Capitol
PO Box 145115
Salt Lake City, Utah 84114

March 25, 2016

Subject: UCAT Commissioner Search and Acting President

Dear President Niederhauser,

The Utah College of Applied Technology Board of Trustees held a special meeting on March 23, 2016, following the 2016 General Legislative Session to prepare for implementation of Senate Bill 131 ("Utah College of Applied Technology Governance Amendments") and for a search process for a new UCAT commissioner of technical education.

In the meeting, the Board in a unanimous vote determined that, under the provisions of SB-131, it would begin immediately the process of developing a position description and a permanent policy for the selection of the commissioner of technical education that will then guide the search for a new commissioner.

Since the retirement of former UCAT President Robert O. Brems on March 11, 2016, UCAT's senior vice president has been functioning in his normal role to assume the day-to-day duties while the president is gone. To assure continuity during the SB-131 transition and the search for a new commissioner, the Board acted in the meeting to formally appoint Jared A. Haines, who is the senior vice president, to serve as the acting UCAT president until a new commissioner is appointed. Under the provisions of SB-131, he would continue to function in the same role as acting UCAT commissioner when the bill becomes effective on May 10, 2016.

The Board is cognizant that statute currently requires the appointment of a UCAT president to be approved by the governor with the consent of the senate. Since this is a transitional arrangement necessary for continuity, is not occurring during a leave of absence, and is not a regular permanent appointment, the Board directed that I notify you regarding the appointment of the acting president and seek your counsel as to whether or not any further action would be advised while we are moving forward with the search for a new commissioner.

We will let you know when we have the position description and selection policy in place for the commissioner of technical education and are ready to begin the search process. We appreciate your support of the Utah College of Applied Technology, and the opportunity we have to serve the State of Utah by meeting the needs of Utah employers for a technically-prepared workforce.

Sincerely,

Thomas E. Bingham, Chair
Utah College of Applied Technology Board of Trustees

c: Governor Gary R. Herbert

UTAH COLLEGE OF APPLIED TECHNOLOGY

AGENDA ITEM

UCAT BOARD OF TRUSTEES

6 April 2016

ITEM: III.R

TOPIC: 2016 Legislative Session Review

BACKGROUND

The General Session of the Utah Legislature concluded on March 11, 2016. A review of the impact of legislative action on UCAT and the eight campuses will be led by Acting President Haines.

Funding: The legislature funded on-going increases in FY 2017 for compensation, health insurance, campus program expansion, equipment, and Custom Fit. One-time funds were appropriated for certain capital development projects and for a disability scholarship program. A table is attached summarizing UCAT's budget request and what was funded.

Legislative Intent Language: [House Bill 2](#) (Items 94 through 102) included the following intent language.

The Legislature intends that the Utah College of Applied Technology determines and adopts a clear policy to ensure that reporting of student completions, certificates, and upgrades are uniform across all campuses when they are reported to the Legislature. The Legislature further intends that for the 2017 General Session, the Utah College of Applied Technology reports to the Higher Education Appropriations Subcommittee separate and segregated data for each of the following categories: (1) certificate-seeking students, (2) occupational upgrade students, (3) other postsecondary students, and (4) secondary students.

Senate Bill 131 (Utah College of Applied Technology Governance Amendments): [SB 131](#) provides for adjustments to the title and duties of the UCAT President, the naming of UCAT campuses, the appointment of UCAT Board of Trustees members and officers, and the titles and selection of UCAT campus presidents. The impact of SB 131 was considered by the Board in a special meeting on March 23, 2016. A summary of provisions, which was also provided in the special meeting, is attached for reference.

Legislation: A summary of selected bills that have some relevance to UCAT and the campuses is provided for Board members to review.

RECOMMENDATIONS

Information/discussion

Attachments:

Legislative Funding Summary – FY 2017

SB 131 Summary of Provisions

2016 Legislative Session – Summary of Bills Relevant to UCAT



UCAT Legislative Funding - Fiscal Year 2017

	Requested	Funded	Percent
Ongoing Priorities			
Compensation	\$2,172,500	\$1,561,300	71.9%
Campus Program Expansion (Sum of breakouts below)	\$9,046,400	\$2,988,900	33.0%
<i>BATC</i>	<i>\$1,046,400</i>	<i>\$313,900</i>	30.0%
<i>DATC</i>	<i>\$1,210,000</i>	<i>\$363,000</i>	30.0%
<i>DXATC</i>	<i>\$1,685,000</i>	<i>\$780,500</i>	46.3%
<i>MATC</i>	<i>\$1,320,000</i>	<i>\$396,000</i>	30.0%
<i>OWATC</i>	<i>\$1,170,000</i>	<i>\$351,000</i>	30.0%
<i>SWATC</i>	<i>\$865,000</i>	<i>\$259,500</i>	30.0%
<i>TATC</i>	<i>\$800,000</i>	<i>\$240,000</i>	30.0%
<i>UBATC</i>	<i>\$950,000</i>	<i>\$285,000</i>	30.0%
Performance-Based Funding	\$1,000,000	\$0	0.0%
Ongoing Equipment Upgrade & Replacement	\$1,200,000	\$600,000	50.0%
Custom Fit	\$3,159,200	\$800,000	25.3%
UCAT Information System Maintenance and Expansion	\$250,000	\$0	0.0%
UCAT Marketing and Messaging Fund	\$400,000	\$0	0.0%
In-house Legal Counsel	\$120,000	\$0	0.0%
One-Time Priorities			
One-Time Equipment	\$3,000,000	\$0	0.0%
Financial Aid Package	\$400,000	\$0	0.0%
Other			
OWATC Business Depot Ogden Buildout	\$6,340,400	\$6,586,500	103.9%
Ongoing O&M (Held back for this Fiscal Year)	\$336,200	\$336,200	100.0%
TATC Education & Economic Development Land	\$525,000	\$525,000	100.0%
SWATC Disability Scholarship	N/A	\$200,000	N/A

SENATE BILL 131 (2016 GENERAL SESSION)
UTAH COLLEGE OF APPLIED TECHNOLOGY
GOVERNANCE AMENDMENTS
SUMMARY OF PROVISIONS

March 15, 2016

(link to SB 131: <http://le.utah.gov/~2016/bills/static/SB0131.html>)

1. UCAT Commissioner of Technical Education:

- a. UCAT president is redesignated “Utah College of Applied Technology commissioner of technical education” (53B-2a-101(3) and throughout statute).
- b. Detailed duties are removed from statute (formerly 53B-2a-102(2)), and are assigned to the Board to be prescribed (53B-2a-102(2)(b) and (3)).
- c. Appointment of interim/acting commissioner during leave of absence requires Senate consent (53B-2a-102(1)(d)).

2. Applied Technology Colleges (53B-2a-101(1) and throughout statute): UCAT “campus” is redesignated “applied technology college”, including board of directors and president.

3. UCAT Board of Trustees Membership (53B-2a-103(3) and (4)):

- a. All 15 voting members will be appointed by the governor with Senate consent.
- b. Members serve four-year terms (no change), but are now limited to two consecutive terms.
- c. Current voting members will serve until their current terms expire (2017 or 2019). Members who have already served two or more full consecutive terms by May 10, 2016, will be replaced on that date.
- d. For members representing **the eight ATCs**, the governor will select from at least two nominees presented by the ATC board of directors. (An earlier version of the bill restricted a trustee from serving simultaneously on an ATC board: this provision was removed from the final bill.)
- e. For **the other seven** voting members, the governor will appoint a representative of each of the following sectors: information technology, manufacturing, life sciences, health care, transportation, union trade/apprenticeship, non-union trade/apprenticeship. At least four of the seven must be from ATC regions, with no more than two from any ATC region.
- f. The **Board of Regents** chair will continue to appoint a Regent as a non-voting member, who is not subject to the two-term limit.
- g. The current **Board of Education** member will remain on the board until June 30, 2019.
- h. By July 1, 2019, the Board will be fully transitioned to the new structure.

4. UCAT Board of Trustees Officers (53B-2a-103(8)(b)): The board chair and vice chair are limited to two consecutive two-year terms.

5. Applied Technology College Presidents (53B-2a-107(1)): Appointment, evaluation, retention, and compensation of ATC presidents is changed from the UCAT president to the UCAT board of trustees, in cooperation with the ATC board of directors. The board of trustees is to establish a policy for appointing a president using a search process with certain statutory parameters.

UTAH COLLEGE OF APPLIED TECHNOLOGY
2016 LEGISLATIVE SESSION
SUMMARY OF SELECTED BILLS RELEVANT TO UCAT
April 1, 2016

HB 53 (Westwood)

Passed

BUSINESS RESOURCE AMENDMENTS

Repeals the Utah Business Assistance Advisory Board; allows GOED to convene an advisory group as needed to make recommendations for business resource center improvements; provides certain rulemaking authority to GOED.

HB 93 (Froerer)

Passed

ORGAN DONOR AMENDMENTS

Requires an institution of higher education to distribute by electronic message certain information regarding organ donation.

HB 100 (Schultz)

Passed

EMERGENCY MEDICAL SERVICES PERSONNEL LICENSURE INTERSTATE COMPACT

Enacts the EMS Personnel Licensure Interstate Compact to provide Utah certification for EMTs and paramedics certified in other states and military.

HB 109 (Cox)

(not considered after House 1st Reading)

CONSTRUCTION TRADES EDUCATION AMENDMENTS

Modifies the continuing education requirements for certain contractor licensees.

HB 112 (Sandall)

Passed

CONTINUING EDUCATION FOR CONTRACTOR LICENSING AMENDMENTS

Provides that an approved contractor continuing education program may include a course approved by certain entities; provides that an approved contractor continuing education program may include a course offered by: a state executive branch agency, the Workers' Compensation Fund, or a state or nationally accredited college or university with a campus in the state; provides that certain entities may offer and market, to a contractor in the electrical trade, a continuing education course offered by certain electrical trade organizations; and provides that certain entities may market, to a contractor in the plumbing trade, a continuing education course offered by certain plumbing trade organizations.

HB 171 (Anderegg)

(held in House Committee)

UTAH APPRENTICESHIP AUTHORIZATION ACT

Creates the Apprenticeship Executive Board within the Utah Department of Workforce Services (includes UCAT President or designee); provides duties for the Apprenticeship Executive Board; establishes a process for an employer to become a certified apprenticeship sponsor; and establishes a process and certain exemptions for a student entering into an apprenticeship agreement with a certified apprenticeship sponsor.

HB 262 (Coleman)

(held in House Committee)

CAMPUS ANTI-HARASSMENT ACT

Enacts requirements related to how an institution of higher education addresses discriminatory harassment; prohibits an institution of higher education from punishing certain acts of speech that do not constitute discriminatory harassment; creates causes of action related to discriminatory harassment at an institution of higher education; and enacts other provisions related to discriminatory harassment at an institution of higher education.

HB 336 (Christensen)

(held in Senate Committee)

ELECTRICIANS LICENSING AMENDMENTS

Modifies provisions related to the immediate supervision of an apprentice electrician.

HB 352 (Dunnigan)

Passed

COSMETOLOGY AMENDMENTS

Modifies provisions related to approved cosmetology apprenticeships; requires an apprentice to register with the Division of Occupational and Professional Licensing before beginning an approved apprenticeship; lowers the training hour requirements and modifies other requirements for obtaining certain instructor licenses.

HB 353 (Coleman)

(not considered after House 1st Reading)

INSTITUTIONS OF HIGHER EDUCATION DISCLOSURE PROVISIONS

With certain exceptions, requires an institution of higher education to disclose information regarding program completion and job placement for each program; and directs the Board of Regents to adopt rules for the implementation of disclosure requirements.

HB 357 (Anderegg)

(not considered by House Committee)

LONGITUDINAL DATA MANAGEMENT ACT

Establishes the Utah Data Commission; requires the State Board of Education, the State Board of Regents, the Utah Education and Telehealth Network, the Utah College of Applied Technology, and the Department of Workforce Services to contribute data to the Utah Longitudinal Database; directs the Utah Data Commission to: hire an executive director, and establish the Utah Longitudinal Database that contains de-identified data from participating state entities; directs the executive director to: hire data scientists, data technology experts, and data security experts; and accept requests from a state government official or a member of the public for a longitudinal data study using the data in the Utah Longitudinal Database; directs the Utah Data Commission to use the fees the commission collects for longitudinal data study requests to cover the commission's costs; and provides a procedure for an individual to remove the individual's information from the Utah Longitudinal Database.

HB 410 (Oda)

(not considered for Senate 2nd Reading)

MILITARY TUITION WAIVER AMENDMENTS

Amends provisions related to tuition waivers for members of the Utah National Guard.

SB 47 (Mayne)

(held in Senate Committee)

COLLEGE CREDIT FOR PUBLIC SAFETY OFFICERS

Requires the Peace Officers Standards and Training Division to provide certain information on credits to a person who completes basic training and passes a certification examination; defines terms; and requires certain institutions of higher education to award credit to a person who completes a law enforcement basic training course and passes a certification examination.

SB 56 (Vickers)

Passed

NURSE PRACTICE ACT AMENDMENTS

Requires a nursing education program to be accredited in order to qualify students to practice nursing in the state; and provides students of certain non-accredited nursing education programs time to graduate from the non-accredited program and qualify to practice nursing in the state.

SB 76 (Mayne)

Passed

WORKERS' COMPENSATION FOR VOLUNTEERS

Provides that volunteers (*including interns*) are not employees for purposes of workers' compensation unless the nongovernment entity for which the volunteer provides services elects to cover the volunteer with workers' compensation coverage; clarifies the application of the exclusive remedy; provides how disability compensation is to be determined; addresses how premiums are calculated; addresses affect of the failure or refusal of a nongovernment entity to elect workers' compensation coverage for volunteers; addresses insurance obtained by a volunteer; and addresses notice to volunteers.

SB 103 (Millner)

Passed

STRATEGIC WORKFORCE INVESTMENTS

Establishes a process and appropriates \$1,500,000 for investing strategically in workforce development through the development of stackable credentials.

SB 131 (Urquhart)

Passed

UTAH COLLEGE OF APPLIED TECHNOLOGY GOVERNANCE AMENDMENTS

Renames a Utah College of Applied Technology college campus an applied technology college; renames the president of the Utah College of Applied Technology the commissioner of technical education; amends the duties of the commissioner of technical education; amends provisions related to the membership of the Utah College of Applied Technology Board of Trustees; establishes a term limit for a member of the Utah College of Applied Technology Board of Trustees; amends provisions related to the appointment of an applied technology college president.

SB 148 (Weiler)

Passed

WORKFORCE SERVICES REVISIONS

Modifies the names of divisions within the Department of Workforce Services; creates the State Workforce Development Board and describes its membership and duties; makes the Department of Workforce Services' Code consistent with the federal Workforce Innovation and Opportunity Act; modifies background check provisions for certain child care providers; modifies the membership of the Utah Intergenerational Welfare Reform Commission.

UTAH COLLEGE OF APPLIED TECHNOLOGY

AGENDA ITEM

UCAT BOARD OF TRUSTEES

6 April 2016

ITEM: III.S

TOPIC: Events: SWATC Ribbon Cutting, CTE Awards Banquet, UCAT Annual Conference

BACKGROUND

Southwest Applied Technology College held its ribbon cutting ceremony for its new Allied Health and Technology Building on March 31, 2016.

The Career and Technical Education (CTE) Awards Banquet will be held on Tuesday, April 19, 2016 from 11:45 AM – 1:30 PM at the Salt Lake Community College Oak Room (4600 South Redwood Rd. Salt Lake City, UT). *Please RSVP to Kristin Smith by Wednesday, April 6th if you would like to attend the banquet.*

The UCAT Annual Conference will be held at the Southwest Applied Technology College in Cedar City this year on June 3, 2016 from 9:00 AM – 3:00 PM. The UCAT Board of Trustees is welcome to attend.

RECOMMENDATIONS

Information/discussion only

Attachments:

Email Invitation to CTE Awards Banquet





Smith, Kristin <ksmith@ucat.edu>

Invitation to CTE Awards Banquet

Smith, Kristin <ksmith@ucat.edu>

Tue, Mar 29, 2016 at 1:06 PM

To: Tom <tom@umaweb.org>, Jim Evans <jtevens@xactware.com>, Mike Madsen <mjmadsenbatc@gmail.com>, Mike Jensen <mjensen@iasishealthcare.com>, Susan Smith <ssmith@iasishealthcare.com>, swade@stephenwade.com, "Angus, Mike" <mangus@enervest.net>, Steve Moore <srmoore48@gmail.com>, jtaylor@jtsteel.com, James Olsen <jamesvolsen@gmail.com>, Dale Cox <dalecox@utahafcio.org>, Brad Tanner <btanner@tripletheating.com>, Brian Florang <brian@liquadry.com>, Barbara Corry <Barbara.Corry@schools.utah.gov>, Jesselie Anderson <jesseliea@msn.com>, Val Hale <vhale@utah.gov>, Kathy Whitehead <kwhitehead@utah.gov>, "W Tim. Miller" <wtmiller@echelon-inc.com>, Jared Haines <jhaines@ucat.edu>, Tyler Brinkerhoff <tbrinkerhoff@ucat.edu>, Zachary Barrus <zbarrus@ucat.edu>, Elsa Zweifel <ezweifel@ucat.edu>, Kristin Smith <ksmith@ucat.edu>

Dear UCAT Trustees,

We would like to invite you to attend the 2015 Career and Technical Education Scholarships and Tuition Awards Banquet. The banquet and program will be held Tuesday, April 19, 2016 from 11:45 a.m. to 1:30 p.m. at the Salt Lake Community College Oak Room.

The Career and Technical Education Scholarships and Tuition Awards are sponsored by the Utah State Office of Education, the Utah System of Higher Education, and the Utah College of Applied Technology. These awards recognize outstanding secondary Career and Technical Education students. Typically more than one-third of the scholarships are awarded to students who will attend UCAT College campuses.

If you would like to attend the event, please RSVP to me by Wednesday, April 6th.

Salt Lake Community College is located at 4600 South Redwood Road, Salt Lake City, UT. A map is attached for your reference. The Oak Room is located on the 2nd floor of the Student Center.

We look forward to your participation as we honor these outstanding Career and Technical Education students.

Sincerely,

Kristin Smith

--

Kristin Smith
Executive Assistant to the President
Assistant Director of Public Relations
Utah College of Applied Technology
Phone: [801-341-6012](tel:801-341-6012) | Email: ksmith@ucat.edu

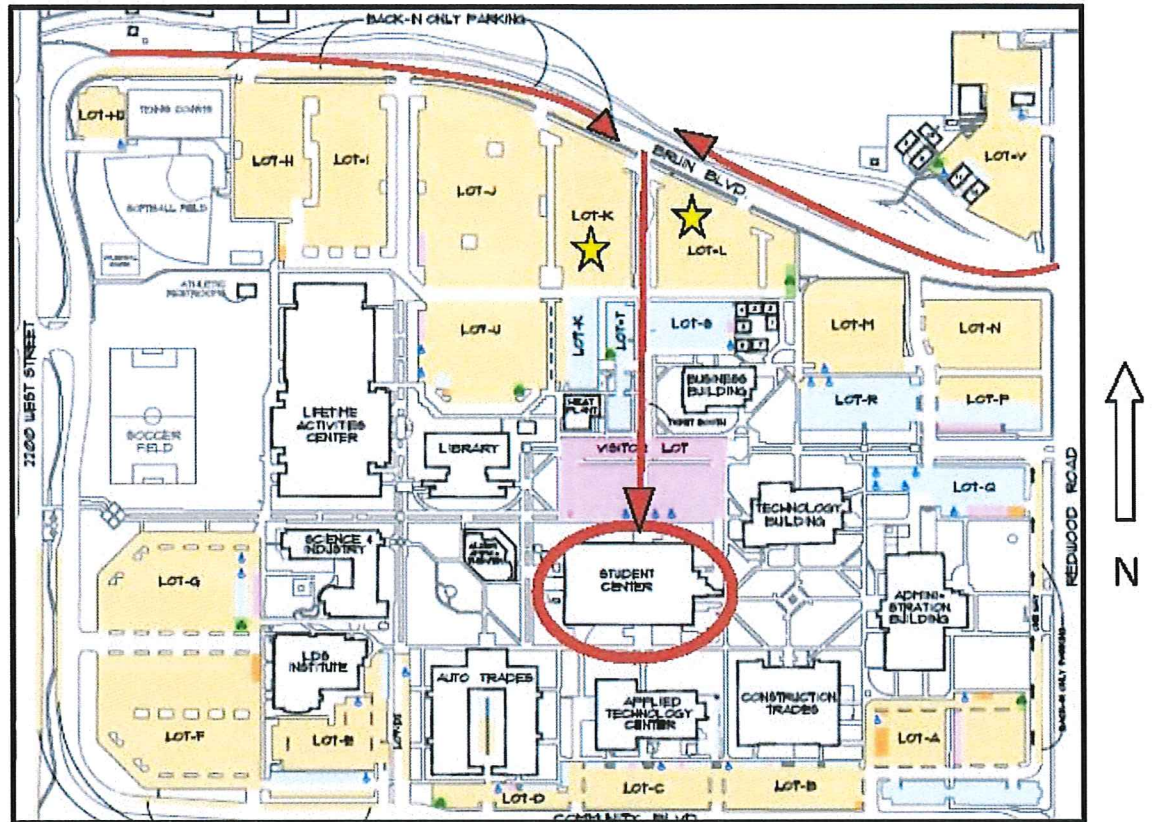


SLCC Map.pdf

221K

CTE Scholarship Banquet Parking Information:

- Please arrive early and park in lots K or L, shown with a star on the map. You will not need a parking pass for lots K or L. You will not be ticketed in these lots. If you park in any other lot you could be ticketed.
- After parking walk to the student center, circled in red.
- Please check in upstairs, in the lobby by the Oak Room.



Salt Lake
Community
College

Taylorsville Redwood Campus
4600 S Redwood Road
Salt Lake City UT 84130
(801)957-4111

UTAH COLLEGE OF APPLIED TECHNOLOGY

AGENDA ITEM

UCAT BOARD OF TRUSTEES

6 April 2016

ITEM: III.T

TOPIC: Programs Approved: MATC, SWATC, DXATC

BACKGROUND

The UCAT Board of Trustees, as provided in UCAT Policy 200.5.2.3, directs and authorizes the UCAT President to approve campus programs that are 900 hours or longer or are seeking federal financial aid eligibility, and substantive changes thereto, if the President concurs that the proposals meet the agreed-upon UCAT criteria established by the Board in Policy 200.6. The President's approval is considered final, and program documentation is to be submitted to the Board in its next regularly scheduled meeting as an information item. Accordingly, the President's Office has reviewed requests for approval of the following certificate programs and concurred that the proposals satisfy the agreed-upon criteria, and President Brems has approved the programs:

<u>Campus</u>	<u>Program Title</u>	<u>Length (hours)</u>	<u>Approval Date</u>
MATC	Automotive Technology (New Program) <i>To include the following Program Certificates:</i> Automotive Technology (full program) Engine Repair Automatic Transmission/Transaxle Manual Drive Train and Axles Suspension and Steering Brakes Electrical/Electronics HVAC Systems Engine Performance <i>Upon implementation, this Program will replace the following, which will be discontinued:</i> Automotive Technology Maintenance & Light Repair Automotive Technology Engines (including Electrical Systems, Engine Performance, Engine Repair certificates) Automotive Technology Vehicle Performance (incl Manual Drive Train & Axles, Suspension & Steering, Brakes, Heating & Air Conditioning certificates)	1,350 1350 150 210 135 120 135 135 60 135	2/8/2016
MATC	Fitting Technology (New Program) <i>To include the following Program Certificates:</i> Fitting Technology (full program) Structural Fitting Pipe Fitting <i>Upon implementation, this Program will replace the current Pipe Fitting and Structural Fitting Programs</i>	630 630 270 270	2/8/2016
SWATC	Culinary Arts (New Program)	1,030	2/9/2016
SWATC	Prehospital Emergency Care (New Program)	805	2/9/2016
SWATC	Welding Essentials (New Program)	600	2/9/2016
DXATC	Digital Media Design (New Program)	1,200	3/10/2016

Documentation for the approved programs is attached for the information of the Board.

RECOMMENDATIONS: None – Information only.





MOUNTAINLAND APPLIED TECHNOLOGY COLLEGE

Instructional Department ♦ www.mlatc.edu

Thanksgiving Point Campus – 2301 West Ashton Blvd. Lehi, UT 84043

Phone: 801.753-4126 ♦ Fax: 801.753.4121 ♦ hpeterson@mlatc.edu

UCAT Program Approval Application

Program Title: Automotive Technology

Program Length: 1350 Hours
Approximately two years

Approvals:

- **Campus Instructional Officer:** September 30, 2015 Holly Peterson, VP Instruction
- **Board Approved:** October 21, 2015
- **UCAT President:** Pending

Program CIP Code: 47.0604

Program Description:

This program was previously set up as three separate programs: Maintenance and Light Repair, Engines, and Vehicle Performance. The ASE Student Certifications were offered. MATC is now updating all curriculum and upgrading facilities and equipment to prepare for NAETEF Accreditation. This will enable MATC to offer the full ASE Certifications. These include:

- A1 Engine Repair
- A2 Automatic Transmission/Transaxle
- A3 Manual Drive Train and Axels
- A4 Suspension and Steering
- A5 Brakes
- A6 Electrical/Electronics
- A7 HVAC Systems
- A8 Engine Performance

Maintenance and Light Repair (MLR) will be taught as the pre-requisite to all of the above courses. It is 270 Hours. Students will not receive a certificate for MLR.

Certificate Titles & Lengths:

<u>Automotive Technology</u>	<u>Full Program Certificate</u>	<u>1350 Hours</u>
------------------------------	---------------------------------	-------------------

- | | |
|---------------------------------------|-----------|
| • A1 Engine Repair | 150 Hours |
| • A2 Automatic Transmission/Transaxle | 210 Hours |
| • A3 Manual Drive Train and Axels | 135 Hours |
| • A4 Suspension and Steering | 120 Hours |
| • A5 Brakes | 135 Hours |
| • A6 Electrical/Electronics | 135 Hours |
| • A7 HVAC Systems | 60 Hours |
| • A8 Engine Performance | 135 Hours |

Course Descriptions: See Attached Program Sheets

Program Outline: See Attached Program Sheets

Market Demand/Need:

- Department of Workforce Services Occupational Reports attached.
- Employer Advisory Minutes Attached

Program Duplication:

Utah Valley University has a full Automotive Program. This has been the case since MATC began offering the program. However, the two schools serve different populations. Students coming to the MATC generally are looking for employment skills and not a degree. Also, MATC provides Automotive training for most of the Utah County high schools. Most of them no longer have Auto shops, so it is important that MATC continue this training.

Employer Advisory Committee:

MATC's Automotive Program has active Employer involvement from the following Advisory Committee Members:

Ken Garff Chevrolet	Doug Smith Chevrolet
Tunex, Springville	LKQ Auto Parts of Utah
Jiffy Lube	Certified Tire and Service
Doug Smith Dodge	Edgemont Service
Sav-More Auto Clinic	



UCAT Program Approval Application

Program Title: **Fitting Technology**

Program Length:

Structural Fitting	270 Hours
Pipe Fitting	270 Hours
<u>Thermal Cutting Processes</u>	<u>90 Hours</u>
Total Hours	630 Hours

Approvals:

- **Campus Instructional Officer:** September 30, 2015 Holly Peterson, VP Instruction
- **Board Approved:** October 21, 2015
- **UCAT President:** Pending

Program CIP Code: 48.0511

Program Description:

This program was previously set up as two separate programs: Pipe Fitting and Structural Fitting. MATC is now combining both programs and adding Thermal Cutting Processes to make one program: Fitting Technology.

Employers on the MATC Welding Advisory have requested a fitting program for several years to operate in conjunction with the Welding Program.

Pipe fitting is one of Utah's Five-Star Occupations for 2012-2022. It is a high demand, high wage occupation. Pipefitters assemble, alter, and repair pipelines or pipe systems that carry water, steam, air, or other liquids or gases. They may install heating and cooling equipment and mechanical control systems, including sprinkler systems. Pipefitters install and repair both high and low pressure pipe systems used in manufacturing, in the generation of electricity, and in the heating and cooling of buildings. Completers who have welding experience will have the best opportunities at employment. In Utah, pipefitters are especially needed in the energy sector.

Similarly, Structural Fitting has a strong employment outlook and moderate wages. Structural Fitters fabricate, position, align, and fit parts of structural metal products. The best job opportunities for these workers are in the manufacturing sector, particularly in growing high tech industries, such as aerospace and electro-medical devices. Again, those with welding skills will have the best opportunities.

MATC originally set these programs up separately, because employers said they would like to be able to send their employees for training. However, there has been no enrollment under the current set-up, partially due to the expense for employers. The fall employer advisory group decided they would rather have students go through the entire program before they hire them, so the students could access Federal Financial Aid.

Certificate Titles & Lengths:

- Program Certificates:

Fitting Technology (Full Program)	630 Hours
▪ Structural Fitting	270 Hours
▪ Pipe Fitting	270 Hours

Course Descriptions: See Attached Program Sheets

Program Outline: See Attached Program Sheets

Market Demand/Need:

- Department of Workforce Services Occupational Reports attached.
- Employer Advisory Minutes Attached
- MATC previously submitted a UCAP grant application that details some of the market needs, along with statements of employer support. Mountain States Steel, AWD, Brahma Group and the UA Local 140 Pipefitters Plumbers Union have all endorsed the program.
- A copy of the grant application is included.

Program Duplication:

Currently, no schools in Utah Valley are teaching this program. It is not offered at the high schools or at Utah Valley University.

Employer Advisory Committee:

The Fitting Technology Advisory Committee has members from the following local businesses:

Arc Tech LLC	AWD Sales & Service
BRAHMA Group, Inc.	Dragon Products LTD
Flowserve	Hanson Welding
Intermountain Lift	PSCIPCO
UA Local # 140	United States Welding
UIS	

Dixie Applied Technology College

Certificate Proposal

Certificate: Digital Media Design Certificate

CIP Code: 11.0801

Course Prefix & #	Course Name	Course Hours	Certificate Given
DMD	Digital Media	1200	Yes

Course Description:

The Digital Media Design program will allow students to excel in one or both areas of emphasis listed below and become competent in the ever changing and highly advanced world of digital media design. The 1200-hour program was established not only to enhance skills but enhance the student's ability to learn both inside the classroom as well as the workplace in an ever changing industry.

Graphic design uses various methods to create and combine words, symbols, and images to create a visual representation of ideas and messages. A graphic designer may use a combination of typography, visual arts and page layout techniques to produce a final result. Graphic design often refers to both the process (designing) by which the communication is created and the products (designs) which are generated.

Web design encompasses many different skills and disciplines in the production and maintenance of websites and various mobile applications. The different areas of web design include web graphic design; interface design; authoring, including standardized code and proprietary software; user experience design; and search engine optimization.

Core Competencies:

- Adobe Creative Suite
- Photo/Video Composition
- Media Design Principles
- Typography
- Web Development ie PHP, HTML5, CSS3, jQuery, Ruby, SEO, Wordpress
- Multi-platform App Development
- Advertising Strategy/Marketing
- Electronic Portfolio

Southwest Applied Technology
New Programs for 2016-2017
Program Approval Request
December 28, 2015

Employer Support

The following proposed programs are the result of the thoughtful review by the respective departments at SWATC, the appropriate occupational advisory committees, and the SWATC Board of Directors. Various employers provided input and reviewed the proposed programs as evidenced in the attached employer support letters.

Program Information

Culinary Arts Department

Culinary Arts—1030 hours
CIP—12.0503

Approvals

Attached are documents demonstrating the review and approval of the Culinary Arts program—Campus Academic Officer, Culinary Arts OAC, and SWATC Board of Directors.

Program Description

In this modern culinary world the basic skills are of the utmost importance as well as a great attitude. This Culinary program will focus on the development of fundamental cooking skills and techniques and will prepare students for working in a variety of industry settings including: Short order cooking, banquet and fine dining, menu planning, food costing, product ordering and receiving, product fabrication, product identification and many more.

Program skill objectives include but are not limited to:

- Proper food safety and sanitation skills and standards
- Proficient knife skills and knowledge of classic knife cuts
- Use of common kitchen equipment and tools
- High standards of professionalism and personal hygiene
- Product identification and preparation as well as classic methods and techniques
- Understanding proper formulas and recipes including Baker's percentage in the preparation of breads, cakes, pastries, and other baked goods
- Menu planning and food costing, and recipe conversion

Program Outline

Attached is a complete program outline with course names, course numbers, and course lengths.

Health Science Department

Prehospital Emergency Care—805 hours

CIP—51.0810

Approvals

Attached are documents demonstrating the review and approval of the Prehospital Emergency Care program—Campus Academic Officer, Health Science OAC, and SWATC Board of Directors.

Program Description

The Prehospital Emergency Care program prepares students to meet the demands of local employers who prefer or require an advanced emergency medical technician training combined with additional healthcare and customer service knowledge and skill not typically taught during emergency care training. This program will prepare students to test as basic and advanced EMTs while providing the additional healthcare and customer service skills that area employers are seeking.

Program Outline

Attached is a complete program outline with course names, course numbers, and course lengths.

Welding Department

Welding Essentials—600 hours

CIP—48.0508

Approvals

Attached are documents demonstrating the review and approval of the Welding Essentials program—Campus Academic Officer, Welding OAC, and SWATC Board of Directors.

Program Description

The Welding Essentials program is designed to prepare an individual for entry level employment in various industries utilizing a variety of welding processes. These welding processes may include shielded metal arc welding, gas metal arc welding, gas tungsten arc welding, oxygen-fuels welding, cutting and brazing and plasma and carbon air arc cutting. Welding can be a physically demanding profession which may require working in arduous conditions. It offers a wide range of opportunities for those who like to work with their hands. Opportunities exist in manufacturing, structural steel, ornamental and architectural metals, art and many other allied trades. Welding is used in almost every industry in the US and around the world.

Program Outline

Attached is a complete program outline with course names, course numbers, and course lengths.

UTAH COLLEGE OF APPLIED TECHNOLOGY

AGENDA ITEM

UCAT BOARD OF TRUSTEES

6 April 2016

ITEM: III.U

TOPIC: Office of the UCAT President Budget Report

BACKGROUND

Per UCAT policy 555.3.6, *"A report, detailing revenue and expenditures for all budget categories, shall be presented to the Board of Trustees in all regular meetings of the Board."* The attachments include a report detailing appropriated revenues and expenditures by category for the Office of the President for the current fiscal year through March 31, 2016 as well as the check register for January - March 2016.

RECOMMENDATIONS

Information/discussion only

Attachments:

Check/Disbursement register
Budget progress report



Utah College of Applied Technology
Check Register
January through March 2016

Type	Date	Num	Name	Amount
Bill Pmt -Check	01/21/2016	11025	BATC	-2,500.00
Bill Pmt -Check	01/21/2016	11026	DATC	-2,500.00
Bill Pmt -Check	01/21/2016	11027	DXATC	-299.20
Bill Pmt -Check	01/21/2016	11028	Eide Bailly	-17,000.00
Bill Pmt -Check	01/21/2016	11029	Fuelman	-637.00
Bill Pmt -Check	01/21/2016	11030	IC Group	-468.95
Bill Pmt -Check	01/21/2016	11031	John Sargeant	-200.00
Bill Pmt -Check	01/21/2016	11032	MATC	-5,000.00
Bill Pmt -Check	01/21/2016	11033	SWATC	-2,500.00
Bill Pmt -Check	01/21/2016	11034	TATC	-838.20
Bill Pmt -Check	01/21/2016	11035	UBATC	-2,500.00
Bill Pmt -Check	01/21/2016	11036	Wanda Held	-812.50
Bill Pmt -Check	01/26/2016	11037	Shawn Owens	-812.50
Bill Pmt -Check	02/18/2016	11038	Aubrey Schrag	-41.95
Bill Pmt -Check	02/18/2016	11039	Elsa Zweifel	-168.84
Bill Pmt -Check	02/18/2016	11040	Fluid Studio	-15,000.00
Bill Pmt -Check	02/18/2016	11041	Fuelman	-336.52
Bill Pmt -Check	02/18/2016	11042	IC Group	-1,421.52
Bill Pmt -Check	02/18/2016	11043	Jared Haines	-273.00
Bill Pmt -Check	02/18/2016	11044	Kristin Smith	-93.30
Bill Pmt -Check	02/18/2016	11045	Steve Moore	-502.50
Bill Pmt -Check	02/18/2016	11046	Utah Foundation	-2,500.00
Bill Pmt -Check	02/18/2016	11047	Wallwork Media & Design	-3,215.00
Bill Pmt -Check	02/18/2016	11048	Williams Visual	-2,700.00
Bill Pmt -Check	03/02/2016	11049	BH Development, LC	-210.00
Bill Pmt -Check	03/02/2016	11050	Elsa Zweifel	-395.95
Bill Pmt -Check	03/02/2016	11051	Tyler Brinkerhoff	-236.70
Bill Pmt -Check	03/02/2016	11052	Utah Dept of Admin Services	-150.00
Bill Pmt -Check	03/02/2016	11053	Zachary Barrus	-113.13
Bill Pmt -Check	03/15/2016	11054	BATC	-204,353.09
Bill Pmt -Check	03/15/2016	11055	Cicero Group	-2,800.00
Bill Pmt -Check	03/15/2016	11056	DATC	-143,025.00
Bill Pmt -Check	03/15/2016	11057	Digital River. Inc	-1,379.40
Bill Pmt -Check	03/15/2016	11058	DXATC	-84,875.00
Bill Pmt -Check	03/15/2016	11059	edcUTAH	-2,500.00
Bill Pmt -Check	03/15/2016	11060	MATC	-127,375.00
Bill Pmt -Check	03/15/2016	11061	OWATC	-144,825.00
Bill Pmt -Check	03/15/2016	11062	Rob Brems	-540.00
Bill Pmt -Check	03/15/2016	11063	Snow College	-62,500.00
Bill Pmt -Check	03/15/2016	11064	Success in Education Foundation	-10,000.00
Bill Pmt -Check	03/15/2016	11065	SWATC	-84,875.00
Bill Pmt -Check	03/15/2016	11066	TATC	-71,834.50
Bill Pmt -Check	03/15/2016	11067	UBATC	-111,575.00
Bill Pmt -Check	03/15/2016	11068	USU Eastern	-56,250.00



Utah College of Applied Technology
Office of the President

Fiscal Year 2016 Office Budget as of 3/31/16

Revenue

	<u>Budgeted</u>	<u>Year to Date</u>	<u>%</u>
UCAT Administration Ongoing Appropriation	1,868,900	1,401,675	75.0%
Equipment Appropriation	561,100	420,825	75.0%
Custom Fit Appropriation	3,159,200	2,369,400	75.0%
Perkins Leadership Fund for Professional Development	40,000	-	0.0%
Campus Support for Northstar	170,000	127,500	75.0%
Equipment Flow Through to Campuses	(551,500)	(413,625)	75.0%
Custom Fit Flow Through to Campuses	(3,150,000)	(2,362,500)	75.0%
Admin Line Item to Campuses	(400,000)	(300,000)	75.0%
Total State Budget for President's Office	<u>1,697,700</u>	<u>1,243,275</u>	<u>73.2%</u>

Expenditures

Salaries, Payroll Tax & Benefits	1,251,035	895,664	71.6%
Building Occupancy Costs	135,000	80,652	59.7%
Internal Auditing	30,000	23,000	76.7%
Professional Development Conference	60,000	-	0.0%
Equipment Purchases	10,000	9,615	96.2%
Employee Travel	15,000	7,816	52.1%
Board Meetings	9,000	10,513	116.8%
UCAT System Meetings	12,500	7,112	56.9%
Marketing	84,000	71,173	84.7%
Automobile Expenses	13,000	4,086	31.4%
Annual Report	7,500	-	0.0%
Supplies & Misc. Expenses	50,740	41,864	82.5%
Memberships	13,000	15,200	116.9%
Unallocated/(Covered by Reserves)	6,925	-	0.0%
Total Expenditures	<u>1,697,700</u>	<u>1,166,695</u>	<u>68.7%</u>

UTAH COLLEGE OF APPLIED TECHNOLOGY

AGENDA ITEM

UCAT BOARD OF TRUSTEES

6 April 2016

ITEM: II.H

TOPIC: UCAT Policy 101.9 (Bylaws – Board Officers) Revisions

BACKGROUND

Senate Bill 131, “Utah College of Applied Technology Governance Amendments”, passed during the 2016 General Legislative Session. The bill will change the composition of the Board of Trustees, enact term limits for members, and leave current Board leadership positions vacant due to required Board member replacements on May 10, 2016.

[UCAT Policy 101.9 \(Bylaws – Board Officers\)](#) currently specifies that leadership terms begin in even-numbered years. Given forthcoming changes to the Board’s composition, it has been proposed that leadership terms begin in odd-numbered years to coincide with regular Board membership terms. This will prevent future occurrences in which a Board member’s term expires, but his/her leadership term will not expire for another year. In addition, it has been proposed that the two current Vice Chair positions be reduced to one to align more exactly with the statutory language. Lastly, it has been proposed that the requirement be removed that Board leadership represent a college Board of Directors. Other revisions aligning the Policy with SB 131 language, clarifying leadership terms of office, providing transition to the new terms of office, and adjusting grammar have been proposed.

Proposed revisions to UCAT Policy 101 (Bylaws) are clearly identified in the attached policy draft.

RECOMMENDATIONS

UCAT Administration recommends the Board of Trustees approve the attached revisions to UCAT Policy 101 (Bylaws) shown in the attached draft.

Attachments:

Revisions to UCAT Policy 101 (Bylaws)



Subject:	Bylaws
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101.1 Purpose

To provide bylaws for the governance of the Utah College of Applied Technology.

101.2 Approval

UCAT Board of Trustees: November 7, 2007. Revised: June 18, 2009; September 22, 2011; June 12, 2014; September 18, 2014; April 6, 2016 (pending).

101.3 References

UCA 53B-2a-103. Utah College of Applied Technology Board of Trustees – Membership – Terms – Vacancies – Oath – Officers – Quorum – Committees – Compensation.

101.8 ARTICLE V: Board of Trustees

8.8 Meetings:

8.8.1 Regular Meetings: Regular meetings of the Board of Trustees for the transaction of business shall be held at least annually. Regular meetings of the Board of Trustees shall be called by the chair or, in the absence of the chair, by the ~~ranking~~ vice-chair or a majority of the seated, voting members of the Board of Trustees. Regular meetings of the Board of Trustees shall be held at the principal office of the College or at such other location within the State of Utah as shall be set forth in the notice of meeting.

8.8.2 Special Meetings: Special meetings of the Board of Trustees may be called by the chair, or in the chair's absence, the ~~ranking~~ vice-chair, or by a majority of the seated, voting members of the Board of Trustees.

101.9 ARTICLE VI: Officers of the Board of Trustees

9.1 Officers and ~~q~~Qualifications: The ~~b~~Board of ~~t~~Trustees shall elect a chair, ~~first and~~ vice-chair, ~~and second vice chair~~, who serve two year terms and until ~~they are reappointed or~~ their successors are elected and qualified. The chair and vice-chairs shall be current, active voting members of the Board of Trustees, ~~appointed in accordance with 8.1.3 of these bylaws.~~

9.2 Election of Officers: The chair and vice-chairs shall be elected ~~in the first regular meeting of the Board of Trustees on or after June 1 of each even numbered year on April 6, 2016, and thereafter in a regular meeting of the Board of Trustees prior to July 1 of~~



Subject:

Bylaws

each odd-numbered year. The chair and vice-chairs shall be elected by majority vote of the voting members present in the meeting. The election shall be conducted according to the following procedures.

- 9.2.1 The chair shall appoint a nominating committee consisting of three current members of the Board of Trustees not later than May 1 of each even numbered Board officer election year.
- 9.2.2 The members of the nominating committee shall contact each current voting member of the Board of Trustees member who meets the eligibility requirements provided in 101.9.1 and determine those who are interested in having their name being considered to serve as chair or vice-chairs for the up-coming two year period.
- 9.2.3 The members of the nominating committee shall, from among those Board of Trustees members who expressed interest in being considered to serve as chair or vice-chairs, nominate at least one candidate for each of the positions of chair, first vice chair, and second and vice-chair of the Board of Trustees.
- 9.2.4 The chair shall call upon the members of the nominating committee to place in nomination the names of those ~~t~~ Trustees selected by the nominating committee. The chair shall then declare nominations open for any further nominations. Any voting member of the Board of Trustees who is present in the meeting may nominate any eligible member of the Board of Trustees for chair, first vice chair, or second or vice-chair providing the member nominated has given consent for their his or her name to be placed in nomination.
- 9.2.5 Election shall be conducted in an open meeting of the Board of Trustees with each voting member of the Board of Trustees who is present having one vote and each ~~b~~ Board member's vote recorded in the minutes of the meeting.
- 9.2.6 If in the event there are more than two candidates for an office and no candidate receives a majority of the votes, a second vote will be conducted between the two candidates with the most votes.
- 9.2.7 At the conclusion of the vote, the chair shall announce the winners elected officers. ~~The new chair shall then preside for the remainder of the meeting.~~
- 9.2.8 The terms of office for Board officers elected on April 6, 2016, shall be from April 6, 2016, until June 30, 2017. The terms of office for officers elected thereafter shall begin July 1 of each odd-numbered year and end on June 30 two years later.
- 9.2.9 The chair and vice chair shall not serve for more than two consecutive full terms in one position.



Subject:	Bylaws
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- 9.3 Resignation or Removal from Office:** An officer may resign at any time by giving written notice to the Board of Trustees. An officer elected by the Board of Trustees may be removed, either with or without cause, by majority vote of the seated, voting members of the Board of Trustees whenever, in the Board of Trustees' judgment, the best interests of the ~~College~~ Utah College of Applied Technology would be served by such removal.
- 9.4 Vacancies:** A vacancy in any office shall be filled by the Board of Trustees at the next regular or special meeting of the Board of Trustees for the unexpired portion of the term of such office, providing that Trustees have been informed in advance of such proposed action.
- 9.5 Duties of Officers:** The duties and powers of the officers of the Board of Trustees shall be as follows:
- 9.5.1** The chair shall preside at all meetings of the Board of Trustees.
- 9.5.2** The chair shall appoint members to standing and ad hoc committees.
- 9.5.3** The chair shall assume other duties which may from time to time be assigned by the Board of Trustees.
- 9.5.4** The ~~first~~ vice-chair shall, in the absence of the chair, preside at meetings of the Board of Trustees. ~~The second vice chair shall, in the absence of the chair and the first vice chair, preside at meetings of the Board of Trustees.~~
- 9.5.5** The vice-chairs shall assume such other duties as may be assigned by the chair and/or the Board of Trustees.

101.10 ARTICLE VII: Committees

- 10.1 Executive Committee:** The Executive committee shall consist of the following:
- 10.1.1** The chair of the Board of Trustees;
- 10.1.2** The ~~two~~ vice-chairs of the Board of Trustees;
- 10.1.3** Five or six additional members of the Board of Trustees appointed by the chair and confirmed by majority vote of the voting members of the Board of Trustees present in the meeting.

UTAH COLLEGE OF APPLIED TECHNOLOGY

AGENDA ITEM

UCAT BOARD OF TRUSTEES

12 January 2017

ITEM: II.J

TOPIC: Strategic Workforce Initiative Proposals

BACKGROUND

During the 2016 legislative session, the Utah State Legislature created the Strategic Workforce Investment (SWI) and appropriated \$1,500,000 in ongoing funds. The purpose of this fund is to provide resources to establish educational pathway partnerships that serve regional industry workforce needs. These pathway programs are meant to provide workforce for high growth and high wage occupations.

SWI proposals must reflect a program of study that is responsive to the workforce needs of the CTE region in a high demand strategic industry cluster as identified by the Governor's Office of Economic Development (GOED). The programs must lead to the attainment of a stackable sequence of credentials; include a non-duplicative progression of courses that include both academic and CTE content; provide for expected student enrollment, attainment rates, and job placement rates; and show evidence of input and support from an industry advisory group.

Eligible proposals must demonstrate a partnership between at least two of the following: a college of applied technology, a school district or charter school, and a degree-granting institution of the Utah System of Higher Education. Proposals involving applied technology colleges require evidence of support from the UCAT Board of Trustees.

The Board of Trustees in its 8 June 2016 meeting considered and indicated support for six FY-2017 SWI proposals involving applied technology colleges. Seven colleges have indicated they will be involved with proposals that will be submitted for a second round of FY-2017 SWI applications that was opened with a 6 January 2017 submission deadline. Information that was available at agenda publication time summarizing the proposals that will be submitted is attached, and any updated information will be provided during the meeting. Evidence of Board support will be required for consideration of the proposals.

RECOMMENDATIONS

UCAT Administration recommends that the Board of Trustees support the Strategic Workforce Initiative proposals on the attached summary or as updated in the meeting.



FY-2017 STRATEGIC WORKFORCE INITIATIVE PROPOSALS

(January 2017 Submissions)

FOR UTAH COLLEGE OF APPLIED TECHNOLOGY BOARD OF TRUSTEES SUPPORT

BATC, Box Elder/Cache/Logan City School Districts, USU: Outdoor Products

Aligning with the strategic industry clusters identified by GOED, Bridgerland Applied Technology College is collaborating with Utah State University, Box Elder School District, Cache School District and Logan City School District to develop an Outdoor Products Pathway. This training will develop a pipeline of trained professionals for the workforce demands in Northern Utah. Students going through Marketing and Fashion Merchandising from BATC will be able to go on to the AAS in General Technology and then the Technology Systems BS degree at USU with a Product Development emphasis.

USU-BATC Faculty and Equipment Funding	\$250,000
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DXATC, Washington County School District, DSU: Automotive Technician

DXATC is actively engaged in planning for a new Automotive Technology Program. DXATC will work in partnership with Washington County School District to create a pathway for secondary students. Upon completion of introductory automotive classes secondary students can continue their training at DXATC where they will earn a Capstone Certificate and ASE Certifications. DXATC graduates will then be able to articulate to Dixie State University where they can earn an Associate of Applied Science in Automotive Technology. The SWI grant would allow DXATC to hire two highly qualified instructors.

DXATC – two full-time faculty positions:	\$220,000
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MATC, UVU, Mountainland Region CTEC (7 school districts): Mobile Development

Mountainland Applied Technology College is collaborating with the Mountainland Region Career and Technical Education Committee (CTEC) and Utah Valley University (UVU) to develop a Mobile Development stackable credential program. The program begins with secondary students and instructors, developing and offering a Mobile Development Fundamentals course through each district in the Mountainland Region. The next step will be to move to an advanced MATC industry-developed course that would enable students to be skilled and trained to work in entry-level mobile development. At that time, students will be able to obtain employment and transfer to a related degree at UVU.

CTEC School Districts – Faculty Training, Curriculum:	\$ 83,000 one-time
Post Secondary – Curriculum Dev., Training:	\$ 67,000 one-time
MATC – Faculty, Coordination, Curriculum Updates:	\$150,000 on-going
Total Request	\$300,000 on-going

OWATC, Ogden School District: Northern Utah Aerospace Pathways

Northern Utah Aerospace Pathways is an enhanced duplication in Weber County of the Utah Aerospace Pathways projects previously launched in Salt Lake and Davis Counties. Ogden-Weber Applied Technology College created a preliminary OWATC composites certificate for Ogden School District and opened a composites lab at Ben Lomond High School. Students will participate in an internship, then continue to the full composites certificate at the applied technology college. SWI funding will expand the capacity and support instructor wages, recruiter wages, and equipment.

Ogden School District – Student Transport, Instructor Training:	\$ 61,800
OWATC – Faculty, Eqpt., Coordinator, Supplies:	\$316,183
Total Request (first year)	\$377,983

TATC, USU, Tooele County School District: Information Technology Programming/Coding

Tooele Applied Technology College is collaborating with Utah State University and Tooele County School District to create an Information Technology Programming/Coding career pathway at the urging of the College's Employer Advisory Committee. This training will increase the current pipeline of IT programmers for the workforce demands along the Wasatch Front and in Tooele County. The training is available to high school students and adults and will lead to a TATC IT Programming Certificate and will continue through to an Associate of Applied Science General Technology Degree with an emphasis in Technology Systems and on to a Bachelor of Science Degree at USU.

TCSO – Faculty Retainment	\$ 20,000
TATC – Faculty, Equipment/Software	\$230,000
Total Request	\$250,000

SWATC, SUU: STEM Pathways

Southern Utah University and Southwest Applied Technology College are collaborating to create and expand STEM pathways in robotics, pre-engineering, electronics, engineering and technology, and computer science. The concept is to create access to stackable credentials that begin in high school and progress through certificate programs and/or associate and bachelor degrees. Each credential will be aligned with industry demand through collaboration with industry partners throughout the service region. It will include multiple entry and exit points for high school, traditional post-secondary and non-traditional students and provide a next step for students from educational institutions across Southern Utah. The effort will include initial outreach and annual training for high school instructors, principals, counselors, and other critical representatives for each pathway taught by content experts and/or industry representatives. For SWATC, the proposal will include a faculty position in computer science.

SWATC Instruction	\$ 83,000
SUU Instruction/Coordination	\$198,200
Project Outreach/Training	\$ 35,800
Total Request	\$317,000

UBATC, USU-UB, Duchesne County School District, Uintah School District: Industrial Automation

Uintah Basin Applied Technology College is collaborating with Utah State University-Uintah Basin, Duchesne County School District, and Uintah School District to meet the needs of employers in the occupational field of Industrial Automation. The proposal requests funding for two faculty positions in the field of industrial automation to teach at UBATC and at USU-Uintah Basin. This is a collaborative effort with two school districts to coordinate coursework through an articulation agreement to create a seamless path for secondary students to attend the applied technology college and on to the university.

USU-Uintah Basin Faculty Funding	\$ 87,000
UBATC Faculty Funding	\$ 88,200
Total Request	\$175,200

Shawn Owens – 2016 UCAT Student of the Year



Shawn Owens was named the new UCAT Student of the Year at a gala held on January 21, 2016.

Shawn received a full ride scholarship to attend a university and enjoyed serving as an ambassador as a college student. After his first year he began to wonder if the traditional route for his education was right for him. After some serious reconsideration and exploring other options to achieve his goals, he decided technical education would be the right choice.

He looked for an institution that offered training for a Non-Destructive Inspection (NDI) program and was surprised to learn that the Ogden-Weber ATC had just opened a new composite program which included NDI training. Shawn completed the program in record time, and last fall, was named Ogden-Weber's Student of the Year.

An NDI technician tests major components of major structures like jets and trains to spot flaws in those parts before they become critical. He feels that technical education was the best pathway to a career for him and encourages others to explore the possibilities offered at the eight ATCs throughout the state.

As UCAT Student of the Year, he has had the opportunity to address the Utah Legislature and meet the Governor. He will serve as an ambassador for technical education as he meets with a diverse group of agencies and institutions throughout the year. Shawn is currently working at Hill Air Force Base.

