



BOARD OF TRUSTEES MEETING | AGENDA

November 15, 2018 | 8:00 am – 1:00 pm

Davis Technical College
550 East 300 South
Kaysville, UT 84037
801-593-2310

8:00 am	Welcome and call to order	Vice Chair Steve Moore
8:01 am	Pledge of Allegiance	Trustee Jensen
8:02 am	Roll call	Vice Chair Moore
8:04 am	Introduction of new appointed Board of Trustees member, Mr. Russell Lamoreaux	Vice Chair Moore

CONSENT ITEMS:

1. Approval of Board of Trustees Meeting Minutes [ITEM 1](#)
2. USTC Office Budget [ITEM 2](#)

INFORMATION ITEM:

- | | |
|----------------------------------|------------------|
| 3. Executive Committee Report | Vice Chair Moore |
| 4. Commissioner's Search Process | Vice Chair Moore |

CLOSED SESSION:

- | | |
|--|------------------|
| Roll Call Vote | Vice Chair Moore |
| A. Interviews of finalists for the Davis Technical College President | Vice Chair Moore |
- NOTE: Closed Session will not be open to the public, pursuant to Utah Code Title 52, Chapter 4, Sections 204, 205 and 206.

OPEN SESSION:

- | | |
|---|------------------|
| B. Possible appointment of Davis Technical College President
(Time certain: 1:00 pm) | Vice Chair Moore |
|---|------------------|

CALENDAR ITEMS:

- | | |
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| January 17, 2019 Board of Trustees Meeting | Ogden-Weber Technical College |
| January 29, 2019, Students of the Year Celebration Dinner
6:00 pm | Joseph Smith Memorial Bldg., Empire Room |

ADJOURNMENT:

Public Notice of Electronic Meeting Access (UCA 52-4-207 (3): This meeting will be provided with electronic meeting access via conference/speaker telephone for Board of Trustees members only by prior arrangement with the Board secretary. Davis Technical College shall be the anchor location for public attendance.



DRAFT

UTAH SYSTEM OF TECHNICAL COLLEGES

Board of Trustees Meeting

Date: September 20, 2018 - Time: 8:00 am – 1:00 pm

Dixie Technical College

610 South Tech Ridge Drive, Bldg. A, St. George, UT 84770

435-674-8400

Board of Trustees Present

Jim Evans, Chair – Mountainland Technical College

Steve Moore – Vice Chair, Ogden-Weber Tech

Scott Theurer – Bridgerland Technical College

Stephen Wade – Dixie Technical College

Brad Tanner – Non-Union Trades

Mike Angus – Uintah Basin Technical College

Susan Johnson – Manufacturing

Aaron Osmond – Information Technology

Chuck Taylor – Southwest Technical College

Board of Trustees absent/excused:

Brecken Cox – Transportation

Catherine Carter – Healthcare

Brian Florang – Snow College

Michael Jensen, Davis Technical College

USTC Administration

Michael Bouwhuis – Interim Commissioner of Technical Education

Jared Haines – Associate Commissioner of Technical Education

Zachary Barrus, - Assistant Commissioner

Tyler Brinkerhoff – Assistant Commissioner

Doug Richards – Legal Counsel

College Presidents Present

Kim Ziebarth, Davis Technical College, Interim President

Kelle Stephens, Dixie Technical College

Aaron Weight, Uintah Basin Technical College

Brennan Wood, Southwest Technical College

Jim Taggart, Ogden-Weber Technical College

Chad Campbell, Bridgerland Technical College

Clay Christensen, Mountainland Technical College

Paul Hacking, Tooele Technical College

USTC Board of Trustees Meeting

September 20, 2018

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MINUTES OF MEETING
UTAH SYSTEM OF TECHNICAL COLLEGES
Board of Trustees Meeting
September 30, 2018 – 8:00 am – 1:00 pm
Meeting Minutes

(PENDING APPROVAL FROM BOARD OF TRUSTEES)

A. Call to order and welcome – Chair Jim Evans
Pledge of Allegiance by Vice Chair Steve Moore

The meeting was called to order at 8:00 am

Roll-call was conducted:

Jim Evans, Chair – yes

Steve Moore – yes

Scott Theurer – yes

Stephen Wade – yes

Brad Tanner – yes

Mike Angus – yes

Susan Johnson – yes

Aaron Osmond – yes

Chuck Taylor – yes

Consent Calendar:

Motion: Aaron Osmond motion to approve items one to seven listed on the board agenda as consent calendar, Second: Susan Johnson

Vote: Unanimous

College Highlights: President Kelle Stephens, President of the Dixie Technical College, presented the college highlights.

ACTION ITEMS:

A. Approval of FY2018 Student Enrollment and Outcomes. USTC administration recommended that the Board of Trustees approve the college's data submissions and attached summaries for the use of all reporting to USTC and college stakeholders. The data presented is preliminary, pending final submission in December 2018. The data will be approved as final for all future reports pertaining FY2018.

Motion: Susan Johnson, second, Steve Moore

Vote: Unanimous

B. Replacement of USTC Policy 102, Delegations of Authority. USTC Administration recommended that the Board of Trustees adopt the draft replacement of USTC Policy 102, Delegations of Authority, with immediate effect.

Board of Trustees requested a summary of the Board of Director's meetings from each of the eight colleges. The summaries will be coordinated through the office of the Commissioner and distribute to the Board of Trustees members through email.

Motion: Chuck Taylor, Second Brad Tanner

Vote: Unanimous

- C. Revisions to USTC Policy 112, Technical College Presidents – Review and Evaluation. USTC Administration recommended that the Board of Trustees adopt the proposed revisions to this policy, Technical College Presidents, Review, and Evaluation. During the informal evaluations, the Board of Trustees would like college presidents to report not only the successes at their campus but also challenges they may be facing. The Board of Trustees will also like to continue discussing the evaluation process for informal evaluations.
Motion: As discussed, Scott Theurer, Second, Steve Moore
Vote: Unanimous
- D. Approval of FY2020 Budget Request. USTC administration recommended that the Board of Trustees approve the budget requested from each of the colleges. The Budget will be presented to the Governor's office and Legislature.
Motion: Scott Theurer, Second, Aaron Osmond
Vote: Unanimous
- E. Custom Fit Program Report. The USTC administration requested approval from the Board of Trustees for the Custom Fit reports and deferred any possible reallocation to future years. A report of the Custom Fit Financial Report was presented and well as the Custom Fit Program performance.
Motion: Stephen Wade, Second, Scott Theurer
Vote: Unanimous
- F. Custom Fit Software Development. USTC administration recommended the Board authorize the expenditure of Commissioner's Office reserves up to \$125,000 to finance the development of a Custom Fit software solution replacing the current Access database. Database software has performed well for two decades, but it is time to update it with new software. College Presidents support the project.
Motion: Aaron Osmond, Second, Susan Johnson
Vote: Unanimous
- G. Appointment of Trustee(s) to the Audit Committee. USTC Administration recommended that the Board Chair appoint one additional member to the audit committee or reorganize the audit committee with three new members and select a chair or direct the committee to designate one.
Trustee Chuck Taylor accepted to be part of the Audit Committee
Motion: Scott Theurer, Second, Susan Johnson
Vote: Unanimous
- H. Davis Technical College Building Name. USTC Administration, in consultation with Chair Jim Evans, recommended the Board of Trustees endorse the Davis Technical College Board action and name the new building the Michael J. Bouwhuis Allied Health Building. Trustee Johnson stated that Michael Bouwhuis did an excellent job as President of Davis Technical College and praised his accomplishments.
Motion: Susan Johnson, Second, Aaron Osmond
Vote: Unanimous

DISCUSSION ITEMS:

- I. Higher Education Strategic Planning Commission – Update. Vice Chair Moore is a member of the Commission. He shared the PowerPoint Presentation he presented to the Commission.
- J. SUU/Southwest Technical College Governor’s Visit – Update. President Brennan Wood spoke about the Governor’s visit to the college.
- K. Trustee Participation in Year of Technical Education Regional Events. Jared Haines distributed a town halls calendar for the months of October through December of this year and encouraged Board of Trustees members to participate.
- L. 2018-2019 Tactical Plan. Interim Commissioner Bouwhuis developed a Tactical Plan to be used with the 2017-2025 Utah System of Technical Colleges Strategic Plan. These are specific goals that the System and Colleges will work on during the 2018-2019 years.
- M. Commissioner’s Search – Update. Vice-Chair Moore is the Chair for the Commissioner’s search and informed that there are eighteen candidates and the process is underway. The Search Committee is composed of fifteen key Utah Higher Education stakeholders.
- N. Davis Technical College President Search – Update. Trustee Michael Jensen is the Search Committee Chair. Trustee Jensen is absent today. Interim Commissioner Bouwhuis informed that so far there are fourteen applicants. The posting of this position will close Friday, September 21, 2018.
- O. College Financial Reports. Assistant Commissioner Tyler Brinkerhoff presented a brief financial report from each of the colleges.
- P. Commissioner’s Report. Interim Commissioner Bouwhuis informed of the various college visits, including attending their Board of Directors meetings, visits with some Senators and Legislators. He also mentioned that he would like to stay a little longer to help the new Commissioner. The Assistant Commissioner for Public Affairs is also vacant (Joseph Demma left this position to take a VP position at Mountainland Technical College). Interim Commissioner Bouwhuis stated that he also would like to take some of the duties of this position until a new Assistant Commissioner for Public Affairs is appointed.
- Q. College Presidents’ 2018 Formal Evaluations. Three college presidents had formal evaluations performed by former Commissioner Dave Woolstenhulme. Interim Commissioner Bouwhuis informed the Board of Trustees about the results of these evaluations in closed session.

Closed Session

Motion to go into closed session, as provided in Utah Statute 52-4-204 and 205, to discuss the character, professional competence, or physical or mental health of individuals.

Motion: Steve Moore, Second, Aaron Osmond
Voting: unanimous

A roll-call was conducted:

Jim Evans, Chair – yes
Steve Moore – yes
Scott Theurer – yes
Stephen Wade – yes
Brad Tanner – yes
Mike Angus – yes
Susan Johnson – yes
Aaron Osmond – yes
Chuck Taylor – yes

The Board entered closed session at 1:03 pm

Adjournment

Motion to adjourn: Chuck Taylor, Second, Brad Tanner
Voting: unanimous

Meeting adjourned at 1:35 pm



UTAH SYSTEM OF TECHNICAL COLLEGES

AGENDA ITEM

BOARD OF TRUSTEES – EXECUTIVE COMMITTEE

December 18, 2019

ITEM: 2

TOPIC: Approval of FY 2019 Student Enrollment and Outcomes Data

BACKGROUND

In accordance with UTech Policy 205.10.1.3 (Student Enrollment and Outcome Reporting), the Board of Trustees previously approved preliminary FY 2019 data and summaries thereof in September 2019 for use in reporting to the Utah State Legislature, the Governor's Office, and to the public. Those summaries and all reports based thereon were uniformly and clearly identified as *preliminary* and *subject to change* until annual accreditation reports are submitted in December.

In accordance with UTech Policy 205.10.1, technical colleges have submitted *final* data to the Office of the Commissioner from their student information systems pertinent to FY 2019. College presidents and administrative staff have certified that the data comply with all applicable statutes and UTech policies, and that UTech-produced data summaries concur with reports produced internally at each college. The Office of the Commissioner has reviewed all data submissions, and here presents a summary showing *final* membership hours, student headcounts, and completion, placement, and licensure rates for each technical college.

The FY 2019 UTech Annual Report will be revised to reflect the technical colleges' *final* performance summaries then distributed to legislative and other stakeholders.

RECOMMENDATION

UTech Administration recommends that the Executive Committee of the Board of Trustees approve of the technical colleges' final FY 2019 data submissions and the attached summaries thereof for use in all reporting to UTech and college stakeholders.

Attachments: Final FY 2019 Year-end Data Summary

Final FY 2019 technical college and system Student Enrollment and Outcomes Reports (9 pages)



Utah System of Technical Colleges FY 2019 Year-end Data Summary July 1, 2018 - June 30, 2019

*(Includes all campus instructional activity except assessment and "Below-the-Line" CIP codes.)

		MEMBERSHIP HOURS				STUDENT HEADCOUNT (DISTINCT)				PROGRAM GRADUATES (DISTINCT BY PROGRAM)			
		Prev Year	Current Yr	Growth		Prev Year	Current Yr	Growth		Prev Year	Current Yr	Growth	
BRIDGERLAND	Adult	781,812	809,499	27,687	3.54%	3,940	3,793	-147	-3.73%	743	808	65	8.75%
	High School	422,026	407,360	-14,666	-3.48%	2,142	2,031	-111	-5.18%	54	98	44	81.48%
	College Total	1,203,838	1,216,859	13,022	1.08%	6,082	5,824	-258	-4.24%	797	906	109	13.68%
DAVIS	Adult	1,104,218	1,089,183	-15,035	-1.36%	4,528	4,547	19	0.42%	1,081	1,187	106	9.81%
	High School	395,295	409,735	14,440	3.65%	1,313	1,464	151	11.50%	218	281	63	28.90%
	College Total	1,499,513	1,498,918	-595	-0.04%	5,841	6,011	170	2.91%	1,299	1,468	169	13.01%
DIXIE	Adult	257,503	339,852	82,349	31.98%	4,920	6,146	1,226	24.92%	245	302	57	23.27%
	High School	77,928	63,738	-14,190	-18.21%	292	296	4	1.37%	61	68	7	11.48%
	College Total	335,431	403,590	68,159	20.32%	5,212	6,442	1,230	23.60%	306	370	64	20.92%
MOUNTAINLAND	Adult	665,338	804,368	139,030	20.90%	2,919	3,442	523	17.92%	1,066	1,312	246	23.08%
	High School	524,637	547,546	22,909	4.37%	1,501	1,591	90	6.00%	646	866	220	34.06%
	College Total	1,189,975	1,351,914	161,939	13.61%	4,420	5,033	613	13.87%	1,712	2,178	466	27.22%
OGDEN-WEBER	Adult	905,422	893,881	-11,541	-1.27%	4,257	4,187	-70	-1.64%	707	812	105	14.85%
	High School	321,126	365,834	44,709	13.92%	1,384	1,828	444	32.08%	147	140	-7	-4.76%
	College Total	1,226,548	1,259,715	33,168	2.70%	5,641	6,015	374	6.63%	854	952	98	11.48%
SOUTHWEST	Adult	186,187	212,096	25,909	13.92%	1,351	1,515	164	12.14%	313	398	85	27.16%
	High School	99,708	79,295	-20,413	-20.47%	902	833	-69	-7.65%	58	53	-5	-8.62%
	College Total	285,895	291,391	5,496	1.92%	2,253	2,348	95	4.22%	371	451	80	21.56%
TOOELE	Adult	151,734	197,151	45,417	29.93%	721	840	119	16.50%	182	191	9	4.95%
	High School	21,289	35,254	13,965	65.60%	147	205	58	39.46%	14	31	17	121.43%
	College Total	173,023	232,405	59,382	34.32%	868	1,045	177	20.39%	196	222	26	13.27%
UINTAH BASIN	Adult	216,078	208,761	-7,317	-3.39%	2,450	2,356	-94	-3.84%	354	354	0	0.00%
	High School	259,170	263,124	3,954	1.53%	1,703	1,642	-61	-3.58%	188	220	32	17.02%
	College Total	475,248	471,885	-3,363	-0.71%	4,153	3,998	-155	-3.73%	542	574	32	5.90%
UTECH TOTALS	Adult	4,268,292	4,554,791	286,499	6.71%	25,086	26,826	1,740	6.94%	4,691	5,364	673	14.35%
	High School	2,121,178	2,171,886	50,708	2.39%	9,384	9,890	506	5.39%	1,386	1,757	371	26.77%
	System Total	6,389,470	6,726,677	337,207	5.28%	34,470	36,716	2,246	6.52%	6,077	7,121	1,044	17.18%

NOTES:

Final Utah System of Technical Colleges FY 2019 Student Enrollment and Outcomes Report

12/17/19 Draft

Certificate-seeking Students					
	(Program Length)			Incarcerated Students	Total
	0-599 hours	600-899 hours	900+ hours		
Membership Hours	448,971	794,091	2,624,760	109,845	3,977,668
Distinct Student Headcount				369	13,673
Sum of Individual Program Headcounts (allowing enrollment in multiple programs) †	3,089	3,611	7,146	414	14,260
Still Enrolled	511	1,556	3,127	93	5,287
Graduates	2,145	1,000	2,126	82	5,353
Non-graduates	433	1,055	1,893	239	3,620
Graduation Rate‡	83%	49%	53%	26%	60%
Non-graduate Completers ("Early Hires") §	86	655	643	0	1,384
Allowable Subtractions	78	55	255	131	519
Withdrawn & Enrolled in Another Program	14	19	80	1	114
Unavailable to Earn a Credential	64	36	175	130	405
Completion Rate	89%	83%	74%	43%	80%
Placed Students (includes Non-graduate Completers)	1,688	1,434	2,427	38	5,587
Related Employment	1,148	1,281	2,073	2	4,504
Military Service	3	1	5	0	9
Continuing Education	537	152	349	36	1,074
Allowable Subtractions	177	60	135	20	392
Awaiting Licensure	135	32	29	0	196
Unavailable for Employment	18	21	68	20	127
Refused Employment	24	7	38	0	69
Unplaced Students	366	161	207	24	758
Placement Rate	82%	90%	92%	61%	88%
Graduates who Passed a Req'd Licensure Exam	833	213	568	0	1,614
Graduates who Took a Req'd Licensure Exam	853	214	571	0	1,638
Licensure Rate	98%	100%	99%	--	99%

Total Postsecondary Membership Hours	4,554,791
Total Distinct Postsecondary Headcount	26,826

Secondary Students				
	(Hours Accrued)			
	0-599 hours	600-899 hours	900+ hours	Total
Membership Hours	1,545,619	391,086	235,182	2,171,886
Distinct Student Headcount	9,124	565	201	9,890
Certificate Awardees (program length)	1,369	257	131	1,757
% Secondary Students Earning Certificate				18%

Job Upgrade Students ¶				
	(Hours Accrued)			
	0-599 hours	600-899 hours	900+ hours	Total
Membership Hours	51,111	0	0	51,111
Distinct Student Headcount	428	0	0	428
Additional Program Graduates	8	0	3	11

Continuing Occupational Education Students				
	(Hours Accrued)			
	0-599 hours	600-899 hours	900+ hours	Total
Membership Hours	297,197	39,614	0	336,811
Distinct Student Headcount	11,206	57	0	11,263

Students Enrolled in Other Training	
Membership Hours	189,201
Distinct Student Headcount	3,053
Basic Skills Students	1,431
Personal Interest Students	1,545
Job Re-entry Students	48
Senior Citizens	29

Total Secondary Membership Hours	2,171,886
Total Distinct Secondary Headcount	9,890

† Certificate-seeking students are counted once in each accredited program in which they enroll. Hence, a student who completes an accredited program and enrolls in a separate program (e.g., completion of Certified Nursing Assistant and subsequent enrollment in Surgical Technology) is counted twice herein.

‡ Note that graduation rates reported to the Council on Occupational Education differ from those shown here due to methodological differences. Whereas COE instructs accredited institutions to remove allowable subtractions prior to the calculation of graduation rates, the rates presented herein are calculated prior to the removal of allowable subtractions.

§ Non-graduate completers, under direction received from the Council on Occupational Education, include those students who exit their programs of study without obtaining an accredited certificate but obtain employment in a field related to instruction received consequent to the students' studies at the technical college. This category also includes students who leave a program unsuccessfully but enroll at another institution of higher education where an articulation agreement exists, allowing students' coursework to fulfill program requirements elsewhere.

|| Students documented to be unavailable to earn a credential in their program(s), or to be placed in employment, due to situations such as pregnancy, other serious health-related issues (physical/mental/behavioral), caring for ill family members, incarceration, death, service with a foreign aid organization of the U.S. Government (e.g., Peace Corps), an official church mission, military relocation, etc.

¶ All Job Upgrade students are currently employed in a field related to the instruction received, enrolling in (a) course(s) belonging to an accredited program with the intent to advance in the workplace. Because these students enroll in portions of accredited programs, they are included in annual completion and placement figures reported to the Council on Occupational Education. These students generally enroll in only small portions of programs, and thus are typically reported to COE as non-graduate completers due to their employment. Herein they are held separate from certificate-seeking students, or those students intending to complete a full program and earn a postsecondary credential. Because they are held separate from certificate-seekers, completion and placement rates displayed above are not equal to those reported to the college's accrediting body.

Final Bridgerland Technical College FY 2019 Student Enrollment and Outcomes Report

12/17/19 Draft - *Confirmed by College Data Representative 12/17/19*

Certificate-seeking Students				
	(Program Length)			
	0-599 hours	600-899 hours	900+ hours	Total
Membership Hours	47,370	111,975	523,330	682,675
Distinct Student Headcount				1,955
Sum of Individual Program Headcounts (allowing enrollment in multiple programs) †	389	398	1,233	2,020
Still Enrolled	49	219	536	804
Graduates	283	124	401	808
Non-graduates	57	55	296	408
Graduation Rate‡	83%	69%	58%	66%
Non-graduate Completers ("Early Hires") §	1	11	87	99
Allowable Subtractions	4	3	33	40
<i>Withdrew & Enrolled in Another Program</i>	2	0	13	15
<i>Unavailable to Earn a Credential </i>	2	3	20	25
Completion Rate	85%	77%	73%	77%
Placed Students (includes Non-graduate Completers)	215	121	429	765
<i>Related Employment</i>	144	91	363	598
<i>Military Service</i>	0	0	1	1
<i>Continuing Education</i>	71	30	65	166
Allowable Subtractions	28	8	19	55
<i>Awaiting Licensure</i>	24	4	0	28
<i>Unavailable for Employment </i>	2	3	11	16
<i>Refused Employment</i>	2	1	8	11
Unplaced Students	41	6	40	87
Placement Rate	84%	95%	91%	90%
Graduates who Passed a Req'd Licensure Exam	170	31	78	279
Graduates who Took a Req'd Licensure Exam	189	31	80	300
Licensure Rate	90%	100%	98%	93%

Total Postsecondary Membership Hours	809,499
Total Distinct Postsecondary Headcount	3,793

Secondary Students				
	(Hours Accrued)			
	0-599 hours	600-899 hours	900+ hours	Total
Membership Hours	356,817	31,864	18,679	407,360
Distinct Student Headcount	1,968	46	17	2,031
Certificate Awardees (program length) ¶	79	1	18	98
% Secondary Students Earning Certificate				5%

Job Upgrade Students ¶I				
	(Hours Accrued)			
	0-599 hours	600-899 hours	900+ hours	Total
Membership Hours	7,335	0	0	7,335
Distinct Student Headcount	63	0	0	63

Continuing Occupational Education Students				
	(Hours Accrued)			
	0-599 hours	600-899 hours	900+ hours	Total
Membership Hours	64,094	18,630	0	82,724
Distinct Student Headcount	1,684	27	0	1,711

Students Enrolled in Other Training	
Membership Hours	36,765
Distinct Student Headcount	716
<i>Basic Skills Students</i>	628
<i>Personal Interest Students</i>	85
<i>Job Re-entry Students</i>	0
<i>Senior Citizens</i>	3

Total Secondary Membership Hours	407,360
Total Distinct Secondary Headcount	2,031

† Certificate-seeking students are counted once *in each accredited program* in which they enroll. Hence, a student who completes an accredited program and enrolls in a separate program (e.g., completion of Certified Nursing Assistant and subsequent enrollment in Surgical Technology) is counted twice herein.

‡ Note that graduation rates reported to the Council on Occupational Education differ from those shown here due to methodological differences. Whereas COE instructs accredited institutions to remove allowable subtractions prior to the calculation of graduation rates, the rates presented herein are calculated prior to the removal of allowable subtractions.

§ Non-graduate completers, under direction received from the Council on Occupational Education, include those students who exit their programs of study without obtaining an accredited certificate but obtain employment in a field related to instruction received consequent to the students' studies at the technical college. This category also includes students who leave a program unsuccessfully but enroll at another institution of higher education where an articulation agreement exists, allowing students' coursework to fulfill program requirements elsewhere.

|| Students documented to be unavailable to earn a credential in their program(s), or to be placed in employment, due to situations such as pregnancy, other serious health-related issues (physical/mental/behavioral), caring for ill family members, incarceration, death, service with a foreign aid organization of the U.S. Government (e.g., Peace Corps), an official church mission, military relocation, etc.

¶I All Job Upgrade students are currently employed in a field related to the instruction received, enrolling in (a) course(s) belonging to an accredited program with the intent to advance in the workplace. Because these students enroll in portions of accredited programs, they are included in annual completion and placement figures reported to the Council on Occupational Education. These students generally enroll in only small portions of programs, and thus are typically reported to COE as non-graduate completers due to their employment. Herein they are held separate from certificate-seeking students, or those students intending to complete a full program and earn a postsecondary credential. Because they are held separate from certificate-seekers, completion and placement rates displayed above are not equal to those reported to the college's accrediting body.

¶ Note that secondary headcounts displayed are stratified by the total hours accrued by students *within FY 2019*. Secondary certificate awardees, conversely, are stratified by the length of program completed, *irrespective of when the required hours were completed*. Since students began their certificate programs and accrued most of the required hours prior to FY 2019, but completed their certificate programs during the fiscal year. Hence, the number of secondary certificate awardees in a particular program length stratification may be greater than the headcount of students accruing the specified amount of hours during the fiscal year.

Final Davis Technical College FY 2019 Student Enrollment and Outcomes Report

12/12/19 Draft - Confirmed by College Data Steward 12/17/19

Certificate-seeking Students					
	(Program Length)			Incarcerated Students	Total
	0-599 hours	600-899 hours	900+ hours		
Membership Hours	115,666	142,449	649,155	105,165	1,012,434
Distinct Student Headcount				345	3,407
Sum of Individual Program Headcounts (allowing enrollment in multiple programs) †	660	640	1,882	390	3,572
Still Enrolled	97	348	814	87	1,346
Graduates	469	152	498	65	1,184
Non-graduates	94	140	570	238	1,042
Graduation Rate‡	83%	52%	47%	21%	53%
Non-graduate Completers ("Early Hires") §	3	61	162	0	226
Allowable Subtractions	33	2	44	131	210
Withdrew & Enrolled in Another Program	0	0	17	1	18
Unavailable to Earn a Credential	33	2	27	130	192
Completion Rate	89%	73%	64%	38%	70%
Placed Students (includes Non-graduate Completers)	307	156	578	38	1,079
Related Employment	162	128	437	2	729
Military Service	1	0	3	0	4
Continuing Education	144	28	138	36	346
Allowable Subtractions	32	9	25	3	69
Awaiting Licensure	18	8	7	0	33
Unavailable for Employment	3	1	15	3	22
Refused Employment	11	0	3	0	14
Unplaced Students	133	48	57	24	262
Placement Rate	70%	76%	91%	61%	80%
Graduates who Passed a Req'd Licensure Exam	148	84	158	0	390
Graduates who Took a Req'd Licensure Exam	148	84	158	0	390
Licensure Rate	100%	100%	100%	--	100%

Total Postsecondary Membership Hours	1,089,183
Total Distinct Postsecondary Headcount	4,547

Secondary Students				
	(Hours Accrued)			Total
	0-599 hours	600-899 hours	900+ hours	
Membership Hours	236,731	116,458	56,546	409,735
Distinct Student Headcount	1,248	165	51	1,464
Certificate Awardees (program length)	217	40	24	281
% Secondary Students Earning Certificate				19%

Job Upgrade Students ¶				
	(Hours Accrued)			Total
	0-599 hours	600-899 hours	900+ hours	
Membership Hours	26,343	0	0	26,343
Distinct Student Headcount	175	0	0	175
Additional Program Graduates	0	0	3	3

Continuing Occupational Education Students				
	(Hours Accrued)			Total
	0-599 hours	600-899 hours	900+ hours	
Membership Hours	11,404	0	0	11,404
Distinct Student Headcount	771	0	0	771

Students Enrolled in Other Training	
Membership Hours	39,002
Distinct Student Headcount	531
Basic Skills Students	371
Personal Interest Students	151
Job Re-entry Students	4
Senior Citizens	5

Total Secondary Membership Hours	409,735
Total Distinct Secondary Headcount	1,464

† Certificate-seeking students are counted once in each accredited program in which they enroll. Hence, a student who completes an accredited program and enrolls in a separate program (e.g., completion of Certified Nursing Assistant and subsequent enrollment in Surgical Technology) is counted twice herein.

‡ Note that graduation rates reported to the Council on Occupational Education differ from those shown here due to methodological differences. Whereas COE instructs accredited institutions to remove allowable subtractions prior to the calculation of graduation rates, the rates presented herein are calculated prior to the removal of allowable subtractions.

§ Non-graduate completers, under direction received from the Council on Occupational Education, include those students who exit their programs of study without obtaining an accredited certificate but obtain employment in a field related to instruction received consequent to the students' studies at the technical college. This category also includes students who leave a program unsuccessfully but enroll at another institution of higher education where an articulation agreement exists, allowing students' coursework to fulfill program requirements elsewhere.

|| Students documented to be unavailable to earn a credential in their program(s), or to be placed in employment, due to situations such as pregnancy, other serious health-related issues (physical/mental/behavioral), caring for ill family members, incarceration, death, service with a foreign aid organization of the U.S. Government (e.g., Peace Corps), an official church mission, military relocation, etc.

¶ All Job Upgrade students are currently employed in a field related to the instruction received, enrolling in specific courses belonging to an accredited program with the intent to advance in the workplace. Because these students enroll in portions of accredited programs, they are included in annual completion and placement figures reported to the Council on Occupational Education. These students generally enroll in only small portions of programs, and thus are typically reported to COE as non-graduate completers due to their related employment. Herein they are held separate from certificate-seeking students, or those students intending to complete a full program and earn a postsecondary credential. Because they are held separate from certificate-seekers, completion and placement rates displayed above are not equal to those reported to the college's accrediting body.

Final Dixie Technical College FY 2019 Student Enrollment and Outcomes Report

12/6/19 Draft - *Certified by President Stephens 12/12/19*

Certificate-seeking Students				
	(Program Length)			
	0-599 hours	600-899 hours	900+ hours	Total
Membership Hours	16,166	73,479	187,347	276,992
Distinct Student Headcount				933
Sum of Individual Program Headcounts (allowing enrollment in multiple programs) †	122	401	411	934
Still Enrolled	15	168	214	397
Graduates	98	70	130	298
Non-graduates	9	163	67	239
Graduation Rate‡	92%	30%	66%	55%
Non-graduate Completers ("Early Hires") §	4	147	32	183
Allowable Subtractions	2	2	11	15
<i>Withdrew & Enrolled in Another Program</i>	0	0	0	0
<i>Unavailable to Earn a Credential </i>	2	2	11	15
Completion Rate	97%	94%	87%	92%
Placed Students (includes Non-graduate Completers)	88	208	152	448
<i>Related Employment</i>	76	202	147	425
<i>Military Service</i>	0	1	0	1
<i>Continuing Education</i>	12	5	5	22
Allowable Subtractions	1	4	2	7
<i>Awaiting Licensure</i>	0	4	0	4
<i>Unavailable for Employment </i>	1	0	1	2
<i>Refused Employment</i>	0	0	1	1
Unplaced Students	13	5	8	26
Placement Rate	87%	98%	95%	95%
Graduates who Passed a Req'd Licensure Exam	0	24	0	24
Graduates who Took a Req'd Licensure Exam	0	24	0	24
Licensure Rate	--	100%	--	100%

Total Postsecondary Membership Hours	339,852
Total Distinct Postsecondary Headcount	6,146

Secondary Students				
	(Hours Accrued)			
	0-599 hours	600-899 hours	900+ hours	Total
Membership Hours	40,576	12,241	10,921	63,738
Distinct Student Headcount	268	17	11	296
Certificate Awardees (program length) ¶	48	6	14	68
% Secondary Students Earning Certificate				23%

Job Upgrade Students ¶I				
	(Hours Accrued)			
	0-599 hours	600-899 hours	900+ hours	Total
Membership Hours	1,394	0	0	1,394
Distinct Student Headcount	10	0	0	10
Additional Program Graduates	4	0	0	4

Continuing Occupational Education Students				
	(Hours Accrued)			
	0-599 hours	600-899 hours	900+ hours	Total
Membership Hours	60,759	0	0	60,759
Distinct Student Headcount	5,257	0	0	5,257

Students Enrolled in Other Training	
Membership Hours	708
Distinct Student Headcount	13
<i>Basic Skills Students</i>	0
<i>Personal Interest Students</i>	10
<i>Job Re-entry Students</i>	2
<i>Senior Citizens</i>	1

Total Secondary Membership Hours	63,738
Total Distinct Secondary Headcount	296

† Certificate-seeking students are counted once *in each accredited program* in which they enroll. Hence, a student who completes an accredited program and enrolls in a separate program (e.g., completion of Certified Nursing Assistant and subsequent enrollment in Surgical Technology) is counted twice herein.

‡ Note that graduation rates reported to the Council on Occupational Education differ from those shown here due to methodological differences. Whereas COE instructs accredited institutions to remove allowable subtractions prior to the calculation of graduation rates, the rates presented herein are calculated prior to the removal of allowable subtractions.

§ Non-graduate completers, under direction received from the Council on Occupational Education, include those students who exit their programs of study without obtaining an accredited certificate but obtain employment in a field related to instruction received consequent to the students' studies at the technical college. This category also includes students who leave a program unsuccessfully but enroll at another institution of higher education where an articulation agreement exists, allowing students' coursework to fulfill program requirements elsewhere.

|| Students documented to be unavailable to earn a credential in their program(s), or to be placed in employment, due to situations such as pregnancy, other serious health-related issues (physical/mental/behavioral), caring for ill family members, incarceration, death, service with a foreign aid organization of the U.S. Government (e.g., Peace Corps), an official church mission, military relocation, etc.

¶I All Job Upgrade students are currently employed in a field related to the instruction received, enrolling in specific courses belonging to an accredited program with the intent to advance in the workplace. Because these students enroll in portions of accredited programs, they are included in annual completion and placement figures reported to the Council on Occupational Education. These students generally enroll in only small portions of programs, and thus are typically reported to COE as non-graduate completers due to their related employment. Herein they are held separate from certificate-seeking students, or those students intending to complete a full program and earn a postsecondary credential. Because they are held separate from certificate-seekers, completion and placement rates displayed above are not equal to those reported to the college's accrediting body.

¶ Note that secondary headcounts displayed are stratified by the total hours accrued by students *within FY 2019*. Secondary certificate awardees, conversely, are stratified by the length of program completed, *irrespective of when the required hours were completed*. Since students began their certificate programs and accrued most of the required hours prior to FY 2019, but completed their certificate programs during the fiscal year. Hence, the number of secondary certificate awardees in a particular program length stratification may be greater than the headcount of students accruing the specified amount of hours during the fiscal year.

Final Mountainland Technical College FY 2019 Student Enrollment and Outcomes Report

12/12/19 Draft

Certificate-seeking Students				
	(Program Length)			Total
	0-599 hours	600-899 hours	900+ hours	
Membership Hours	98,005	238,275	446,807	783,087
Distinct Student Headcount				2,981
Sum of Individual Program Headcounts (allowing enrollment in multiple programs) †	747	1,221	1,127	3,095
Still Enrolled	158	617	574	1,349
Graduates	526	356	430	1,312
Non-graduates	63	248	123	434
Graduation Rate‡	89%	59%	78%	75%
Non-graduate Completers ("Early Hires") §	14	141	24	179
Allowable Subtractions	10	14	23	47
Withdrawn & Enrolled in Another Program	0	0	1	1
Unavailable to Earn a Credential ¶	10	14	22	46
Completion Rate	93%	84%	86%	88%
Placed Students (includes Non-graduate Completers)	391	429	367	1,187
Related Employment	250	391	323	964
Military Service	0	0	1	1
Continuing Education	141	38	43	222
Allowable Subtractions	47	25	42	114
Awaiting Licensure	41	8	13	62
Unavailable for Employment ¶	6	15	28	49
Refused Employment	0	2	1	3
Unplaced Students	102	43	45	190
Placement Rate	79%	91%	89%	86%
Graduates who Passed a Req'd Licensure Exam	219	40	166	425
Graduates who Took a Req'd Licensure Exam	220	41	167	428
Licensure Rate	100%	98%	99%	99%

Total Postsecondary Membership Hours	804,368
Total Distinct Postsecondary Headcount	3,442

Secondary Students				
	(Hours Accrued)			Total
	0-599 hours	600-899 hours	900+ hours	
Membership Hours	307,619	136,856	103,071	547,546
Distinct Student Headcount	1,308	206	77	1,591
Certificate Awardees (program length)	707	136	23	866
% Secondary Students Earning Certificate				54%

Job Upgrade Students ¶				
	(Hours Accrued)			Total
	0-599 hours	600-899 hours	900+ hours	
Membership Hours	180	0	0	180
Distinct Student Headcount	2	0	0	2

Continuing Occupational Education Students				
	(Hours Accrued)			Total
	0-599 hours	600-899 hours	900+ hours	
Membership Hours	343	0	0	343
Distinct Student Headcount	14	0	0	14

Students Enrolled in Other Training	
Membership Hours	20,759
Distinct Student Headcount	654
Basic Skills Students	84
Personal Interest Students	569
Job Re-entry Students	0
Senior Citizens	1

Total Secondary Membership Hours	547,546
Total Distinct Secondary Headcount	1,591

† Certificate-seeking students are counted once in each accredited program in which they enroll. Hence, a student who completes an accredited program and enrolls in a separate program (e.g., completion of Certified Nursing Assistant and subsequent enrollment in Surgical Technology) is counted twice herein.

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¶ Students documented to be unavailable to earn a credential in their program(s), or to be placed in employment, due to situations such as pregnancy, other serious health-related issues (physical/mental/behavioral), caring for ill family members, incarceration, death, service with a foreign aid organization of the U.S. Government (e.g., Peace Corps), an official church mission, military relocation, etc.

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Final Ogden-Weber Technical College FY 2019 Student Enrollment and Outcomes Report

12/9/19 Draft - *Certified by President Taggart 12/16/19*

Certificate-seeking Students				
	(Program Length)			Total
	0-599 hours	600-899 hours	900+ hours	
Membership Hours	64,865	121,338	554,026	740,229
Distinct Student Headcount				2,851
Sum of Individual Program Headcounts (allowing enrollment in multiple programs) †	471	662	1,832	2,965
Still Enrolled	96	131	763	990
Graduates	269	134	409	812
Non-graduates	106	397	660	1,163
Graduation Rate‡	72%	25%	38%	41%
Non-graduate Completers ("Early Hires") §	30	274	253	557
Allowable Subtractions	8	21	114	143
Withdrawn & Enrolled in Another Program	3	10	42	55
Unavailable to Earn a Credential ¶	5	11	72	88
Completion Rate	81%	80%	69%	75%
Placed Students (includes Non-graduate Completers)	225	352	586	1,163
Related Employment	164	335	523	1,022
Military Service	0	0	0	0
Continuing Education	61	17	63	141
Allowable Subtractions	49	10	38	97
Awaiting Licensure	43	7	9	59
Unavailable for Employment ¶	1	0	11	12
Refused Employment	5	3	18	26
Unplaced Students	25	46	38	109
Placement Rate	90%	88%	94%	91%
Graduates who Passed a Req'd Licensure Exam	57	30	102	189
Graduates who Took a Req'd Licensure Exam	57	30	102	189
Licensure Rate	100%	100%	100%	100%

Secondary Students				
	(Hours Accrued)			Total
	0-599 hours	600-899 hours	900+ hours	
Membership Hours	265,549	66,716	33,569	365,834
Distinct Student Headcount	1,702	93	33	1,828
Certificate Awardees (program length)	97	13	30	140
% Secondary Students Earning Certificate				8%

Job Upgrade Students ¶				
	(Hours Accrued)			Total
	0-599 hours	600-899 hours	900+ hours	
Membership Hours	5,519	0	0	5,519
Distinct Student Headcount	92	0	0	92

Continuing Occupational Education Students				
	(Hours Accrued)			Total
	0-599 hours	600-899 hours	900+ hours	
Membership Hours	113,350	0	0	113,350
Distinct Student Headcount	1,017	0	0	1,017

Students Enrolled in Other Training	
Membership Hours	34,783
Distinct Student Headcount	321
Basic Skills Students	169
Personal Interest Students	102
Job Re-entry Students	41
Senior Citizens	9

Total Postsecondary Membership Hours	893,881
Total Distinct Postsecondary Headcount	4,187

Total Secondary Membership Hours	365,834
Total Distinct Secondary Headcount	1,828

† Certificate-seeking students are counted once in each accredited program in which they enroll. Hence, a student who completes an accredited program and enrolls in a separate program (e.g., completion of Certified Nursing Assistant and subsequent enrollment in Surgical Technology) is counted twice herein.

‡ Note that graduation rates reported to the Council on Occupational Education differ from those shown here due to methodological differences. Whereas COE instructs accredited institutions to remove allowable subtractions prior to the calculation of graduation rates, the rates presented herein are calculated prior to the removal of allowable subtractions.

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Final Southwest Technical College FY 2019 Student Enrollment and Outcomes Report

12/13/19 Draft - *Certified by President Wood 12/16/19*

Certificate-seeking Students				
	(Program Length)			Total
	0-599 hours	600-899 hours	900+ hours	
Membership Hours	29,475	79,673	82,707	191,855
Distinct Student Headcount				569
Sum of Individual Program Headcounts (allowing enrollment in multiple programs) †	207	182	218	607
Still Enrolled	7	42	69	118
Graduates	182	108	108	398
Non-graduates	18	32	41	91
Graduation Rate‡	91%	77%	72%	81%
Non-graduate Completers ("Early Hires") §	0	12	17	29
Allowable Subtractions	2	8	6	16
Withdrawn & Enrolled in Another Program	0	6	0	6
Unavailable to Earn a Credential	2	2	6	10
Completion Rate	92%	91%	87%	90%
Placed Students (includes Non-graduate Completers)	142	112	115	369
Related Employment	87	98	102	287
Military Service	2	0	0	2
Continuing Education	53	14	13	80
Allowable Subtractions	10	1	0	11
Awaiting Licensure	7	0	0	7
Unavailable for Employment	2	0	0	2
Refused Employment	1	1	0	2
Unplaced Students	30	7	10	47
Placement Rate	83%	94%	92%	89%
Graduates who Passed a Req'd Licensure Exam	129	0	6	135
Graduates who Took a Req'd Licensure Exam	129	0	6	135
Licensure Rate	100%	—	100%	100%

Total Postsecondary Membership Hours	212,096
Total Distinct Postsecondary Headcount	1,515

Secondary Students				
	(Hours Accrued)			Total
	0-599 hours	600-899 hours	900+ hours	
Membership Hours	74,859	3,491	945	79,295
Distinct Student Headcount	827	5	1	833
Certificate Awardees (program length)	51	1	1	53
% Secondary Students Earning Certificate				6%

Job Upgrade Students ¶				
	(Hours Accrued)			Total
	0-599 hours	600-899 hours	900+ hours	
Membership Hours	90	0	0	90
Distinct Student Headcount	1	0	0	1

Continuing Occupational Education Students				
	(Hours Accrued)			Total
	0-599 hours	600-899 hours	900+ hours	
Membership Hours	18,317	0	0	18,317
Distinct Student Headcount	765	0	0	765

Students Enrolled in Other Training	
Membership Hours	1,835
Distinct Student Headcount	253
Basic Skills Students	0
Personal Interest Students	252
Job Re-entry Students	0
Senior Citizens	1

Total Secondary Membership Hours	79,295
Total Distinct Secondary Headcount	833

† Certificate-seeking students are counted once in each accredited program in which they enroll. Hence, a student who completes an accredited program and enrolls in a separate program (e.g., completion of Certified Nursing Assistant and subsequent enrollment in Surgical Technology) is counted twice herein.

‡ Note that graduation rates reported to the Council on Occupational Education differ from those shown here due to methodological differences. Whereas COE instructs accredited institutions to remove allowable subtractions prior to the calculation of graduation rates, the rates presented herein are calculated prior to the removal of allowable subtractions.

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Final Tooele Technical College FY 2019 Student Enrollment and Outcomes Report

12/12/19 Draft - *Certified by President Hacking 12/17/19*

Certificate-seeking Students				
	(Program Length)			Total
	0-599 hours	600-899 hours	900+ hours	
Membership Hours	32,640	3,615	124,895	161,150
Distinct Student Headcount				510
Sum of Individual Program Headcounts (allowing enrollment in multiple programs) †	211	31	329	571
Still Enrolled	56	8	127	191
Graduates	90	11	86	187
Non-graduates	65	12	116	193
Graduation Rate‡	58%	48%	43%	49%
Non-graduate Completers ("Early Hires") §	24	3	56	83
Allowable Subtractions	18	5	23	46
Withdrew & Enrolled in Another Program	8	3	7	18
Unavailable to Earn a Credential ¶	10	2	16	28
Completion Rate	83%	78%	79%	81%
Placed Students (includes Non-graduate Completers)	105	14	132	251
Related Employment	77	5	121	203
Military Service	0	0	0	0
Continuing Education	28	9	11	48
Allowable Subtractions	9	0	8	17
Awaiting Licensure	2	0	0	2
Unavailable for Employment ¶	2	0	1	3
Refused Employment	5	0	7	12
Unplaced Students	0	0	2	2
Placement Rate	100%	100%	99%	99%
Graduates who Passed a Req'd Licensure Exam	47	0	38	85
Graduates who Took a Req'd Licensure Exam	47	0	38	85
Licensure Rate	100%	--	100%	100%

Total Postsecondary Membership Hours	197,151
Total Distinct Postsecondary Headcount	840

Secondary Students				
	(Hours Accrued)			Total
	0-599 hours	600-899 hours	900+ hours	
Membership Hours	29,830	2,088	3,336	35,254
Distinct Student Headcount	199	3	3	205
Certificate Awardees (program length) ¶¶	26	0	5	31
% Secondary Students Earning Certificate				15%

Job Upgrade Students ¶¶				
	(Hours Accrued)			Total
	0-599 hours	600-899 hours	900+ hours	
Membership Hours	4,577	0	0	4,577
Distinct Student Headcount	42	0	0	42
Additional Program Graduates	4	0	0	4

Continuing Occupational Education Students				
	(Hours Accrued)			Total
	0-599 hours	600-899 hours	900+ hours	
Membership Hours	5,224	0	0	5,224
Distinct Student Headcount	81	0	0	81

Students Enrolled in Other Training	
Membership Hours	26,200
Distinct Student Headcount	289
Basic Skills Students	127
Personal Interest Students	154
Job Re-entry Students	0
Senior Citizens	8

Total Secondary Membership Hours	35,254
Total Distinct Secondary Headcount	205

† Certificate-seeking students are counted once in each accredited program in which they enroll. Hence, a student who completes an accredited program and enrolls in a separate program (e.g., completion of Certified Nursing Assistant and subsequent enrollment in Surgical Technology) is counted twice herein.

‡ Note that graduation rates reported to the Council on Occupational Education differ from those shown here due to methodological differences. Whereas COE instructs accredited institutions to remove allowable subtractions prior to the calculation of graduation rates, the rates presented herein are calculated prior to the removal of allowable subtractions.

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Final Uintah Basin Technical College FY 2019 Student Enrollment and Outcomes Report

12/6/19 Draft - *Certified by President Weight 12/9/19*

Certificate-seeking Students					
	(Program Length)			Incarcerated Students	Total
	0-599 hours	600-899 hours	900+ hours		
Membership Hours	44,785	23,287	56,494	4,680	129,246
Distinct Student Headcount				24	467
Sum of Individual Program Headcounts (allowing enrollment in multiple programs) †	282	76	114	24	496
Still Enrolled	33	23	30	6	92
Graduates	228	45	64	17	354
Non-graduates	21	8	20	1	50
Graduation Rate‡	92%	85%	76%	94%	88%
Non-graduate Completers ("Early Hiies") §	10	6	12	0	28
Allowable Subtractions	1	0	1	0	2
Withdrawn & Enrolled in Another Program	1	0	0	0	1
Unavailable to Earn a Credential ¶	0	0	1	0	1
Completion Rate	96%	96%	92%	94%	95%
Placed Students (includes Non-graduate Completers)	215	42	68	0	325
Related Employment	188	31	57	0	276
Military Service	0	0	0	0	0
Continuing Education	27	11	11	0	49
Allowable Subtractions	1	3	1	17	22
Awaiting Licensure	0	1	0	0	1
Unavailable for Employment ¶	1	2	1	17	21
Refused Employment	0	0	0	0	0
Unplaced Students	22	6	7	0	35
Placement Rate	91%	88%	91%	--	90%
Graduates who Passed a Req'd Licensure Exam	63	4	20	0	87
Graduates who Took a Req'd Licensure Exam	63	4	20	0	87
Licensure Rate	100%	--	100%	--	100%

Total Postsecondary Membership Hours	208,761
Total Distinct Postsecondary Headcount	2,356

Secondary Students				
	(Hours Accrued)			Total
	0-599 hours	600-899 hours	900+ hours	
Membership Hours	233,638	21,370	8,116	263,124
Distinct Student Headcount	1,604	30	8	1,642
Certificate Awardees (program length) ¶¶	144	60	16	220
% Secondary Students Earning Certificate				13%

Job Upgrade Students ¶¶				
	(Hours Accrued)			Total
	0-599 hours	600-899 hours	900+ hours	
Membership Hours	5,673	0	0	5,673
Distinct Student Headcount	43	0	0	43

Continuing Occupational Education Students				
	(Hours Accrued)			Total
	0-599 hours	600-899 hours	900+ hours	
Membership Hours	23,707	20,984	0	44,691
Distinct Student Headcount	1,617	30	0	1,647

Students Enrolled in Other Training	
Membership Hours	29,152
Distinct Student Headcount	276
Basic Skills Students	52
Personal Interest Students	222
Job Re-entry Students	1
Senior Citizens	1

† Certificate-seeking students are counted once in each accredited program in which they enroll. Hence, a student who completes an accredited program and enrolls in a separate program (e.g., completion of Certified Nursing Assistant and subsequent enrollment in Surgical Technology) is counted twice herein.

‡ Note that graduation rates reported to the Council on Occupational Education differ from those shown here due to methodological differences. Whereas COE instructs accredited institutions to remove allowable subtractions prior to the calculation of graduation rates, the rates presented herein are calculated prior to the removal of allowable subtractions.

§ Non-graduate completers, under direction received from the Council on Occupational Education, include those students who exit their programs of study without obtaining an accredited certificate but obtain employment in a field related to instruction received consequent to the students' studies at the technical college. This category also includes students who leave a program unsuccessfully but enroll at another institution of higher education where an articulation agreement exists, allowing students' coursework to fulfill program requirements elsewhere.

¶ Students documented to be unavailable to earn a credential in their program(s), or to be placed in employment, due to situations such as pregnancy, other serious health-related issues (physical/mental/behavioral), caring for ill family members, incarceration, death, service with a foreign aid organization of the U.S. Government (e.g., Peace Corps), an official church mission, military relocation, etc.

¶¶ All Job Upgrade students are currently employed in a field related to the instruction received, enrolling in specific courses belonging to an accredited program with the intent to advance in the workplace. Because these students enroll in portions of accredited programs, they are included in annual completion and placement figures reported to the Council on Occupational Education. These students generally enroll in only small portions of programs, and thus are typically reported to COE as non-graduate completers due to their related employment. Herein they are held separate from certificate-seeking students, or those students intending to complete a full program and earn a postsecondary credential. Because they are held separate from certificate-seekers, completion and placement rates displayed above are not equal to those reported to the college's accrediting body.

¶¶ Note that secondary headcounts displayed are stratified by the total hours accrued by students within FY 2019. Secondary certificate awardees, conversely, are stratified by the length of program completed, irrespective of when the required hours were completed. Some students began their certificate programs and accrued most of the required hours prior to FY 2019, but completed their certificate programs during the fiscal year. Hence, the number of secondary certificate awardees in a particular program length stratification may be greater than the headcount of students accruing the specified amount of hours during the fiscal year.