BOARD OF TRUSTEES

NOVEMBER 16, 2017 BOARD OF TRUSTEES @ TOOELE TECHNICAL COLLEGE (TOOELE, UT)

UTAH SYSTEM OF TECHNICAL COLLEGES

BOARD OF TRUSTEES MEETING AGENDA

November 16, 2017 – 9:00 a.m. to 1:30 p.m.

Tooele Technical College

88 S. Tooele Blvd., Tooele, UT 84074

I. Introduction

A. Call to Order and Pledge of Allegiance – Chair Jim Evans

B.Oath of Office for New Board of Trustees Members: Chuck Taylor and Catherine Carter – Chair Evans

Approval Minutes of the following Board of Trustees Minutes – Chair Evans

September 13, 2017, Board of Trustees Meeting (9/13/2017) (assets/docs/09-13-17-BOT-Draft-Minutes.pdf)

October 12, 2017, Board of Trustees Meeting (10/12/17) (assets/docs/10-12-17-Special-Draft-Minutes.pdf)

C. Executive Committee Report, and Approval of Executive Committee Meeting Minutes (by Executive Committee

members only – Chair Evans

October 3, 2017, Executive Committee (10/3/17) (assets/docs/10-3-17-Special-Draft-Minutes.pdf)

October 26, 2017, Executive Committee (10/26/17) (assets/docs/10-26-17-Special-Meeting-Draft.pdf)

November 1, 2017, Executive Committee (11/1/17) (assets/docs/11-1-2017-Draft-Minutes-1.pdf)

II. Action Items

D. Approval of Final FY2017 System and Performance -based Funding Data – Assistant Commissioner Barrus (ITEM D) (assets/docs/Performance-Funding-1.pdf)

III. Closed Session

E. Review of Tooele Technical College President Search Final Candidates – Commissioner Woolstenhulme

F. Interview of final candidates – USTC Board of Trustees and Tooele Technical College Board of DirectorsFinal review of candidates – Chair Evans

G. Final review of candidates – Chair Evans

IV. Open Session – Information Item (Time Certain, 1:00 pm)

Recognition of Scott Snelson, President of Tooele Technical College who will retire at the end of

December 2017.

V. Potential Action Item (Time Certain, 1:00 pm)

H. Possible appointment of Tooele Technical College President – Chair Evans (ITEM H) (assets/docs/Agenda-Item-V.H.pdf)

 Board may vote to go into closed session, which will not be open to the public, pursuant to Utah Code Section 52-4-204-205.

VI. Adjourn

Public Notice of Electronic Meeting Access (UCA 52-4-207(3)): This meeting will be provided with electronic meeting access via conference / speaker telephone for Board of Trustees members only by prior arrangement with the Board secretary. The Tooele Technical College shall be the anchor location for public attendance.

Utah System of Technical Colleges
Board of Trustees Meeting
DATE: 13 September 2017
TIME: 10:00 AM – 2:00 PM
LOCATION: Mountainland Technical College
2301 W. Ashton Blvd.
Lehi, UT 84043

MINUTES

(DRAFT – Pending Board Approval)

<div align="center">

MINUTES OF MEETING

UTAH SYSTEM OF TECHNICAL COLLEGES
Board of Trustees
13 September 2017

(Draft – Pending Board Approval)

</div>

I. INTRODUCTION

A. Call to Order and Pledge of Allegiance
Meeting was called to order at 10:00 a.m.

B. Introductions and Orientation
Jim Evans, Chair

C. Oath of Office for New and Reappointed Board of Trustees Members
New Board of Trustees Members:
Brecken Cox, Susan Johnson, Aaron Osmond
New members Chuck Taylor and Catherine Carter were not present on-location and will receive the Oath of Office in a future meeting.
Reappointed Board of Trustees Members:
Scott Theurer, Steve Moore, Dave Ulery, Brad Tanner
Mike Jensen was not present on-location and will receive the Oath of Office (Reappointment) in a future meeting.

D. Recognition of Departing Board of Trustees Member:
Trustee Jim Olsen

E. Board of Trustees Information Binder
A binder was provided to each Board of Trustees member. Binder contains contact information for: USTC, Board of Trustees; and College Boards of Directors; College Program Inventory, Calendar, Policies/Bylaws; and Open Meetings; contact information for USHE Board of Regents and USBE Board Members. The information in this binder will continue to be updated and distributed to Board of Trustees members.

F. Executive Committee Report
The Executive Committee held a special meeting August 21, 2017 to approve the lease agreement for USTC on May 18, 2017. The modified lease will add space and adjust the rate.
Motion to approve the Executive Committee Meeting Minutes from 21 August, 2017
Motion: Jim Evans; Second: Brad Tanner
Voting: Unanimous

G. Approval of 18 May, 2017 and 22, June, 2017; Meeting Minutes
Motion to approve the Meeting Minutes
Motion: Jim Evans; Second: Aaron Osmond
Voting: Unanimous

H. Host College Highlights (Mountainland Technical College)
President Clay Christensen provided an overview of the new college logo, college accomplishments, facts; and statistics.

II. ACTION ITEMS

I. Board Meeting Dates for 2017-2018
Motion to approve Board Meetings through the end of 2018 as attached in the agenda. Schedule includes rotation of meetings between colleges
Motion: Aaron Osmond; Second: Susan Johnson
Voting: Unanimous

J. Approval of FY 2017 Student Data
The Commissioner's Office has reviewed each of the Colleges' data submissions. Colleges continue to track the placement of certificates of students after fiscal year has ended. Colleges will provide follow-up data in December 2017. Updates will be provided to Board of Trustees pertaining to fiscal year 2017 students.
Motion to approve FY 2017 Student Data submissions and the attached summaries for use in all reporting to USTC and college stakeholders, pending the final data submission in early December 2017.
Motion: Scott Theurer, Second: Dale Cox
Voting: Unanimous

K. USTC 2017 Annual Report
The Board received and discussed the proposed outline attached to the agenda. Since the statutory report deadline is October 31, 2017 and the next Board meeting is November 2017, it was recommended that the Board authority to approve the FY2017 USTC Annual Report be delegated to the Executive Committee.
Motion to delegate authority to the Executive Committee to approve the FY2017 USTC Annual Report in a future meeting to be held before October 31, 2017.
Motion: Aaron Osmond, Second: Dale Cox
Voting: Unanimous

L. System Goals and Metrics
The goals are aligned with the strategic plan. One the goals is to have 75% growth in graduates by 2018. Several of the Colleges' programs need help to grow their programs. USTC needs more high school students to complete the programs while they are in high school through the certificate programs. It was recommended that USTC considers benchmarks to compare with other states.
Motion to approve the System Goals and Metrics attached to the agenda.
Motion: Dave Ulery, Second: Steve Moore
Voting: Unanimous

M. Performance-based Funding
S.B.117 provides a source for institutions to receive performance based funding. The Statue requires at least 5% increase in specified metrics for each Technical College to receive 100% of its fund. USTC Commissioner will present the approved model which includes final college performance data to the Higher Appropriations Committee this fall.
Motion to adopt the performance based-funding model attached to the agenda according to S.B. 117.
Motion: Mike Angus, Second: Scott Theurer
Voting: Unanimous

N. Policy Revisions Under Senate Bill 238
A summary of changes specified by Senate Bill 238 was presented. The new law's provisions renaming the system office and technical colleges, as well as provisions affecting the structure of and rules for the USTC Board of Trustees, including revisions to USTC's system policies.
Motion to delegate authority to the Office of the Commissioner to make any necessary changes to the body of USTC policy to align it with the provisions of S.B.238. Authorized revisions shall include the system's and colleges' new names to the Board of Trustees' structure, and any non-substantive grammatical, style, or formatting decisions.
Motion: Susan Johnson, Second: Scott Theurer and Dave Ulery
Voting: Unanimous

O. College Presentations and Approval of FY19 Budget Request
This has been a major process. All colleges have participated and identified their budget priorities for consideration during the 2018 Legislative Session.
Each College President presented to the Board of Trustees members their budget priorities.
Motion to approve the FY19 Budget Requests, attached to the agenda for presentation to the Governor's Office and the Legislature.
Motion: Scott Theurer, Second: Aaron Osmond
Voting: Unanimous

P. Southwest Technical College -Authorization to Bond for Building Remodel
President Wood explained that rather than paying a lease for the Automotive Technician and CDL Program at Southwest Technical College, he is requesting a bond. This will benefit students. The college grew its capacity and ability and the project is not big enough to qualify for capital improvements. Lease will be due in May 2018. Once the bond is paid for, the money will go directly into the college programs.
Motion to authorize Southwest Technical College to petition the Legislature for a revenue bond of its remodel of the building.
Motion: Jim Evans, Second: Dale Cox and Steve Moore
Voting: Unanimous

Q. Update on the Governor's Education Summit
Assistant Commissioner Demma presented an update on the October 12th dinner with the Governor. Board of Trustees, Board of Regents, Board of Education and College Presidents; are invited to attend. This will be a business/working dinner-event, therefore spouses are not invited. Invitations have been sent through a link for registration/RSVP.
Governor's Summit scheduled for October 13th.

R. College Presidents 2017 Evaluations
Commissioner Woolstenhulme reported that informal evaluations of six college Presidents were performed in the Spring and Fall. Local college board, Chairs and Vice-Chairs were present during the informal evaluations. Two presidents received formal comprehensive evaluations. To receive the confidential reports, it is recommended that the Board of Trustees meet in closed session at the end of the meeting.

S. Schedule for College Presidents' 2018-2019 Evaluations
A schedule for the 2018-2019 college presidents' evaluations was distributed to the Board of Trustees members. Each college president's evaluation includes the Chair and Vice Chair of the college Board of Directors, the Board of Trustees member representing the college, and one additional Trustee who resides outside of the college's service region, appointed by the USTC Board Chair and the Commissioner of Technical Education.

T. College Financial Reports
Assistant Commissioner Brinkerhoff introduced and described the one-page report from each of the eight colleges, attached to the agenda. The Board of Trustees discussed questions and observations.

U. Programs Approved
Associate Commissioner Haines reported that program descriptions and outlines for the programs approved by the Commissioner since the last meeting were included in the agenda for Board members to review.

V. USTC Commissioner's Office Budget Report
Assistant Commissioner Brinkerhoff provided a report detailing appropriated revenues and expenditures by category for the current fiscal year through August 2017, check/disbursement register and cash & investment balances.

W. USTC Master Calendar

Commissioner Woolstenhulme informed the Board that the USTC Commissioner's Office will provide a monthly master calendar to each Board of Trustees member with events and dates, including the Utah System of Technical Colleges and all colleges.

X. Tooele Technical College President Search
Commissioner Woolstenhulme briefed the Board of Trustees on the progress, committee roster, and outline of the search for the Tooele President to replace President Scott Snelson who is retiring.

IV. Closed Session
Motion to go into closed session, as provided in Utah Statute 52-4-205, to discuss the character, professional competence, or physical or mental health of individuals.
Motion: Jim Evans, Second: Steve Moore

A roll-call vote was conducted:

Jim Evans, Chair – yes
Steve Moore – yes
Scott Theurer – yes
Stephen Wade – yes
Dave Ulery – yes
Mike Angus – yes
Aaron Osmond – yes
Susan Johnson – yes
Catherine Carter – yes
Brecken Cox – yes
Dale Cox – yes
Brad Tanner – yes
Michael Jensen – (absent for the vote)
Chuck Taylor – (absent for the vote)
Brian Florang – (absent for the vote)

The Board entered closed session at 1:57 p.m.

The Board reconvened in open session at 2:30 p.m.

ADJOURN
Motion to Adjourn: Jim Olsen, Second: Steve Moore
Voting: Unanimous

Meeting adjourned at 2:34 p.m.

Tour of Mountainland Technical College by President Clay Christensen

UTAH SYSTEM OF TECHNICAL COLLEGES

Board of Trustees
Executive Committee – Special Meeting
Date: October 3, 2017 – Time: 7:00 am to 8:00 am
Location: Utah System of Technical Colleges
2801 Ashton Blvd., Lehi, UT 84043
(Anchor location for telephone conference access)

MINUTES

PENDING BOARD APPROVAL

Executive Committee -Present

Jim Evans – Chair*
Steve Moore – Vice Chair*
Dale Cox – Audit Committee Chair*
Michael Jensen –College Trustee Representative*
Brad Tanner – Trustee Representative*

Others Present:
Representative Derrin Owens*
Senator Evan Vickers*
Representative Keith Grover*

*Attended via telephone conference

USTC Administration

Dave Woolstenhulme, Commissioner
Jared Haines, Associate Commissioner
Doug Richards, USTC Legal Counsel

<div align="center">

MINUTES OF MEETING

UTAH SYSTEM OF TECHNICAL COLLEGES
Board of Trustees, Executive Committee
Special Meeting
October 3, 2017

</div>

I. Introduction
A. Call to order
Meeting was called to order at 7:01 a.m.

II. Action Item:

B. Approval of adjustments to the Compensation portion of the Utah System of Technical Colleges FY-2019 Budget Request
-Commissioner Woolstenhulme requested approval of the budget request to be presented to the Governor's Office and the Legislature.

Motion to approve 2-3%, pending alignment of USHE. After consultation with USHE. Recommended the request be established at 2%.
Motion: Steve Moore, Second, Dale Cox
Voting: Unanimous

C. Update on plans for relocation of USTC Commissioner's Office to Salt Lake City.
Commissioner Woolstenhulme reported that the relocation is on track to move in December 1, 2017. Mountainland Technical College will take over the lease payments. The Northstar Group will also be transferred to the UETN building.

III. Close Session

Motion to go into closed session, as provided in Utah Statute 52-4-205, to discuss the character, professional competence, or physical or mental health of individuals.

Motion: Dale Cox, Second, Steve Moore

A roll-call vote was conducted:

Jim Evans, Chair – yes
Steve Moore – yes
Dale Cox – yes
Brad Tanner – yes
Michael Jensen – yes

The Board entered closed session at 7:30 am

The Board reconvened in open session at 8:20 am

III. Adjourn

Motion to adjourn: Steve Moore
Voting: unanimous

Meeting Adjourned at 8:24 a.m.

UTAH SYSTEM OF TECHNICAL COLLEGES
Special Board of Trustees Meeting
DATE: October 12, 2017
TIME: 4:00 pm to 5:30 pm
LOCATION: Utah System of Technical Colleges
2801 Ashton Blvd., Lehi, UT 84043
(Anchor location for electronic access)

MINUTES -PENDING BOARD APPROVAL

<p style="text-align:center">MINUTES OF MEETING</p>

<p style="text-align:center">UTAH SYSTEM OF TECHNICAL COLLEGES
Board of Trustees
October 12, 2017
(Draft – Pending Board Approval)</p>

I. Introduction

A. <u>Call to Order</u>

Motion to go into closed session, as provided in Utah Statute 52-4-205, to discuss the character, professional competence, or physical or mental health of individuals.
Motion: Michael Jensen

A roll-call vote was conducted:
Jim Evans – yes
Steve Moore – yes
Scott Theurer – yes
Stephen Wade – yes
Dave Ulery – yes
Mike Angus – yes
Aaron Osmond – yes
Susan Johnson – yes
Catherine Carter – yes
Dale Cox – yes
Brad Tanner – yes
Michael Jensen – yes
Chuck Taylor – yes

Voting: Unanimous

II. Closed Session
The Board entered closed session at 4:06 pm
The Board reconvened in open session at 5:44 pm

V. Adjourn
Motion to Adjourn: Stephen Wade
Second: Steve Moore
Voting: Unanimous

Meeting adjourned at 5:48 pm

Public Notice of Electronic Meeting Access (UCA 52-4-207(3)): This meeting will be provided with electronic meeting access via conference/speaker telephone for Board of Trustee members only by prior arrangement with the board secretary. Utah System of Technical Colleges shall be the anchor location for public attendance.

UTAH SYSTEM OF TECHNICAL COLLEGES
Board of Trustees
Executive Committee – Special Meeting
Date: October 26, 2017
Time: 7:00 am – 7:30 am
Location: Utah System of Technical Colleges
2801 Ashton Blvd., Lehi, UT 84043
(Anchor location for telephone conference access)

MINUTES

(DRAFT – PENDING BOARD APPROVAL)

Executive Committee -Present

Jim Evans, -Chair*
Dale Cox, Audit Committee Chair*
Steve Moore, Vice Chair*
Brad Tanner, At-Large Trustee Representative*
Michael Jensen – College Trustee Representative*

*Attended via telephone conference

USTC Administration

Dave Woolstenhulme, Commissioner*
Jared Haines, Associate Commissioner
Zachary Barrus, Assistant Commissioner*

USTC Board of Trustees -Executive Committee
October 26, 2017

MINUTES OF MEETING
UTAH SYSTEM OF TECHNICAL COLLEGES
Board of Trustees, Executive Committee
Special Meeting
October 26, 2017

(DRAFT – PENDING BOARD APPROVAL)

I. Introduction
A.   Call to order – Chair Evans
Meeting was called to order at 7:03 a.m.

II. Action Items:

B.   Approval of Utah System of Technical Colleges FY2017 Annual Report – Commissioner Woolstenhulme
   Commissioner Woolstenhulme called on Assistant Commissioner Barrus to summarize the report, as outlined in the agenda.
   Chair Evans asked: Does the system needs to state acknowledgment that the report is provided by the Board of Trustees, per statute? (FY2017 Annual Report page #9)
   Breakout makes it fully transparent -How can we make it transparent and consistent in the college's marketing?
   Trustee Tanner asked if Ogden-Weber Technical College has a licensure.
   Assistant Commissioner Barrus stated that the final update and numbers will be received in December.

Motion to approve the Utah System of Technical Colleges FY2017 Annual Report, with addition of indication that the report is provided by the Board of Trustees per statute:
Motion: Brad Tanner, Second, Dale Cox
Vote: Unanimous

C.   USTC proposal and request for approval to change the location for the next Board of Trustees Meeting from Dixie Technical College to Tooele Technical College and to combine Board of Trustees Meeting with the final interviews for the Tooele President, November 16, 2017. – Commissioner Woolstenhulme

Motion to change location for the November 16, 2017, Board of Trustees Meeting to Tooele Technical College
Motion: Dale Cox, Second, Steve Moore
Vote: Unanimous

III. Closed Session:

D.   Motion to go into closed session, as provided in Utah Statute 52-4-205, to discuss the character, professional competence, or physical or mental health of individuals.

Motion: Steve Moore, Second: Dale Cox

A roll-call vote was conducted:

Jim Evans, Chair – yes
Steve Moore – yes

Dale Cox – yes
Brad Tanner – yes
Michael Jensen – yes

The Board entered closed session at 7:20 am

The Board reconvened in open session at 7:58 am

III. Adjourn

Motion to adjourn: Dale Cox, Second, Steve Moore
Voting: unanimous

Meeting Adjourned: 7:59 am

Utah System of Technical Colleges
Board of Trustees Emergency Meeting
DATE: November 1, 2017
TIME: 7:00 am – 8:00 am
LOCATION: Utah System of Technical Colleges
2801 Ashton Blvd., Lehi, UT 84043

MINUTES

(DRAFT – Pending Board Approval)

Board of Trustees Present
Jim Evans, Chair – Mountainland Technical College
Steve Moore, Vice-Chair – Ogden-Weber Technical College*
Scott Theurer – Bridgerland Technical College*
Stephen Wade – Dixie Technical College*
Dave Ulery – Tooele Technical College*
Mike Angus – Uintah Basin Technical College*
Aaron Osmond – Information Technology
Dale Cox – Union Trades
Michael Jensen, Davis Technical College*
Chuck Taylor – Southwest Technical College*
Brad Tanner – Non-Union Trades

*by conference call

Board of Trustees Absent
Catherine Carter – Healthcare
Brecken Cox – Transportation
Brian Florang – Snow College
Susan Johnson – Manufacturing

USTC - Administration
Dave Woolstenhulme – Commissioner of Technical Education
Jared Haines – Associate Commissioner of Instruction and Student Affairs
Doug Richards – Legal Counsel

MINUTES OF MEETING

UTAH SYSTEM OF TECHNICAL COLLEGES
Board of Trustees Emergency Meeting
November 1, 2017

(Draft – Pending Board Approval)

I. INTRODUCTION

A. Call to Order
Meeting was called to order at 7:03 am

IV. Closed Session
Motion to go into closed session, as provided in Utah Statute 52-4-204 and 205, to discuss the character, professional competence, or physical or mental health of individuals.
Motion: Brad Tanner, Second: Dale Cox
Vote: Unanimous

A roll-call vote was conducted:

Jim Evans, Chair – yes
Steve Moore – yes
Scott Theurer – yes
Stephen Wade – yes
Dave Ulery – yes
Mike Angus – yes
Aaron Osmond – yes
Dale Cox – yes
Brad Tanner – yes
Michael Jensen – yes
Chuck Taylor – yes

The Board of Trustees entered closed session at 7:05 pm

The Board reconvened in open session at 8:10 am

ADJOURN
Motion to Adjourn: Scott Theurer, Second: Brad Tanner
Voting: Unanimous

Meeting adjourned at 8:11 am

UTAH SYSTEM OF APPLIED TECHNOLOGY

AGENDA ITEM

USTC BOARD OF TRUSTEES

16 November 2017

ITEM: V.H

TOPIC: Possible Appointment of Tooele Technical College President

In accordance with USTC Policy 111 (Utah System of Technical Colleges Presidents – Selection), a search committee has identified finalists for the position of Tooele Technical College President, to fill the vacancy which will occur on January 1, 2018, following the retirement of President Scott Snelson (see USTC Board of Trustees meeting agenda, 22 June 2017, Item III.G).

In closed session, as specified in Policy 111.6.4, the Commissioner will review information about each finalist's character and professional competence with the Board of Trustees and the Tooele Technical College Board of Directors. The respective boards will separately interview each finalist and discuss their character and professional competence. The chair or designee of the Tooele Board of Directors will then consult with the Board of Trustees on behalf of the Tooele board members regarding each finalist's character and professional competence.

The Board of Trustees will then return to open meeting to vote on the appointment and compensation of a new college president.

RECOMMENDATIONS

USTC Administration recommends the Board of Trustees and the Tooele Technical College Board of Directors each vote to enter closed session pursuant to Utah Code Section 52-4-204-206 to discuss the character, professional competence, or physical or mental health of individuals. Upon conclusion of any discussion appropriate to the closed sessions, it is recommended that the Boards return to open session, and that the Board of Trustees:
   (1) Appoint one of the finalists as President of Tooele Technical College, effective January 1, 2018; and
   (2) Authorize the Chair and Vice Chair of the Board of Trustees in cooperation with the Chair of the Tooele Technical College Board of Directors and in consultation with the Commissioner, to negotiate and finalize the president's compensation within the range and parameters provided in USTC Policy 113, with consideration to the college's budget.

Attachments: None

UTAH SYSTEMS OF TECHNICAL COLLEGES

AGENDA ITEM

USTC BOARD OF TRUSTEES

November 16, 2017

ITEM: II.D

TOPIC: Approval of Final FY 2017 System and Performance-based Funding Data

BACKGROUND

In accordance with UCA 53B-7-705(5)(b), the Board of Trustees must annually submit a report to the Higher Education Appropriations Subcommittee detailing each technical college's performance as measured by USTC's performance-based funding model. (The performance-based funding model was adopted in the Trustees' September 13, 2017 meeting.) This report is to be submitted at least 30 days before the first day of the legislative general session. In preparation for the 2018 General Session, performance data must be submitted by December 22, 2017.

USTC technical colleges' accrediting body, the Council on Occupational Education (COE), allows colleges approximately five months after the end of the fiscal year to finalize student completion, placement, and licensure information. These data are annually reported to COE and USTC in early December, and factor heavily into the USTC performance-based funding model.

The Board of Trustees does not have a scheduled meeting in December, after final performance-based funding data are available but before data are due to the legislature on December 22, 2017. Therefore, USTC Administration recommends that authority to approve final FY 2017 data submissions and summaries thereof, as well as performance-based funding scores, be delegated to the Executive Committee of the Board of Trustees. All data summaries and performance information would be distributed to the full Board with solicitations for comments or questions, though final approval of the data would be given by the Executive Committee.

RECOMMENDATION

USTC Administration recommends that the Board delegate authority to the Executive Committee of the Board of Trustees to approve final FY 2017 data submissions and summaries thereof for all reporting purposes pertaining to FY 2017, as well as final performance-based funding information to be submitted to the Higher Education Appropriations Subcommittee. Executive Committee approval shall occur during a meeting occurring on or before December 22, 2017.

Attachments: None

Performance-based Funding Metrics and Attainment

Senate Bill 117 (2017 General Session), "Higher Education Performance Funding", was signed by Governor Gary Herbert on March 24, 2017, becoming codified under Title 53B, Chapter 7, Part 7 in Utah Code. This statute establishes a restricted account that will appropriate ongoing funding to Utah institutions of higher education in response to improvements to their performance.

UCA 53B-7-707(1)(a) charges the USTC Board of Trustees with establishing a model for determining a technical college's overall performance for funding purposes. Additionally, the Board is to report on the colleges' performance under the established model in its annual report to the Education Interim Committee. The Board of Trustees unanimously approved the following model in its September 13, 2017 meeting for submission to the Higher Education Appropriations Subcommittee.

The USTC performance-based funding model scores the colleges in five categories tied to USTC's mission, with funding being apportioned based upon relative weights assigned to each category. 30% of available funding will be awarded based on a college's performance in its certificate programs, 10% in short-term occupational training, 15% in secondary student completion, 25% in placement, and 20% in college efficiencies. Within each performance category are individual metrics with point values assigned, the sum of which total to the category score. Further information on each category is provided below.

Certificate Programs

College scores in the Certificate Programs category are driven primarily by the number of graduates produced annually. As in the Student Enrollment and Outcomes Reports, graduates are counted once for each distinct program completed. Hence, if a student completes a Certified Nursing Assistant and an Emergency Medical Technician program in the same year, the student is counted twice. More points are awarded for graduates of longer programs than shorter ones.

In addition, colleges receive a bonus point for each graduate of a high-demand/high-impact program. These are programs, the graduates of which can obtain employment in specific high-demand industries identified by the Utah Department of Workforce Services. Specific programs identified as high-demand/high-impact are:

- Computer and Information Sciences
- Computer Programming/Programmer
- Web Page, Digital/Multimedia, and Information Resources Design
- Computer Systems Networking and Telecommunications
- Telecommunications Technology/Technician
- Environmental Engineering Technology/Environmental Technology
- Occupational Safety and Health Technology/Technician

- CAD/CADD Drafting and/or Design Technology/Technician
- Legal Assistant/Paralegal
- Fire Science/Fire-fighting
- Industrial Electronics Technology/Technician
- Heating, Air Conditioning, Ventilation and Refrigeration Maintenance Technology/Technician
- Industrial Mechanics and Maintenance Technology

- Automobile/Automotive Mechanics Technology/Technician
- Aircraft Powerplant Technology/Technician
- Aeronautics/Aviation/Aerospace Science and Technology General
- Truck and Bus Driver/Commercial Vehicle Operator and Instructor
- Interior Design
- Dental Assisting/Assistant

- Clinical/Medical Laboratory Assistant
- Medical Radiologic Technology/Science - Radiation Therapist
- Licensed Practical/Vocational Nurse Training
- Accounting Technology/Technician and Bookkeeping
- Human Resources Management/Personnel Administration
- Marketing/Marketing Management

Short-term Occupational Training

Technical colleges provide significant short-term training to individuals who are already employed and are seeking to maintain their current employment or advance in the workplace. This category awards points for students who successfully complete short-term training courses that do not lead to a certificate. Students are counted distinctly, and points are awarded based on the number of hours successfully completed. For example, if one student successfully completes four courses of 20 hours each, the student is counted once as having completed 80 hours in total.

Secondary Completion

Within the Secondary Completion category, additional points are awarded for secondary students who graduate from a certificate programs while still in high school (these students were already counted as graduates in the Certificate Programs category above).

While most high school students enroll in technical college courses to explore careers and earn high school credit, USTC desires that every secondary student have the opportunity to progress toward and, when possible, complete a certificate program, even prior to high school graduation. For those unable to finish before completing high school, we hope to retain them so they may earn a postsecondary award within one year after high school graduation. These goals are emphasized in the performance-based funding model. Herein, we identify each technical college student belonging to the high school graduating class of 2017, regardless of when the student was enrolled. If a student was enrolled as a high school junior in FY 2016, or as a sophomore in FY 2015, he/she is included in the class of 2017. The percentage of these students who earned a postsecondary certificate prior to high school graduation (regardless of when the certificate was awarded) is calculated and multiplied by 200. For example, if 25% of a technical college's students belonging to the class of 2017 earned a certificate while still in high school, the college would be awarded 50 points. The model also awards points for the proportion of students from the class of 2016 who earned a certificate prior to or within one year after high school graduation (i.e., within FY 2017), multiplying this rate by 100.

Placement

The performance-based funding model awards one point to technical colleges for each certificate-seeking student who has obtained placement as defined by the Council on Occupational Education. For further information on how COE defines placement, please see the Student Enrollment and Outcomes Reports section of this report. In addition, a college's overall